

Please Note: Items listed in this brochure are intended for informational purposes, further building and/or zoning code guidelines or restrictions may be applicable.

Where do I obtain a permit?

City of South St. Paul
125 3rd Avenue North
South St. Paul, MN 55075

Questions?

Please contact our office between the hours of 8:00 a.m. and 4:30 p.m. at 651-554-3220.

Gopher State One

Verify underground utility locations at least 2 days before you dig. Call Gopher State One at (651) 454-0002.

Driveways, Patios Sidewalks & Steps

City of South St. Paul



Permit & Inspections Department
125 3rd Avenue North
South St. Paul, MN 55075

Phone: 651-554-3220
Fax: 651-554-3271
www.southstpaul.org



City of South St. Paul

Driveways, Patios, Sidewalks & Steps

A permit is required for installation of new or replacement concrete patios, sidewalks, asphalt or concrete parking pads, or driveways on your property.

Application: A miscellaneous permit application must be completed, signed and approved by the Zoning Administrator and/or the City Engineer. The applicant is responsible for any damage to the street surface, sidewalk or curbing that may occur.

Plans: For new or expanded driveways or sidewalks a neatly sketched site plan showing the placement and dimensions on your lot is required.

Drainage: All water runoff must be contained onto your property or a public right-of-way. Be sure to grade the area so as to ensure proper drainage. (See example cross-section)

Thickness: The City Engineer requires a minimum of 4" depth for sidewalks and 6" depth for sidewalks that go through driveways.

Forms: Strength of forms shall be substantial and sufficiently tight to prevent leakage of mortar. Forms shall be properly braced or tied together to maintain position and shape.

Steps: At least one handrail is required if there are 4 or more steps. All steps must meet the following:

Width: 36 inches minimum
Rise: 7 ¾ inches maximum
Run: 10 inches minimum

Largest tread width or riser height shall not exceed the smallest by more than a 3/8 inch.

Handrails: Minimum height is 34-38 inches. Handrail ends shall be returned or terminated in posts. The handgrips shall not be less than 1.5 inches or more than 2 inches in cross-section dimension or the shape shall provide an equivalent gripping surface. The handrail shall have a smooth surface with no sharp corners.

Additional Information:

- ❑ All parking areas must be hard surfaced with asphalt or concrete.
- ❑ Parking spaces must be a minimum of 2 feet inside the property lines on residential property.
- ❑ Only one (1) driveway access to a public street per each one-family residential lot is allowed.
- ❑ The driveway access shall not exceed 22 feet in width.
- ❑ Concrete and paver patios must be built to ensure that drainage is directed to the street or alley so that the drainage does not adversely affect a neighboring property. Off-street parking areas shall be so graded and constructed

so as to drain all water from the parking area and access drive.

- ❑ Any work on a sidewalk in the City right-of-way must be done by a licensed concrete contractor and have prior approval of the Engineering Department.
- ❑ Any work on property that abuts County right-of-way must be done by a licensed contractor and proof of a County right-of-way permit must be included with the permit application.

Inspections Required:

- ❑ Concrete Forms; prior to pouring.
- ❑ Final

Reminder: When scheduling an inspection please allow for 48 hours advance notice.

Example Cross Section:

