



REQUIRED MATERIALS FOR BEEKEEPING PERMIT APPLICATION

The following must be submitted along with the Beekeeping Permit Application:

- A check to cover the \$75 application fee.
- A letter of consent from the property owner to keep bees (if the property owner is not the Applicant).
- A site plan demonstrating compliance with the location and setback standards for keeping bees. The site plan should include the following information:
 - Dimensions of the subject property
 - The location of all existing structures on the subject property
 - Location of the hive(s)
 - Distance between the hive(s) and **all** property lines (both side property lines and rear property line)
 - Distance between the hive(s) and the house on the subject lot
 - Distance between the hive(s) and the house(s) on the neighboring lot
 - Location of flyway barrier or fence on the subject property

To create a site plan, you can use the following website:

<https://gis.co.dakota.mn.us/Webappbuilder/PropertyInformationPublic/>

- A notarized statement from the Applicant that they have informed all adjoining neighbors (defined as properties that are directly next to the property and not separated by a street or alley) that they plan to keep honeybees. **Please list the addresses of the properties informed on the statement.**

For questions about the application process or requirements, please contact the Planning Department.

SOUTH ST. PAUL BEEKEEPING PERMIT APPLICATION

Site Address

Address Where the Bees Will Be Kept: _____

Applicant Information

Name: _____ Phone: _____

Address: _____

Email: _____

The Applicant is the: Property Owner Tenant *

*Tenants must provide a letter of consent from the property owner to keep bees on the property.

Property Owners Information (if different from Applicant)

Name: _____ Phone: _____

Address: _____

Email: _____

Application Information

Number of colonies to be kept on the property: _____

Flyway barrier material and height: _____

Has the flyway barrier already been installed? Yes No

I have read and understand the Standards of Care and Practice for beekeeping that are found in City Code Section 15-12(g).

Yes No

Consent and Signature

I hereby consent to inspection of the premises by the City at any reasonable time to ensure compliance with applicable code requirements.

Additionally, I hereby verify that I have familiarized myself with the standards for keeping bees that are listed in Section 15-12 and will abide by the provisions contained thereto. I understand that the failure to meet the standards described in the Ordinance may result in the revocation of this permit.

Signature of Applicant: _____ Date: _____

Internal Use

Approval (Planning): _____ Date: _____

Approval (Code Enforcement): _____ Date: _____

REQUIREMENTS FOR BEEKEEPING IN SOUTH ST. PAUL

Requirements for keeping bees can be found in Section 15-12. This page is intended to serve as an information page about the requirements for keeping bees in South St. Paul.

❖ Permit Required

- A property owner must obtain a permit prior to keeping bees on their property.
- No bees may be kept on a property prior to the issuance of a beekeeping permit.

❖ Inspection Required

- A hive placement inspection is required prior to the issuance of a beekeeping permit once the application has been approved by Staff
- No bees may be present in the hive during the inspection.

❖ Residency Requirement

- The owner of the honeybees must live in a dwelling unit on the property.

❖ Number of colonies

The number of colonies allowed on a property depends on the size of the property

- Less than one-half acre: 2 colonies
- One half acre to three fourths acre: 4 colonies
- More than three fourths acre: 6 colonies
- More than one acre: 8 colonies

❖ Location Standards

Hives must meet the following location and setback standards:

- Hives can be located in a side or rear yard.
- Hives must be 10 feet away from all property lines
- Hives must be at least 25 feet away from any dwelling unit on a neighboring lot.
- If bees are located on a two-family dwelling lots, the hive must be at least 25 feet away from the dwelling unit in which the beekeeper does not reside.

❖ Flyway Barrier

- A 6-foot-tall flyway barrier is required whenever a hive is less than 25 feet from a property line.
- Acceptable barriers include a wall, fence, dense vegetation or combination thereof
- The 6-foot-tall barrier must be parallel to the lot line for 10 feet in either direction of the hive.
- All other sides of the area encompassing the colonies must have a barrier that is at least 4-feet tall.
- A backyard that is fenced with a 6-foot-tall privacy fence would meet the flyway barrier requirements.

EXAMPLE SITE PLAN FOR BEEKEEPING PERMIT

As part of the beekeeping application, you must submit a site plan demonstrating compliance with the location and setback standards for keeping bees. The sketch must include your lot lines, the location of your house, garage, and/or other structures (such as shed, gazebo, greenhouse, etc.), the location of the hive, the location of any flyway barriers, and the distance from the hives to the property lines. The distance should be listed in feet.

If you need assistance creating a site plan, you can utilize the following Dakota County website:
<https://gis.co.dakota.mn.us/Webappbuilder/PropertyInformationPublic/>

Below are example site plans that shows the level of detail needed for a successful site plan.

