

❖ **DETACHED STRUCTURE (SHED/PERGOLA/GAZEBO) or FLOATING DECK PLACEMENT (\$20.00)**

Structure Type:

- Floating Deck Gazebo Pergola (freestanding only)
 Shed

The proposed shed/gazebo/pergola is 200 square feet in size or smaller Yes No

Structures over 200 square feet in size require a building permit and a Conditional Use Permit from the City Council.

Length:

Width:

Height:

Distance from side property line(s):

Distance from rear property line:

The shed/gazebo/pergolas will be secured to the ground using:

- Posts connected into the ground
 Concrete slab/pins
 Buried ground anchors and steel cables.
 Other: _____

Structures must be secured to the ground to prevent them from lifting in high winds.

Siding Material:

Roofing Material:

Will the gazebo/pergola be placed on a hard cover surface? Yes No

If yes, what type of surface: _____

All exterior work covered by this permit must be completed within 180 days of permit issuance. An extension may be granted upon written request with justifiable cause demonstrated.

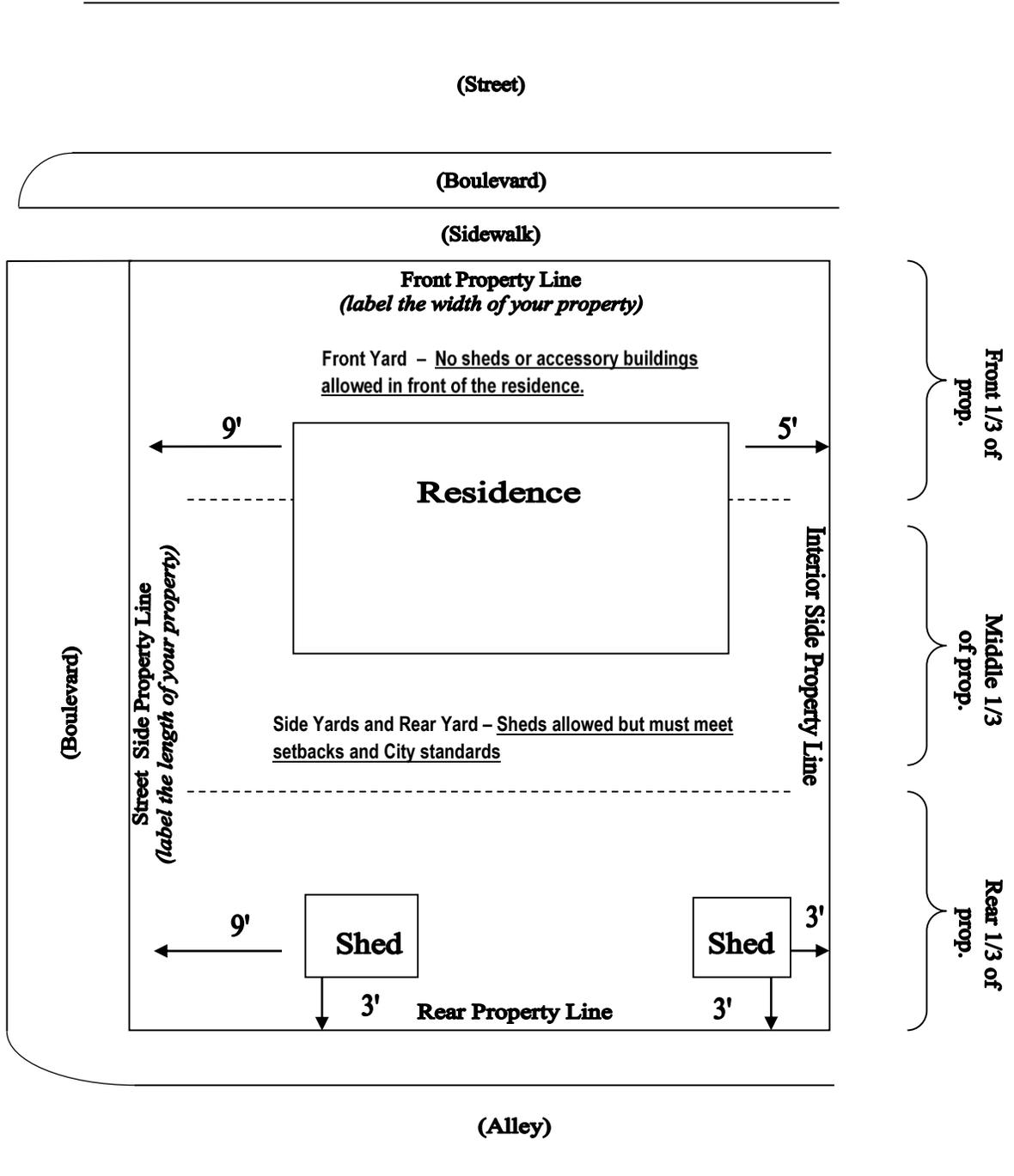
The undersigned hereby makes application for a permit for the work specified herein, agreeing to do all the work in strict accordance with South St. Paul City Ordinances, applicable codes, and rulings of the Zoning Administrator/ Building Official; and, hereby declares that this application has been reviewed and all facts are true and correct

Owner/Contractor Signature: _____ Date: _____

Zoning Department Approval: _____ **Date:** _____

Comments: _____

Example Site Plan



← N

(Label north on your plan)

Maximum Lot Coverage:

- Lots that are <5000 sq. ft.: 35%
- Lots that are >5000 sq. ft.: 30%

How to Find your Property Markers

An existing fence or structure cannot be used to verify property lines

Property markers, or boundary monuments, are metal pins placed at every corner of the property, including any angle or change of direction of the boundary line. Each pin is shown on the survey of each property. Property markers are required to verify property lines when obtaining permits for certain projects such as fences, sheds, and additions when construction is close to required setbacks or the line itself. Knowing where the property markers are can also avoid legal and neighborhood disputes. Property lines, or boundary lines, are the defined points where one person's land ends and the neighboring land begins.

Step 1

Call Gopher State One at 651-454-0002 to locate utilities to ensure you can dig for the markers safely. They will need a 48 hour notice. This is a free service.

Step 2

Obtain your lot size on the Dakota County website at www.co.dakota.mn.us. Go to "Home and Property" and click on "Online Property Records". Then look for the link to "Go to Property Information Search". Type in your address and you will see the dimensions of your lot on a map.

Step 3

Working from your lot dimensions, use a metal detector to locate the metal pins in the corners of your property. Markers are typically 6-10 inches below the surface and may have a colored cap with numbers on the top. Property markers are generally 30 feet from the center line of the street and 4 feet from the edge of your alley.

Step 4

Put a marker of some type on the uncovered pin. This will need to remain visible until an inspection is done. Do not remove your property pins.

If you are unable to find your markers, and/or need to have any property markers installed, contact a licensed Professional Land Surveyor.