

PERMIT FEES

Residential Fees:

Heating Installation:

Permit Fee	\$25.00
Surcharge	\$ 1.00
Furnace	\$30.00
Fireplace Insert	\$30.00
Ventilation	\$30.00
Duct Work	\$30.00
Humidifier	\$30.00
Elec. Air Filters	\$30.00
Gas Piping	\$40.00

Air Conditioner Installation:

Permit Fee	\$25.00
Surcharge	\$ 1.00
Air Conditioner	\$30.00
Air Handler	\$30.00
Refrigeration	\$30.00

Please contact our office at (651) 554-3220 to verify the correct amount prior to submitting payment. ***All fees are subject to change.***

Commercial Permits: Fees are based on valuation. Please contact our office at (651) 554-3220.

Please Note: Items listed in this brochure are intended for informational purposes, further building and/or zoning code guidelines or restrictions may be applicable.

WHERE DO I OBTAIN A PERMIT?

Building Inspections
City of South St. Paul
125 3rd Avenue North
South St. Paul, MN 55075

QUESTIONS?

Please contact our office between the hours of 8:00 a.m. and 4:30 p.m. at 651-554-3220.

HVAC

City of South St. Paul



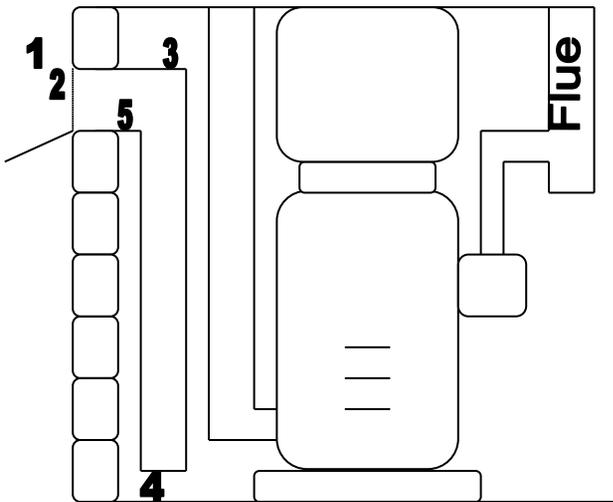
Permit & Inspections Department
125 3rd Avenue North
South St. Paul, MN 55075

Phone: 651-554-3220
Fax: 651-554-3201

EXAMPLE 1:

Ducts supply outside air in this manner:

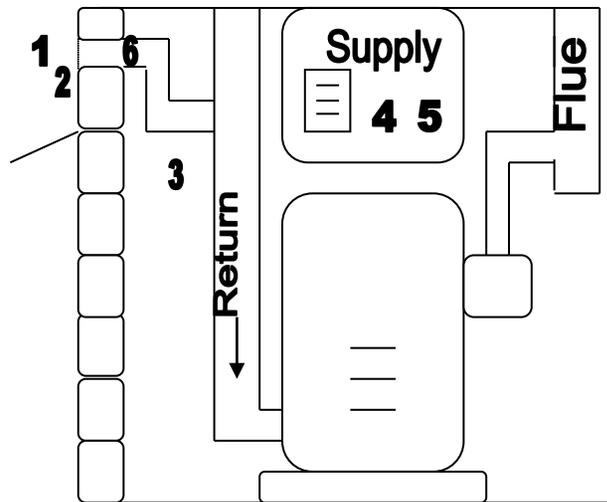
- 1) Outside air intake shall not be less than one foot above grade level.
- 2) Combustion air openings shall be covered with corrosion-resistant screen of ¼ inch mesh except as required by manufacturer.
- 3) Combustion air shall have a minimum area at least equal to the required flue serving the equipment requiring combustion air.
- 4) Duct shall discharge outside air at a point not more than 1 foot above the floor.
- 5) The duct shall be insulated and be provided with a vapor barrier within the last six (6) feet abutting the exterior wall.



EXAMPLE 2:

Ducts supplying outside air in this manner:

- 1) Outside air intake shall not be less than one foot above grade level.
- 2) Combustion air openings shall be covered with corrosion-resistant screen of ¼ inch mesh except as required by manufacturer.
- 3) Combustion air shall have a minimum area at least equal to the required flue serving the equipment requiring combustion air.
- 4) An unobstructed opening into the appliance area may be installed in the supply side of the system.
- 5) Size of this opening shall be not less than 50% of that area of the common flue, provided the duct is at least equal to the required flue serving the equipment requiring combustion air.
- 6) The duct shall be insulated and be provided with a vapor barrier within the last six(6) feet abutting the exterior wall.



EXAMPLE 3:

Furnace installed in a small utility room or confined area:

- 1) Outside air may be ducted into this area by either method in example 1 or 2.
- 2) Ventilation air shall be supplied to the confined space through two openings to the interior of the building and locate as follows:
 - a) Ventilation air outlet grille located in wall or door at a height above the draft hood opening. The free area of the opening shall be 1 square inch each 2000 BTU per hour of input.
 - b) Ventilation air inlet grille located in the wall or door at or below combustion air outlet to burner. The net free area of the opening shall be 1 square inch for each 2000 BTU per hour of input.
- 3) The duct shall be insulated and be provided with a vapor barrier within the last six(6) feet abutting the exterior wall.

