



City of South St. Paul

AIRPORT ADVISORY COMMISSION



FLEMING FIELD AIRPORT

MEETING MINUTES TUESDAY, MAY 8, 2018, 6:00 PM

1. CALL TO ORDER:

Commissioner Ludwigson called the Airport Advisory Commission Meeting to order at 6:03 PM on Tuesday, May 8, 2018.

2. ROLL CALL:

Present Ludwigson, Schoen, Gardner, Gesch, Hilger, Reckinger, Adams and Sheridan.

Absent Francis

Also Present Joseph Carney, Andrew Wall, and Kirk Lindberg

3. CITIZEN'S COMMENTS & PRESENTATIONS

Andrew Wall gave a brief introduction and briefing about himself.

4. APPROVAL OF AGENDA:

Motion by Sheoen, seconded by Reckinger to approve May 8, 2018, agenda as submitted.

Motion carried 8 ayes/0 nays

5. CONSENT AGENDA:

Motion by Adams seconded by Gardner to approve the Consent Agenda.

Motion carried 8 ayes/0 nays

6. ITEMS REMOVED FROM CONSENT AGENDA:

None

7. OLD BUSINESS:

A. Hangar roof Repair & Replacement

Carney briefed that the roof replacement and repair was complete..

B. Consultant Selection

SEH was announced as the new Airport Consultant. This ended the 6 month selection process.

C. Airport Manager Update

Andrew wall was formally introduced as the airport manager.

- D. Schoen brought up a request South T-Hangar Flooding update – Waiting for SEH to come onboard to look at getting this on the CIP. Reckinger asked about mandatory hangar floor heights.

8. NEW BUSINESS:

- A. Removal of Mr Francis as a commission member due to inactivity and lack of communications with commission members. A request was put forward to write a memo to the City Council recommending removal and selection of another commission member. Mr Ludwigson will write the memo.
- B. Property Taxes – the uniqueness of taxation was discussed with relation to hangars on the airport. The hangars are listed as recreational personal property and therefore are taxed by the county, and not the city.
- C. Roller to smooth the grass on the west side of the runway – Sheridan requested that airport staff look into rolling the grass on the west side of the runway to smooth out the roughness in the turf. This action would benefit the persons who use the turf to land on. It should be noted that the grass is not a recommended/approved landing strip.

9. COMMISSIONER AND STAFF COMMENTS:

- A. Mike Schoen requested that Airport Staff send an updated photo to the Midwest Flyer for the advertisement.
- B. Mike Hilger requested that in the same advertisement that we drop the ‘No Landing Fee’ remark.
- C. Jeol Ludwigson questioned the cost of the event fee for Relay 4 Life.
- D. Chris Gardner brought up that there is a new AC 90-66B Non-Towered Airport Flight Operations. Also, the new Chart Supplement has the Traffic Pattern Altitude (TPA) at 1721 msl (900 agl). This will institute a 500’ cushion for the National Guard helicopter flights along the Mississippi River.

10. ADJOURNMENT:

Motion made by Hilger, second by Gardner to adjourn the Airport Advisory Commission meeting at 7:01 PM.

Motion carried 8 ayes/0 nays