

# Airport Advisory Commission



Wednesday, January 10, 2017, at 6:00 P.M.

## MEETING MINUTES

City of South St. Paul Municipal Airport Meeting Room  
1725 Henry Avenue, South St. Paul, MN 55075  
www.Flemingfield.com

### 1) CALL TO ORDER :

The Airport Advisory Commission meeting was called to order by Pres Ludwigson at 6:17 P.M. on Tuesday, January 10, 2017.

### 2) ROLL CALL :

Present

Ludwigson, Schoen, Adams, Gardner, Gesch, Hilger, Sheridan, and Reckinger.

Absent

Wik

Also Present

Philip Tiedeman, Airport Manager  
Joseph Carney, Airport Operations Specialist

### 3) Citizens Comments & Presentation

No visitors.

### 4) Approval of Agenda

Motion by Sheridan, second by Adams to approve January 10, 2017 agenda as submitted.

Motion carried 8 ayes/0 nays

### 5) Consent Agenda

Motion by Schoen, second by Sheridan to approve the Consent Agenda.

Motion carried 8 ayes/0 nays

### 6) Items Removed from Consent Agenda

No Items Removed.

### 7) Old Business

None.

### 8) New Business

**8a) Airfield Construction  
Projects and Timeline - Tentative**

Tiedeman discussed the upcoming project: Runway, Taxiway and Stopway reconstruction. He explained that the design process would be starting in Federal FY 2019, State FY October 2018. The discussion covered the possibility of not having to realign Taxiway A, the timing of the project, the closure of the airport, and possible ways to minimize the impact of the reconstruction.

**8b) Superbowl 2018**

Tiedeman explained that the MAC is currently in the early stages of planning for the Superbowl. There has been one meeting with representatives from all of the area airports to discuss current tentative plans for arrival and departure of aircraft. The study group has agreed to share information on marketing efforts to include social media, flyers, bill boards Oshkosh and future Conferences held by various organizations. The Commission has decided to gather a working group consisting of the following Commission members: Adams, Schoen, Ludwigson, and Gesh. The working group will work with airport staff to research, develop and followup on plans to draw in visitors.

Along with the Superbowl, the Minnesota Vikings NFL Team has requested information thru former Mayor Baumann. Mrs. Baumann, the City Administrator, City Planner, and the Airport Manager prepared the requested information and sent it to the team.

**9) Commission and Staff Comments :**

None

**10) Adjournment :**

Motion made by Hilger, second by Reckinger to adjourn the commission meeting at 7:57 PM.

Motion carried

8 ayes/0 nays