



**CITY OF SOUTH ST. PAUL
MEETING AGENDA**

CITY COUNCIL

Council Chambers
125 3rd Avenue North
South St. Paul, MN 55075

Monday, October 21, 2024
7:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS:

- A. New History and Library Reuse Study
- B. Mizpah Lodge #191 Fill the Backpack Check Presentation
- C. Knock Out Hunger

6. CITIZEN'S COMMENTS

Comments are limited to 3 minutes in length.

7. APPROVAL OF AGENDA

8. CONSENT AGENDA:

All items listed on the Consent Agenda are items, which are considered routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizens requests, in which case the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

- A. City Council Meeting Minutes of October 7, 2024
- B. Accounts Payable
- C. Business Licenses
- D. Acceptance of Gift Donations
- E. Accept Letter of Resignation - Todd Waters

- F. Declare Certain City Property Surplus and Authorize Sale
- G. Accept Letter of Resignation - Nicole Arrigoni
- H. Fiber Optic Indefeasible Right to Use Agreement with Dakota County
- I. Conditional Employment Offer - Police Officer
- J. Proposal for Professional Services - Hardman Triangle Master Planning

9. PUBLIC HEARINGS:

10. GENERAL BUSINESS:

- A. Twin City Hide Interim Use Permits
- B. Marie Avenue Reconstruction Project – Receive Feasibility Report and Call for Public Hearing

11. MAYOR AND COUNCIL COMMUNICATIONS

12. ADJOURNMENT

**SOUTH ST. PAUL CITY COUNCIL
MINUTES OF OCTOBER 7, 2024**

8-A

1. Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on October 7, 2024.

2. **ROLL CALL:**

Present: Council Members, Bakken, Hansen, Kaliszewski, Podgorski, Seaberg, Thompson, Mayor Francis

Absent: None

Staff Present: City Administrator, Ryan Garcia
City Attorney, Amanda Johnson
City Clerk, Deanna Werner

3. **Invocation** was given by Deanna Werner, City Clerk

4. **Pledge of Allegiance** by Boy Scout Troop 9095

5. **Presentations:**

A. **Proclamation:** Troop 9095 Celebrating 100 years!

B. **Presentation:** Ronald McDonald House Charities - Dorree Adelman

6. **Citizen Comments:**

Rich Jeager (sp?)
Tracy Haye
William (last name)
Nicole Larson

7. **Agenda**

Moved by: Seaberg/Bakken

Moved: To approve the agenda.

Vote: 7 ayes / 0 nays, motion carried

8. **Consent Agenda**

Resolved, the City Council of South St. Paul does hereby approve the following:

- A. City Council Meeting Minutes of September 16, 2024
- B. Accounts Payable
- C. Business Licenses
- D. Declaring Property Surplus and Authorize the Sale of Such Property
- E. Conditional Employment Offer – Police Officer
- F. Memorandum of Understanding – Cable Franchise Fee (NDC4)
- G. Change Order No. 1 – Seidls Lake Trail and Shoreline Improvement Project
- H. Resolution 2024-116, Appoint Election Judges for the November 5th, 2024, Statewide General Election.

- I. Resolution 2024-117, Lawful Gambling Exempt Permit for St. John's Vianney Catholic Church
- J. Motion to approve bid from Total Mechanical Services, Inc.
- K. Approval to retain JLG for Community Pool Feasibility & Design Study

Moved by: Thompson/Hansen
Vote: 7 ayes / 0 nays, motion carried.

9. Public Hearings: None

10. General Business

- A. Parks Master Plan Update
Moved: Approval of the Master Plan
Moved by: Bakken/Podgorski
Vote: 7 ayes / 0 nays, motion carried.

11. Council Communication

12. Adjournment

Moved by: Seaberg/Bakken
Moved: Adjourn the meeting.
Vote: 7 ayes / 0 nays, motion carried.

The meeting was adjourned at 9:00 PM.

Approved: October 21, 2024

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Finance
PREPARED BY: Clara Hilger
AGENDA ITEM NUMBER: 8.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to Adopt Resolution 2024-120 approving accounts payable.

OVERVIEW

The City Council approves all payments of claims. Approval of audited claims is required before issuance of payment.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. 10-21-24 Accounts Payable

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-120

RESOLUTION APPROVING ACCOUNTS PAYABLE

WHEREAS, the City Council is required to approve payment of claims;

NOW, THEREFORE, BE IT RESOLVED that the audited claims listed in the check register attachment are hereby approved for payment:

Check and wires:	
151958-152099	\$ 3,556,922.25
2024300-2024315	197,853.67
801103-801107	<u>51,138.57</u>
Total	\$ 3,805,914.49

Adopted this 21st day of October, 2024.

Deanna Werner, City Clerk

CITY OF SOUTH ST PAUL
 Council Check Register by GL
 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
151958	10/15/2024		14685 1ST AYD CORP							
		178.93	LUBE/RUST PEN/HAND CLNR		117310	PSI723169	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>178.93</u>								
151959	10/15/2024		9253 ADVANCED ENG & ENVIRO SERVICES, LLC							
		969.50	PFAS SETTLEMENT SUPPORT		117166	97379	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		<u>969.50</u>								
151960	10/15/2024		1018 ADVANCED GRAPHIX, INC.							
		35.00	WINDOW NAME LETTERING-02,03		117167	215043	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		<u>35.00</u>								
151961	10/15/2024		14665 ALERTLINE COMMUNICATIONS, LLC							
		100.00	ELEV PHONE DISCONNECT		117168	50963	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		117.00	ELEV PHONE SERVICE-QTR		117169	54275	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		<u>217.00</u>								
151962	10/15/2024		9248 AMERICAN ENVIRONMENTAL LLC							
		3,480.00	SEWER CLN & INSPECT		117300	3773	40440.6302	202405	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		<u>3,480.00</u>								
151963	10/15/2024		11465 ARCHCRAFT EXTERIORS							
		3,973.51	RPR SIDING AT PH#1		117170	2745-1	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		<u>3,973.51</u>								
151964	10/15/2024		9021 ATLAS STAFFING, INC.							
		772.80	NM TEMP-MOUA 9/28/24		117271	1307491	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		772.80	JC TEMP-MOUA 9/28/24		117271	1307491	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		<u>1,545.60</u>								
151965	10/15/2024		1095 BECKER ARENA PRODUCTS, INC.							
		667.01	GLASS REPL-RINK 1 ZAM DR		117272	614017	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		<u>667.01</u>								
151966	10/15/2024		14193 CADY BUILDING MAINTENANCE INC							
		5,110.00	CLN SVC C.H. OCT24		117172	4990889	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		550.00	CLN SVC P.W. OCT24		117172	4990889	10320.6371		REPAIRS & MAINT CONTRACTUAL	PUBLIC WORKS
		<u>5,660.00</u>								
151967	10/15/2024		1176 CEMSTONE PRODUCTS COMPANY							
		213.92	FORM TUBE HEAVY WALL (2)		117173	7581507	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE

CITY OF SOUTH ST PAUL
 Council Check Register by GL
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151967	10/15/2024		1176 CEMSTONE PRODUCTS COMPANY						Continued...	
		213.92								
151968	10/15/2024		1181 CHEMSEARCHFE							
		1,218.00	WATER TRTMNT MO CNTRCT		117174	8856570	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		1,218.00								
151969	10/15/2024		1184 CINTAS CORPORATION #754							
		77.92	UNIFORMS/SHOP TOWELS		117176	4206209863	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		73.46	SAFETY RUGS		117177	4206364728	10210.6220		REPAIR & MAINTENANCE SUPPLIES	POLICE PROTECTION
		24.21	SAFETY MATS-LOBBY FD		117177	4206364728	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		175.59								
151970	10/15/2024		14682 CITIZEN BIKE INC.							
		6,589.81	BIKES FOR GRANT		117175	240918-SSTPL	10529.6210	227683	OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		6,589.81								
151971	10/15/2024		5188 COOPER MECHANICAL LLC							
		800.00	ROUGH IN WATER LINES/DRAIN		117273	912	20243.6371		REPAIRS & MAINT CONTRACTUAL	DOUG WOOG ARENA
		800.00								
151972	10/15/2024		13674 CORO MEDICAL LLC							
		110.00	AED PADS		117178	PS-INV217905	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		110.00								
151973	10/15/2024		1226 CULLIGAN WATER							
		777.45	SOFTNER SALT		117179	157-01458058-1 9/30/24	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		777.45								
151974	10/15/2024		6407 DARTS							
		6,625.00	NM SVC COORDINATOR SEP24		117301	10515-107	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		6,625.00	JC SVC COORDINATOR SEP24		117301	10515-107	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		13,250.00								
151975	10/15/2024		14686 DETOMASO CONSTRUCTION LLC							
		1,000.00	ESCROW RFD GAR-1336 STICKNEY		117274	SS041220	40410.2205		DEPOSITS	LOCAL IMPROVEMENT CONST
		1,000.00								
151976	10/15/2024		14023 DJ COMMERCIAL DOOR							
		1,156.82	RPL DOOR GLASS RINK 2		117181	2704	20243.6371		REPAIRS & MAINT CONTRACTUAL	DOUG WOOG ARENA

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151976	10/15/2024		14023 DJ COMMERCIAL DOOR						Continued...	
		1,156.82								
151977	10/15/2024		1303 DOODY CLEANING SERVICES							
		370.00	AUGUST 2024 CLEANING		116429	866	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		370.00	SEP24 CLEANING		117275	877	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		740.00								
151978	10/15/2024		1326 EARL F. ANDERSEN, INC							
		84.95	NO PARKING SIGNS		117182	0137544-IN	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		84.95								
151979	10/15/2024		1350 EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
		506.80	SQUAD MATS-54, 57, 69		117183	MP092624-50	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		506.80								
151980	10/15/2024		14488 ESA MANAGEMENT L.L.C.							
		15,977.30	PLUMB PRJ RELOC 9/30-10/5/24		117276	1554952086	50678.6302	229901	PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		498.96	PLUMB PROJ RELOC 9/30-10/5/24		117277	1554952087	50678.6302	229901	PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		1,243.47	PLUMB PRJ RELOC 9/30-10/5/24		117278	1554952085	50678.6302	229901	PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		17,719.73								
151981	10/15/2024		14683 FACE PAINTING BY TRACIE							
		258.00	HALLOWEEN SKATE SVCS		117184	4204	10529.6210	227668	OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		258.00								
151982	10/15/2024		1416 FIRST PRESBYTERIAN CHURCH							
		300.00	FACILITY USE FEE		117185	8/13/2024	10140.6381		OTHER RENTALS	CITY CLERK
		300.00								
151983	10/15/2024		4117 FOBBE CONTRACTING INC							
		1,625.00	RPR FIRE HYDRANT@BREMER BK		117186	6947	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		1,625.00								
151984	10/15/2024		1473 GERTEN GREENHOUSES INC. - 446133							
		300.65	GREEN LOON LAWN SEED SOIL		117187	798229/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		343.60	GREEN LOON LAWN SEED SOIL		117188	798251/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		327.80	JRK CONTRACTOR MIX SEED		117189	954013/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		128.85	GREEN LOON LAWN SEED SOIL		117190	798097/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		128.85	GREEN LOON LAWN SEED SOIL		117191	798085/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		1,229.75								

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151984	10/15/2024		1473 GERTEN GREENHOUSES INC. - 446133						Continued...	
151985	10/15/2024		1505 GRAINGER							
		61.69	SWITCH		117192	9251725645	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		<u>61.69</u>								
151986	10/15/2024		5857 GREATAMERICA FINANCIAL SERVICES							
		187.85	POSTAGE MACHINE RENT OCT 24		117309	37534557	10150.6371		REPAIRS & MAINT CONTRACTUAL	FINANCE
		<u>187.85</u>								
151987	10/15/2024		11834 GUARDIAN SUPPLY LLC							
		169.98	47-5.11 PANTS X2		117194	19362	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		<u>169.98</u>								
151988	10/15/2024		14549 H AND G DRYWALL							
		350.00	NM #213 RPR BA CEILING		117279	1024	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		400.00	NM MOVE FURNITURE		117280	1024.1	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		<u>750.00</u>								
151989	10/15/2024		7581 HARTFORD, THE							
		2,284.79	LTD		117281	110685402435	10101.2177		LONG-TERM DISABILITY	GENERAL FUND
		1,414.95	LIFE-BASIC & VOLUNTARY		117281	110685402435	10101.2178		LIFE INSURANCE	GENERAL FUND
		7.00	RETRO ADJUST-AUG24		117281	110685402435	10101.2178		LIFE INSURANCE	GENERAL FUND
		75.81	CRITICAL ILLNESS		117281	110685402435	10101.2183		HARTFORD CRITICAL ILLNESS	GENERAL FUND
		249.76	ACCIDENT COVERAGE		117281	110685402435	10101.2184		HARTFORD ACCIDENT POLICY	GENERAL FUND
		1,167.50	SHORT TERM DISABILITY		117281	110685402435	10101.2185		SHORT TERM DISABILITY	GENERAL FUND
		<u>5,185.81</u>								
151990	10/15/2024		1560 HEALTHPARTNERS							
		1,128.17	DENTAL PREMIUM NOV24		117282	767350155297	60709.6302		PROFESSIONAL SERVICES	SELF-INSURED DENTAL
		11.17	RETRO ADJ OCT24		117282	767350155297	60709.6302		PROFESSIONAL SERVICES	SELF-INSURED DENTAL
		<u>1,139.34</u>								
151991	10/15/2024		1586 HILLYARD / MINNEAPOLIS							
		41.60	BOWL CLEANER		117195	605559888	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		1,044.85	TRASH BAG/PPR TWL/BOWL CLNR		117196	605573717	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		858.78	TP/PPR TWL/BWL CLNR		117197	605616123	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		<u>1,945.23</u>								
151992	10/15/2024		13737 HINES, JEFFERY							
		201.00	MNGFOA CONF MILEAGE		117198	SEPTEMBER 2024	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
151992	10/15/2024		13737 HINES, JEFFERY						Continued...	
		31.00	MNGFOA CONF MEALS		117198	SEPTEMBER 2024	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		<u>232.00</u>								
151993	10/15/2024		1615 HUEBSCH OF MINNESOTA							
		74.45	NM-BRUSHMATS-SEP24		117199	20345663	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		109.19	NM-BRUSHMATS-SEP24		117200	20347410	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		109.19	NM-BRUSHMATS-SEP24		117201	20349134	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		109.19	NM-BRUSHMATS-SEP24		117202	20350855	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		81.55	JC-BRUSHMATS-SEPT24		117203	20345664	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		81.55	JC BRUSHMATS-SEP24		117204	20349135	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		<u>565.12</u>								
151994	10/15/2024		13119 ICE SPORTS INDUSTRY							
		395.00	ISI ADMINISTRATIVE MMBRSHIP		117205	81214	20243.6471		DUES & SUBSCRIPTIONS	DOUG WOOG ARENA
		<u>395.00</u>								
151995	10/15/2024		1652 INSPECTRON, INC.							
		5,000.00	INSPECT SVCS SEP24		117283	1359	10410.6302		PROFESSIONAL SERVICES	DEVELOPMENT SERVICES
		<u>5,000.00</u>								
151996	10/15/2024		1740 KIMLEY-HORN AND ASSOCIATES, INC.							
		12,756.07	2024 LOCAL IMPROVEMENTS		117284	28600833	40440.6302	202402	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		<u>12,756.07</u>								
151997	10/15/2024		7503 KWIK TRIP, INC.							
		609.85	FUEL-AIRPORT		117206	10022024	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		4,644.39	FUEL-PUBLIC WORKS		117206	10022024	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		7,139.78	FUEL-POLICE		117206	10022024	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		489.99	FUEL-ENG/CODE/PARK&REC		117206	10022024	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		<u>12,884.01</u>								
151998	10/15/2024		6680 LANDRUM DOBBINS LLC							
		175.00	REVIEW & CALL		117285	6527	20260.6302		PROFESSIONAL SERVICES	HOUSING GENERAL
		<u>175.00</u>								
151999	10/15/2024		1812 LEAGUE OF MINNESOTA CITIES							
		6,870.00	LMC MEMBERSHIP DUES		117286	411724	10110.6471		DUES & SUBSCRIPTIONS	MAYOR AND COUNCIL
		<u>6,870.00</u>								
152000	10/15/2024		6281 LIGHTNING DISPOSAL, INC.							

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152000	10/15/2024		6281 LIGHTNING DISPOSAL, INC.						Continued...	
		585.21	TRASH SERVICE-PUBLIC WORKS		117207	0000664652	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		<u>585.21</u>								
152001	10/15/2024		1855 LUTHER MEMORIAL CHURCH							
		350.00	FACILITY USE FEE		117208	8/13/2024	10140.6381		OTHER RENTALS	CITY CLERK
		<u>350.00</u>								
152002	10/15/2024		14684 M HEALTH FAIRVIEW EMS							
		88.40	CN-23-2699 EMS SVCS		117302	EMS29083	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		<u>88.40</u>								
152003	10/15/2024		1864 MACQUEEN EQUIPMENT, LLC							
		299,964.00	2024 EL PELICAN SWEEPER		117210	E01887	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		<u>299,964.00</u>								
152004	10/15/2024		13824 MARSCHINKE, MARIAH							
		150.00	CUSTODIAN FEE-PRIMARY		117211	8/13/2024	10140.6381		OTHER RENTALS	CITY CLERK
		<u>150.00</u>								
152005	10/15/2024		13985 MARTIN MARIETTA MATERIALS							
		157.18	ASPHALT FOR STREETS		117209	43797051	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		122.51	ASPHALT FOR STREETS		117212	43822964	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		<u>279.69</u>								
152006	10/15/2024		1900 MCMULLEN INSPECTING, INC.							
		2,936.80	ELEC INSPECTS SEP24		117213	10/02/24	10410.6302		PROFESSIONAL SERVICES	DEVELOPMENT SERVICES
		<u>2,936.80</u>								
152007	10/15/2024		1913 MERIT ELECTRIC COMPANY							
		613.97	ELEV CELLULR UNIT, Z CHRGR		117215	77904	20243.6371		REPAIRS & MAINT CONTRACTUAL	DOUG WOOG ARENA
		<u>613.97</u>								
152008	10/15/2024		10827 METRO ELEVATOR							
		255.65	OCT24 ELEV SVC		117214	94499	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		<u>255.65</u>								
152009	10/15/2024		1942 MIDWEST FENCE & MFG.							
		1,940.00	SOUTHGATE RD FENCE RPR		117217	195075	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		<u>1,940.00</u>								

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152010	10/15/2024		1444 MIDWEST MACHINERY CO						Continued...	
		333.48	MOWER BLADES		117219	10231850	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		310.23	RETD FILTER/GATE		117220	10211188	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>23.25</u>								
152011	10/15/2024		1989 MINNESOTA DEPARTMENT OF LABOR & INDUSTRY							
		337.51	SURCHARGE FOR SEP24		117218	SEPTEMBER037155 2024	10101.2083		SURCHARGES	GENERAL FUND
		<u>337.51</u>								
152012	10/15/2024		14568 MOUA, SOPHIE							
		112.69	JC MILEAGE-SEP24		117221	HOTEL/MILES03	50678.6302	229901	PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		<u>112.69</u>								
152013	10/15/2024		9298 NAPA NEWPORT							
		35.72	OIL FILTERS		117224	2514-124873	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		43.22	FUEL FILTERS		117225	2514-124883	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		81.50	OIL FILTERS		117226	2514-124885	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		751.45	BRAKE PADS/ROTOR #321		117227	2514-125165	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>911.89</u>								
152014	10/15/2024		14383 NFI, INC.							
		2.99	DISTILLED WATER		117228	550744/D	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		21.99	RAKE		117229	550712/D	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		18.99	LAWN FERTILIZER STARTER		117230	550715/D	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		<u>43.97</u>								
152015	10/15/2024		9671 NIEBUR TRACTOR & EQUIPMENT, INC							
		42.60	BALL JOINT/DOOR DMPR #RTU-2		117222	01-202328	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		2,216.18	DRIVELINE KIT #LP-1		117223	01-202250	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>2,258.78</u>								
152016	10/15/2024		5682 NITTI SANITATION							
		239.01	TRASH SVC-ARENA		117231	0000664948	20243.6379		CONT SERV/REFUSE & SANITATION	DOUG WOOG ARENA
		<u>239.01</u>								
152017	10/15/2024		14367 NORTH RIDGE OUTDOOR SERVICES							
		1,815.00	NM LAWN CARE SEP24		117232	23144	50677.6371.050		MTNCE-LANDSCAPE/GROUNDS	NAN MCKAY APT BLDG
		1,954.00	JC LAWN CARE SEP24		117233	23143	50678.6371.050		MTNCE-LANDSCAPE/GROUNDS	JOHN CARROLL APT BLDG
		<u>3,769.00</u>								

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152018	10/15/2024		2166 O'REILLY AUTO PARTS						Continued...	
		22.40	COOLANT FILTER #E22		117234	1767-385003	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		63.95	CAR WASH/WAX/PROTECTANT		117235	1767-384094	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		16.92	ADHESIVE		117236	1767-384810	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>103.27</u>								
152019	10/15/2024		9082 PEOT, ERIC							
		199.97	DRESS PANTS/SHIRTS BASS PRO		117237	100224	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		<u>199.97</u>								
152020	10/15/2024		2217 PETTY CASH-CITY HALL							
		4.00	HAIMA-ICE CREAM FOR PD APPRE		117238	05/08/2024	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		19.19	HEIMKES-NDCBO MAY MTG		117239	05/01/2024	10420.6331		CONFERENCES, TRAINING, TRAVEL	CODE ENFORCEMENT
		16.25	BLAIR-TABS FOR VIN#0908		117240	05/30/2024	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		16.22	HEIMKES-NDCBO JUN MTG		117241	06/09/2024	10420.6331		CONFERENCES, TRAINING, TRAVEL	CODE ENFORCEMENT
		6.00	MILLER-DIFF OF CLASS B & D		117242	06/21/2024	50605.6331		CONFERENCES, TRAINING, TRAVEL	WATER UTILITY
		9.99	REID-GAUGE FOR AIRPORT		117243	08/08/2024	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		20.48	HEIMKES-NDCBO SEP MTG		117244	09/04/2024	10420.6331		CONFERENCES, TRAINING, TRAVEL	CODE ENFORCEMENT
		19.00	KLINKHAMMER-CLASS A RENEW		117245	09/27/2024	10320.6331		CONFERENCES, TRAINING, TRAVEL	PUBLIC WORKS
		<u>111.13</u>								
152021	10/15/2024		2240 PLUNKETT'S PEST CONTROL, INC.							
		189.17	JC SEPT24 MULTI HSG PGRM		117246	8797829	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		15.00	JC UNIT CHECK #313		117247	8810744	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		30.00	JC UNIT CHECK #511		117248	8776256	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		55.65	NM SEP24 MULTI HSG PRGM		117249	8797918	50677.6371.090		MTNCE-EXTERMINATION	NAN MCKAY APT BLDG
		30.00	NM#911		117250	8812625	50677.6371.090		MTNCE-EXTERMINATION	NAN MCKAY APT BLDG
		550.00	NUM #911 TREATMENT		117251	8762378	50677.6371.090		MTNCE-EXTERMINATION	NAN MCKAY APT BLDG
		<u>869.82</u>								
152022	10/15/2024		6702 REFERRAL CARPET AND FLOOR SERVICES, INC.							
		5,888.75	NM WATER DMG/SPRINKLER		117252	44203	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		<u>5,888.75</u>								
152023	10/15/2024		1636 RICOH USA, INC.							
		88.67	COPIER USAGE SEP24		117253	5070230767	10160.6378		COPIER MAINTENANCE AGREEMENT	INFORMATION TECHNOLOGY
		70.79	COPIER USAGE SEP24		117253	5070230767	10160.6378		COPIER MAINTENANCE AGREEMENT	INFORMATION TECHNOLOGY
		575.19	COPIER USAGE SEP24		117253	5070230767	10160.6378		COPIER MAINTENANCE AGREEMENT	INFORMATION TECHNOLOGY
		38.59	COPIER USAGE SEP24		117253	5070230767	10320.6378		COPIER MAINTENANCE AGREEMENT	PUBLIC WORKS
		36.70	COPIER USAGE SEP24		117253	5070230767	10210.6378		COPIER MAINTENANCE AGREEMENT	POLICE PROTECTION
		44.16	COPIER USAGE SEP24		117253	5070230767	20243.6378		COPIER MAINTENANCE AGREEMENT	DOUG WOOG ARENA

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152023	10/15/2024		1636 RICOH USA, INC.						Continued...	
		16.50	COPIER USAGE SEP24		117253	5070230767	20245.6378		COPIER MAINTENANCE AGREEMENT	AIRPORT
		388.80	NM COPIER 7/1-9/30/24		117254	5070231239	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		523.66	JC COPIER 7/1-9/30/24		117254	5070231239	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		<u>1,783.06</u>								
152024	10/15/2024		2403 SCHADEGG MECHANICAL INC							
		1,035.00	QRT PRVNT MAINT 10/1-12/31/24		117256	72564	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		<u>1,035.00</u>								
152025	10/15/2024		13339 SOUTH ST PAUL YOUTH HOCKEY ASSOCIATION							
		400.00	DASHER BOARD AD NTL GUARD		117257	9/25/24	20243.6341		ADVERTISING	DOUG WOOG ARENA
		<u>400.00</u>								
152026	10/15/2024		2547 ST. JOHN VIANNEY							
		300.00	FACILITY USE FEE		117258	8/13/2024	10140.6381		OTHER RENTALS	CITY CLERK
		<u>300.00</u>								
152027	10/15/2024		2558 STATE INDUSTRIAL PRODUCTS							
		118.67	NM AIR CARE PGRM		117287	903514266	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		<u>118.67</u>								
152028	10/15/2024		6504 SUSSEL CORPORATION							
		1,000.00	ESCROW RFD GAR-251 8TH		117288	SS042684	40410.2205		DEPOSITS	LOCAL IMPROVEMENT CONST
		<u>1,000.00</u>								
152029	10/15/2024		2677 TRI STATE BOBCAT INC							
		541.27	PINS/CHAINS/BAR		117259	A40602	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		82.36	BOLT/WSHR/FLTR/SPINDLE ASM		117260	A40603	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>623.63</u>								
152030	10/15/2024		14613 TWIN CITIES DOTS & POP, LLC							
		302.40	DIPPIN DOTS RESTOCK		117261	I241002102	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		<u>302.40</u>								
152031	10/15/2024		2691 TWIN CITY GARAGE DOOR CO							
		667.50	273 FOXTRT&213 CHARLIE-DOOR		117303	387619298	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		<u>667.50</u>								
152032	10/15/2024		2692 TWIN CITY HARDWARE							
		300.00	NM BACK DOOR REPLACEMENT		117263	PSI2289607	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG

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152032	10/15/2024		2692 TWIN CITY HARDWARE						Continued...	
		300.00								
152033	10/15/2024		2702 ULINE							
		691.00	6X10/9X12/14X20/30 GAL BAGS		117264	183398660	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		691.00								
152034	10/15/2024		2744 VAN PAPER COMPANY							
		295.94	TP/PPR TOWELS		117265	085258	10330.6210		OPERATING SUPPLIES	BUILDINGS
		295.94								
152035	10/15/2024		2751 VERIZON WIRELESS							
		100.03	PW IPAD		117305	9974523385	10320.6390		POSTAGE AND TELEPHONE	PUBLIC WORKS
		60.01	PW PARKS IPAD		117305	9974523385	10340.6390		POSTAGE AND TELEPHONE	PARKS FACILITIES AND MTNCE
		243.30	ENG		117305	9974523385	10315.6390		POSTAGE AND TELEPHONE	ENGINEERING
		95.70	INSP & HOTSPOT		117305	9974523385	10410.6390		POSTAGE AND TELEPHONE	DEVELOPMENT SERVICES
		40.01	CODE ENF		117305	9974523385	10420.6390		POSTAGE AND TELEPHONE	CODE ENFORCEMENT
		40.01	P&R SPLASH POOL		117305	9974523385	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		40.01	P&R NV POOL		117305	9974523385	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		40.01	POLICE 4G MOBILE		117305	9974523385	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		124.89	HOUSING		117305	9974523385	20260.6201		OFFICE SUPPLIES	HOUSING GENERAL
		240.06	PW-H20		117305	9974523385	50605.6390		POSTAGE AND TELEPHONE	WATER UTILITY
		40.01	PW-SAN SEW NE LIFT 2971		117305	9974523385	50606.6390		POSTAGE AND TELEPHONE	SEWER UTILITY
		120.03	PW STORM LIFT 7714		117305	9974523385	50610.6302		PROFESSIONAL SERVICES	STORM WATER UTILITY
		1,184.07								
152036	10/15/2024		2788 WATSON COMPANY							
		1,060.28	CONCESS PRODUCT RESALE		117267	144989	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		1,060.28								
152037	10/15/2024		2785 WM CORPORATE SERVICES, INC.							
		1,411.12	NM MO CHRGR SEP24		117268	0184403-4166-9	50677.6371.010		MTNCE-GARBAGE/TRASH/RECYCLING NAN MCKAY APT BLDG	
		1,007.76	JC MO CHRGR SEP24		117269	0184359-4166-3	50678.6371.010		MTNCE-GARBAGE/TRASH/RECYCLING JOHN CARROLL APT BLDG	
		2,418.88								
152038	10/15/2024		2844 WSB & ASSOC INC							
		3,707.00	SEIDL TR/SHORE/IMP		117295	R-022116-000-20	50610.6530	202115	IMPR OTHER THAN BUILDING	STORM WATER UTILITY
		322.00	MS4 SVC '23-'24-AUG24		117296	R-022386-000-10	50610.6302		PROFESSIONAL SERVICES	STORM WATER UTILITY
		736.00	FORESTY ASSIST AUG24		117297	R-025193-000-5	10320.6302		PROFESSIONAL SERVICES	PUBLIC WORKS
		98,852.35	CONCORD IMPR PRJ-AUG24		117298	R-023128-000-15	40440.6302	202401	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		4,959.00	7TH/I494 WTRMAIN IMP-AUG24		117299	R-025471-00-3	40439.6302	202312	PROFESSIONAL SERVICES	2023 LOCAL IMPROVEMENTS

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152038	10/15/2024		2844 WSB & ASSOC INC						Continued...	
		4,959.00	7TH/I494 WTRMAIN IMP-AUG24		117299	R-025471-00-3	40440.6302	202312	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		4,959.00-	7TH/I494 WTRMAIN IMP-AUG24		117299	R-025471-00-3	40440.6302	202312	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		<u>108,576.35</u>								
152039	10/15/2024		2849 XCEL ENERGY							
		23.69	NM ELEC		117289	51-4563113-2 9/5/24	50677.6385.1		UTILITY SERVICE-ELECTRIC	NAN MCKAY APT BLDG
		7,730.23	NM ELEC		117289	51-4563113-2 9/5/24	50677.6385.1		UTILITY SERVICE-ELECTRIC	NAN MCKAY APT BLDG
		477.86	NM NAT GAS		117289	51-4563113-2 9/5/24	50677.6385.2		UTILITY SERVICE-GAS	NAN MCKAY APT BLDG
		12,710.19	JC ELEC		117289	51-4563113-2 9/5/24	50678.6385.1		UTILITY SERVICE-ELECTRIC	JOHN CARROLL APT BLDG
		437.40	JC NAT GAS		117289	51-4563113-2 9/5/24	50678.6385.2		UTILITY SERVICE-GAS	JOHN CARROLL APT BLDG
		21,613.85	WATER		117290	51-5844319-7 10/3/24	50605.6385		UTILITY SERVICE	WATER UTILITY
		14,165.80	STREET LIGHTS		117291	51-6871028-3 10/3/24	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		1,376.36	AIRPORT		117292	51-6236355-3 9/30/24	20245.6385		UTILITY SERVICE	AIRPORT
		15,239.10	WOOG ARENA		117294	51-5660593-9 10/7/24	20243.6385		UTILITY SERVICE	DOUG WOOG ARENA
		1,403.21	SPLASH POOL		117311	51-5316080-0 10/1/24	10527.6385		UTILITY SERVICE	SPLASH POOL
		619.98	PARKS		117311	51-5316080-0 10/1/24	10340.6385		UTILITY SERVICE	PARKS FACILITIES AND MTNCE
		314.12	ST LIGHT UNTILITY FUND		117311	51-5316080-0 10/1/24	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		<u>76,111.79</u>								
152040	10/18/2024		2008 NCPERS GROUP LIFE INS.							
		16.00			117422	101624926047	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>16.00</u>								
152041	10/21/2024		4156 ABM EQUIPMENT & SUPPLY							
		352.34	TAILGT LOCK/LATCH/ROD#325		117314	0179950-IN	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>352.34</u>								
152042	10/21/2024		9253 ADVANCED ENG & ENVIRO SERVICES, LLC							

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152042	10/21/2024		9253 ADVANCED ENG & ENVIRO SERVICES, LLC						Continued...	
		244.00	WTR MODEL SUPP 8/1-9/27/24		117372	98165	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		1,959.75	PFAS SETTLE SUPP 8/31-9/27/24		117373	98061	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		<u>2,203.75</u>								
152043	10/21/2024		14221 ALL AMERICAN ARENA PRODUCTS							
		4,915.52	MATS PLAYER BOX		117315	5641	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		<u>4,915.52</u>								
152044	10/21/2024		4059 ASCENT AVIATION GROUP, INC.							
		27,259.00	6500 GAL 100LL		117316	1056324	20245.6250		MERCHANDISE FOR RESALE	AIRPORT
		<u>27,259.00</u>								
152045	10/21/2024		14388 AT&T							
		325.00	24002302 INV LOCATION FEE		117399	530109	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		<u>325.00</u>								
152046	10/21/2024		9021 ATLAS STAFFING, INC.							
		801.78	NM TEMP-MOUA 10/4/24		117398	1307531	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		801.78	JC TEMP-MOUA 10/4/24		117398	1307531	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		<u>1,603.56</u>								
152047	10/21/2024		1090 BAYCOM, INC.							
		3,165.00	PANASONIC FZ55-1		117400	EQUIPINV_051211	10210.6580		OTHER EQUIPMENT	POLICE PROTECTION
		1,214.00	HAVIS FZ-55 DOCK STN-2		117400	EQUIPINV_051211	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		306.00	120 WATT LIND PWR SUPP-2		117400	EQUIPINV_051211	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		<u>4,685.00</u>								
152048	10/21/2024		6736 BRAUN INTERTEC CORPORATION							
		27,360.40	JC PLUMB CONSULT SVC		117401	B403739	50678.6560	229901	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>27,360.40</u>								
152049	10/21/2024		6670 BROTHERS FIRE & SECURITY							
		235.00	NM 2024 FIRE EXSTG INSPECT		117402	W36359	50677.6375.3		OTHER CONTR SVCS-SECURITY	NAN MCKAY APT BLDG
		1,548.00	NM FIRE EXSTG-6 YR TEST		117403	W36360	50677.6375.3		OTHER CONTR SVCS-SECURITY	NAN MCKAY APT BLDG
		298.00	JC 2024 EXSTG INSPECT		117404	W36357	50678.6375.3		OTHER CONTR SVCS-SECURITY	JOHN CARROLL APT BLDG
		516.00	JC FIRE EXSTG - 6 YR TEST		117405	W36358	50678.6375.3		OTHER CONTR SVCS-SECURITY	JOHN CARROLL APT BLDG
		<u>2,597.00</u>								
152050	10/21/2024		2559 BUREAU OF CRIMINAL APPREHENSION							
		600.00	CJDN ACCESS FEE (STATE GIF)		117375	00000823387	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION

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152050	10/21/2024		2559 BUREAU OF CRIMINAL APPREHENSION						Continued...	
		1,920.00	CJDN ACCESS FEE (BCA)		117375	00000823387	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		<u>2,520.00</u>								
152051	10/21/2024		13447 CCP INDUSTRIES							
		185.91	WIPER/PREMATIX;BRACKET		117317	IN05107670	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>185.91</u>								
152052	10/21/2024		1176 CEMSTONE PRODUCTS COMPANY							
		320.88	FORM TUBE HEAVY WALL PCS		117318	7591755	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		<u>320.88</u>								
152053	10/21/2024		2287 CENTURYLINK							
		102.40	WIRELEASE		117319	333952345 10/1/24	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		80.52	WIRELEASE		117320	333785049 10/1/24	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		102.40	WIRELEASE		117321	333606706 10/1/2024	10330.6390		POSTAGE AND TELEPHONE	BUILDINGS
		<u>285.32</u>								
152054	10/21/2024		1184 CINTAS CORPORATION #754							
		90.55	UNIFORMS/SHOP TOWELS		117322	4206909925	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		<u>90.55</u>								
152055	10/21/2024		1250 DAKOTA COUNTY PROPERTY RECORDS							
		132.00	RECORD FEE-MEXATALAN LIQ		117377	946597	10101.2205	100267	DEPOSITS	GENERAL FUND
		<u>132.00</u>								
152056	10/21/2024		6755 DAVEY TREE EXPERT COMPANY							
		150.00	DUMPING-BRSH/STUMP/TR/BIO		117323	918942069	10320.6221		SEAL COATING & TREE MAIN	PUBLIC WORKS
		1,000.00	DUMP FEE-10/7-11/7/24		117324	918949107	10320.6221		SEAL COATING & TREE MAIN	PUBLIC WORKS
		50.00	DUMP FEE-BRUSH/STUMP/BIO		117325	918945605	10320.6221		SEAL COATING & TREE MAIN	PUBLIC WORKS
		<u>1,200.00</u>								
152057	10/21/2024		1326 EARL F. ANDERSEN, INC							
		2,630.50	MULTIPLE DIFF STREET SIGNS		117326	0137657-IN	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		<u>2,630.50</u>								
152058	10/21/2024		14488 ESA MANAGEMENT L.L.C.							
		16,380.44	PLUMB PRJ RELOC 10/6-10/12		117392	1554955309	50678.6302	229901	PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG

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152058	10/21/2024		14488 ESA MANAGEMENT L.L.C.						Continued...	
		1,477.03	PLUMB PRJ RELOC 10/6-10/12		117393	1554955310	50678.6302	229901	PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		498.86	PLUMB PRJ RELOC 10/6-10/12		117394	1554955311	50678.6302	229901	PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		<u>18,356.33</u>								
152059	10/21/2024		14352 EUROFINS EASTON ANALYTICAL LLC							
		700.00	PFAS TESTING		117327	8100108412	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		<u>700.00</u>								
152060	10/21/2024		14449 FRERICHS CONSTRUCTION COMPANY							
		1,323,489.65	JC CONSTRUCT PH SEP24		117406	6	50678.6560	229901	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>1,323,489.65</u>								
152061	10/21/2024		1473 GERTEN GREENHOUSES INC. - 446133							
		171.80	GREEN LOON LAWN SEED SOIL		117329	798353/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		257.70	GREEN LOON LAWN SEED SOIL		117330	798345/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		97.43	RIVER ROCK		117378	K98598/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		257.70	GREEN LOON LAWN SEED SOIL		117379	798594/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		129.85	RACKS/JRK SEED MIX		117380	915876/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		300.65	GREEN LOON LAWN SEED SOIL		117381	796224/6	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		<u>1,215.13</u>								
152062	10/21/2024		1485 GLOBE PRINTING & OFFICE SUPPLIES INC							
		350.00	COPY PAPER		117331	59569	10120.6201		OFFICE SUPPLIES	CITY ADMINISTRATION
		350.00	COPY PAPER		117331	59569	10125.6201		OFFICE SUPPLIES	HUMAN RESOURCES
		350.00	COPY PAPER		117331	59569	10140.6201		OFFICE SUPPLIES	CITY CLERK
		350.00	COPY PAPER		117331	59569	10150.6201		OFFICE SUPPLIES	FINANCE
		350.00	COPY PAPER		117331	59569	10160.6201		OFFICE SUPPLIES	INFORMATION TECHNOLOGY
		350.00	COPY PAPER		117331	59569	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		350.00	COPY PAPER		117331	59569	10315.6201		OFFICE SUPPLIES	ENGINEERING
		350.00	COPY PAPER		117331	59569	10410.6201		OFFICE SUPPLIES	DEVELOPMENT SERVICES
		350.00	COPY PAPER		117331	59569	10520.6201		OFFICE SUPPLIES	PARKS ADMINISTRATION
		350.00	COPY PAPER		117331	59569	10530.6201		OFFICE SUPPLIES	COMMUNITY AFFAIRS
		350.00	COPY PAPER		117331	59569	20243.6201		OFFICE SUPPLIES	DOUG WOOG ARENA
		350.00	COPY PAPER		117331	59569	20245.6201		OFFICE SUPPLIES	AIRPORT
		350.00	COPY PAPER		117331	59569	20260.6201		OFFICE SUPPLIES	HOUSING GENERAL
		350.00	COPY PAPER		117331	59569	50600.6201		OFFICE SUPPLIES	UTILITY ADMINISTRATION
		<u>4,900.00</u>								
152063	10/21/2024		1497 GOPHER STATE ONE-CALL							
		153.23	LOCATES		117332	4090753	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY

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152063	10/21/2024		1497 GOPHER STATE ONE-CALL						Continued...	
		153.22	LOCATES		117332	4090753	50606.6302		PROFESSIONAL SERVICES	SEWER UTILITY
		306.45								
152064	10/21/2024		11834 GUARDIAN SUPPLY LLC							
		159.99	02-STREAMLIGHT TLR-7		117382	19468	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		179.98	02-TACTVEST-BACK&HANGER		117383	19467	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		169.99	3-TACTVEST/BACKPANEL		117384	19466	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		509.96								
152065	10/21/2024		3686 IMPACT PROVEN SOLUTIONS							
		2,460.64	MAIL PROCESS 9/1-9/30		117334	213201	50600.6375		OTHER CONTRACTED SERVICES	UTILITY ADMINISTRATION
		2,460.64								
152066	10/21/2024		14086 JOHNSON, DONNETTA							
		100.00	NM AFTER HR ONCALL SEP24		117395	SEPTEMBER2024	50677.6375.1		OTHER CONTR SVCS-KEYPERSON	NAN MCKAY APT BLDG
		100.00								
152067	10/21/2024		1811 LAWSON PRODUCTS INC.							
		652.36	WSHR/INSRT/SCRW/NUT/KITS		117335	9311885250	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		652.36								
152068	10/21/2024		6281 LIGHTNING DISPOSAL, INC.							
		539.87	TRASH SVC-PW		117336	0000677110	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		539.87								
152069	10/21/2024		13985 MARTIN MARIETTA MATERIALS							
		4,641.49	ASPHALT EANS/OUTLOOK ALLEYS		117337	43887060	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		4,641.49								
152070	10/21/2024		3578 MCNAMARA CONTRACTING, INC.							
		1,076,779.39	7TH A/I494 CONSTRUCTION		117351	PAY VOUCHER 3	40439.6530	202312	IMPR OTHER THAN BUILDING	2023 LOCAL IMPROVEMENTS
		1,076,779.39								
152071	10/21/2024		1911 MENARDS, INC-WEST ST PAUL							
		21.92	REBAR		117339	554	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		215.04	CONCRETE MIX		117340	541	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		26.88	CONCRETE MIX		117341	509	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		70.35	ROOF FLASHG/PATCH/CPLNG		117342	437	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		6.98	FLEX COUPLINGS		117343	624	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		65.08	PAINT/SPNG/RLLR/COVERS		117344	454	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS

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152071	10/21/2024		1911 MENARDS, INC-WEST ST PAUL						Continued...	
		1.79	PLTD ALL THRD		117345	99905	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		20.97	THERMOMETERS		117346	99939	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		77.00	CONCRETE MIX		117347	216	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		<u>506.01</u>								
152072	10/21/2024		9252 MERIT CHEVROLET							
		626.99	INST CAMERA&PGRM #323		117348	850362	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		<u>626.99</u>								
152073	10/21/2024		1923 METRO SALES INC.							
		10.00	BASE CHARGE		117349	INV2615694	10160.6378		COPIER MAINTENANCE AGREEMENT	INFORMATION TECHNOLOGY
		<u>10.00</u>								
152074	10/21/2024		1444 MIDWEST MACHINERY CO							
		372.58	RPR FUEL SENSOR #3046R		117352	10222552	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		<u>372.58</u>								
152075	10/21/2024		14259 MUNICIPAL BUILDERS, INC							
		340,905.02	WELL#3 WTR TRTMNT PLANT SEP24		117353	PMT 12	50605.6520	202311	BUILDINGS AND STRUCTURE	WATER UTILITY
		<u>340,905.02</u>								
152076	10/21/2024		9298 NAPA NEWPORT							
		327.82	RETD ROTOR		117354	2514-125520	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		30.99	TAIL PIPE EXPANDER		117355	2514-125792	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		730.64	PAD/ROTOR/AIR FLTR #338		117356	2514-125474	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		228.42	WIPER BLADES		117357	2514-125412	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>662.23</u>								
152077	10/21/2024		14693 NEW HISTORY, INC.							
		20,000.00	LIBRARY RE USE STUDY		117385	4124	20214.6302	227688	PROFESSIONAL SERVICES	GRANTS/DONATIONS COMM DVLPMPT
		<u>20,000.00</u>								
152078	10/21/2024		14383 NFI, INC.							
		21.98	CEILING PAINT		117358	550782/D	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		<u>21.98</u>								
152079	10/21/2024		2176 OXYGEN SERVICES COMPANY							
		293.71	RECYCLED CYLINDERS		117350	0003597920	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>293.71</u>								

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152080	10/21/2024		2231 PIONEER PRESS						Continued...	
		52.00	VERDEROSA PRJ		117359	0924572442	10315.6341		ADVERTISING	ENGINEERING
		28.60	ORD #1427		117359	0924572442	10140.6341		ADVERTISING	CITY CLERK
		40.56	491 MALDEN ST NOTICE		117359	0924572442	10410.6341		ADVERTISING	DEVELOPMENT SERVICES
		70.72	PLAN FOR PUBLIC HSG		117359	0924572442	50677.6530		IMPR OTHER THAN BUILDING	NAN MCKAY APT BLDG
		<u>191.88</u>								
152081	10/21/2024		2240 PLUNKETT'S PEST CONTROL, INC.							
		89.88	PEST CONTROL-SPLASH POOL		117360	8784862	10527.6371		REPAIRS & MAINT CONTRACTUAL	SPLASH POOL
		91.50	PEST CONTROL-PW		117361	8813278	10320.6371		REPAIRS & MAINT CONTRACTUAL	PUBLIC WORKS
		<u>181.38</u>								
152082	10/21/2024		6683 POPP COMMUNICATIONS							
		187.24	NM ALRM PH SYST 8/10-9/9		117397	992852352	50677.6390.1		TELEPHONE-SECURITY	NAN MCKAY APT BLDG
		187.24	JC ALRM PH SYST 8/10-9/9		117397	992852352	50678.6390.1		TELEPHONE-SECURITY	JOHN CARROLL APT BLDG
		<u>374.48</u>								
152083	10/21/2024		14691 PRECISION PAINTING & STRIPING CO							
		9,500.00	CROSSWALK STRIPING		117386	0024-1061	10320.6371		REPAIRS & MAINT CONTRACTUAL	PUBLIC WORKS
		<u>9,500.00</u>								
152084	10/21/2024		2286 QUILL LLC							
		31.18	LABEL MAKER TAPE		117362	40716139	10320.6201		OFFICE SUPPLIES	PUBLIC WORKS
		<u>31.18</u>								
152085	10/21/2024		14315 RENTGROW, INC.							
		72.00	NM BCKGROUND CK SEP24		117363	1645362	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		48.00	JC BCKGROUND CK SEP24		117391	1645361	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		<u>120.00</u>								
152086	10/21/2024		2365 ROTO-ROOTER SERVICES COMPANY							
		864.00	JC MAIN CLEARED 10/01/24		117425	48-26286775	50678.6371.080		MTNCE-PLUMBING	JOHN CARROLL APT BLDG
		<u>864.00</u>								
152087	10/21/2024		14258 SCHMIDT, AARON							
		42.99	26-SHOOTING EARMUFFS		117364	092524	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		14.99	26-WTRPRF GLOVES		117364	092524	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		<u>57.98</u>								
152088	10/21/2024		2632 SHERWIN-WILLIAMS CO., THE							
		93.96	PAINT		117365	0360-5	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS

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152088	10/21/2024		2632 SHERWIN-WILLIAMS CO., THE						Continued...	
		93.96								
152089	10/21/2024		2464 SHORT ELLIOTT HENDRICKSON INC							
		9,794.02	WATER TREATMENT CONST		117408	476012	50605.6302	202311	PROFESSIONAL SERVICES	WATER UTILITY
		9,794.02								
152090	10/21/2024		14690 TC WINTER SERVICES							
		300.00	SURFACE TREAT SALT		117370	1669	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		300.00								
152091	10/21/2024		2665 TRANS UNION LLC							
		85.00	BASIC SVC & REPORTS		117409	09429817	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		85.00								
152092	10/21/2024		11670 TRENCHERS PLUS, INC							
		677.08	BEARINGS #SG1		117366	IT10647	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		677.08								
152093	10/21/2024		14287 TRUDGEON, COLIN							
		98.76	MILEAGE 8/13-9/14/24		117368	8/13-9/14	10529.6331		CONFERENCES, TRAINING, TRAVEL	RECREATIONAL PROGRAMS
		69.68	MILEAGE 9/15-10/10/24		117369	9/16-10/10	10529.6331		CONFERENCES, TRAINING, TRAVEL	RECREATIONAL PROGRAMS
		168.44								
152094	10/21/2024		2693 TWIN CITY JANITOR SUPPLY, INC.							
		1,053.20	LINERS/TWL/SCRN/WASP		117367	183299	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		1,053.20								
152095	10/21/2024		6854 VALLEY IMAGES PHOTOGRAPHY							
		50.00	38-PHOTO		117371	3396	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		50.00	K9-DOUG PHOTO		117371	3396	10210.6430		MISCELLANEOUS	POLICE PROTECTION
		100.00								
152096	10/21/2024		6470 W S & D PERMIT SERVICE							
		101.00	RFD BLDG PERMIT-630 LEVANDER		117374	SS043867	10420.4266		ELECTRICAL	CODE ENFORCEMENT
		1.00	STATE SURCHARGE		117374	SS043867	10101.2083		SURCHARGES	GENERAL FUND
		5.00	ADMIN SVC FEE		117374	SS043867	10420.4493		OTHER CHARGE FOR SERVICE - COM	CODE ENFORCEMENT
		97.00								
152097	10/21/2024		4015 WASHINGTON COUNTY COURT ADMINISTRATION							
		400.00	24002570 WRT # WC23009962		117410	10/12/2024	10101.2300		JUDGEMENTS PAYABLE	GENERAL FUND

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152097	10/21/2024		4015 WASHINGTON COUNTY COURT ADMINISTRATION						Continued...	
		400.00								
152098	10/21/2024		13833 WEST, GREGORY							
		200.00	JC AFTER HRS ONCALL SEP24		117396	SEPTEMBER2024	50678.6375.1		OTHER CONTR SVCS-KEYPERSON	JOHN CARROLL APT BLDG
		200.00								
152099	10/21/2024		2849 XCEL ENERGY							
		1,260.19	SEWER		117387	51-5538274-4 10/9/24	50606.6385		UTILITY SERVICE	SEWER UTILITY
		1,801.35	CITY HALL		117388	51-4686910-7 10/7/24	10330.6385		UTILITY SERVICE	BUILDINGS
		146.46	ST LGT UTILTIY FUND		117388	51-4686910-7 10/7/24	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		56.35	POLICE		117389	51-4903872-2 10/7/24	10210.6385		UTILITY SERVICE	POLICE PROTECTION
		13.86	ST LGT @ 108 CONCORD		117390	51-0014881319-7 9/30/24	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		22.75	NM ELEC		117411	51456311-2 10/8/24	50677.6385.1		UTILITY SERVICE-ELECTRIC	NAN MCKAY APT BLDG
		7,975.03	NM ELEC		117411	51456311-2 10/8/24	50677.6385.1		UTILITY SERVICE-ELECTRIC	NAN MCKAY APT BLDG
		668.41	NM NAT GAS		117411	51456311-2 10/8/24	50677.6385.2		UTILITY SERVICE-GAS	NAN MCKAY APT BLDG
		11,685.36	JC ELECTRIC		117411	51456311-2 10/8/24	50678.6385.1		UTILITY SERVICE-ELECTRIC	JOHN CARROLL APT BLDG
		569.57	JC NAT GAS		117411	51456311-2 10/8/24	50678.6385.2		UTILITY SERVICE-GAS	JOHN CARROLL APT BLDG
		24,199.33								
801103	10/15/2024		2289 R&R SPECIALTIES OF WISCONSIN, INC.							
		115.00	ZAMBONIE BLADE SHARPENING		117255	0083116-IN	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		115.00								
801104	10/18/2024		1969 MINNESOTA AFSCME, COUNCIL NO. 5							
		29.00			117418	101624926043	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		29.00								
801105	10/21/2024		1240 DAKOTA COMMUNICATIONS CENTER							
		50,679.00	NOV24 DISPATCH DUES		117376	AR-0000000034	10210.6305		DISPATCH SERVICES	POLICE PROTECTION
		50,679.00								

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
801105	10/21/2024		1240 DAKOTA COMMUNICATIONS CENTER						Continued...	
801106	10/21/2024		7388 GARCIA, RYAN							
		110.55	CITY ADMIN-Q3 2024 MILEAGE		117328	10/8	10120.6331		CONFERENCES, TRAINING, TRAVEL	CITY ADMINISTRATION
		<u>110.55</u>								
801107	10/21/2024		5154 HILGER, CLARA							
		205.02	MILEAGE-MNGFOA CONF		117333	SEPT 2024	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		<u>205.02</u>								
2024300	9/27/2024		14645 MEDSURETY, LLC							
		769.38	HRA REIMB-DEPCARE-2024		117306	09/25/2024-1	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		<u>769.38</u>								
2024301	10/2/2024		14645 MEDSURETY, LLC							
		35.00	FSA REIMB-HEALTH-2024		117313	09/25/2024-2	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		518.03	HRA REIMBURSEMENT 2024		117313	09/25/2024-2	70805.6131		EMPLOYEE HRA REIMBURSEMENT	EMPLOYEE HEALTH REIMBUR
		<u>553.03</u>								
2024302	10/7/2024		6037 HEALTHPARTNERS-DENTAL							
		832.55	DENTAL CLAIMS PAID		117308	09/26/24-10/02/24	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		<u>832.55</u>								
2024303	10/9/2024		14645 MEDSURETY, LLC							
		5.20	FSA REIMB-HEALTH-2024		117312	10/02/2024	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		<u>5.20</u>								
2024304	10/18/2024		1978 MINNESOTA CHILD SUPPORT PAYMENT CENTER							
		717.12			117419	101624926044	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		46.14			117420	101624926045	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		207.66			117421	101624926046	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>970.92</u>								
2024305	10/18/2024		2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)							
		3,675.00			117424	101624926049	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>3,675.00</u>								
2024306	10/18/2024		2096 NATIONWIDE RETIREMENT SOLUTIONS							
		12,652.40			117413	1016249260410	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>12,652.40</u>								

CITY OF SOUTH ST PAUL
 Council Check Register by GL
 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2024306	10/18/2024		2096 NATIONWIDE RETIREMENT SOLUTIONS						Continued...	
2024307	10/18/2024		2200 PERA							
		73,832.57				117414 1016249260411	10101.2174		PERA	GENERAL FUND
		<u>73,832.57</u>								
2024308	10/18/2024		2748 MISSION SQUARE TRANSFER (EFT)							
		1,960.00				117415 1016249260412	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>1,960.00</u>								
2024309	10/18/2024		14645 MEDSURETY, LLC							
		2,228.03				117416 1016249260413	10101.2176		HOSPITALIZATION/MED INSURANCE	GENERAL FUND
		<u>2,228.03</u>								
2024310	10/18/2024		1338 EFTPS							
		38,450.81				117412 101624926041	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		41,209.90				117417 101624926042	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND
		<u>79,660.71</u>								
2024311	10/18/2024		2013 MINNESOTA REVENUE (C)							
		17,952.42				117423 101624926048	10101.2172		STATE WITHHOLDING	GENERAL FUND
		<u>17,952.42</u>								
2024312	10/2/2024		14645 MEDSURETY, LLC							
		340.00	HRA/HSA/FSA/DCAP OCT24			117426 35240	10125.6375		OTHER CONTRACTED SERVICES	HUMAN RESOURCES
		<u>340.00</u>								
2024313	10/11/2024		14645 MEDSURETY, LLC							
		1,154.00	FSA REIMB-DEPCARE-2024			117429 10/09/2024	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		<u>1,154.00</u>								
2024314	10/15/2024		6037 HEALTHPARTNERS-DENTAL							
		707.61	DENTAL CLAIMS PAID			117430 10/03/24-10/09/24	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		<u>707.61</u>								
2024315	10/16/2024		14645 MEDSURETY, LLC							
		529.85	FSA REIMB-DEPCARE-2024			117431 10/14/2024	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		30.00	HRA REIMBURSEMENT 2024			117431 10/14/2024	70805.6131		EMPLOYEE HRA REIMBURSEMENT	EMPLOYEE HEALTH REIMBUR
		<u>559.85</u>								

CITY OF SOUTH ST PAUL
 Council Check Register by GL
 Council Check Register and Summary

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<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>	<u>Business Unit</u>
		3,805,914.49	Grand Total							
							<u>Payment Instrument Totals</u>			
							Checks	3,556,922.25		
							EFT Payments	197,853.67		
							A/P ACH Payment	51,138.57		
							Total Payments	3,805,914.49		



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: City Clerk
PREPARED BY:
AGENDA ITEM NUMBER: 8.C.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to adopt attached list, approving Business Licenses.

OVERVIEW

Municipal Code requires that all licenses are approved by the City Council and subject to submittal of insurance certificates, forms and background investigation, when required, prior to issuance.

The attached listing contains new and/or renewal applications which have been applied for since the last City Council Meeting. These licenses will expire as indicated on the attached report.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Business License

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
15646	Tyler Lengsfeld	00015255	Dangerous Dog - Initial License	A	10/03/2024	10/01/2025	908 Holland Ave		10/21/2024
14649	Klarris Real Estate Holdings LLC	00014775	Rental Housing	A	04/18/2024	05/31/2025	516-518 16th Ave N		10/21/2024
15478	Chip Richard Bergeaux	00015078	Rental Housing	A	05/31/2024	05/31/2025	519 16th Ave N		10/21/2024
15648	Kyle James Colbert	00015257	Rental Housing	A	10/07/2024	05/31/2025	145 23rd Ave S		10/21/2024
15647	Kebron Mamo	00015256	Rental Housing	A	10/03/2024	05/31/2025	201 4th Ave N		10/21/2024
15650	Bernard Nkwango Fonkwa	00015259	Rental Housing	A	10/07/2024	05/31/2025	1239 8th Ave S		10/21/2024



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: City Clerk
PREPARED BY: Deanna Werner
AGENDA ITEM NUMBER: 8.D.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to approve Resolution 2024-123, Acceptance of Gift Donations as submitted by the City Clerk.

OVERVIEW

Donations will be approved by Resolution as they are received. The amount of the donation and the donors will be listed separately on the Resolution.

SOURCE OF FUNDS

Various donors as identified on the Resolution.

ATTACHMENTS

1. 8-D. Donations

City of South St. Paul
Dakota County,
Minnesota

RESOLUTION NO. 2024-123

Acceptance of Gift Donations

WHEREAS, The City of South St. Paul is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, in accordance with the terms prescribed by the donor.

WHEREAS, The City of South St. Paul receives donations from various sources and businesses within the City of South St. Paul and the surrounding areas.

WHEREAS, the City of South St. Paul finds it is appropriate to accept the donation(s) offered with appreciation.

THEREFORE, BE IT RESOLVED: by the City Council of the City of South St. Paul, Minnesota, to accept the following donation(s):

<u>Doner</u>	<u>Amount</u>	<u>Department</u>	<u>Designation</u>
Mizpah Lodge #191	\$1,988.00	Comm. Affairs	Fill the Backpack

The City Clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted this 21st day of October 2024.

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Police
PREPARED BY: Brian Wicke
AGENDA ITEM NUMBER: 8.E.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to accept letter of resignation from Police Officer Todd Waters

OVERVIEW

Attached you will find a letter from Police Officer Todd Waters giving notice of his intent to retire from his position with the South St. Paul Police Department effective December 30th, 2024. Officer Waters joined us a Reserve Officer in 2002, began employment as a Community Service Officer in 2005, and as a sworn Police Officer with the South St. Paul Police Department on May 25th, 2007.

During his seventeen-year tenure as a sworn officer with the police department, Officer Waters served as a Patrol Officer, Field Training Officer, Property and Evidence Technician, Explorer Advisor, Mobile Field Force member, and as our lead Crime Scene Investigator. Early in his career, Officer Waters was awarded a life saving award and this legacy of service continued throughout his career, earning additional awards for Valor, Meritorious Service, and the Chief's Achievement Award. In 2021, Officer Waters was awarded an additional service award for his commitment to our organization, community, and profession during the challenges of 2020.

Throughout all of his years of employment with the Police Department, Todd has shown himself to be an outstanding employee, mentor, and leader. Todd has been an integral part of our department, and he will be sorely missed by all of us, not only on a professional level, but also on a personal basis.

Members of the Department wish Todd the best as he moves into the next chapter of his life. We thank him for twenty-two years of combined, dedicated service to our department and community. A copy of his letter of resignation is attached.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Waters Letter of Resignation



South St. Paul Police Department

Brian J. Wicke • Chief of Police

125 Third Avenue North • South St. Paul, MN 55075 • (651) 413-8300 • Fax (651) 413-8399

October 6, 2024

TO: Brian Wicke, Chief of Police
South St. Paul Police Department
125 3rd Ave North
South St. Paul, Minnesota 55075

From: Patrol Officer Todd Waters
South St. Paul Police Department
125 3rd Ave North
South St. Paul, Minnesota 55075

Subject: Letter of Resignation and intent to Retire from the South St. Paul Police
Department

Chief Wicke,

Please accept this letter as my official notice to the South St. Paul Police Department and the City of South St. Paul of my intent to resign my position with the South St. Paul Police Department and retire from Law Enforcement. My resignation should be effective at the end of the pay period on Jan 3, 2025, with my last scheduled patrol workday on December 29, 2024. This notice should satisfy the necessary requirements set forth in the Law Enforcement Labor Services Contract to exit employment and therefore make me eligible for all severance and benefits available by contract on the date of departure.

If you have any questions with regards to this letter of intent, please feel free to contact me at your convenience.

Respectfully submitted,

Patrol Officer Todd Waters



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Police
PREPARED BY: Brian Wicke
AGENDA ITEM NUMBER: 8.F.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to approve Resolution 2024-119 declaring certain city property surplus and authorizing sale

OVERVIEW

Staff hereby requests the City Council of the City of South St. Paul to consider the following items to be surplus and authorize the sale at public auction:

1. Fridgidaire Refridgerator (model FFHB2740PS5 / serial 4A41117428)
2. Fridgidaire Refridgerator (model FFTR21D2PS3 / serial 4A33403575)
- 3, LG Microwave
- 4.. Miscellaneous cabinetry

These items are from within the police department, no longer have a designated use and retain value. All items will be sold via public auction through the State of Minnesota Department of Administration with proceeds being returned to the General Fund.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Resolution 2024-119

**City of South St. Paul
Dakota County, Minnesota**

RESOLUTION NO. 2024 - 119

**RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS AND
APPROVING SALE**

WHEREAS, the items listed below are no longer in use by the police department, retain value; and

WHEREAS, the Police Department remains fiscally responsible and will dispose of this surplus property through the State of Minnesota Department of Administration Auction.

NOW, THEREFORE, BE IT RESOLVED the designated property from the Police Department shall be declared “surplus property” and shall be sold via public auction through the State of Minnesota Department of Administration Online Auction

Adopted this 21st day of October, 2024

City Clerk



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Human Resources
PREPARED BY: Shelly Anderson
AGENDA ITEM NUMBER: 8.G.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Accept a letter of resignation from Nicole Arrigoni from the position of Finance Support Specialist and authorize recruitment to fill the vacancy.

OVERVIEW

As part of the August 5, 2024, City Council approved the hire of Nicole Arrigoni for the position of part-time Finance Support Specialist. Nicole began employment with the City of South St. Paul on August 19, 2024. Unfortunately, for personal reasons, Nicole has submitted her letter of resignation effective October 18, 2024. We wish Nicole well in her future endeavors.

Staff asks the City Council to accept Nicole's letter of resignation and authorize recruitment to fill the position.

SOURCE OF FUNDS

N/A

ATTACHMENTS

1. Arrigoni Ltr Resignation

From: [Nicole Arrigoni](#)
To: [Shelly Anderson](#)
Date: Thursday, October 10, 2024 2:58:52 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Per our conversation on Wednesday, I am emailing to let you know that Friday October 18th, 2024 will be my last day.
Thank you for being so understanding.

Nicole Arrigoni | Finance Support Specialist
Phone : 651-366-6211 | Fax: 651-554-3201
City of South St. Paul | 125 3rd Avenue North | South St. Paul, MN 55075





CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Technology
PREPARED BY: Ryan Garcia
AGENDA ITEM NUMBER: 8.H.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Through Consent, Motion to approve a Fiber Optic Indefeasible Right to Use Agreement with Dakota County, and to authorize the Mayor and City Clerk to execute said agreement.

OVERVIEW

The City of South St. Paul managed the Concord Avenue Road project and as part of that project partnered with Dakota County to provide fiber-optic materials for the connectivity of future traffic signals within the corridor. The city agreed to lead the project and provided 288 strands of fiber to satisfy anticipated future fiber-optic needs of both the City and County. By collaborating with Dakota County, the City and County benefited by saving construction costs and reducing duplication of resources.

The enclosed Indefeasible Right to Use Agreement (“IRU”) establishes a license for Dakota County for the use of 144 strands of fiber in Concord Street from Annapolis Street to I-494. The IRU provides that maintenance, repair, and relocation of this segment will be borne by Dakota County. Staff recommends approval of the IRU.

SOURCE OF FUNDS

Capital Programs Fund

ATTACHMENTS

1. Draft Fiber Optic IRU Agreement

FIBER OPTIC INDEFEASIBLE RIGHT TO USE

AGREEMENT BY AND BETWEEN

SOUTH ST PAUL AS GRANTOR

AND

DAKOTA COUNTY AS GRANTEE

DRAFT

FIBER OPTIC INDEFEASIBLE RIGHT TO USE AGREEMENT

This Agreement for the indefeasible right to use (or “IRU”) together with Attachments A and B, (collectively the “Agreement” or the “IRU Agreement”) is made by and between, the City of South St Paul, acting by and through its City Council (“IRU Grantor” or “SSP”) and the County of Dakota, a Minnesota County governmental unit acting through its, Board of Commissioners (“IRU Grantee” or “Dakota”). The IRU Grantee and IRU Grantor may be referred to herein individually as a “Party” or collectively as the “Parties.”

BACKGROUND

SSP managed the Concord Avenue Road project and was a “dig once” opportunity. Dakota partnered with SSP for this road project by providing fiber materials for future traffic signal connectivity needs. SSP agreed to lead the project and SSP provided and added 288 strands of fiber for future fiber needs.

- A. Out of the 288 fiber strands that SSP originally provided, Dakota desires to own 144 fibers to connect, as described in this Agreement; and
- B. SSP agrees to grant to Dakota the right to own 144 fibers within certain Fiber Optical Cable segments on the terms and conditions set forth below; and
- C. Dakota agrees to grant to SSP the right to install and maintain the Fiber Optical Cable segments within conduit owned by Dakota on the terms and conditions set forth below.

DEFINITIONS

The following terms are used in this Agreement:

- A. “Right-of-Way” means the real property, including all fee simple, easements, access rights, rights of use and other interests, owned by or operated by a government entity, devoted to road or highway purposes.
- B. “Effective Date” is the date upon which all Parties have executed this Agreement.
- C. “Fiber” means a glass strand or strands which is/are used to transmit a communication signal along the glass strand in the form of pulses of light.
- D. “Fiber Facilities” means a handhole, conduit, splice enclosures, and related equipment owned by Dakota, but excluding any electronic or optronic equipment at termination points located in Dakota facilities.
- E. “Fiber Optical Cable” or “Cable” means a collection of fibers with a protective outer covering.

- F. “IRU Cable” means a Cable containing one or more Fibers, constructed, and owned by SSP in which Dakota has an IRU pursuant to the terms of this Agreement.
- G. “IRU Fibers” means the specific SSP owned Fiber described in Attachment A, for which an IRU is granted to Dakota in the IRU Cable pursuant to the terms of this Agreement.
- H. “Indefeasible Right of Use” or “IRU” means an indefeasible right to use, maintain and manage the IRU Fibers and Fiber Facilities, provided, however, that granting of such IRU does not convey legal title to the IRU Fibers or Fiber Facilities.
- I. “Optical Splice Point” means a point where SSP’s Cable is connected to another entity’s Cable within a splice enclosure.
- J. “Relocation” means any physical movement of fiber optic cable or conduit required due to reconstruction, modification, change in grade, expansion or relocation of a County road or highway, or a city street or other public improvement.

In consideration of their mutual promises, the Parties expressly agree as follows:

ARTICLE I LICENSES

Section 1.1 Dakota desires an IRU in SSP’s IRU Cable further described in Attachment A to this Agreement. In consideration of the mutual promises in this Agreement, SSP grants an IRU to Dakota in the IRU Cable identified in Attachment A, subject to any interests SSP has in the cost sharing formula more fully described in Attachment B which is attached hereto and incorporated herein by reference, pursuant to IRUs or other contractual arrangements. Dakota shall be entitled to use the IRU Fibers for any lawful government purposes subject to (i) agreeing to be bound by all laws, regulations, and any requirements of the access to rights of way, and (ii) otherwise complying with the terms and conditions of this Agreement.

Section 1.2 Subject to the terms and conditions of this Agreement, SSP hereby grants to Dakota a license to access and use the IRU Fibers within the IRU Cable as delineated in Attachment A for Dakota use in accord with and during the term of this Agreement. Dakota shall own the use of 144 strands of fiber in Attachment A.

Section 1.3 The IRU Fibers are provided to the Dakota “as is.” If any new Fiber Facilities or any fiber splices are needed to interconnect IRU Fibers to the Dakota network, Dakota shall be responsible for coordinating this work with SSP and shall pay all costs and fees associated with connecting the IRU Fibers to other fibers not owned by SSP for the Dakota network purposes.

Section 1.4 Subject to the terms and conditions of this Agreement, Dakota hereby grants to SSP a license to access and use the Fiber Facilities as delineated in Attachment A for the IRU Cable in accord with and during the term of this Agreement. The Fiber Facilities are provided to SSP “as is.”

Section 1.5 Notwithstanding anything to the contrary contained in this Agreement, the Parties acknowledge and agree nothing in this Agreement shall operate to limit, interfere with, or otherwise adversely affect either Party's right to manage, control, construct, relocate, maintain, replace, and expand the portion of its fiber optic network equipment and infrastructure that is not subject to this Agreement, and is not included in the description of Fiber and Fiber Facilities in Attachment A.

Section 1.6 Assignment. No Party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Party, which shall not be unreasonably delayed or withheld. If assignment of this Agreement is approved, an assignment agreement shall be fully executed and approved by the same Parties, or their successors in office. The Parties shall sign all papers and agreements needed to affect such transfer.

ARTICLE II EFFECTIVE DATE AND TERM

The term of this agreement shall begin on the date of execution of this Agreement by all Parties and shall remain in full force and effect for the useful life of the infrastructure, unless extended or sooner terminated hereunder.

ARTICLE III REPRESENTATIONS AND WARRANTIES

Section 3.1 Dakota's use of the IRU Fibers shall comply with all applicable governmental codes, ordinances, laws, rules, regulations, and/or restrictions.

Section 3.2 SSP represents and warrants it has the right to grant an IRU in its IRU Cable.

Section 3.3 SSP's use of the Fiber Facilities shall comply with all applicable governmental codes, ordinances, laws, rules, regulations, and/or restrictions.

Section 3.4 Dakota represents and warrants it has the right to grant a license in its Fiber Facilities.

ARTICLE IV LIABILITY; INDEMNIFICATION

Section 4.1 Neither Dakota nor SSP shall be liable to the other for any indirect, special, punitive, or consequential damages arising under this Agreement or from any breach or partial breach of the provisions of this Agreement or arising out of any act or omission of either Party hereto, its directors, officers, employees, servants, contractors, and/or agents.

Section 4.2 To the extent permitted by law, Dakota assumes, releases and agrees to indemnify, defend, protect and save SSP (including its officers, agents, representatives and employees) harmless from and against any claim, damage, loss, liability, injury, cost and expense (including reasonable attorney's fees and expenses) in connection with any loss or damage to any person or property arising out of or resulting in any way from the acts or omissions, negligence, or willful misconduct of Dakota, its directors, officers, employees, servants, contractors, and/or

agents in connection with the exercise of its rights and obligations under the terms of this Agreement.

To the extent permitted by law, SSP assumes, releases and agrees to indemnify, defend, protect and save Dakota (including its officers, agents, representatives and employees) harmless from and against any claim, damage, loss, liability, injury, cost and expense (including reasonable attorney's fees and expenses) in connection with any loss or damage to any person or property arising out of or resulting in any way from the acts or omissions, negligence, or willful misconduct of SSP, its directors, officers, employees, servants, contractors, and/or agents in connection with the exercise of its rights and obligations under the terms of this Agreement.

Notwithstanding the foregoing, such indemnity is limited to the amount of available insurance coverage, and nothing herein shall be considered as a waiver of the Dakota's and SSP's statutory tort limits under Minn. Stat. Chap. 466.

Section 4.3 Nothing contained herein shall operate as a limitation on the right of either Party to bring an action for damages, including consequential damages, against any third party based on any acts or omissions of such third party as such acts or omissions may affect the construction, operation, or use of the Fiber, Cable, or IRU Fibers; provided, (i) neither Party to this Agreement shall have any claim against the other Party for indirect, incidental, special, punitive, or consequential damages (including, but not limited to, any claim from any customer for loss of services), and (ii) each Party shall assign such rights or claims, execute such documents, and do whatever else may be reasonably necessary to enable the injured Party to pursue any action against such third party.

ARTICLE V FORCE MAJEURE

The obligations of the Parties hereto are subject to force majeure and neither Party shall be in default under this Agreement if any failure or delay in performance is caused by strike or other labor dispute; accidents; acts of God; fire; flood; earthquake; lightning; unusually severe weather; material or facility shortages or unavailability not resulting from such Party's failure to timely place orders therefor; lack of transportation; condemnation or the exercise of rights of eminent domain; war or civil disorder; or any other cause beyond the reasonable control of either Party. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased.

ARTICLE VI MAINTENANCE, REPAIR, FEES RELOCATION OF CABLE

Section 6.1 Maintenance. Dakota shall maintain the Fiber Facilities or contract with a third party for maintenance, breaks and fixes. Dakota agrees to be responsible for 100% costs in maintenance, breaks, and fixes in the Fiber Facilities. SSP shall maintain the IRU Cable or contract with a third party for maintenance, locates, breaks and fixes. SSP agrees to be responsible for 100% costs in maintenance, locates, breaks, and fixes in the IRU Cable.

Section 6.2 Fees. Neither Party will impose, and neither Party shall pay a fee, maintenance, or repair cost for the use of the Fiber Facilities and IRU Cable during the term of this Agreement except as outlined in Attachment B.

Section 6.3 Future Splicing. Costs for future splicing shall be the responsibility of the Party requesting the splicing. Splicing shall be performed by a contracted third party as agreed by the Parties.

Section 6.4 Relocation. Dakota will be responsible for relocation of conduit. Relocation costs for the IRU Cable shall be allocated based upon the proportion of fibers owned/licensed as outlined in Attachment A.

ARTICLE VII CONFIDENTIALITY

The Parties agree and recognize this Agreement as well as information and documents the Parties receive from one another during the term of this Agreement may be considered public data under the Minnesota Government Data Practices Act, Minn. Stat. Ch 13, as amended and all associated rules. The Parties agree to comply with the Minnesota Government Data Practices Act as it applies to all data provided by the Parties under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by either Party under this Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either Party. If either Party receives a request to release data arising out of or related to the Fiber Facilities or the use, operation, or maintenance thereof, the Party receiving the request must immediately notify the other Party of the request. The Parties will promptly consult and discuss the best way to respond to the request.

ARTICLE VIII ABANDONMENT; TERMINATION; EFFECT OF TERMINATION

Section 8.1 Should SSP decide to abandon all or part of the IRU Fibers during the term of this Agreement, it may do so by providing sixty (60) days' notice informing Dakota in writing of its intent to abandon. Such abandonment shall be at no cost to either Party except as set forth in this Article. If SSP provides notice of intent to abandon, Dakota may notify SSP prior to the expiration of the notice period of its intent to take ownership of the IRU Fibers. If the Dakota provides timely notice of its intent to take ownership, the Parties will execute any agreements or documents transferring legal title of the IRU Fibers to Dakota. Each Party to bear their own costs associated with executing any agreements or documents to transfer legal title under this Article.

Section 8.2 Should Dakota decide it no longer requires use of the IRU Fibers during the term of this Agreement, it may terminate the agreement by providing sixty (60) days' notice informing the SSP in writing of its intent to terminate the IRU Agreement.

Section 8.3 This Agreement shall terminate upon written notice from either Party to the other if a default occurs that is not cured within the time allowed hereunder.

Section 8.4 If the Agreement terminates under Article VIII, Section 8.3, the non-defaulting Party shall not have any liability to the defaulting Party, and the defaulting Party shall be liable for such damages to the non-defaulting Party as the non-defaulting Party may establish in a court of

law, except as limited by this Agreement. Upon termination of this Agreement for any reason, the Parties agree to promptly execute any documents reasonably required to affect such termination.

**ARTICLE IX
DEFAULT**

Section 9.1 Neither Party shall be in default under this Agreement unless and until the other Party shall have given the defaulting Party written notice of such default and the defaulting Party shall have failed to cure the default within thirty (30) days after receipt of such notice; provided, that where a default cannot reasonably be cured within the thirty (30) day period, if the defaulting Party shall promptly proceed to cure the default with due diligence, the time for curing the default shall be extended for a period of up to ninety (90) days from the date of receipt of the default notice or until the default is cured, whichever is shorter.

Section 9.2 Upon the failure by the defaulting Party to timely cure any default after notice thereof from the non-defaulting Party, the non-defaulting Party may take any action it determines, in its discretion, to be necessary to correct the default, and/or pursue any legal remedies it may have under applicable law or principles of equity relating to the breach.

**ARTICLE X
NOTICES**

Section 10.1 Unless otherwise provided herein, all notices and communications concerning this Agreement shall be in writing and addressed as follows:

If to SSP: City of South St Paul
 Attn: Ryan Garcia
 City Administrator
 125 3rd Avenue North
 South St Paul, MN 55075
 (651) 554-3278
 rgarcia@southstpaul.org

With a copy to: South St Paul City Attorney
 Attn: Amanda Johnson
 Levander, Gillen & Miller P.A.
 1305 Corporate Center Drive, Suite 300
 Eagan, MN 55121
 651-451-1831
 ajohnson@levander.com

If to County: Dakota County Board
 Attn: Enterprise Finance & Information Services Director
 1560 Highway 55
 Hastings, MN 55033

With a copy to: Dakota County Attorney's Office
 Attn: Civil Division

Dakota County Judicial Center
1560 Highway 55
Hastings, MN 55033

Section 10.2 Unless otherwise provided herein, notices shall be sent by certified U.S. Mail, return receipt requested, or by commercial overnight delivery service which provides acknowledgment of delivery, and shall be deemed delivered: if sent by U.S. Mail, five (5) days after deposit; if sent by commercial overnight delivery service, upon verification of receipt.

**ARTICLE XI
LIMITATION ON PROPERTY INTEREST**

This Agreement does not grant Dakota any property interest, or estate in, or lien upon SSP's property, SSP's Optical Fiber Network, or any components thereof, or any intellectual property, except for use of the IRU Fibers during the term of this Agreement. All liens, claims, and charges of Dakota shall not attach to any interest of SSP or in any property owned by SSP.

This Agreement does not grant SSP any property interest, or estate, in or lien upon Dakota's property, its Fiber Facilities, Optical Fiber Network or any components thereof, or any intellectual property. All liens, claims, and charges of SSP shall not attach to any interest of Dakota or in any property owned by Dakota.

**ARTICLE XII
GOVERNING LAW AND VENUE**

This Agreement shall be governed and construed in accordance with the laws of the State of Minnesota without regard to its conflict of laws provision. The Parties agree any action arising out of this Agreement or with respect to the enforcement of this Agreement shall be venued in the Dakota County District Court, State of Minnesota.

**ARTICLE XIII
INDEPENDENT CONTRACTOR**

The performance by SSP and Dakota of all duties and obligations under this Agreement shall be as independent local government unit and independent commercial operator and not as agents of the other Party, and no person employed or utilized by a Party shall be considered the employee or agent of the other. Neither Party shall have the authority to enter into any agreement purporting to bind the other without its specific written authorization. The Parties agree this Agreement does not create a partnership between, or a joint venture of, SSP and Dakota.

**ARTICLE XIV
MISCELLANEOUS**

Section 14.1 The headings of the Articles in this Agreement are strictly for convenience and shall not in any way be construed as amplifying or limiting any of the terms, provisions or conditions of this IRU Agreement.

Section 14.2 When interpreting this Agreement, words used in the singular shall include the plural and the plural, the singular, and “of” is used in the inclusive sense, in all cases where such meanings would be appropriate.

Section 14.3 If any provision of this Agreement is found by any court of competent jurisdiction to be invalid or unenforceable, then the Parties hereby waive such provision to the extent that it is found to be invalid or unenforceable and to the extent that to do so would not deprive one of the Parties of the substantial benefit of its bargain. Such provision, to the extent allowable by law and the preceding sentence, shall not be voided or canceled, but instead will be modified by such court so that it becomes enforceable with all of the other terms of this Agreement continuing in full force and effect.

Section 14.4 This Agreement may be amended only by a written instrument executed by all Parties.

Section 14.5 No failure to exercise and no delay in exercising, on the part of either Party hereto, any right, power or privilege hereunder shall operate as a waiver hereof, except as expressly provided herein. Any waiver by either Party of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement unless and until agreed to in writing by both Parties.

Section 14.6 All actions, activities, consents, approvals and other undertakings of the Parties in this IRU Agreement shall be performed in a reasonable and timely manner.

Section 14.7 Unless expressly defined herein, words having well known technical or trade meanings shall be so construed.

Section 14.8 This Agreement is solely for the benefit of the Parties hereto and their permitted successors and assigns.

**ARTICLE XV
ENTIRE AGREEMENT**

This Agreement and any Attachments referenced and attached, or to be attached through any amendment constitutes the entire agreement between the Parties and supersede all prior negotiations, understandings and agreements, whether oral or written.

**IRU GRANTEE:
SOUTH ST PAUL**

**IRU GRANTOR:
DAKOTA**

By: _____

By: _____

David McKnight
EFIS Director

By: _____

Date: _____

Its:

Approved as to Form

Date: _____

Assistant County Attorney Date
File No KS-24-261
Brd. Resolution 24-407

**ATTACHMENT A -
Description of Fiber Details, Ownership, and Use**



Segment 1

This segment consists of two empty conduits and vaults installed by Dakota and to be owned and maintained by Dakota. SSP used this infrastructure to install 288 strands of fiber in segment 1.

This Segment is located from Annapolis Street East to Interstate 494 along Concord Street, in South St. Paul, MN. Dakota will own strands 1-144 and, SSP will own strands 145-288 of the 288 strands in Segment 1.

**ATTACHMENT B
COST ALLOCATION AND PAYMENT LOGISTICS**

SSP is to split the overall costs with Dakota using existing Dakota-owned conduit and vaults.

Total labor costs for the installation of fiber are not to exceed \$45,000

SSP's cost obligation= \$22,000

Dakota's cost obligation= \$22,000

Total cost for 288 strand single mode armored= \$40,201.80

SSP's cost obligation (144 fiber strands)= \$20,100.90

Dakota's cost obligation (144 fiber strands)= \$20,100.90

Total Overall Cost for Each Entity:

SSP = \$42,100.90

Dakota= \$42,100.90



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Police
PREPARED BY: Brian Wicke
AGENDA ITEM NUMBER: 8.I.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to appoint Thomas Walek as a probationary police officer effective on, or after, November 4th, 2024, at a starting monthly salary as articulated in the current LELS contract.

OVERVIEW

As part of the 2024 Police Protection Budget, with the inclusion of federal funding, the authorized staffing level for the police department is set at thirty-seven sworn officers and staff have been working to identify qualified applicants as we currently are staffed at thirty-three officers, with two additional conditional offers outstanding.

During the November 6th, 2023, Civil Service Commission Meeting, the Commission directed staff to begin taking continual applications and an initial eligible register was established on December 4th, 2023, that has since been exhausted. A second eligible register was established on July 15th, 2024, and a third on October 7th, 2024, with finalists from those two lists merged into a single eligible register. On October 11th, 2024, the Commission certified the top three applicants for consideration of appointment to the position of police officer. A redacted copy of the top candidates' application is attached.

Thomas Walek holds an associate degree from Inver Hills Community College, currently works in sales, has prior work experience with both corrections and child protection services and is seeking to transition to a career in law enforcement.

Innocent Murwanashyaka holds a bachelor's degree in social science from West Texas A&M University, has retail experience, and has served as an intern with the St. Paul Police Department

Grace Urkiel holds a bachelor's degree in criminal justice from the University of St. Thomas and is currently working as a Community Service Officer for a metro agency while completing her law enforcement skills training.

Police Department staff have reviewed the application, testing materials, and preliminary background information for these candidates and recommend Thomas Walek be given a conditional employment offer as probationary police officer effective on, or after November 4th, 2024, contingent upon successful completion of a background investigation, physical

examination, and psychological evaluation,

SOURCE OF FUNDS

2024 Police Protection Budget

ATTACHMENTS

- 1. Eligible Register as of 20241021
- 2. Officer Certification
- 3. Thomas Walek Application - Redacted
- 4. Innocent Murwanashyaka application - Redacted
- 5. Grace Urkiel Application - Redacted

SOUTH SAINT PAUL POLICE DEPARTMENT

2024-2 ENTRY LEVEL POLICE OFFICER TEST

NAME		FIRST ORAL GROSS	FIRST ORAL WEIGHTED	SECOND ORAL GROSS	SECOND ORAL WEIGHTED	VETERAN'S PREFERENCE	RESERVE/ GSO - Bonus	TOTAL SCORE	FINAL RANKING
Walek	Thomas	54.00	40.00	63.00	60.00			100.00	2
Murwanashyaka*	Innocent	48.00	35.56	56.00	53.33			88.89	4
Urkiel**	Grace	41.33	30.61	56.00	53.33			83.94	5

The Commission directed that the weighting of the scores would be 40% for initial oral interviews and 60% for the final interview.

Initial oral interviews scored as follows: Gross score divided by 54 (total points possible) then multiplied by 100 (put on 100 pt scale) then multiple by 0.40 (weighted value)

Final oral interview scored as follows: Gross score divided by 63 (total points possible) then multiplied by 100 (put on 100 pt scale) then multiplied by 0.60 (weighted value)

Those candidates who qualified for Veteran's Preference had ten (10) points added to their total score. Qualified disabled veterans had fifteen (15) points added to their total score.

Candidates that are current South St. Paul Police Reserves or Community Service Officer with at least one (1) year of service had five (5) points added to their score.

* (Expires 7/15/2025)

** (Not Currently Eligible)

Exp: 10/7/2025

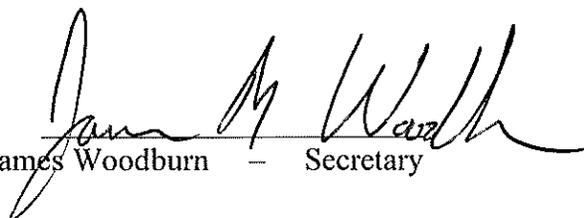
MEMORANDUM

To: The Honorable Mayor James P. Francis
Members of the City Council
From: James Woodburn-Secretary
South St. Paul Police and Fire Civil Service Commission
Date: October 11th, 2024
Subject: Certification of the top three standing names from the police officer eligibility list

In accordance with the Civil Service Rules for the Police Department, Rule 14, the below listed names are certified by this Commission as the top three (3) candidates eligible for appointment for the position of police officer with the South St. Paul Police Department.

The police officer candidates are listed in their order of finish after completion of the testing process approved by this Commission.

- 1) Thomas Walek
- 2) Innocent Murwanashyaka
- 3) Grace Urkiel


James Woodburn – Secretary

EMPLOYMENT APPLICATION



CITY OF SOUTH ST. PAUL
 125 3rd Ave N
 South St. Paul, Minnesota 55075
 651-554-3203
<http://www.southstpaul.org>

Walek JR, Thomas P.
 23-00011 POLICE OFFICER

Received: 8/26/24 11:42 AM
For Official Use Only:
 QUAL: _____
 DNQ: _____
 Experience
 Training
 Other: _____

PERSONAL INFORMATION

POSITION TITLE: POLICE OFFICER	EXAM ID#: 23-00011
NAME: (Last, First, Middle) Walek JR, Thomas P.	SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code)	EMAIL ADDRESS:
HOME PHONE:	NOTIFICATION PREFERENCE: Email
LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
What is your highest level of education? Associate's Degree	

PREFERENCES

WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time

EDUCATION

DATES:	SCHOOL NAME: Inver Hills Community College	
LOCATION: (City, State/Province) Inver Grove Heights, Minnesota	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Associate's
MAJOR: Law Enforcement		
DATES:	SCHOOL NAME: Metropolitan State University	
LOCATION: (City, State/Province) Brooklyn Park, Minnesota	DID YOU GRADUATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DEGREE RECEIVED: No Degree
MAJOR: Law Enforcement		

WORK EXPERIENCE

DATES: From: 4/2024 To: 7/2024	EMPLOYER: Cabrio Structures	POSITION TITLE: Business Development Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1091 Sutherland Ave, River Falls, Wisconsin, 54022		COMPANY URL: cabriostructures.com
PHONE NUMBER:	SUPERVISOR: Kent Forsland - Owner	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Business to Business sales throughout the nation. Brought on and helped train new dealers in areas all over the USA. Created relationships and focused on creating programs and Standards of Operations within the team. Lead the sales department and dealer acquisitions.		
REASON FOR LEAVING: Management performance did not meet the expectations of the owner for the role he envisioned. Could not afford to keep me as just a salesperson, needed someone who could be both management and sales at the same time.		
DATES: From: 11/2023 To: 4/2024	EMPLOYER: Sigma Beauty	POSITION TITLE: International Sales Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1395 Commerce Drive, Mendota Heights, Minnesota, 55120		COMPANY URL: sigmabeauty.com
PHONE NUMBER:	SUPERVISOR: Natalie Shea - Human Resources	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		

DUTIES: Business to Business sales nationally and internationally. Building relationships with distributors across the globe.		
REASON FOR LEAVING: Let go from company due to not selling enough compared to the amount I was being paid salary. Not due to any wrongdoing on my end. Not able to sell an amount that the company would have liked to see.		
DATES: From: 7/2023 To: 11/2023	EMPLOYER: State of Texas - Department of Family and Protective Services	POSITION TITLE: FBSS 1
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3635 SE Military dr, san antonio, Texas, 78223		COMPANY URL: www.dfps.texas.gov
PHONE NUMBER:	SUPERVISOR: Klm Rlos - FBSS 4	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Visiting homes to assess risk of child abuse/neglect, plan for child safety, and strengthen families so they can function without CPS intervention. Responding quickly in a crisis situation. Talking with families about things such as income, money management, and personal relationships that they will probably consider personal and private. Discussing human sexuality and sexual exploitation of children in a direct and objective manner. Interacting objectively with people who have abused and/or neglected children in their care. Interacting with family members who are angry and/or scared. Working as part of a team, which involves helping other caseworkers with crisis situations, while following the directions of the courts and agency. Providing services, resources, and community supports to achieve child safety. Staying in contact with parents and children to achieve goals. Educating parents to change previous behavior that led to child abuse and/or neglect and empowers parents to make those changes. When necessary, removing a child from a dangerous situation. Documenting casework activity. Working under constant time pressure, prioritizes efforts, and works flexible hours. Staying objective and empathetic with families living in stressful and crisis situations.		
REASON FOR LEAVING: This was a career that I really enjoyed but my custody with my kids in MN was able to be worked out so I could have 50% custody, and it brought me back to be with them. I also was offered a job in sales that I would be able to start right when I got back into town.		
DATES: From: 6/2021 To: 5/2022	EMPLOYER: Allied Oil and Supply	POSITION TITLE: Business Development
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 13575 Fenway Blvd N, Hugo, Minnesota, 55038		COMPANY URL: www.reladyne.com
PHONE NUMBER:	SUPERVISOR: Kory - MN Sales Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Managed a multi-state territory focusing on petroleum products. Specialize in new business prospecting with small to large companies. A true sales hunter with experience in door knocking, cold calling, presentations, and closing the deal. Work with current customers to ensure efficiency of business needs. Work on new marketing concepts to maximize sales.		
REASON FOR LEAVING: I had just gone through a separation after 12 years and was not happy with the work I was doing. I was so focused on money that I lost sight of my true passion to help others. I left this job because I no longer had enjoyment, and I didn't want to continue doing something I was not passionate about.		
DATES: From: 10/2020 To: 6/2021	EMPLOYER: Drug Free Sports	POSITION TITLE: Covid Pandemic Operations
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2537 Madison Ave, Kansas City, Missouri, 64108		COMPANY URL: drugfreesport.com
PHONE NUMBER:	SUPERVISOR: Sarah Ziegelmann - VP of Special Operations	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 50		
DUTIES: Contracted to oversee the operations of multiple Covid Vaccination and testing sites throughout Minnesota. Started with the company originally to help oversee the operations of Covid Saliva testing at multiple sites in the twin cities and was quickly promoted to oversee vaccinations once the government rolled it out. Managed well over a hundred administration, nurse, nurse practitioners, and physician assistants. *Contract ended when mass sites closed down		
REASON FOR LEAVING: end of pandemic emergency and mass sites in MN.		
DATES: From: 6/2019 To: 5/2020	EMPLOYER: Homestead Road	POSITION TITLE: Business Development Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 5402 Parkdale Drive, Minneapolis, Minnesota, 55416		COMPANY URL: homesteadroad.com
PHONE NUMBER:	SUPERVISOR: David Oneil - VP of Operations	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		

DUTIES: Built a new department with a focus on leads through business relationships and branding. Management of a department, tradeshow/conferences, cold calling, meetings/presentations, and building trust are among the many facets of focus. Built a business monthly newsletter, podcast, videos, social media, and content to help create brand awareness.		
REASON FOR LEAVING: Employment ended due to covid.		
DATES: From: 11/2016 To: 3/2019	EMPLOYER: Anova Furnishings	POSITION TITLE: Regional Territory Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 211 N Lindbergh Blvd, St. Louis, Missouri, 63141		
SUPERVISOR: Rob Colonder - National Sales Manager	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Increase sales and build business through lunch and learn presentations, continuing education unit presentations, college lectures to Landscape Architect students, and through social membership of the ASLA (American Society of Landscape Architects), AIA (American Institute of Architects), and RPA (Recreation and Park Association). Being a trustworthy consultant to potential clients.		
REASON FOR LEAVING: Let go from company due to not having necessary sale quota numbers. Not due to any wrongdoing on my end. Not able to sell an amount that the company would have liked to see.		
DATES: From: 3/2016 To: 11/2016	EMPLOYER: Randstad Manufacturing & Logistics	POSITION TITLE: Territory Development
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 8069 Brooklyn Blvd Suite A, Brooklyn Park, Minnesota, 55445		
PHONE NUMBER:	SUPERVISOR: Kristal Sinn - Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Recruit people for jobs at manufacturing plants. Work closely with companies to identify need of employees. Find new companies to work with that are in need of manufacturing or logistic personnel.		
REASON FOR LEAVING: Was hired to do sales, but due to low staff numbers, they had me take over a recruiting position. Left to pursue a sales position with high regards from the manager at Randstad.		
DATES: From: 12/2012 To: 5/2016	EMPLOYER: Hotsy Equipment	POSITION TITLE: Sales
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2951 100th Ct NE #100, Blaine, Minnesota, 55449		
PHONE NUMBER:	SUPERVISOR: Brad Lee - Owner	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Dropped off supplies to current customers and went out on sales calls to promote current equipment.		
REASON FOR LEAVING: helped out when needed. the owner is my father in law. did not work continuously during this time. helped out time to time when needed.		
DATES: From: 11/2014 To: 1/2016	EMPLOYER: Anoka County	POSITION TITLE: Detention Deputy
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2100 3rd Ave # 261, Anoka, Minnesota, 55303		
PHONE NUMBER: 763-324-4300	SUPERVISOR: Lucas Meverden - Sergeant	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Started as a corrections officer for the Anoka County workhouse and then was brought on as a non licensed Detention Deputy with the Sheriffs Office. Completed FTO at a relatively fast pace. Worked in all aspects of the workhouse and jail. Intake, Unit supervisory, Visitation, Protective Custody, Medical Bay, High risk unit, Cell extraction, Vehicle extraction, medical calls and inmate work units (laundry, cleanup, kitchen).		
REASON FOR LEAVING: low pay and high cost insurance with having children was the reason for leaving.		
DATES: From: 12/2011 To: 5/2015	EMPLOYER: West Metro Protection Agency	POSITION TITLE: Patrol Sergeant
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 4246 46th Avenue North, Robinsdale, Minnesota, 55422		
PHONE NUMBER:	SUPERVISOR: Matt Widener - President	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 2		

DUTIES: Armed Security Officer. Patrolled and monitored different accounts specializing in weddings, private parties, community parties, and event centers. Gave training to new security officers in multiple accounts that were armed and non-armed.		
REASON FOR LEAVING: Started working as a detention deputy for Anoka County Sheriffs and was not allowed to work for this security company while employed with the county.		
DATES: From: 5/2014 To: 8/2014	EMPLOYER: Elert & Associates	POSITION TITLE: Sales Consultant
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 140 Third Street South, Stillwater, Minnesota, 55082		COMPANY URL: www.elert.com
PHONE NUMBER:	SUPERVISOR: Gary Elert - President	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Provide design services for security, data/voice cabling, audiovisual, telephony, managed IT, outside plant and fiber, and training. Responsibilities include: generating new business through cold calling, prospecting (both on the phone and face-to-face), networking, and referrals.		
REASON FOR LEAVING: Left to focus on gaining employment in law enforcement and also focusing on school to finish my bachelors degree in Law Enforcement.		
DATES: From: 10/2013 To: 5/2014	EMPLOYER: Cintas Corporation	POSITION TITLE: Sales Representative
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 11500 95th Avenue North, Maple Grove, Minnesota, 55369		COMPANY URL: www.cintas.com
PHONE NUMBER:	SUPERVISOR: Justin Elliot - General Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Sales Representative focusing on new business to business account development in our Document Management business. Responsibilities include: prospecting, cold calling, setting appointments with prospects, presenting programs, and delivering a sales quota.		
REASON FOR LEAVING: The department that I worked in (Document Management) was sold/merged with another company (Shred It). We were not sure nor given any reassurance on our jobs. I had to find another way to provide for my family.		
DATES: From: 2/2013 To: 10/2013	EMPLOYER: CenturyLink	POSITION TITLE: Acquisition Sales Executive II
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 426 Fairview Avenue North, Saint Paul, Minnesota, 55104		COMPANY URL: www.centurylink.com
PHONE NUMBER:	SUPERVISOR: Mark Overend - Sales Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Find new clients through cold calls and prospecting, developing the right solution to that's unique to each customer, creating proposals, presenting and negotiating new client plans.		
REASON FOR LEAVING: The company was not paying our commission properly and i was Recruited to another company that was closer to home.		
DATES: From: 12/2011 To: 2/2013	EMPLOYER: Choice Communications	POSITION TITLE: Corporate Account Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1212 Red Fox Road, Arden Hills, Minnesota, 55112		COMPANY URL: www.leaveready.com
PHONE NUMBER:	SUPERVISOR: Sam Awad - Owner	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 4		
DUTIES: I started as a store manager and focused on increasing monthly gross profits. I was then promoted to Corporate Account Manager. New client development, cold calls and prospecting, creating proposals, presenting and negotiating new client plans.		
REASON FOR LEAVING: Was recruited for a job offering more advancement opportunity.		
DATES: From: 7/2009 To: 11/2011	EMPLOYER: Heartland Corporate Security	POSITION TITLE: Security Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 527 Marquette Avenue South, Minneapolis, Minnesota, 55402		
PHONE NUMBER:	SUPERVISOR: Greg Rosten - General Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Patrolled and secured the Galleria mall of distinction. Respond to thefts, assaults, medicals, vehicle accidents, parking violations and maintenance problems.		

REASON FOR LEAVING: I was offered a job to manage a group of sales people. I felt the new job had more experience to offer me.		
DATES: From: 4/2011 To: 5/2011	EMPLOYER: Ikea US WEST INC	POSITION TITLE: Customer Service Representative
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 8000 Ikea Way, Bloomington, Minnesota, 55425		
PHONE NUMBER:	SUPERVISOR: NA - Human Resource	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Greeted customers at the front desk and helped to assist with any questions.		
REASON FOR LEAVING: To many hours between this job and my other job that started to overlap.		
DATES: From: 9/2008 To: 7/2009	EMPLOYER: General Security Services Corporation	POSITION TITLE: Security Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 9110 Meadowview road, Minneapolis, Minnesota, 55425		
PHONE NUMBER:	SUPERVISOR: NA - Human Resource	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Observe and report, patrol and secure buildings, airports, vehicles and events.		
REASON FOR LEAVING: I needed a more stable job that was full time. I was a flex officer that only worked when i was needed.		
DATES: From: 3/2008 To: 6/2008	EMPLOYER: Mesaba Airlines	POSITION TITLE: Baggage Handler
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1000 Blue Gentian Road, Eagan, Minnesota, 55121		
PHONE NUMBER:	SUPERVISOR: NA - Human Resource	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: I managed luggage disbursement for planes and customers. I directed planes for arrival and departures.		
REASON FOR LEAVING: Laid off due to a merge with another airline		
DATES: From: 9/2005 To: 12/2007	EMPLOYER: Milios Sandwich	POSITION TITLE: Sandwich maker
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 8366 3rd Street North, Oakdale, Minnesota, 55128		
PHONE NUMBER:	SUPERVISOR: Greg Laska - Owner	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Provided Customer assistance, managed cash register, prepared sandwiches, maintained store cleanliness and i was involved in preparation for future product sales.		
REASON FOR LEAVING: I wanted to focus on school and find a job doing something different		
DATES: From: 3/2006 To: 9/2006	EMPLOYER: Hannon Security	POSITION TITLE: Security Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 9036 Grand Avenue South, Bloomington, Minnesota, 55420		
PHONE NUMBER: 9528815865	SUPERVISOR: NA - Human Resource	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Patrolled and secured calhoun square mall for theft, parking violations, emergency medical assistance, and resolving confrontations.		
REASON FOR LEAVING: Worked two jobs while in school, decided to focus on school and work one job.		

CERTIFICATES AND LICENSES

TYPE: POST Eligible	
LICENSE NUMBER:	ISSUING AGENCY: State of Minnesota

Skills

OFFICE SKILLS: Typing: Data Entry:
OTHER SKILLS:
LANGUAGE(S): English - <input type="checkbox"/> Speak <input type="checkbox"/> Read <input type="checkbox"/> Write

ADDITIONAL INFORMATION

Interests & Activities
I enjoy spending my free time playing in a adult hockey league, hiking, climbing, biking, and riding motorcycles. I enjoy working out, spending time with my family and traveling.

Volunteer Experience
2022 - Americorps - Assisted with refugees from Afghanistan. Helped with state and county paperwork so that the refugees could receive assistance. Worked with refugees at their new homes to help acclimate them to the USA environment.
2014 - Law Enforcement and Criminal Justice Club (Metropolitan State University)- I was President of the club. We met at least once a week and were committed to enhancing our club members and students.
2012 - Junior Achievements, Helped children learn how to keep records of all financial dealings. One day volunteer program that I did on two separate occasions.
2008- St. Paul Police - Volunteered for the RNC Convention. Helped to move squad vehicles, hand out and stock up on supplies needed for the officers.

REFERENCES

REFERENCE TYPE: Professional	NAME: Regina Cecil	POSITION: Previous Coworker - State of Texas Investigations
ADDRESS: (Street, City, State/Province, Zip/Postal Code) san antonio, Texas		
EMAIL ADDRESS: regina.r.cecil@gmail.com		PHONE NUMBER:
REFERENCE TYPE: Personal	NAME: Dave O'Neil	POSITION: Business Owner/Realtor
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 5128 29th Avenue South, Minneapolis, Minnesota 55417		
EMAIL ADDRESS: dmoneil@cbburnet.com		PHONE NUMBER:
REFERENCE TYPE: Professional	NAME: Troy Kostohryz	POSITION: Hennepin County Sheriff Deputy
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 8632 Seasons Court, Woodbury, Minnesota 55125		
EMAIL ADDRESS: troy.kostohryz@co.hennepin.mn.us		PHONE NUMBER:
REFERENCE TYPE: Personal	NAME: Jeff Cragg	POSITION: Retired Saint Paul Police Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1800 Hampshire Avenue, St. Paul, Minnesota 55116		
EMAIL ADDRESS: jefflcragg@gmail.com		PHONE NUMBER:
REFERENCE TYPE: Professional	NAME: Jeff Kirchoff	POSITION: Hennepin County Sheriff Deputy/SWAT
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 4430 321st Street, Stacy, Minnesota 55079		
EMAIL ADDRESS: jeffrey.kirchoff@co.hennepin.mn.us		PHONE NUMBER:
REFERENCE TYPE: Personal	NAME: Avery Yager	POSITION: Saint Paul Police Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 8591 Cortland Road, Eden Prairie, Minnesota 55344		
EMAIL ADDRESS: a.yager66@gmail.com		PHONE NUMBER:
REFERENCE TYPE: Professional	NAME: Joel Iverson	POSITION: Retired Brooklyn Center Police Officer/SWAT
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 11446 Edgewood Avenue North, Champlin, Minnesota 55316		
EMAIL ADDRESS:		PHONE NUMBER:
REFERENCE TYPE: Professional	NAME: Matthew Krohn	POSITION: Previous Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 5698 152nd Way NW, Ramsey, Minnesota 55303		
EMAIL ADDRESS: matthewr.krohn@gmail.com		PHONE NUMBER:

EMPLOYMENT APPLICATION



CITY OF SOUTH ST. PAUL
 125 3rd Ave N
 South St. Paul, Minnesota 55075
 651-554-3203
<http://www.southstpaul.org>
Murwanashyaka, Innocent N/A
23-00011 POLICE OFFICER

Received: 11/29/23 7:57 PM
For Official Use Only:
 QUAL: _____
 DNQ: _____
 Experience
 Training
 Other: _____

PERSONAL INFORMATION

POSITION TITLE: POLICE OFFICER		EXAM ID#: 23-00011
NAME: (Last, First, Middle) Murwanashyaka, Innocent N/A		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		EMAIL ADDRESS: im729081@gmail.com
HOME PHONE:	ALTERNATE PHONE:	NOTIFICATION PREFERENCE: Email
LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
What is your highest level of education? Bachelor's Degree		

PREFERENCES

WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular
TYPES OF WORK YOU WILL ACCEPT: Full Time

EDUCATION

DATES:	SCHOOL NAME: West Texas A&M University	
LOCATION: (City, State/Province) Canyon , Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: social Science in criminal Justice with emphasis in policing		
DATES:	SCHOOL NAME: Iowa Central Community College	
LOCATION: (City, State/Province) Fort Dodge , Iowa	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Associate's
MAJOR: Engineering		

WORK EXPERIENCE

DATES: From: 8/2019 To: 12/2022	EMPLOYER: Run N Fun	POSITION TITLE: supervisor
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 868 Randolph Ave, St Paul, MN 55102, Saint Paul, Minnesota, 55102		COMPANY URL: https://tcrunningco.com/
PHONE NUMBER: (651) 290-2747	SUPERVISOR: Taylor - supervisor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DUTIES: Fit customer with the right pair of shoes depending on his or her needs such as Trainer/pikes/Trail Perform gait analysis to determine whether an individual, pronates , supinates or neutral which helps the best footwear for the customer Maintain accurate inventory using clover(Retail Softwre or using our supplier's websites Good with handling money /accurately locate a suspicious transaction within the software or by using physical receipts.		
REASON FOR LEAVING: wanted to do something different		
DATES: From: 8/2019 To: 7/2020	EMPLOYER: Saint Paul Police Department	POSITION TITLE: Intern
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 367 Grove St, St Paul, MN 55101, Saint Paul, Minnesota, 55101		COMPANY URL: https://www.stpaul.gov/departments/police
PHONE NUMBER: 651-266-5485	SUPERVISOR: sergeant Jake Borowski - Sergeant	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

DUTIES: <ul style="list-style-type: none"> • Worked to strengthen community and police relations by working in partnership with city residents, local businesses and experienced peace officers to tackle public safety issues. • Hosted educational campaigns that increase public understanding of American legal systems 		
REASON FOR LEAVING: Go full ride scholarship to a university		
DATES: From: 5/2017 To: 5/2019	EMPLOYER: Iowa Central Community College	POSITION TITLE: Activities stuff
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1 Triton Circle, Fort Dodge, Iowa, 50501		COMPANY URL: http://www.iowacentral.edu/
PHONE NUMBER: 515) 576-0099	SUPERVISOR: Brandon - Student Activities Coordinator	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 25		
DUTIES: Provided a fun and safe environment to students, welcomed school visitors and answered any questions that they may have, reported any incident to school security or police.		
REASON FOR LEAVING: Completed school		

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

OFFICE SKILLS: Typing:36 Data Entry:0
OTHER SKILLS: Run N Fun - Expert - 3 years and 6 months
LANGUAGE(S): Other - <input type="checkbox"/> Speak <input type="checkbox"/> Read <input type="checkbox"/> Write

ADDITIONAL INFORMATION

Additional Information I speak Kinyarwanda, Kirundi, Swahili
Interests & Activities NJCAA All-American in cross country and track and field NCAA All -American in cross country and track and field

REFERENCES

REFERENCE TYPE: Professional	NAME: Brandon Bang	POSITION: Director of Criminal Justice program
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS: bbang@wtamu.edu		PHONE NUMBER:
REFERENCE TYPE: Professional	NAME: Brandon Bush	POSITION: Iowa Central Community College Student Activities Coordinator
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1 Triton Circle, Fort Dodge, Iowa 50501		
EMAIL ADDRESS: bush_b@iowacentral.edu		PHONE NUMBER:

Grace Urkiel

EXPERIENCE

January 2024 – Present

Community Service Officer | St. Louis Park Police | St. Louis Park, MN

- Animal Control for city of St. Louis Park
- Responding to various parking complaints and motorist assist calls
- Managing daily tasks within the department
- Taking lost and found property calls for service
- Transporting evidence to or from the department
- Assisting officers in additional training

May 2023 – September 2023

Police Intern Community Outreach | St. Louis Park Police | St. Louis Park, MN

- Assisting in community outreach events over the summer
- Shadowing and observing patrol and investigator duties
- Aiding in recording theft statistics within St. Louis Park

June 2022 – September 2022

Community Service Officer | Metro Transit Police | Minneapolis, MN

- Fare inspection on Minnesota's Metro Transit light rail system
- Educating customers about the fare system
- Assisting in monitoring conduct in Metro Transit's vehicles and facilities
- Transporting evidence between MTPD commands
- Assisting customers in navigating the light rail system

EDUCATION

May 2024

Bachelor of Arts in Criminal Justice | Minor in Sociology and Psychology | University of St. Thomas

- Dean's list 2020, 2021, 2022
- Mikulay/Misenik Scholarship recipient May 2023
- Collegiate athlete for women's Swim & Dive Team 2020-2024
- Roslyn Fittin Trophy recipient March 2022, 2023, 2024

December 2024

Peace Officer Advanced Technical Certificate | Hennepin Technical College

- Scheduled completion date: December 2024

EMPLOYMENT APPLICATION

	<p>CITY OF SOUTH ST. PAUL 125 3rd Ave N South St. Paul, Minnesota 55075 651-554-3203 http://www.southstpaul.org Urkiel, Grace 23-00011 POLICE OFFICER</p>	<p>Received: 9/9/24 10:07 PM For Official Use Only: QUAL: _____ DNQ: _____ <input type="checkbox"/> Experience <input type="checkbox"/> Training <input type="checkbox"/> Other: _____</p>
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PERSONAL INFORMATION

POSITION TITLE: POLICE OFFICER	EXAM ID#: 23-00011
NAME: (Last, First, Middle) Urkiel, Grace	SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code)	EMAIL ADDRESS: geurkiel@icloud.com
HOME PHONE:	NOTIFICATION PREFERENCE: Email
LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
What is your highest level of education? Bachelor's Degree	

PREFERENCES

WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular
TYPES OF WORK YOU WILL ACCEPT: Full Time

EDUCATION

DATES:	SCHOOL NAME: Hennepin Technical College	DEGREE RECEIVED: Other
LOCATION: (City, State/Province) Brooklyn Park , Minnesota	DID YOU GRADUATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
MAJOR: Peace Officer Advanced Technical Certificate		
DATES:	SCHOOL NAME: University of Saint Thomas	DEGREE RECEIVED: Bachelor's
LOCATION: (City, State/Province) St. Paul , Minnesota	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
MAJOR: Criminal Justice / Sociology and Psychology		
DATES:	SCHOOL NAME: Rosemount High School	DEGREE RECEIVED: High School Diploma
LOCATION: (City, State/Province) Rosemount , Minnesota	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

WORK EXPERIENCE

DATES: From: 1/2024 To: Present	EMPLOYER: St. Louis Park Police Department	POSITION TITLE: Community Service Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3015 Raleigh Ave S, St. Louis Park, Minnesota, 55416		
PHONE NUMBER: 9529242600	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Animal control Motor assist in accidents Assisting officers during training and outreach events Assisting investigators in transporting evidence Responding to parking complaints Squad inspections Processing lost or found property		
DATES: From: 5/2023 To: 8/2023	EMPLOYER: St Louis Park Police Department	POSITION TITLE: Police Intern

ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3015 Ralegh Ave, St Louis Park, Minnesota, 55416		
SUPERVISOR: Aaron Balvin - Sergeant	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Assisted in community outreach events throughout the summer. Observed the duties of patrol officers and investigators.		
REASON FOR LEAVING: Position was only temporary		
DATES: From: 6/2022 To: 8/2022	EMPLOYER: Metro Transit Police Department	POSITION TITLE: Community Service Officer
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 667 Transfer Rd, St. Paul, Minnesota, 55114		
PHONE NUMBER:	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Assisted Metro Transit police officers in property inventory, light rail fare inspection, pedestrian control at events, and parking complaints. Also assisted in role playing for those in the academy.		
REASON FOR LEAVING: Schedule conflict with swimming during school season.		
DATES: From: 10/2019 To: 8/2021	EMPLOYER: Elsmore Swim Shop	POSITION TITLE: Cashier/Store Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 5885 149th Street West, Suite 103, Apple Valley, Minnesota, 55124		COMPANY URL: elsmoreswim.com
PHONE NUMBER:	SUPERVISOR: Angela Mills - Assistant Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
# OF EMPLOYEES SUPERVISED: 0		
DUTIES: I mostly worked at the front of the store to help out customers who were shopping for swim supplies. When I wasn't working at the cash register, I would restock items, price-tag them, help ship items in the warehouse, and occasionally answer phone calls to help out customers.		
REASON FOR LEAVING: School and swim season was beginning and could not make the commute.		

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills**OFFICE SKILLS:**Typing:37
Data Entry:0**OTHER SKILLS:****LANGUAGE(S):****ADDITIONAL INFORMATION**

Nothing Entered For This Section

REFERENCES

REFERENCE TYPE: Professional	NAME: Angela Mills	POSITION: Assistant Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS:		PHONE NUMBER:



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Economic Development
PREPARED BY: Ryan Garcia
AGENDA ITEM NUMBER: 8.J.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Through Consent, motion to approve execution of professional services agreement(s) with Tushie Montgomery Architects and Barr Engineering.

OVERVIEW

The City's Economic Development Strategy identified an approximately 20-acre area lying between Concord Street, Hardman Avenue, and Grand Avenue as a key focus area for redevelopment. In early 2020, the City Council approved the [Hardman Triangle Redevelopment Plan](#), which established a framework for development of a vital mixed-use district at this key location in the community. Following the Redevelopment Plan's approval, Community Development Staff and the EDA have made progress towards positioning the City for successful revitalization of the Hardman Triangle. As we enter the 4th Quarter of 2024, several interrelated opportunities warrant consideration in the context of the City's vision for the Hardman Triangle.

The 2020 Redevelopment Plan established a high-level framework to demonstrate the development potential of the Hardman Triangle, but it was not intended to establish with any detail how new public infrastructure within the Triangle would be laid out internally or integrate into existing public infrastructure at the site's edges. As we consider the development of the southern portion of the site more seriously, Staff suggests that it is necessary to take a deeper look at the larger site layout and desired development pattern, including public streets and utilities, private and public access, parking, and stormwater management features. In doing so, we can assure that the development as conceptualized for the southern parcels within the district will set the pattern for efficient extension of public utilities and services and does not inadvertently hamstring future development parcels within the district.

In response to this opportunity, Staff has engaged the team of Tushie Montgomery Architects (TMA) and Barr Engineering to develop a District Master Plan that will provide a specific focus for the following elements:

- Future site and development parcel boundaries
- Refined development and land-use mix
- Future street and utility rights-of-way
- Future green space

- Site and regional Stormwater Management Infrastructure and Facilities

Completion of this work is an important next step to "tee up" this important site for future development, as it will establish concrete expectations for the site's most efficient and cohesive layout and ability to service future development. TMA and Barr anticipate completing the Master Plan by February 2025 for a total cost not to exceed \$82,000. It is expected that the master plan will be vetted at two City Council Worksession meetings, at which feedback from the Council and interested members of the public will be solicited.

SOURCE OF FUNDS

The City has been awarded a Livable Communities Demonstration Account Pre-Development Grant for master planning in the Hardman Triangle. The city has sufficient matching funds through the City's Development Fund (20284). A Preliminary Development Agreement is under review by Zavi Development, which will also include an escrow payment that will be used to offset these costs.

ATTACHMENTS

1. 2024 10-18 SSP Proposal - Hardman Triangle District Master Plan

HARDMAN TRIANGLE DISTRICT

Proposal:
**Redevelopment Masterplan and District
Stormwater Analysis**

ISSUANCE Proposal for Professional Services

DATE October 18th, 2024

FOR  **City of South St Paul**
Ryan Garcia, City Administrator
125 3rd Avenue N
South St Paul, MN 55075

BY  **Tushie Montgomery Architects**
7645 Lyndale Ave. S#100
Richfield, MN 55423

CONTACT Evan Jacobsen, Principal
evanj@tmiarchitects.com
Office: 612-389-9489
Mobile: 651-925-6695



Cover Letter

City of South St Paul

Ryan Garcia, City Administrator
125 3rd Avenue N
South St Paul, MN 55075

October 18th, 2024

Dear Mr. Garcia,

On behalf of Tushie Montgomery Architects and Barr Engineering, we are pleased to present our proposal for a Preliminary Masterplan and District Stormwater Analysis for the Hardman Triangle Redevelopment area. This proposal is based on our discussions with City staff on October 7 and subsequent coordination with Barr Engineering. Having worked on this site for the past year and successfully collaborated with Barr on district stormwater solutions, I can assure you that our organizations are both well-positioned and enthusiastic about the opportunity to partner with the City of South St. Paul on this impactful and progressive redevelopment initiative.

TMA has a long history of guiding our clients to successful outcomes. We have supported cities and clients on projects of varying scales, from large multi-phase masterplans to small municipal park buildings and library expansions. We strive to identify and cater to the unique circumstances of each project. Our commitment to high-quality, responsive, and thoughtful design solutions, regardless of project size or client type, has allowed us to cultivate long-term, mutually beneficial relationships and to further our goal of positively impacting the built environment.

Thank you for the opportunity to submit our proposal. Please feel free to reach out if you have any questions.

Sincerely,

Evan Jacobsen

Principal | Architect

PROJECT DESCRIPTION

The project is envisioned as a Preliminary Masterplan and District Stormwater Analysis for the Hardman Triangle Redevelopment area, which encompasses approximately 25 acres. This area is bounded by Grand Avenue to the south, Hardman Avenue N to the north and east, and Concord Street N to the west.

The proposed scope of work will involve a collaborative and iterative effort among Tushie Montgomery Architects, Barr Engineering, and the City of South St. Paul. The project's goals include:

- **Developing a Conceptual Comprehensive Masterplan:** Establish an appropriate redevelopment scenario that outlines overall density, land use, and conceptual organization.
- **Creating a Conceptual District Stormwater Management Plan:** Design a stormwater management strategy that accommodates future phased redevelopment. This may involve adaptive-capacity stormwater infrastructure that can be expanded in later phases, as well as cost-efficient temporary best management practices (BMPs) that can be fully or partially replaced in subsequent phases.
- **Identifying Conceptual Redevelopment Parcels:** Based on the approved masterplan, determine appropriate redevelopment parcels, property lines, and public rights-of-way to serve as the basis for land replatting.
- **Developing Conceptual Utility Extension Plans:** Establish appropriate plans for utility extensions to serve the proposed redevelopment parcels, in accordance with the approved masterplan.
- **Engaging City Stakeholders:** Compile and present the above information to City stakeholders for their review and approval.

The professional services of Tushie-Montgomery Associates, P.C. shall be as follows:

SCOPE OF SERVICES

PART I | SITE MASTER PLANNING (TMA)

Developing a Conceptual Comprehensive Masterplan: Establish an appropriate redevelopment scenario that outlines overall density, land use, and conceptual organization.

- A. Review Existing Plans & Conditions:** Examine the 2019 Conceptual Masterplan and the 2023 TMA masterplan for Hardman Triangle.
- B. Site Analysis:** Assess the site's history, architectural vernacular, geographical context, and regulatory framework to incorporate relevant information into the masterplan deliverable.
- C. Development of Concept Plans:** Create up to three 2-D organizational concept plans for city staff review and feedback, showcasing alternative development scenarios and regional stormwater configurations. These plans will be sent directly to City staff for comments, followed by a team meeting to identify the preferred plan and discuss any requested modifications.

- D. Refinement of Preferred Plan:** Develop the selected plan for inclusion in the masterplan deliverable and for technical coordination by Barr Engineering to analyze district stormwater requirements.
- E. 3-D Massing Model:** Construct a 3-D massing model of the preferred plan to illustrate organization, scale, and density for integration into the masterplan.
- F. Site Boundaries and Right-of-Way Identification:** From the preferred masterplan, identify individual site boundaries and proposed street right-of-way widths.
- G. Right-of-Way Planning:** Evaluate right-of-way considerations, utilities, widths, and qualitative streetscape sections based on the preferred masterplan for review and coordination with City staff and Barr Engineering.
- H. Masterplan Phase 1 Plans:** Illustrate how the first phase of redevelopment can be implemented, focusing on property lines, utilities, and stormwater phasing for the southwest corner of Hardman Triangle, specifically on the land currently owned by the city.

PART II | DISTRICT STORM WATER SYSTEM (BARR)

- A. Review Existing Infrastructure:** Assess the existing stormwater infrastructure on-site, adjacent to, and downstream of Hardman Triangle.
- B. Evaluate Stormwater Management Standards:** Assess applicable stormwater management performance standards and conduct preliminary sizing of water quality treatment BMPs to meet city redevelopment requirements.
- C. Preliminary Design of Stormwater Management Infrastructure/BMPs:** Design proposed stormwater management infrastructure and BMPs to:
 1. Manage and treat stormwater from the entire Hardman Triangle redevelopment area.
 2. Manage and treat stormwater from the redevelopment area and adjacent rights-of-way using existing infrastructure.
 3. Manage and treat stormwater from the redevelopment area, adjacent rights-of-way, and any regional stormwater pipes that could be diverted into a regional BMP, if applicable.
- D. Utility Layout/Alignment Development:** Develop a proposed layout and alignment for utilities, including electrical, gas, sanitary, and water supply.
- E. Hydrologic and Hydraulic Modeling:** Create a site-scale PCSWMM (or similar) hydrologic and hydraulic model to evaluate the hydraulic performance of proposed infrastructure and BMPs.
- F. Performance Evaluation of BMPs:** Evaluate the performance of proposed water quality BMPs using the MPCA's MIDS calculator.
- G. Phase 1 Feasibility Study Summary:** Summarize the preliminary evaluation and design of stormwater infrastructure in a Phase 1 feasibility study, via narrative including:
 1. Regulatory context
 2. Site context from a stormwater management perspective

- a. Soils
- b. Contamination
- c. Groundwater
- d. Bedrock
- 3. Stormwater analysis approach and results
- 4. Phasing considerations for BMPs to align with the likely redevelopment phasing
- 5. Potential BMP types, including photo precedent boards
- 6. Drawing illustrating utility concept master plan
- 7. Drawings illustrating stormwater infrastructure and ROW
- 8. Summary of key decisions to be made regarding district stormwater (who plans, builds, owns, maintains, pays, etc)

PART III | DELIVERABLES, PROCESS & TIMELINE

A. Masterplan Presentation Document: The document is anticipated to be 25-40 pages long, formatted on standard Letter or Tabloid paper, and provided in both print and digital formats.

B. Anticipated City Engagement: TMA and Barr have outlined the following meetings within the base scope of services:

- 1. Two Meetings with City Staff.
- 2. Two Presentations to City Council/EDA.
- 3. No on-site or public engagement outreach outside of City Council/EDA Meetings.

C. Schedule: TMA and Barr understand the City’s objective of completing this work by the end of the calendar year. We recognize that gaining clarity on proposed property lines, particularly for Phase 1 of the redevelopment, is a primary schedule driver. While TMA and Barr will work diligently to meet the end-of-year target, we believe the work may extend into late January due to public holidays, the meeting schedule, and the iterative nature of our coordination, which will follow a sequential review process of initial masterplan options. Our teams are prepared to begin work immediately upon receipt of the executed proposal, with the project scheduled to commence once the contract is approved and to be completed between January 1, 2025, and February 1, 2025.

EXCLUSIONS The following shall be excluded from the proposal scope:

A. Any Civil Engineering, including surveying, drafting Proposed Plats, Property Lines, creation of Legal description or easement documentation.

TO BE PROVIDED BY THE OWNER The Owner Shall Provide:

A. All background information the Owner may have available related to this project and necessary instructions and input regarding the program requirements.

B. GIS files for existing stormwater infrastructure.

C. A designated representative from whom the Architect will receive instruction and authorization.

ENGINEERING SERVICES Tushie-Montgomery Associates, P.C. does not employ professional engineers on their in-house staff. All engineering services recommended in this proposal shall be provided by the Architect through a consultant relationship with one or more engineering firms experienced in the type of work contemplated in this proposal.

NON-LICENSED PROFESSIONALS Tushie- Montgomery Associates, P.C. employs in-house, non-licensed project designers and drafting personnel that will be working on the project. These professionals will be working under the direction of a licensed Architect or Landscape Architect assigned to the project.

TIME Tushie- Montgomery Associates, P.C. shall begin the work immediately upon being authorized and shall complete all tasks in this proposal within the schedule established with the Owner. Completion between January 1st 2025 and February 1st 2025.

COPYRIGHTS & LICENSES All drawings, plans, specifications, data, and other documents prepared and furnished by the Architect or Architect’s consultants are deemed to be Instruments of Service. The Architect and Architect’s consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory, ownership, and other reserved rights, including copyrights, in said Instrument of Service. Architect grants to Owner and General Contractor a nonexclusive, royalty free license to use the Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering, and adding to the project, provided that the Owner and General Contractor substantially perform their obligations under this agreement, including prompt payment of all sums due to the Architect under this proposal. Architect shall obtain similar nonexclusive licenses from Architect’s consultants consistent with the foregoing. The license granted herein permits Owner and General Contractor to authorize subcontractors, sub-subcontractors, and suppliers, as well as Owner’s and/or General Contractor’s consultants and separate Contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services of construction for the project. If Architect terminates its service on the project for non-payment or other default, the license granted in this section shall terminate.

In the event the Owner, General Contractor or any other authorized licensee uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner, General Contractor, or other person or entity using the Instruments of Service releases the Architect and Architect’s consultants from all claims and causes of action arising from or relating to such uses. To the fullest extent permitted by law, the Owner, General Contractor, or other person or entity using the Instruments of Service agrees to fully defend, indemnify and hold harmless Architect and Architect’s consultants from and against any and all costs and expenses, including the cost of defense, relating to claims and causes of action asserted by any third person or entity to the extent the same arise from the Owner’s, General Contractor’s or other person’s or entity’s use of the Instruments of Service without retaining the authors or the Instruments of Service.

LIMITS OF LIABILITY In recognition of the relative risks, rewards and benefits of the project to both the Owner and Architect, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the Architect’s liability to the Owner



Proposal for Professional Services

and to all the Owner’s contractors and subcontractors on the project for any and all claims, losses, costs, damages, or claims expenses from any cause or causes, so that the total aggregate liability of the Architect to all those named shall not exceed the Architect’s total fee for services rendered on this project. Such causes include, but are not limited to, negligence, professional errors or omissions, strict liability, breach of contract or warranty.

TOTAL FEES ANTICIPATED

The proposed fee is based upon the scope outlined herein. Any additional scope shall be an additional service. The cost of services recommended in this proposal shall be billed as a percentage of completion of each phase. Normal reimbursable costs such as printing, long distance telephone calls, reproduction, postage, travel, mileage, building renderings, and AIA documents shall be invoiced at cost plus 10%.

BASE ARCHITECTURAL FEE	
Part I: Site Master Planning (TMA).....	\$34,000.00
Part II: District Storm Water System (BARR).....	\$48,000.00
...	
TOTAL FEE	\$82,000.00

Total Base Fee does not include any Additional Services by Architect.

HOURLY RATES FOR ADDITIONAL SERVICES			
Principal.....	\$222/Hour	Licensed Interior Designer.....	\$155/Hour
Associate.....	\$176/Hour	Architectural Designer/	
Licensed Architect.....	\$155/Hour	Draftsperson.....	\$134/Hour

Note: Hourly rates may change at the start of each calendar year.

PAYMENT SCHEDULE

The project will be invoiced monthly in accordance with percentage of phase completion. Any optional Additional services, provided through the architect, will be invoiced monthly in accordance with the level of completion. Payment is due 30 days from invoice date. Any payment received after due date shall be subject to an 8% annual interest fee.

CLIENT AUTHORIZATION

This proposal is good for thirty (30) days. If acceptable, a signed copy will be our authorization to proceed. If the Scope of Services in this proposal are not reflective of your intent, we will gladly revise the Scope and fee accordingly.

Respectfully Submitted,

Tushie Montgomery Associates, P.C.

Evan Jacobsen
Principal | Architect

CLIENT AUTHORIZATION

Company: City of South St Paul
 By: _____
 Initial: _____
 Date: _____



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Planning & Zoning
PREPARED BY: Michael Healy
AGENDA ITEM NUMBER: 10.A.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Motion to Approve Resolution #2024-122 approving Interim Use Permits for a Temporary Building at Twin City Hide.

OVERVIEW

Application

The Applicant, Twin City Hide, is continuing to implement their multi-phase Planned Unit Development (PUD) at 491 Malden Street which was approved in 2017, extended in 2019, and extended again in 2023. Twin City Hide operates out of a campus with multiple buildings that is connected to the campus of their sister company, Twin City Tanning. The PUD approval governs both properties and a major component of the PUD is tearing down two of the older buildings on the Twin City Hide campus and replacing them with new buildings. As they complete their redevelopment project, they are continuing to fully operate their business by temporarily shifting various components of their operation into different buildings.

In 2022, the Applicant was granted an Interim Use Permit (IUP) to utilize a temporary building for office and break room space for their employees. The temporary building is three 720 square foot trailers that are pushed together to create a 2,160 square foot temporary facility. The subject property is located within the flood fringe district and the Applicant was also granted an Interim Use Permit to allow the temporary building's lowest floor to be elevated above the regulatory flood protection elevation on concrete blocks.

The Applicant's IUP approvals expire on December 31, 2024, and the temporary building is required to be removed within three months of the IUP expiration which is March 31, 2025. The overall site redevelopment project has taken longer than anticipated and the Applicant is seeking new Interim Use Permits that will grant them additional time to utilize the temporary building while they complete their permanent buildings.

Background

Twin Cities Hide and Twin Cities Tanning are two interrelated businesses located on adjacent parcels at 491 Malden Street and 501 Malden Street respectively. Both businesses are owned by the same parent company, TCH Realty Inc. Twin Cities Tanning has frontage on two public

streets while Twin Cities Hide is completely landlocked but has access to Malden Street through an easement across the Twin Cities Tanning property. The two companies obtained a Conditional Use Permit for a Planned Unit Development in 2017 that would allow them to phase in improvements to their properties. The “master plan” enshrined in the PUD contemplated redevelopment taking place in five (5) phases which were originally set to all take place prior to May 2020. The Applicant obtained an initial PUD extension in 2019 a second PUD extension in 2023.

The five phases of the approved redevelopment plan are as follows:

- Phase 1, which was completed in 2017, was the construction of a 30,000 square foot detached warehouse for wet hides.
- Phase 2, which was completed in 2019, was the demolition of a 17,000 square foot attached warehouse that was located at the northern end of the site.
- Phase 3, was completed in 2023, was the construction of a new 45,817 square foot processing facility on the site of the old warehouse that was demolished.
- Phase 4 will be the demolition of the old processing facility. The Applicant anticipates that the demolition project will be completed by January 2025.
- Phase 5 will be the construction of a new warehouse on the site of the old processing facility. The Applicant has stated that they will soon submit plans and seek site plan review by the Planning Commission and City Council. They want to begin construction of the Phase 5 building in 2025.

The PUD extension that was approved in 2023 gives the Applicant until May 31, 2026 to obtain all permits and commence construction of the Phase 5 building. The Interim Use Permits need to be updated so that their expiration date lines up with the PUD extension.

Why Have Phase 4 and Phase 5 Been Delayed?

Phase 4 and Phase 5 were initially supposed to take place in 2023/2024. The Applicant has stated that there have been operational challenges that have delayed the Phase 4 demolition project. The old processing building cannot be demolished until the new processing building is 100% operational and can handle all of the business’s hide processing needs. The new processing plant is heavy computerized and features custom-made equipment and state-of-the-art odor mitigation technologies. There have been some challenges with bringing the new equipment fully online due to programming glitches. The Applicant is working with specialized companies that are based in Europe to resolve the programming issues and anticipates that the new hide processing plant will be fully operational by December of 2024.

Interim Use Permits Required

Twin City Hide is located in the I-Industrial zoning district. This zoning district allows

temporary buildings with an Interim Use Permit. As previously stated, an Interim Use Permit is also needed to allow the building to be elevated on concrete blocks instead of fill since the property is in the flood fringe district. The Applicant’s proposal appears to meet the criteria for approving the Interim Use Permits (see attached Planning Commission memo for a detailed analysis). The Interim Use Permits will expire and the temporary building will need to be removed when either of the following two things happen:

1. The Interim Use Permit shall expire once the Phase 5 building is granted its final certificate of occupancy and the permanent office, shower, and breakroom facilities come into use.
2. The Interim Use Permit shall expire on December 31, 2027, even if no final certificate of occupancy has been granted and/or the new permanent facilities are not ready. The Applicant will need to seek a new Interim Use Permit if they need additional time with the temporary building and the City will be under no obligation to issue a new Interim Use Permit.

Setting the expiration date as December 31, 2027 should give the Applicant ample time to complete construction of the Phase 5 building even if they do not commence construction until May 31, 2026 which is the latest that they can commence construction under their current PUD approval.

Planning Commission Recommendation

The Planning Commission held a public hearing at their meeting on October 2, 2024. No members of the public provided comment. The Planning Commission recommended approval with a 5-0 vote.

Staff Recommendation

Staff recommends that the City Council approve Resolution #2024-122 approving Interim Use Permits for a temporary building for Twin City Hide.

SOURCE OF FUNDS

NA

ATTACHMENTS

1. Resolution # 2024-122 Twin City Hide Temporary Building Interim Use Permits
2. PC Memo TCHT Temporary Buiding IUP

RESOLUTION NO. 2024-122

**A RESOLUTION APPROVING INTERIM USE PERMITS FOR A TEMPORARY
BUILDING AT 491 MALDEN STREET**

WHEREAS, the City received an application from Twin City Hide seeking the following approvals:

- An Interim Use Permit to utilize a temporary building for office, break rooms, and shower facilities for their employees. *The temporary building would be three 720 square foot trailers that are pushed together to create a 2,160 square foot temporary facility.*
- An Interim Use Permit to allow the temporary building's lowest floor to be elevated above the regulatory flood protection elevation by a means other than fill in the flood fringe district. *They are proposing to have the trailers rest on concrete blocks.*

WHEREAS, the subject property is located at 491 Malden Street and is legally described as follows:

(See Exhibit A)

WHEREAS, the Planning Commission reviewed the interim use permits, held a public hearing, and recommended approval of the interim use permits (5 –0) at their October 2, 2024 meeting; and

WHEREAS, the City Council has considered the application, the recommendation of the Planning Commission and other evidence presented for consideration;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota as follows:

1. Facts. The facts found by the Planning Commission as stated in the Planner's report dated October 2, 2024 regarding this matter are hereby adopted and included herein by reference including the following attachments:
 - a. Site Location Map
 - b. Site Plan
 - c. Temporary Building Plan
 - d. Anchoring Plan
 - e. Applicant's Narrative and Supplemental Narrative

2. Findings.

A. The City Council determines that the proposed Interim Use Permits are consistent with the following criteria:

i. The use conforms to the zoning regulations.

Temporary structures are listed as being allowed with an Interim Use Permit in the I-Industrial zoning district. In the flood fringe district, a building may be elevated to the regulatory flood protection elevation by a means other than fill if allowed by Conditional Use Permit or Interim Use Permit.

ii. The date or event that will terminate the use can be identified with certainty.

The interim use permit will terminate upon the new Phase 5 building being ready for occupancy or December 31, 2027, whichever happens first.

iii. Permit of the use will not impose additional costs on the city if it is necessary for the city to take the property in the future.

The temporary building is portable and will not add any permanent value to the property.

iv. The user agrees in writing to any conditions that the city council deems appropriate for permission of the use.

A representative for Twin City Hide will need to sign the Interim Use Permit.

B. The City Council approves the Interim Use Permits subject to the following conditions:

1. **Compliance with Plans/Submittals.** The site shall be utilized in substantial conformance with the following plans on file with the Community Development Department:

a. Application and Narrative (Paul Rogosheske)	September 9, 2024
b. Supplemental Narrative (Dick Gunderson)	August 1, 2022
c. Temporary Building Plan (Dick Gunderson)	Undated
d. Site Plan (Pope Architects)	August 1, 2022
e. Anchoring Plan (IMEG)	August 1, 2022

2. **Location of Temporary Building.** The temporary building shall be located substantially as it is shown on the submitted site plan. The temporary building shall be at least 10 feet away from adjacent properties.

3. **Building Permit Required for Any Significant Modifications.** A building permit is required if the Applicant wishes to make any significant modifications to the existing

temporary building. The Building Official shall determine what constitutes a significant modification which triggers a permit requirement.

4. **Temporary Building Shall be Raised to Regulatory Flood Protection Elevation.** The temporary building shall be lifted so that its lowest floor has a minimum building elevation of 705 feet above sea level. As an alternative to fill, the building may be elevated on concrete blocks as shown on the anchoring plan.
5. **Interim Use Permit Expiration.** The interim use permit shall expire upon the occurrence of either of the following events, whichever happens first:
 - a. The Interim Use Permit will expire once the Phase 5 building is granted its final certificate of occupancy and the office, breakroom, and shower facilities are ready for use.
 - b. The Interim Use Permit will expire on December 31, 2027 even if the Phase 5 building has not been completed and is not ready for use.
6. **Removal of Temporary Building Following Expiration.** The temporary building must be removed from the property within three months of the expiration of the Interim Use Permit. The Applicant shall restore the parking lot surface to a useable condition. The Applicant shall be required to obtain a utility disconnect permit for the utility services that they are extending to the temporary building and shall comply with any conditions imposed upon that permit which may require the services to be capped or removed.

Adopted this 21st day of October, 2024.

City Clerk

Attachments

Attachment A- Legal Description

I accept the conditions of this Interim Use Permit:

(signature)

(title)

(date)

Attachment A
Legal Description

Real property in Dakota County, Minnesota, legally described as follows:

That part of the S $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 27, Township 28 North, Range 22 West described as follows:

Commencing at a point on the South line thereof, said point being 99.45 feet West of the Southeast corner of said Section 27, said point also being 8.5 feet West of the centerline of a spur track in place; thence North, parallel with the East line of said Section 27, a distance of 48.78 feet to the point of beginning of the property to be described; thence continuing North along the last described course 149.92 feet; thence on a tangential curve concave to the East, radius 1154.78 feet, central angle 12 degrees 51 minutes, arc distance 258.9 feet (chord definition); thence tangent to said curve 15.3 feet; thence on a non-tangential curve concave to the West, radius 1424.19 feet, central angle 7 degrees 46 minutes 04 seconds, arc distance 192.96 feet (chord definition) to the North line of the S $\frac{1}{2}$ of SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 27, said point being 36.2 feet West of the East line of said Section 27; thence West along said North line 55.4 feet to a point which is 20 feet Southeasterly of the centerline of a spur track in place, when measured at right angle to said centerline; thence Southwesterly along a curve concave to the Northwest which is parallel with and 20 feet distant from the centerline of said spur track, said curve having a radius of 498.34 feet, central angle of 31 degrees 34 minutes 43 seconds, arc distance 274.2 feet to a point which is 300 feet West of the East line of said Section 27; thence North and parallel with said East line 12.6 feet; thence Southwesterly, parallel with and 8.5 feet distant from the centerline of said spur track along a curve concave to the Northwest, radius 486.84 feet, central angle 5 degrees 19 minutes 45 seconds, arc distance 45.2 feet (chord definition) thence tangent to said curve Southwesterly 200 feet; thence deflect 89 degrees 45 minutes to the left 393.66 feet; thence deflect 71 degrees 01 minutes 45 seconds to the left 298.59 feet to the point of beginning, Dakota County, Minnesota.

Abstract Property

Parcel 1A:

Together with Easement for driveway purposes, created in Grant of Easement dated October 18, 1972, as Document No. 407909.

Articles of Agreement Pertaining to Easements dated December 27, 1972, filed June 12, 1973, as Document No. 410762.

PID: 36-02700-82-021



AGENDA ITEM 4.A

South St. Paul Planning Commission

<p>Prepared By: Michael Healy, Planning Manager</p>	<p>Meeting Date: 10/2/2024</p>
<p>Item Description: Interim Use Permit for a Temporary Building for Twin City Hide</p>	

ACTION REQUESTED

A motion recommending approval or denial of an interim use permit for a temporary building for Twin City Hide and Tanning.

BACKGROUND/ DISCUSSION

Application

The Applicant, Twin City Hide, is continuing to implement their multi-phase Planned Unit Development (PUD) at 491 Malden Street which was approved in 2017, extended in 2019, and extended again in 2023. Twin City Hide operates out of a campus with multiple buildings that is connected to the campus of their sister company, Twin City Tanning. The PUD approval governs both properties and a major component of the PUD is tearing down two of the older buildings on the Twin City Hide campus and replacing them with new buildings. As they complete their redevelopment project, they are continuing to fully operate their business by temporarily shifting various components of their operation into different buildings.

In 2022, the Applicant was granted an Interim Use Permit (IUP) to utilize a temporary building for office and break room space for their employees. The temporary building is three 720 square foot trailers that are pushed together to create a 2,160 square foot temporary facility. The subject property is located within the flood fringe district and the Applicant was also granted an Interim Use Permit to allow the temporary building’s lowest floor to be elevated above the regulatory flood protection elevation on concrete blocks.

The Applicant’s IUP approvals expire on December 31, 2024, and the temporary building is required to be removed within three months of the IUP expiration which is March 31, 2025. The overall site redevelopment project has taken longer than anticipated and the Applicant is seeking new Interim Use Permits that will grant them additional time to utilize the temporary building while they complete their permanent buildings.

Review Timeline

- Application Date:** August 22, 2024
- Planning Commission:** October 2, 2024
- Tentative City Council Meeting:** October 21, 2024
- 60-Day Review Deadline:** October 21, 2024

Background

Twin Cities Hide and Twin Cities Tanning are two interrelated businesses located on adjacent parcels at 491 Malden Street and 501 Malden Street respectively. Both businesses are owned by the same parent company, TCH Realty Inc. Twin Cities Tanning has frontage on two public streets while Twin Cities Hide is completely landlocked but has access to Malden Street through an easement across the Twin Cities Tanning property. The two companies obtained a Conditional Use Permit for a Planned Unit Development in 2017 that would allow them to phase in improvements to their properties. The “master plan” enshrined in the PUD contemplated redevelopment taking place in five (5) phases which were originally set to all take place prior to May 2020. The Applicant obtained an initial PUD extension in 2019 a second PUD extension in 2023. The five phases of the approved redevelopment plan are as follows:

- Phase 1, which was completed in 2017, was the construction of a 30,000 square foot detached warehouse for wet hides.
- Phase 2, which was completed in 2019, was the demolition of a 17,000 square foot attached warehouse that was located at the northern end of the site.
- Phase 3, was completed in 2023, was the construction of a new 45,817 square foot processing facility on the site of the old warehouse that was demolished.
- Phase 4 will be the demolition of the old processing facility. The Applicant anticipates that the demolition project will be completed by January 2025.
- Phase 5 will be the construction of a new warehouse on the site of the old processing facility. The Applicant has stated that they will soon submit plans and seek site plan review by the Planning Commission and City Council. They want to begin construction of the Phase 5 building in 2025.

The PUD extension that was approved in 2023 gives the Applicant until May 31, 2026 to obtain all permits and commence construction of the Phase 5 building.

Why Have Phase 4 and Phase 5 Been Delayed?

Phase 4 and Phase 5 were initially supposed to take place in 2023/2024. The Applicant has stated that there have been operational challenges that have delayed the Phase 4 demolition project. The old processing building cannot be demolished until the new processing building is 100% operational and can handle all of the business’s hide processing needs. The new processing plant is heavy computerized and features custom-made equipment and state-of-the-art odor mitigation technologies. There have been some challenges with bringing the new equipment fully online due to programming glitches. The Applicant is working with specialized companies that are based in Europe to resolve the programming issues and anticipates that the new hide processing plant will be fully operational by December of 2024.

Operations in the Temporary Building

The old processing facility, which will soon be torn down for Phase 4, contains Twin City Hide’s offices, breakrooms, and shower facilities. The new warehouse that will be constructed as Phase 5 will contain new offices, breakrooms, and shower facilities. The temporary building will provide office, breakroom, and shower facilities for employees during the interim period before the new building is operational.

Zoning Considerations

The Twin City Hide parcel is zoned I-Industrial and governed by City Code Section 118-129:

- “Temporary structures” are listed as an interim use. *They are allowed but require an Interim Use Permit.*

Historically, the City has been careful about granting this type of interim use permit. The City does not want to see businesses avoid expanding their permanent buildings by using temporary buildings as a long-term solution when they need more space. Temporary buildings do not add to the tax base and they often have poor aesthetics. Historically, the City has only been willing to grant interim use permits for temporary buildings in two situations:

1. If there is a project underway to construct or upgrade a permanent building and the temporary building is being used as a short-term solution to support necessary operations while that project is being completed.
2. If the proposed “use” of a property requires a temporary building due to the nature of the use.

The Applicant’s temporary building is a clear example of situation #1.

Setbacks

The City Code does not establish clear setback requirements for temporary structures but setback requirement can be imposed “case by case” as part of the Interim Use Permit. Permanent accessory buildings in industrial areas are required to be to the rear of the principal building and are required to be at least 10 feet away from adjacent properties. The Applicant’s temporary building is far away from public streets and not visible to the public. It is more than 10 feet away from all property lines.

Utilities

Each trailer has its own heating, cooling, and lighting. Temporary water, sanitary sewer, and electrical lines are set up and connected to existing services in a nearby permanent building on the property.

Flood Fringe District Considerations

The subject property is located at the edge of the 100-year floodplain in what the City Code calls the “flood fringe” district. This area is regulated by Code Section 118-171. Structures are allowed to be placed in the flood fringe district but there are special construction requirements:

- Structures can be placed on fill so that their lowest floor is above the regulatory flood protection elevation. In this area, that elevation is 705 feet above sea level. If a structure is placed on fill, it can be approved as a “permitted use.”
- The Code does allow buildings to be raised by alternative measures such as stilts, pilings, parallel walls, etc. However, this can only be allowed via a Conditional Use Permit or Interim Use Permit.

The Applicant is proposing to raise the trailers on concrete blocks so that their lowest floor is at 705 feet above sea level. The Minnesota DNR has evaluated the request and has no objections.

Interim Use Permit Expiration

The Applicants are hoping to secure final zoning approvals for the Phase 5 building in early 2025 and want to complete the project as quickly as possible. The PUD approval states that the Applicant must obtain a building permit and commence construction of the Phase 5 building by no later than May 31, 2026.

When an Interim Use Permit is granted, it must have a definite trigger that causes the permit to expire. Staff has reviewed the scope of the project with the Applicant and would recommend that the Interim Use Permit be set up to expire if either of these two things happen:

1. The Interim Use Permit shall expire once the Phase 5 building is granted its final certificate of occupancy and the permanent office, shower, and breakroom facilities come into use.
2. The Interim Use Permit shall expire on December 31, 2027, even if no final certificate of occupancy has been granted and/or the new permanent facilities are not ready. The Applicant will need to seek a new Interim Use Permit if they need additional time with the temporary building and the City will be under no obligation to issue a new Interim Use Permit.

Setting the expiration date as December 31, 2027 should give the Applicant ample time to complete construction of the Phase 5 building even if they do not commence construction until May 31, 2026 which is the latest that they can commence construction under their current PUD approval.

Discussion

Per Section 118-41 of the City Code, an Interim Use Permit should only be granted if a project meets the following standards:

- (1) The use conforms to the zoning regulations;
Temporary structures are listed as being allowed with an Interim Use Permit in the I-Industrial zoning district.
- (2) The date or event that will terminate the use can be identified with certainty;
The interim use permit will terminate upon the new Phase 5 building being ready for occupancy or December 31, 2027, whichever happens first.
- (3) Permit of the use will not impose additional costs on the city if it is necessary for the city to take the property in the future; and
The temporary building is portable and will not add any permanent value to the property.
- (4) The user agrees in writing to any conditions that the city council deems appropriate for permission of the use.
A representative for Twin City Hide will need to sign the Interim Use Permit.

Staff Recommendation

Staff recommends approval of the Interim Use Permit for a Temporary Building and the Interim Use Permit for elevating a building in the flood fringe on something other than fill, subject to the following conditions:

1. **Compliance with Plans/Submittals.** The site shall be utilized in substantial conformance with the following plans on file with the Community Development Department:
 - a. **Application and Narrative (Paul Rogosheske)**
 - b. **Supplemental Narrative (Dick Gunderson)**

September 9, 2024
August 1, 2022

- c. **Temporary Building Plan (Dick Gunderson)**
- d. **Site Plan (Pope Architects)**
- e. **Anchoring Plan (IMEG)**

Undated
August 1, 2022
August 1, 2022

2. **Location of Temporary Building.** The temporary building shall be located substantially as it is shown on the submitted site plan. The temporary building shall be at least 10 feet away from adjacent properties.
3. **Building Permit Required for Any Significant Modifications.** A building permit is required if the Applicant wishes to make any significant modifications to the existing temporary building. The Building Official shall determine what constitutes a significant modification which triggers a permit requirement.
4. **Temporary Building Shall be Raised to Regulatory Flood Protection Elevation.** The temporary building shall be lifted so that its lowest floor has a minimum building elevation of 705 feet above sea level. As an alternative to fill, the building may be elevated on concrete blocks as shown on the anchoring plan.
5. **Interim Use Permit Expiration.** The interim use permit shall expire upon the occurrence of either of the following events, whichever happens first:
 - a. The Interim Use Permit will expire once the Phase 5 building is granted its final certificate of occupancy and the office, breakroom, and shower facilities are ready for use.
 - b. The Interim Use Permit will expire on December 31, 2027 even if the Phase 5 building has not been completed and is not ready for use.
6. **Removal of Temporary Building Following Expiration.** The temporary building must be removed from the property within three months of the expiration of the Interim Use Permit. The Applicant shall restore the parking lot surface to a useable condition. The Applicant shall be required to obtain a utility disconnect permit for the utility services that they are extending to the temporary building and shall comply with any conditions imposed upon that permit which may require the services to be capped or removed.

Required Action

The Planning Commission has the following actions available on the proposed application:

- A. Approval. If the Planning Commission wishes to recommend approval of the interim use permit, the following action should be taken:
 - Motion to recommend approval of an Interim Use Permit for a temporary building at 491 Malden Avenue.
- B. Denial. If the Planning Commission wishes to recommend denial of the interim use permit, the following action should be taken:
 - Motion to recommend denial of the Interim Use Permit for a temporary building at 491 Malden Avenue.

If the recommendation is denial, the Planning Commission must adopt findings to justify the recommendation.

ATTACHMENTS

- A. Site Location Map
- B. Site Plan
- C. Temporary Building Plan
- D. Anchoring Plan
- E. Applicant's Narrative and Supplemental Narrative

ATTACHMENT A
SITE LOCATION MAP



**ATTACHMENT B
SITE PLAN SHOWING PROPOSED TEMPORARY BUILDING PLACEMENT**



POPE ARCHITECTS, INC.
1205 SANDHORN BLVD., SUITE 200
ST. PAUL, MN 55108-2735
(651) 648-9000 F. FAX (651) 642-1303
www.popearch.com



**TWIN CITY HIDE -
PROCESSING
BUILDING TENANT
IMPROVEMENT**
491 MALDEN ST.
S. ST PAUL, MN 55075

TRAILER LOCATION

7	Trailer Location	08/01/22

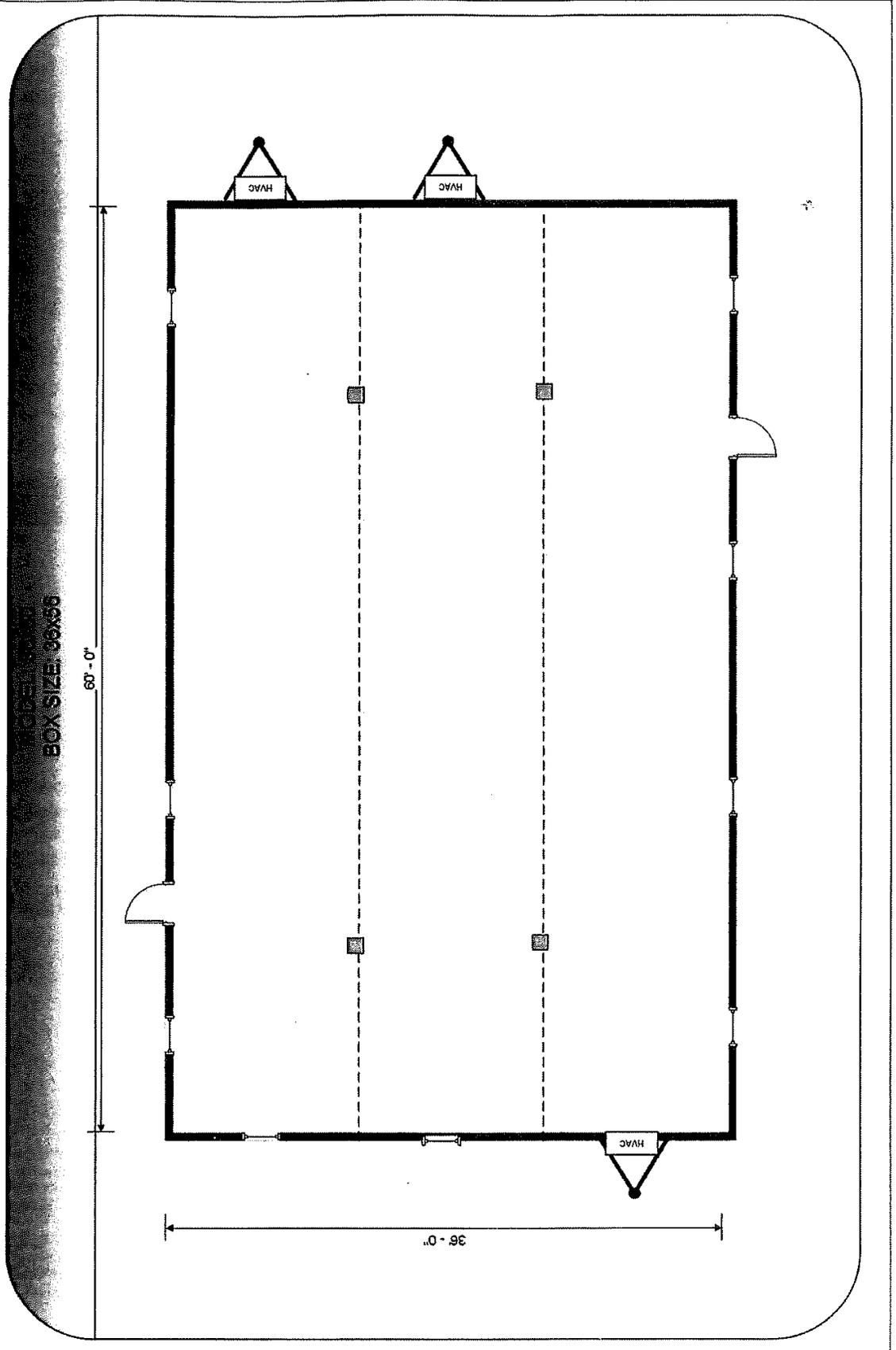
Project No. 78399-19212
Date: ZAA
Sheet: 01M
SHEET

A0.4

ATTACHMENT C
TEMPORARY BUILDING PLAN

Billy Sevchek
Satellite Shelters, inc
billys@satelliteco.com
763-420-2001

Satellite
The First In Space
Visit us on the web: www.SatelliteCo.com





Photograph of Existing Temporary Building at Subject Property (Taken 9/24/2024)

ATTACHMENT D
ANCHORING PLAN



August 1, 2022

Dick Gunderson
Gunderson Construction, Inc.
1760 Commerce Ct.
White Bear Lake, Minnesota 55110

RE: Construction Trailer Anchorage
Twin City Hide
St. Paul
IMEG #21006210.00

Dear Dick:

Per your request we have reviewed the anchorage of the proposed construction trailers at the Twin City Hide job site. We were provided information from Whitley Manufacturing on the Satellite buildings. Our review was limited to the sliding and overturning of the trailer assembly (three trailers connected) only. IMEG has not reviewed the trailer structure. We have reviewed the sliding and overturning anchorage based on a wind speed of 109 mph per the IBC 2018 building code.

See sheets S1.0 and S2.0 attached for additional information. If you have any questions, please contact me directly at 763-595-3110.

Sincerely,

 Digitally signed
by Seth Spychala
Date: 2022.08.01
11:53:53-05'00'

Seth D. Spychala
Client Executive, Principal
seth.d.spychala@imegcorp.com

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

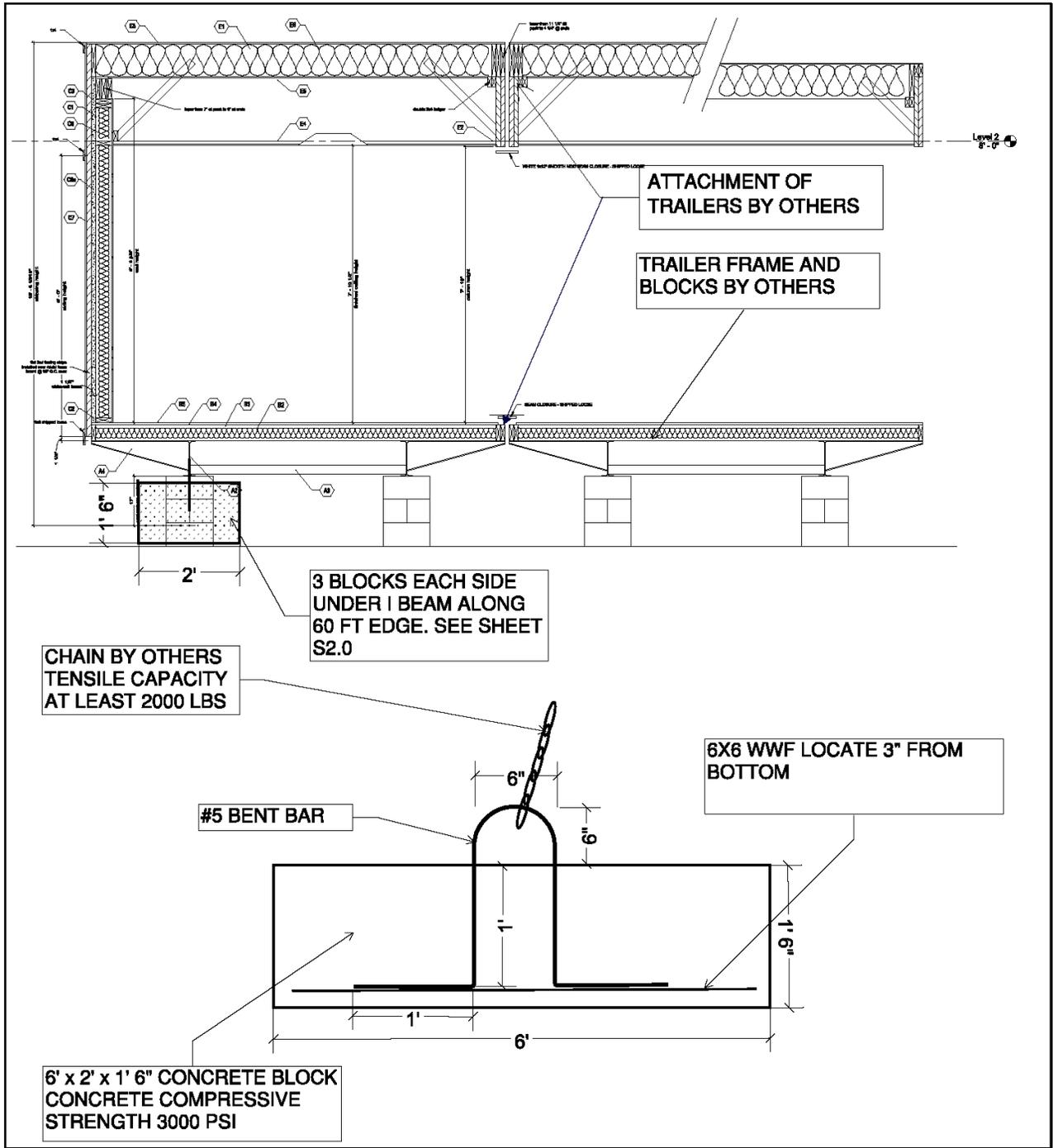


Seth Spychala, P.E.

Date: August 1, 2022 License No. 42432

SDS/sep

\\files\Active\Projects\2021\21006210.00\Reports\Narratives\20220801 Ltr Twin City Hide Construction Trailer Anchorage.docx



Drawn DJU Date 2022-08-01
 Checked SDS Scale

SHEET TITLE
 SECTION



www.imegcorp.com
 12755 HIGHWAY 55
 SUITE 100
 MINNEAPOLIS, MN 55441
 P: 763-545-9196 F: 763-541-0056

TWIN CITY HIDE
 TRAILER ANCHOR
 491 MALDEN ST,
 ST PAUL, MN 55075

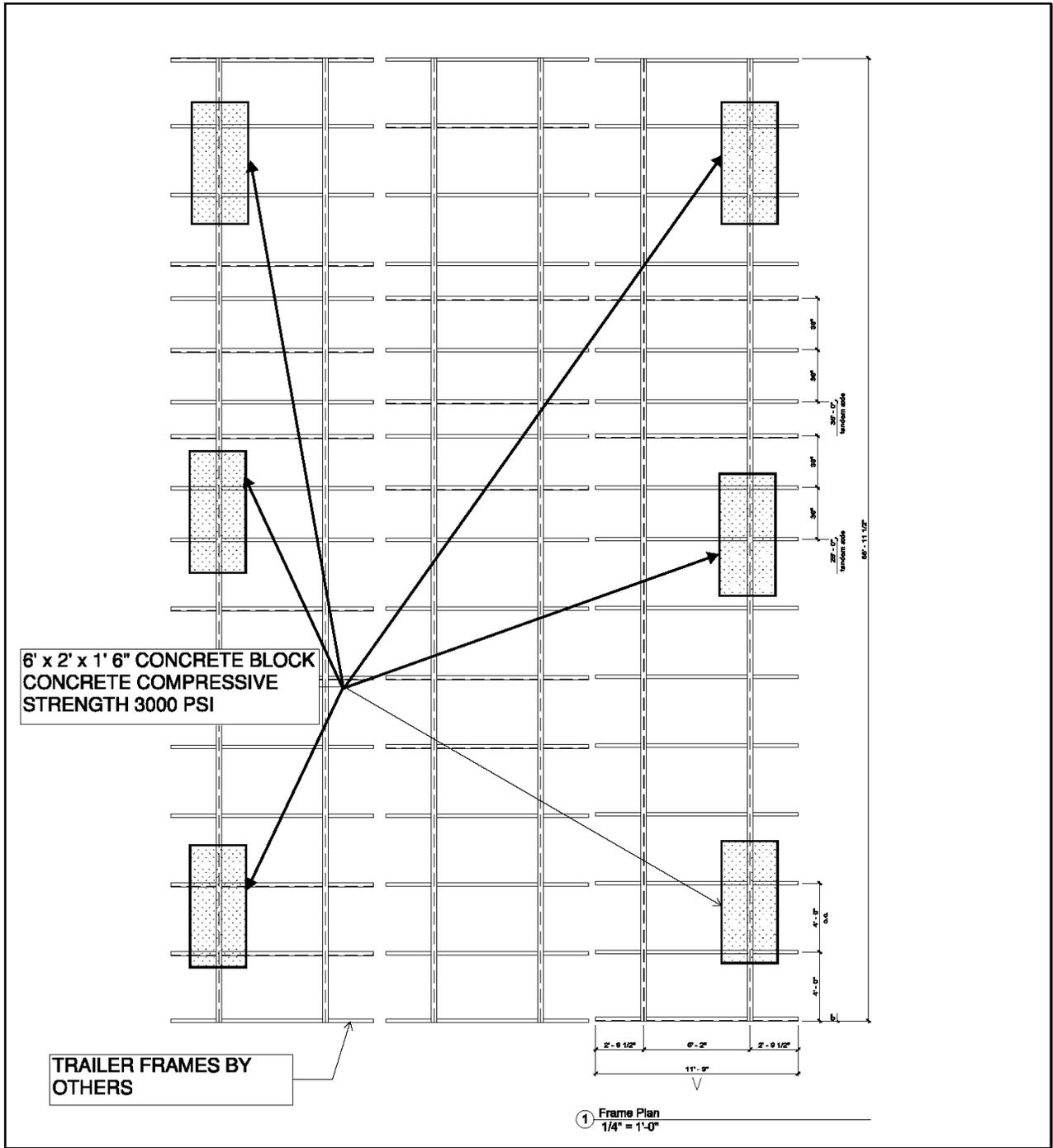
ISSUE CONSTRUCTION DOCUMENT		
REVISIONS		
No.	Date	Revision / Issue

SHEET NUMBER

S1.0

7/26/2022 12:03:44 PM

Project # 21006210.00



Drawn DJU Date 2022-08-01
 Checked SDS Scale

SHEET TITLE
 SECTION



www.imegcorp.com
 12755 HIGHWAY 55
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ISSUE CONSTRUCTION DOCUMENT		
REVISIONS		
No.	Date	Revision / Issue

SHEET NUMBER

S2.0

7/26/2022 12:03:44 PM

Project # 21006210.00

ATTACHMENT D
APPLICANT'S NARRATIVE AND SUPPLEMENTAL NARRATIVE

TWIN CITY HIDE'S REQUEST

We would like to request a slight extension of our Interim Use Permit (IUP) granted by the South St. Paul City Council on September 19, 2022 to be coterminous with our CUP, which expires on May 31, 2026. The IUP granted us the ability to create a temporary locker room/breakroom for our employees while we completed the construction of Phase 3 (the processing facility) and then move to Phase 4, which would be the demolition of the former processing facility, followed by Phase 5, a new building construction which would create a new locker room/breakroom, office space and refrigerated warehouse as outlined in our Conditional Use Permit.

Attached heretofore are the previous documents submitted by Dick Gunderson of Gunderson Construction, our general contractor, outlining the schematics and the site plan of the temporary structure.

As we previously indicated, we expected to be further along in our process, but due to glitches in our computer programming, we have not been able to fully move the entire processing of hides from the old building into the new building. The problem comes from the fact that we have companies from Europe, who have the experience in programming and what has happened is the change in conveyor programming is different from the programming that sorts the hides by weight, texture, etc. We anticipate that this will be completed by the end of November or first part of December and we hope to demolish the old processing facility by late December or early January, 2024-2025. Unfortunately, the computer programming which controls the facility and our wastewater recycling program was more complicated and developed increased engineering and a more expansive Phase 5. We are extremely hopeful that we will complete our total CUP on time.

Respectfully submitted,

Dated: September 9, 2024

ROGOSHESKE, ROGOSHESKE & ATKINS, PLLC

By:



Paul W. Rogosheske (#92861)
Attorneys for Twin City Hide
105 Hardman Court, Suite 110
South St. Paul, MN 55075
(651) 451-6411
paul.rogosheske@rogo-law.com



GUNDERSON
CONSTRUCTION, INC.

August 1, 2022

Attn: Joe Heimkes
City of South St. Paul
125 Third Ave. No.
South St. Paul, MN 55075

RE: Temporary Employee Trailers @TC Hide
491 Malden Street, South St. Paul, MN 55075

Joe,

Enclosed are site drawings showing the size, location, and structural engineering verifying trailer tie-downs. These temporary trailers will provide the following services for Twin City Hide employees:

- Four toilet rooms with a shower in each unit;
- Each trailer has its own heating, cooling, and lighting. Water, sanitary, and electrical lines will be brought from the existing building;
- Breakroom, including refrigerators, microwaves, sinks, tables, chairs, and personal lockers;
- Trailer floor elevation will match building elevation of 705. ADA accessibility will be provided with ramps.

We anticipate these temporary trailers to be used from November 1, 2022 until December 1, 2024, when a new building will be built which will include new breakrooms, toilets, showers, and offices, etc.

Sincerely,

Dick Gunderson, Jr.
President

1760 Commerce Court ♦ White Bear Lake, MN 55110
Phone (651) 770-5001 ♦ Fax (651) 770-5577



CITY COUNCIL AGENDA REPORT

DATE: October 21, 2024
DEPARTMENT: Engineering
PREPARED BY: Nick Guilliams
AGENDA ITEM NUMBER: 10.B.

MEETING TYPE

Regular Meeting

AGENDA ITEM

ACTION TO BE CONSIDERED OR DESIRED OUTCOME

Adopt Resolution 2024-121 RECEIVING FEASIBILITY REPORT AND CALLING FOR A PUBLIC HEARING FOR MARIE AVENUE RECONSTRUCTION PROJECT #2024-05.

OVERVIEW

The Marie Avenue Reconstruction Project has been identified for improvements in 2025. The project includes complete roadway reconstruction and pedestrian improvements on Marie Avenue between 3rd Avenue North and 9th Avenue North. The completed report outlines that the project is necessary, cost-effective, and feasible.

Recommendation:

Staff recommends proceeding with the proposed project as outlined in the feasibility report. A preliminary assessment roll was prepared based on the City's assessment policy and the proposed improvements described in the feasibility report. Staff held a neighborhood open house on September 19, 2024, with over 20 community members and property owners in attendance. The feasibility report is attached for review and consideration.

Timeline:

If the Council calls for a public hearing, each affected property owner will be mailed a notice of the hearing, and the public hearing will be scheduled for November 18, 2024.

SOURCE OF FUNDS

Safe Routes to Schools Grant, Municipal State Aid, Infrastructure Fund, Water Utility, Storm Sewer Utility, Sanitary Sewer Utility, and Special Assessments. The detailed funding breakdown is included in the attached feasibility report.

ATTACHMENTS

1. Marie Ave Reconstruction - Feasibility Report FINAL
2. 2024-121 - Marie Ave Rcv Feas Call Hrg



Marie Avenue Reconstruction Project

Feasibility Report

South St. Paul, Minnesota

City Project No. 2024-05

October 21st, 2024

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Appendix A – Figures

Appendix B – Photos of Existing Conditions

Appendix C – Geotechnical Report

Appendix D – Public Comments

Appendix E – Opinion of Probable Cost

Appendix F – Preliminary Assessment Roll

Appendix G – Architectural History Survey

Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.



Nicholas B. Guilliams

Date: October 21st, 2024

Lic. No. 52107

I. Executive Summary

This Feasibility Report was prepared for the Marie Avenue Reconstruction Project, City Project No. 2024-05. The proposed project includes the full reconstruction of six blocks of Marie Avenue between 3rd Avenue and 9th Avenue, as shown in Figure 1 of Appendix A.

Street and pedestrian improvements include roadway reconstruction to facilitate new bicycle lanes in both directions, parking along the south side of the street, accessible sidewalks and crosswalks, lighting improvements for pedestrian and traffic safety, and streetscape elements.

Public utility improvements along the project corridor include upgrades to the watermain system and lining of the sanitary sewer pipes and manholes. Storm sewer will be replaced and upgraded as necessary to address drainage concerns and meet watershed and MS4 design requirements.

The total estimated cost for the Marie Avenue Reconstruction Project is approximately \$3,445,113.00. The estimated costs are detailed below and include a 5% contingency and 10% indirect costs.

Marie Avenue Reconstruction – Opinion of Probable Cost	
Proposed Improvement	Total Estimated Cost
Surface & Pedestrian Improvements	\$1,964,760.00
Watermain Improvements	\$453,135.00
Sanitary Sewer Improvements	\$87,261.00
Storm Sewer Improvements	\$739,957.00
Streetlight Improvements	\$200,000.00
Total	\$3,445,113.00

Funding for this project is proposed to come from a Safe Routes to School Grant, Municipal State Aid (MSA), the City’s Infrastructure, Water Utility, Sanitary Sewer Utility, and Storm Sewer Utility funds, and Special Assessments to benefiting properties.

Marie Avenue Reconstruction – Funding Summary	
Proposed Funding	Total
Safe Routes to School Grant	\$1,000,000.00
Minnesota State Aid	\$500,000.00
Infrastructure Fund	\$434,162.00
Water Utility Fund	\$453,135.00
Sanitary Sewer Utility Fund	\$87,261.00
Storm Water Utility Fund	\$739,957.00
Special Assessments	\$230,598.00
Total	\$3,445,113.00

The Marie Avenue Reconstruction Project can be substantially completed, including the final lift of bituminous pavement and all restoration items, in 2025. Construction activity requiring road closures shall be limited to the summer break at the South St. Paul Secondary School.

Below is the preliminary project schedule:

Neighborhood Open House / Public Informational Meeting	September 19 th , 2024
Receive Feasibility Report, Schedule Improvement Hearing	October 21 st , 2024
Improvement Hearing, Order Project, Authorize Preparation of Plans & Specifications	November 18 th , 2024
Approve Plans and Specifications, Authorize Bidding/ Ad for Bid	January 2025
Bid Opening	February 2025
Council Receives Bids, Awards Project & Contract for Construction	March 2025
Begin Construction	June 2025
Substantial Completion of Construction	September 2025
Assessment Hearing	November 2025

II. Introduction

The Marie Avenue corridor is a vital area of South St. Paul, which connects the community to the South St. Paul Secondary School and Kaposia Library while providing housing and business opportunities. Goals for the improvements to Marie Avenue have been identified in multiple studies and plans over the years, including the Southview Hill Plan (2014), the Bicycle and Pedestrian Master Plan (2014), the 2040 Comprehensive Plan, and the City's 5-year Capital Improvement Plan (CIP).

The City received a \$1,000,000 Safe Routes to School (SRTS) Grant from the federal government to help fund the visions laid out in the Bicycle and Pedestrian Master Plan, 2040 Comprehensive Plan, and the City's 5-year CIP. Improvements identified in the SRTS application included increased multi-modal uses, such as ADA-compliant sidewalks and crosswalks, and the addition of bicycle lanes between 3rd Avenue and 9th Avenue. Improvements to the streetlighting, signage, and roadway surface were also identified.

This project is proposed in the CIP to be funded through the SRTS grant, Municipal State Aid funds, and the City's Infrastructure and Utility Funds. Special Assessments are also being utilized to help fund the reconstruction of Marie Avenue in accordance with Minnesota Statute Chapter 429.

This report will review the existing conditions in the project area and discuss the proposed improvements in detail. It will also provide preliminary cost estimates for the proposed improvements and funding sources.

III. Existing Conditions

A. Roadway, Pedestrian Facilities, and Lighting

A.1 Roadway

Marie Avenue from 3rd Avenue to 9th Avenue is a local roadway and part of the City's Municipal State Aid system. Typical Annual Average Daily Traffic (AADT) counts for Marie Avenue are approximately 3,654 vehicles a day between 5th Avenue S and 9th Avenue and 1,608 vehicles a day between 3rd Avenue and 5th Avenue S (2021 counts). During the school year, vehicles use Marie Avenue to access 7th Avenue N for drop off and pickup of South St. Paul Secondary School students. During school days, the intersection of Marie Avenue and 7th Avenue N is congested, with cars queuing on Marie Avenue as vehicles wait to turn onto 7th Avenue N. Staff has received feedback from the public numerous times requesting that the congestion issues be addressed. In 2023, the City completed a project to make 7th Avenue N a one-way street going north, improving traffic operations during school days.

The existing roadway right-of-way is 60 feet wide throughout the project corridor. The existing roadway measures approximately 44 feet wide from curb face to curb face. This allows for 12-foot travel lanes and 10-foot shoulders in the existing condition. The wide shoulders provide on-street parking for front-facing home and business access. Street parking is available along the majority of the project corridor on both the north and south sides of Marie Avenue. However, parking regulations vary, with some areas signed as one-hour parking, others as two-hour parking, and other areas without a time restriction.

Many intersections are offset, and the avenues do not line up north and south of Marie Avenue. The 9th Avenue intersection is not offset, but the current alignment restricts sight lines. The alignment of Marie Avenue curves abruptly at 9th Avenue, and private retaining walls and vehicles hinder sight distance. Staff across multiple departments have received complaints about sight distances at this intersection. Recorded crash data supplied by the South St. Paul Police Department shows 13 accidents over the past three years. This is well above the average for a corridor such as Marie Avenue.

The pavement along Marie Avenue is experiencing varying severity of distresses, including alligator, block, transverse, and longitudinal cracking. The asphalt is also delaminating, primarily in the parking lanes. See Appendix B for photos of the existing conditions.

American Engineering Testing (AET) took six soil borings and five pavement cores along Marie Avenue between 3rd Avenue and 9th Avenue. Borings and cores show that the existing asphalt thicknesses range from 8.5-inches to 11-inches and the existing aggregate base thicknesses range from 5-inches to 12-inches. The fill soils are primarily silty sands, sands with silt, and sands with various amounts of gravel. Groundwater was not encountered in any of the borings at the time they were drilled. The Geotechnical Report prepared by AET is included in Appendix C of this report.

A.2 Pedestrian Facilities

Marie Avenue is slated for pedestrian improvements in the City's adopted Bicycle and Pedestrian Plan (2014) and for lighting improvements in the City's 2040 Comprehensive Plan. Current pedestrian facilities are inadequate, with numerous obstructions that affect the safe travel of pedestrians. The existing concrete sidewalk varies from 4 feet wide to 16 feet wide. In some areas, such as between 8th and 9th Avenues, the existing sidewalk has a grass boulevard and abuts residential retaining walls. In other areas, the existing sidewalk extends from the back of the curb to buildings and parking lots. Only a few blocks have existing streetscape and landscape elements, such as trash receptacles and trees.

The sidewalk is in poor to fair condition and fails to meet the current design requirements of the Americans with Disabilities Act (ADA), especially at intersections and striped crosswalks. Many of the existing curb ramps at intersections have narrow openings and lack ADA-required landing pads and truncated domes, which alert the visually impaired to upcoming intersections and traffic. The striped crosswalk at 7th Avenue S and Marie Avenue lacks a ramp on the north side of Marie Avenue, while the striped crosswalk at 7th Avenue N and Marie Avenue lacks a ramp on the south side of Marie Avenue. These are the two crosswalks nearest to the Kaposia Library. There is only one signed and striped crosswalk across Marie Avenue. It is located at 9th Avenue, where staff has received complaints about the safety of the intersection and the difficulty of seeing both pedestrians and oncoming traffic.

Engineering staff observed pedestrian traffic before school on September 3rd and September 4th, 2024. These were the first days of school for students of varying ages at South St. Paul Secondary School. Over 65 students and residents crossed Marie Avenue on foot or bicycles. Staff noted that the most frequently used crosswalk between 8th Avenue and 6th Avenue was the crosswalk at 7th Avenue N (east side of 7th Avenue N).

A.3 Lighting

Existing streetlight features are outdated and do not adequately illuminate the corridor. The size and type of streetlight features vary throughout the Marie Avenue corridor. Pedestrian-level streetlights are primarily located along the south side of Marie Avenue between 4th Avenue S and 7th Avenue S. There are two different styles of pedestrian-level streetlights within the City's right-of-way, and there are additional styles near the right-of-way on private property. Larger streetlights are located at intersections. There are four different styles of intersection-level streetlights along the corridor. Varying types of streetlights make maintenance difficult for city crews.

A.4 Architectural Survey

As part of the federal funding through the Safes Routes to School Grant, the Minnesota State Historic Preservation Office (SHPO), in coordination with the Minnesota Department of Transportation (MnDOT) requested that a reconnaissance-level architectural history survey be conducted for 17 individual properties located within the Area of Potential Effects (APE) established by MnDOT. The reconnaissance-level architectural history survey inventoried the 17 of-age properties identified within the corridor that may be impacted by the project to determine if any of the properties are potentially eligible for listing on the National Register of Historic Places (NRHP).

Based on the report prepared by the Section 106 Group, no properties were identified for listing on the NRHP. See Appendix G for the report.

B. Municipal Utilities

B.1 Watermain

The watermain infrastructure in this area is mainly comprised of 6-inch diameter cast iron pipes that run across Marie Avenue at the cross streets. Additionally, there is an 8-inch diameter cast iron pipe watermain between 8th Avenue N and 9th Avenue. The system in this area was constructed in 1939 and is now 85 years old, reaching the original design life of 50 to 100 years of service.

B.2 Sanitary Sewer

The existing sanitary sewer infrastructure along Marie Avenue is limited. Most of the properties are served by sanitary sewer located on the cross streets. 8-inch- and 12-inch diameter vitrified clay pipe (VCP) sewers between 8th Avenue N and 9th Avenue were installed in 1978. A 12-inch diameter VCP sewer between 7th Avenue N and 7th Avenue S was installed in 1963. The sanitary sewer was televised in September of 2024. Televising records indicate minor cracking in the VCP sewers and one minor sag between 7th Avenue N and 7th Avenue S.

B.3 Storm Sewer & Drainage

The existing storm sewer infrastructure along Marie Avenue generally consists of intersection-based collection with a larger conveyance line running along Marie Avenue. The existing storm sewer system consists of 12-inch to 30-inch diameter reinforced concrete pipe. Runoff from Marie Avenue west of 5th Avenue S is collected and conveyed to an existing trunk storm sewer along 9th Avenue N. Runoff from Marie Avenue east of 5th Avenue N is collected and conveyed to an existing trunk storm sewer along 3rd Avenue N. All runoff from Marie Avenue ultimately discharges to the Mississippi River.

IV. Proposed Improvements

A. Roadway, Pedestrian Facilities, and Lighting

The roadway and sidewalk have aged and deteriorated to the point where full reconstruction is warranted. Reconstruction is intended to improve the pavement's design strength and provide opportunities to upgrade pedestrian facilities to meet ADA requirements.

As part of the Safe Routes to School Grant, multiple pedestrian improvements are proposed with the Marie Avenue Reconstruction Project. A consistent pedestrian access route that meets ADA standards for width and slope is proposed on both sides of the roadway. Concrete sidewalks and boulevards are proposed to be 8 feet to 9 feet wide between 3rd Avenue and 8th Avenue N and at least 6 feet wide between 8th Avenue N and 9th Avenue. Where sidewalk and boulevard widths allow, improvements in streetscaping and landscaping, such as trees, garbage cans, bicycle racks, and benches, will be implemented.

Pedestrian curb ramps and their associated crosswalks will be installed per ADA standards. High-use crosswalks, such as those at 9th Avenue and 7th Avenue N, are proposed to be signed with rapid flashing beacons controlled by push buttons. Bicycle lanes in each direction are proposed on the street to provide separation from foot traffic and vehicle traffic. The widths of the bicycle lanes are designed to meet MnDOT design standards.

Proposed lighting improvements include new streetlights at the intersections and new pedestrian level-streetlights along the corridor. The proposed streetlight styles will be consistent with those recently installed on Concord Street, Concord Exchange, and 7th Avenue S.

Marie Avenue is part of the Municipal State Aid system, and the roadway will be constructed according to MnDOT design standards. Staff is proposing a typical section of 11-foot driving lanes, 6-foot bicycle lanes, and a 9-foot parking lane on the south side of the street between 3rd Avenue and 8th Avenue N. Between 8th Avenue N and 9th Avenue, the proposed section includes a 14-foot westbound wide outside lane, an 11-foot eastbound driving lane, a 6-foot eastbound bicycle lane, and a 9-foot parking lane on the south side of the street. The 14-foot wide outside lane meets the width requirements for a combined driving and bicycle lane. This section is proposed to address sight distance and intersection safety concerns at the 9th Avenue intersection. See Figures 2 and 3 for typical sections and Figure 4 for the proposed layout.

Street grades are proposed to closely match existing grades to minimize construction impacts on adjacent properties. The proposed roadway section includes 4 inches of asphalt pavement and 8 inches of aggregate base over an acceptable and compacted subgrade.

Bolton & Menk, Inc. conducted a traffic study, reviewing existing conditions, analyzing recorded accident history, and calculating traffic counts. The study collected traffic data in the fall of 2024 to monitor vehicles traveling to and from the area's schools and the Kaposia Library. As a result of the study, installing a 4-way stop at the intersection of Marie Avenue and 9th Avenue and placing an additional stop sign for westbound traffic east of 7th Avenue N is recommended.

B. Municipal Utilities

B.1 Watermain

Replacement of the watermain between 8th Avenue N and 9th Avenue is proposed as part of this project due to the age of the watermain system. The crossing at 5th Avenue is proposed to be upsized to a 12-inch diameter ductile iron pipe (DIP) based on the future improvements detailed in the City's Water System Planning Report (AE2S, August 2020). All other crossings are proposed to be replaced with 8-inch diameter DIP so that Marie Avenue does not have to be impacted for future watermain work. All fittings, valves, and hydrants are proposed to be replaced with materials consistent with current City standards.

B.2 Sanitary Sewer

Due to the age and condition of the existing VCP sanitary sewer, rehabilitation in the form of cured-in-place piping (CIPP) is proposed. This is a cost-effective form of trenchless rehabilitation that utilizes the existing piping as a host pipe and extends the life of the sanitary sewer another 50 to 100 years. The CIPP method will help to reduce and eliminate inflow and infiltration issues associated with cracked pipes. Manhole lining and casting replacements are also proposed to address inflow and infiltration.

B.3 Storm Sewer & Drainage

The proposed improvements will generally maintain the existing drainage patterns and discharge points. The proposed storm sewer improvements include removing and replacing the existing storm sewer system to meet current drainage design standards.

The Marie Avenue Reconstruction Project will disturb over one acre of land and require stormwater treatment to meet MS4 and watershed requirements. This area is fully developed, and due to existing utilities, site topography, and the project's proximity to regional stormwater facilities, treatment options are limited to water quality structures.

C. Permits

In order to complete the proposed improvements, the following permits will be required from the following agencies:

- Minnesota Department of Health permit for watermain replacement and extension along Marie Avenue.
- Minnesota Pollution Control Agency NPDES permit for land disturbance greater than 1 acre.

It is assumed that all proposed survey and utility improvements will be limited to the existing City right-of-way and easements. Right-of-entry agreements may be required for minor work outside the right-of-way to blend new improvements to existing yards or connect to existing utilities and services.

D. Public Involvement

A neighborhood meeting was held on September 19th, 2024, to introduce this project and funding to the impacted residents and property owners. Over 20 community members and property owners attended the meeting. Attendees spoke with staff and commented on maps of existing conditions and proposed improvements. Four attendees filled out comment cards. See Appendix D for a summary of public comments received at the meeting and from other correspondence.

V. Financing

A. Opinion of Probable Cost

Appendix E of this report includes a detailed opinion of probable cost. The opinion of probable cost is based on the projected construction costs for 2025 and includes a 5% contingency and 10% indirect costs for legal and administrative costs. The project costs are summarized in the following table:

Marie Avenue Reconstruction – Opinion of Probable Cost	
Proposed Improvement	Total Estimated Cost
Surface & Pedestrian Improvements	\$1,964,760.00
Watermain Improvements	\$453,135.00
Sanitary Sewer Improvements	\$87,261.00
Storm Sewer Improvements	\$739,957.00
Streetlight Improvements	\$200,000.00
Total	\$3,445,113.00

B. Funding

Funding for this project is proposed to come from a federal Safe Routes to School Grant, Municipal State Aid, Infrastructure Fund, Water Utility, Sanitary Sewer Utility, Storm Sewer Utility, and Special Assessments. The table below provides a summary of the funding sources.

Marie Avenue Reconstruction – Funding Summary	
Proposed Funding	Total
Safe Routes to School Grant	\$1,000,000.00
Minnesota State Aid	\$500,000.00
Infrastructure Fund	\$434,162.00
Water Utility Fund	\$453,135.00
Sanitary Sewer Utility Fund	\$87,261.00
Storm Water Utility Fund	\$739,957.00
Special Assessments	\$230,598.00
Total	\$3,445,113.00

C. Preliminary Assessment Roll

The City's Special Assessment Policy for road reconstruction projects outlines that a portion of street costs shall be assessed to the benefitting properties. For street reconstruction projects, all abutting properties shall contribute at a rate of \$92.35 per linear foot of frontage, with the following exceptions:

- 75-foot maximum assessable front footage for residential properties
- Residential corner lots with the narrow side fronting the project are to be assessed
- Assessments are capped at 5% of the estimated market value

A preliminary assessment roll is included in Appendix F of this report.

VI. Project Schedule

Below is the preliminary project schedule:

Neighborhood Open House / Public Informational Meeting	September 19 th , 2024
Receive Feasibility Report, Schedule Improvement Hearing	October 21 st , 2024
Improvement Hearing, Order Project, Authorize Preparation of Plans & Specifications	November 18 th , 2024
Approve Plans and Specifications, Authorize Bidding/ Ad for Bid	January 2025
Bid Opening	February 2025
Council Receives Bids, Awards Project & Contract for Construction	March 2025
Begin Construction	June 2025
Substantial Completion of Construction	September 2025
Assessment Hearing	November 2025

VII. Conclusion

Project costs are anticipated to be approximately \$3,445,113.00. Due to the poor condition of the pedestrian facilities and the roadway and the availability of grant funding, the improvements herein are recommended for construction in 2025.

From an engineering perspective, the project as proposed can be considered necessary, cost-effective, and feasible. The city council will determine its economic feasibility.

APPENDIX A

FIGURES

2025 Marie Avenue Reconstruction

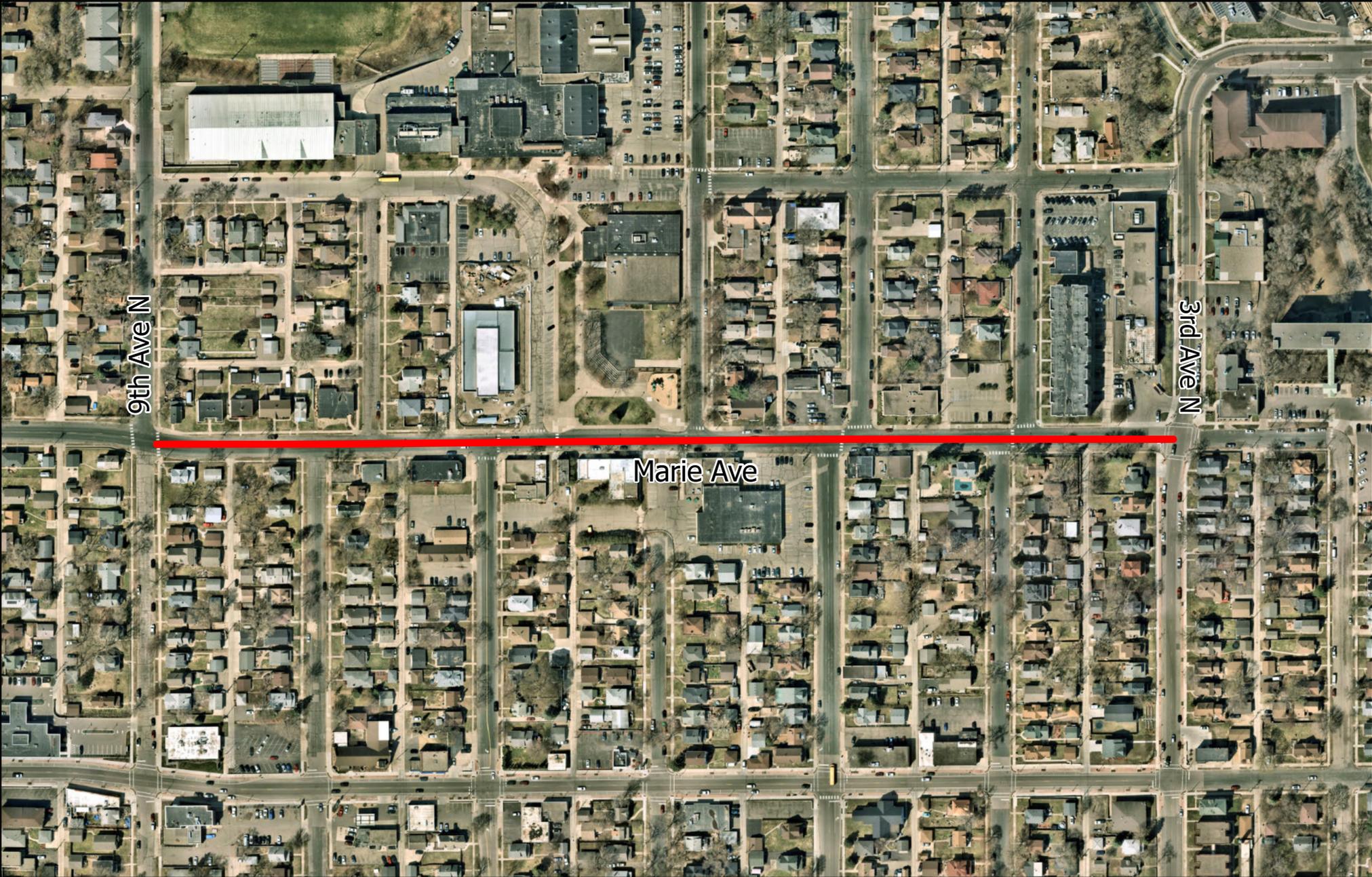


Figure 1- Project Location

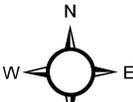


FIGURE 2 - TYPICAL SECTION MARIE AVENUE FROM 3RD AVENUE TO 8TH AVENUE



Sidewalk
8 ft

Parking
9 ft*

Bike
6 ft

Travel Lane
11 ft

Travel Lane
11 ft

Bike
6 ft*

Sidewalk
9 ft

Existing Right-Of-Way: 60 ft
Roadway: 43 ft*

*Measured to Face of Curb

Figure prepared by Bolton & Menk, Inc.

FIGURE 3 - TYPICAL SECTION MARIE AVENUE FROM 8TH AVENUE TO 9TH AVENUE

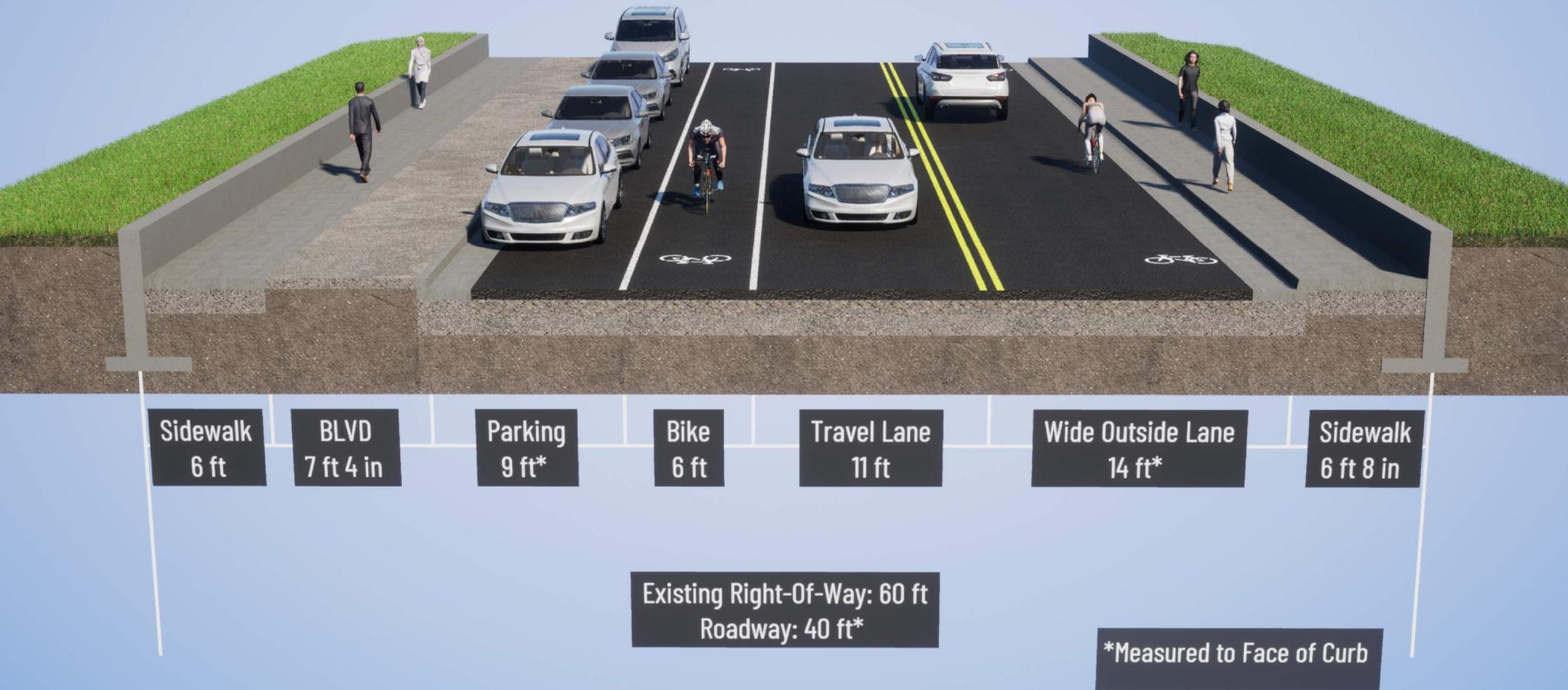
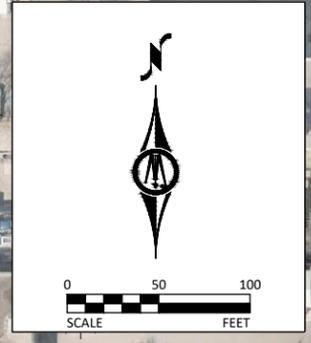
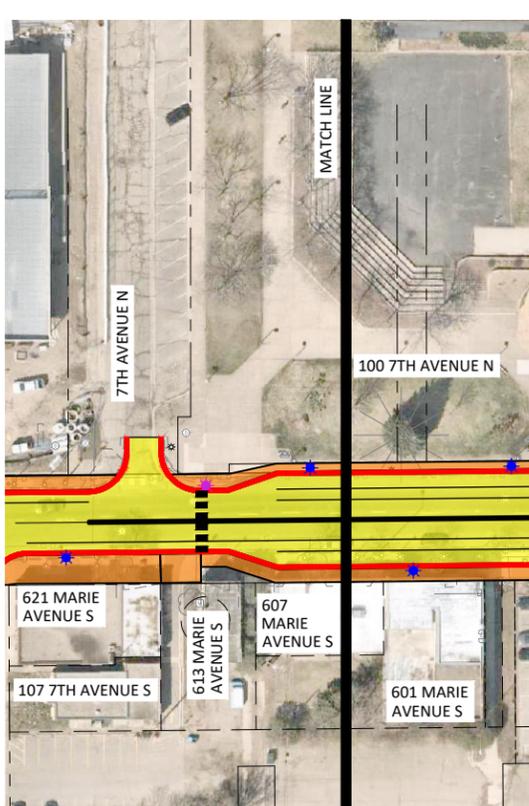
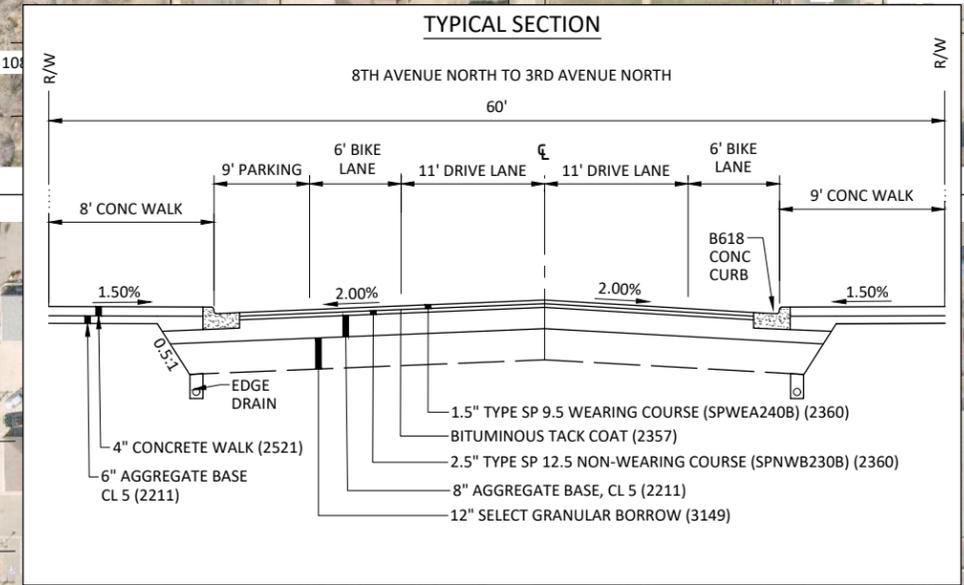
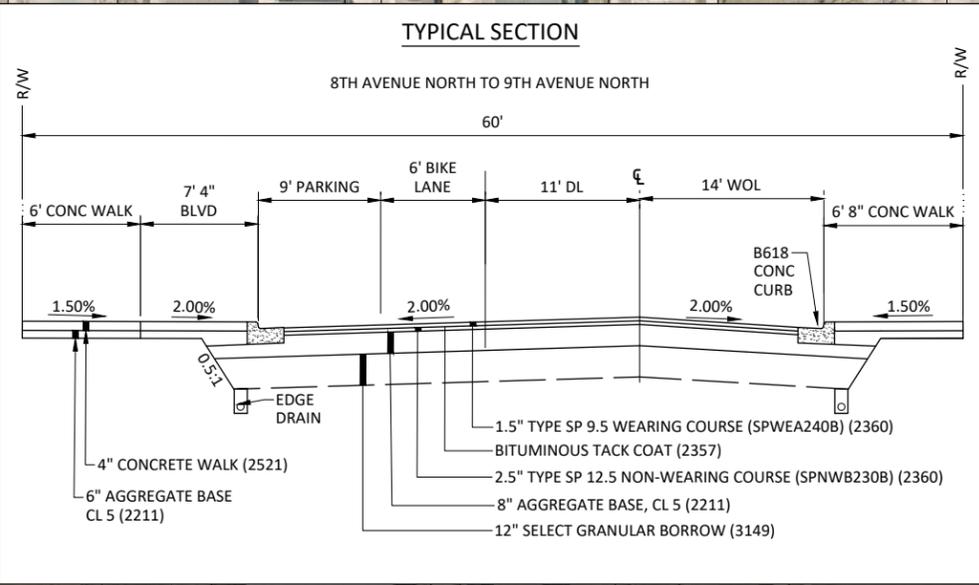
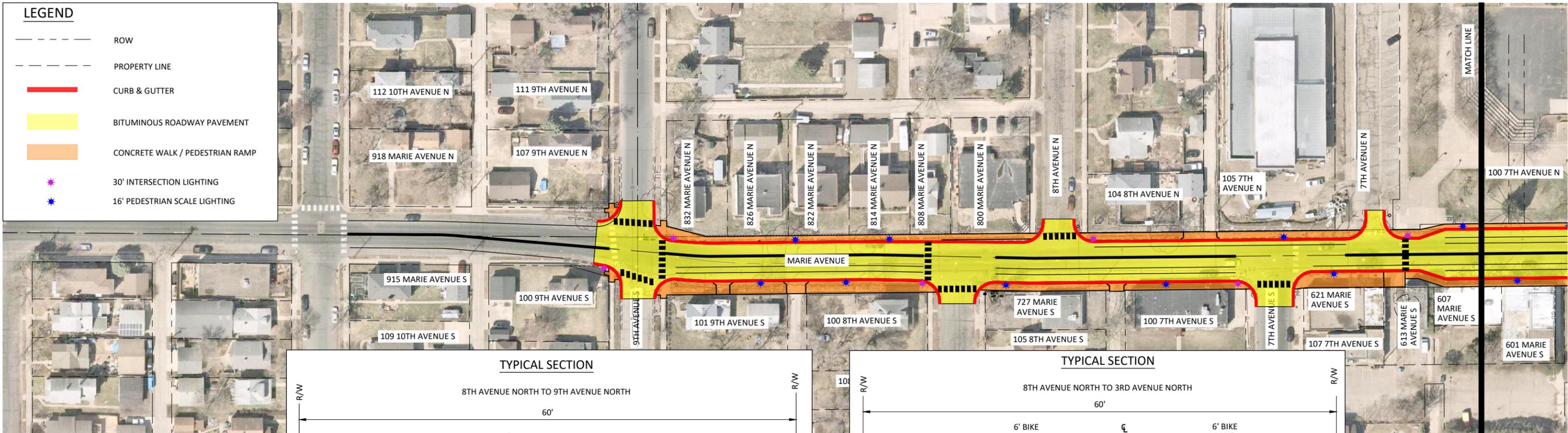


Figure prepared by Bolton & Menk, Inc.



LEGEND

- ROW
- PROPERTY LINE
- CURB & GUTTER
- BITUMINOUS ROADWAY PAVEMENT
- CONCRETE WALK / PEDESTRIAN RAMP
- 30' INTERSECTION LIGHTING
- 16' PEDESTRIAN SCALE LIGHTING



NOTES:

- ADT = 3654 (2021)
- 14-16' WIDE OUTSIDE LANE (WOL) ALLOWED FOR TWO-LANE URBAN ON-ROAD BICYCLE FACILITIES, WITH AN ADT < 5000

H:\SSTP\0R113263A\CAD\C3D\FIGR-132634-PROPOSED LAYOUT.dwg, 9/18/2024 8:44:51 AM

APPENDIX B
EXISTING CONDITIONS PHOTOS
SEPTEMBER 2024







APPENDIX C
GEOTECHNICAL REPORT



**REPORT OF
GEOTECHNICAL EXPLORATION**

Marie Avenue - Safe Routes to
School Project
Marie Avenue
South St. Paul, Minnesota

AET Project No. P-0027424

Date: September 26, 2024

Prepared for:

Bolton & Menk, Inc.

Geotechnical • Materials
Forensic • Environmental
Building Technology
Petrography/Chemistry

American Engineering Testing
5548 Barthel Industrial Drive NE, Suite 500
Albertville, Minnesota 55301
TeamAET.com • 800.972.6364



September 26, 2024

Bolton & Menk, Inc.
7533 Sunwood Drive, NW, Suite 206
Ramsey, Minnesota 55303

Attn: Kevin Kielb, PE

RE: Geotechnical Exploration
Marie Avenue - Safe Routes to School Project
Marie Avenue, South St. Paul, Minnesota
AET Report No. P-0027424

Dear Mr. Kielb:

American Engineering Testing, Inc. (AET) is pleased to present the results of our subsurface exploration program and geotechnical engineering review for your Marie Avenue - Safe Routes to School project in South St. Paul, Minnesota. These services were performed according to our proposal to you dated October 2, 2023.

We are submitting one electronic (.pdf) copy of the report to you.

Please contact me if you have any questions about the report. I can also be contacted for arranging construction observation and testing services.

Sincerely,
American Engineering Testing, Inc.

A handwritten signature in black ink, appearing to read 'Robert J. Olson', is written over a light blue horizontal line.

Robert J. Olson, PE (MN, ND, SD, MT, WI)

Area Manager

rolson@teamAET.com

Office: (651) 659-1316

Mobile: (763) 742-8651



SIGNATURE PAGE

Prepared for:

Bolton & Menk, Inc.
7533 Sunwood Drive, NW, Suite 206
Ramsey, Minnesota 55303

Attn: Kevin Kielb, PE

Prepared by:

American Engineering Testing, Inc.
5548 Barthel Industrial Drive NE, Suite 500
Albertville, Minnesota 55301
(651) 659-9001/www.TeamAET.com

Authored by:

Handwritten signature of Robert J. Olson in black ink, written over a horizontal line.

Robert J. Olson, PE (MN)
Area Manager

Reviewed by:

Handwritten signature of Robin L. Flickinger in black ink, written over a horizontal line.

Robin L. Flickinger
Principal Project Manager

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under Minnesota Statute Section 326.02 to 326.15

Name: Robert J. Olson

Date: September 26, 2024

License #: 45023



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 Boring Log Notes
 Unified Soil Classification System
 AASHTO Soil Classification System
 Figure 1 - Boring Locations
 Subsurface Boring Logs
 Pavement Core Summary
 Results of Sieve Analysis Tests

APPENDIX B – Geotechnical Report Limitations and Guidelines for Use

1.0 INTRODUCTION

The City of South St. Paul is proposing to construct a Safe Routes to School Project along Marie Avenue. To assist with planning and design, you have authorized American Engineering Testing, Inc. (AET) to conduct a subsurface exploration program at the site, conduct soil laboratory testing, and perform a geotechnical engineering review for the project. This report presents the results of the above services and provides our engineering recommendations based on this data.

2.0 SCOPE OF SERVICES

AET's services were performed according to our proposal to you dated October 2, 2023, which you authorized on November 7, 2023. The authorized scope consists of the following.

- Drilling 6 standard penetration test borings to depths of 14½ feet each.
- Coring the pavement in 6 locations.
- Performing soil laboratory testing.
- Performing a geotechnical engineering review based on the data and preparing this report.

These services are intended for geotechnical purposes only. The scope is not intended to explore for the presence or extent of environmental contamination in the soil or groundwater.

3.0 PROJECT INFORMATION

We understand that Marie Avenue will be improved between 3rd Avenue and 9th Avenue as part of the Safe Routes to School Project for South St. Paul Secondary School. The proposed improvements include constructing bike lanes, pedestrian facilities, and streetscape improvements.

The above stated information represents our understanding of the proposed construction. This information is an integral part of our engineering review. It is important that you contact us if there are changes from that described so that we can evaluate whether modifications to our recommendations are appropriate.

4.0 SUBSURFACE EXPLORATION AND TESTING

4.1 Field Exploration Program

The subsurface exploration program conducted for the project consisted of 6 standard penetration test borings and 6 pavement cores. Boring and core locations were determined by Bolton & Menk. The logs of the borings and details of the methods used appear in Appendix A. The logs contain information concerning soil layering, soil classification, geologic origins, and moisture condition. A density description or consistency is also noted for the natural soils, which is based on the standard penetration resistance (N-value).

The boring and core locations are shown on Figure 1 in Appendix A. The borings and cores were located in the field by AET personnel by taping from nearby site features. Surface elevations were approximated based on the web application MnTOPO.

4.2 Laboratory Testing

The laboratory test program included sieve analysis (gradation only) and percent passing the #200 sieve tests. The test results appear in Appendix A on the individual boring logs adjacent to the samples upon which they were performed, or on the data sheets following the logs.

5.0 SITE CONDITIONS

5.1 Surface Observations

The existing roadway is a bituminous roadway with curb and gutter within a residential neighborhood. Marie Avenue slopes downward from west to east with the slope being relatively flat between 9th Street and 4th Street and then a steeper slope downward between 4th Street and 3rd Street. Elevations at our soil borings and pavement cores ranged from 828 feet at Boring SB-1 down to 802 feet and Core C-6.

5.2 Subsurface Soils/Geology

The site geology consists of fill and possible fill overlying naturally deposited alluvial sandy soils. The estimates of strength, compressibility and drainage given in the sections below are subjective in nature meant to give a generalized view of the soil properties.

5.2.1 Pavement

Existing bituminous pavement was encountered at the surface of all the soil borings and pavement cores. The existing pavement section thickness summary can be found in Table 5.2.1

below. A distinct aggregate base layer made up of sand with gravel and silty sand with gravel was present beneath the bituminous pavement in all borings.

Table 5.2.1 Pavement Section Thickness Summary

Area	Bituminous Thickness (a) Average (Min-Max)	Aggregate Base Thickness (b) Average (Min-Max)	Boring & Core Numbers
Marie Avenue	9" (4"-11")	8½" (5"-12")	SB-1 to SB-6 C-1 to C-6

Notes: (a) Bituminous thickness to nearest ¼-inch.
 (b) Aggregate thickness to nearest ½ inch.

5.2.2 Fill and Possible Fill

Fill soils were encountered underlying the aggregate base of most of the soil borings except for Borings SB-1 and SB-4. The fill extends to a depth of about 2 to 9 feet below existing grades. The fill soils are primarily silty sands, sands with silt, and sands with various amounts of gravel. A little clayey sand was noted in the fill in Boring SB-6. The sand with silt and sands are fast draining and slightly susceptible to freeze-thaw movements. The silty sands and clayey sands are slower draining and are frost susceptible. Based on the N-values in the fill, we judge that these soils were placed and compacted for roadway support.

Possible fill soils were encountered beneath the aggregate base course in Boring SB-4. The possible fill extends to a depth of 4 feet below existing grade. The possible fill soil identified as 'Coarse Alluvium of Fill' was a mix of sand and sand with silt. The soils containing more silt are slow draining and highly susceptible to freeze-thaw movements.

5.2.3 Coarse Alluvium

Coarse alluvium soils were encountered beneath the aggregate base course or fill in all of the soil borings. These soils were classified as silty sands, sands with silt, and sands with various amounts of gravel. These soils had N-values ranging from 4 to 24 blows per foot. Coarse alluvial samples ranged from very loose to medium dense. The alluvial soils are judged to have moderate strength and low compressibility. They are moderate to fast draining and are slightly frost susceptible when they are impacted by freezing temperatures.

5.3 Groundwater

Groundwater was not encountered in any of the borings at the time they were drilled. As the borings terminated in free draining sands, we judge the water level to be below the depth

explored by our borings. Groundwater levels fluctuate due to varying seasonal and annual rainfall and snow melt amounts, as well as other factors.

6.0 RECOMMENDATIONS

6.1 Pavements

6.1.1 Definitions

The italicized words used in this section have specific definitions. These definitions are presented on the attached Standard Sheet entitled “Definitions Relating to Pavement Construction” or in ASTM Standards or MnDOT references.

6.1.2 Existing Subgrade

Based on the available information and our experience, we estimate the existing subgrade soils to have a subgrade R-value of 50, based on the silty sand with a little gravel being the limiting soil type.

6.2.3 Subgrade Preparation

6.2.3.1 Frost/Drainage Improvement – Sand Subbase

Based on our review of the boring logs and the anticipated traffic loads, we recommend that a minimum 12-inch thick *sand subbase* layer consisting of *Select Granular Borrow* be placed as the upper zone of the subgrade. We recommend that the gradation consist of sand with less than 5% passing (by weight) the No. 200 sieve and no more than 50% passing (by weight) the No. 40 sieve. The free draining subbase layer assists in reducing periods of saturation, and greatly reduces the detrimental effects of frost heaving and subsequent thawing. The recommended 12-inch thick *sand subbase* should be provided with a means of subsurface drainage to prevent buildup of water within the sand where silty sand subgrade soils occur along the roadway. This can be accomplished by placing short segments of properly engineered drainage lines which are connected to catch basins or gravity outfall areas. Where the street is relatively level, and if finger drains are not frequent, you should consider placing longer parallel drainage lines through the level area to better remove infiltrating water.

6.2.3.2 Compaction Subcut

After subcutting to the bottom of the aggregate base (or *sand subbase* layer if included in the final design), we recommend the top 12 inches of the exposed subcut be scarified using a disc for the purposes of blending and moisture tempering, and recompact to a minimum of 100%

of the Standard Proctor maximum dry density. Any *organic soils* exposed in this subcut excavation should be removed.

6.2.3.3 Test Roll

Following the compaction subcut and prior to aggregate base or *sand subbase* placement, we recommend the subgrade soils be test-rolled (as described in the attached sheet) to determine if unstable zones exist. If unstable soils are encountered, they should be subcut and replaced, or they should be scarified, dried, and recompacted until proper stability is achieved. We typically recommend using a gross vehicle weight of 20 tons for subgrade proof roll testing; a more representative test roll loading can be used if the design team has an estimate of the anticipated traffic loading.

We caution that instability of soils underlying the subgrade material being reworked and compacted may limit the ability to attain required compaction levels in the pavement subgrade layer. In this case, greater depths of subcutting and stability improvement may be needed.

6.2.3.4 Geosynthetic Use

In our opinion, a geotextile fabric would not be required below the sand subbase. A geotextile fabric (or a geotextile grid) can be used as reinforcement to aid in off-setting subgrade instability. For stability improvement, the geotextile fabric should be placed on top of the subgrade, below a sand subbase layer, which better uses the tensile properties of the fabric. However, you should recognize that the use of a geotextile stabilization fabric over unstable soils may not necessarily provide an equivalent off-set (compared to proper soil stabilization). Geotextile fabric use and installation should meet the requirements of MnDOT Specification 3733. A Type V geotextile will be appropriate for separation purposes. However, if you wish to provide subgrade reinforcement, then a strong geotextile fabric should be used (Type VI).

6.2.3.5 Compaction

Following the subcut excavation and stabilization of existing soils as needed, fill can be placed as needed to re-attain subgrade elevation. Fill should be placed per the requirements of MnDOT Specification 2105.3F1 (Specified Density Method). This specification requires soils placed within the *critical subgrade zone* (upper 3 feet of subgrade) be compacted to a minimum of 100% of the *standard maximum dry unit weight* defined in ASTM: D698 (Standard Proctor test), at a water content 65% to 102% of the *standard optimum water content*. A reduced minimum compaction level of 95% of the *standard maximum dry unit weight* can be used below the *critical subgrade zone*. The moisture content below the upper 3-foot zone shall be from 65% to 115% of the *standard optimum moisture content*.

6.2.3.6 Tapers

It is important that any subgrade correction that is performed must be tapered to minimize differential frost heave conditions. Where the thickness of the *sand subbase* varies longitudinally, we recommend a 20:1 (H:V) taper to minimize differential frost heaving. We recommend 4:1 (H:V) horizontal tapers between the reconstructed roadway and any connections to existing streets.

7.0 CONSTRUCTION CONSIDERATIONS

7.1 Potential Difficulties

7.1.1 Runoff Water in Excavation

Water can be expected to collect in the excavation bottom during times of inclement weather or snow melt. To allow observation of the excavation bottom, to reduce the potential for soil disturbance, and to facilitate filling operations, we recommend water be removed from within the excavation during construction. Based on the soils encountered, we anticipate the groundwater can be handled with conventional sump pumping.

7.1.2 Disturbance of Soils

The on-site silty and clayey soils can be disturbed under construction traffic, especially if the soils are wet. If soils become disturbed, they should be subcut to the underlying undisturbed soils. The subcut soils can then be dried and recompacted back into place, or they should be removed and replaced with drier imported fill.

7.1.3 Cobbles and Boulders

The soils at this site can include cobbles and boulders. This may make excavating procedures somewhat more difficult than normal if they are encountered.

7.2 Excavation Backsloping

If excavation faces are not retained, the excavations should maintain maximum allowable slopes in accordance with *OSHA Regulations (Standards 29 CFR), Part 1926, Subpart P, "Excavations"* (can be found on www.osha.gov). Even with the required OSHA sloping, water seepage or surface runoff can potentially induce sideslope erosion or sloughing which could require slope maintenance.

7.3 Observation and Testing

The recommendations in this report are based on the subsurface conditions found at our test boring locations. Since the soil conditions can be expected to vary away from the soil boring locations, we recommend on-site observation by a geotechnical engineer/technician during construction to evaluate these potential changes. Soil density testing should also be performed on new fill placed in order to document that project specifications for compaction have been satisfied.

8.0 TEST STANDARDS

When we refer to an ASTM Standard in this report, we mean that our services were performed in general accordance with that standard. Compliance with any other standards referenced within the specified standard is neither inferred nor implied.

9.0 LIMITATIONS

Within the limitations of scope, budget, and schedule, we have endeavored to provide our services according to generally accepted geotechnical engineering practices at this time and location. Other than this, no warranty, express or implied, is intended.

Important information regarding risk management and proper use of this report is given in Appendix B entitled “Geotechnical Report Limitations and Guidelines for Use.”

DEFINITIONS RELATING TO PAVEMENT CONSTRUCTION

Top of subgrade: Grade which contacts the bottom of the aggregate base layer.

Sand subbase: Uniform thickness sand layer placed as the top of subgrade which is intended to improve the frost and drainage characteristics of the pavement system by increasing drainage of excess water in the aggregate base and subbase, by reducing and “bridging” frost heaving, and by reducing spring thaw weakening effects.

Critical subgrade zone: The subgrade portion beneath and within three vertical feet of the top of subgrade. A sand subbase, if placed, would be considered the upper portion of the critical subgrade zone.

Suitable Grading Material: Mineral soil materials, typically from the project site, excluding the following: 1) soils which have an organic content exceeding 3%, 2) cohesive soils having a Liquid Limit exceeding 50%, 3) soils which include debris, cobbles, and/or boulders, and 4) soils which are considered acceptable from an environmental standpoint. The soil must also be capable of attaining the specified compaction level at its current water content or at a water content that can be reasonably scarified, blended, and moisture conditioned to a uniform water content in order to uniformly meet compaction requirements.

Granular Material: Soils meeting MnDOT Specification 3149.2B.1. This refers to granular soils which, of the portion passing the 1" sieve, contain less than 20% by weight passing the #200 sieve.

Select Granular Material: Soils meeting MnDOT Specification 3149.2B.2. This refers to granular soils which, of the portion passing the 1" sieve, contain less than 12% by weight passing the #200 sieve.

Select Granular Material (Super Sand): Soils meeting MnDOT Specification 3149.2B.3. This material is cleaner and coarser than Select Granular Material (see specification for specific requirements).

Compaction Subcut: Construction of a uniform thickness subcut below a designated grade to provide uniformity and compaction within the subcut zone. Replacement fill can be the materials subcut, although the reused soils should be blended to a uniform soil condition, moisture conditioned as needed to meet MnDOT Specification 2105.F; and re-compacted per the Specified Density Method defined in MnDOT Specification 2105.3F.1.

Test Roll: A means of evaluating the near-surface stability of subgrade soils (usually non-granular). Suitability is determined by the depth of rutting or deflection caused by passage of heavy rubber-tired construction equipment, such as a loaded dump truck, over the test area. Yielding of less than 1" is normally considered acceptable, although engineering judgment may be applied depending on the equipment used, soil conditions present, and/or depth below final grade.

Unstable Soils: Subgrade soils which do not pass a test roll. Unstable soils typically have water content exceeding the *standard optimum water content* defined in ASTM:D698 (Standard Proctor test).

Organic Soils: Soils which have sufficient organic content such that the soils engineering properties are negatively affected (typically more than 3% organic content). These soils are usually black to dark brown in color.

Appendix A

Geotechnical Field Exploration and Testing
Boring Log Notes
Unified Soil Classification System
AASHTO Soil Classification System
Figure 1 – Boring Locations
Subsurface Boring Logs
Pavement Core Summary
Sieve Analysis Tests

Appendix A
Geotechnical Field Exploration and Testing
Report No. P-0027424

A.1 FIELD EXPLORATION

The subsurface conditions at the site were explored by drilling and sampling six (6) standard penetration test borings and six (6) pavement cores. The locations of the borings and pavement cores appear on Figure 1, preceding the Subsurface Boring Logs in this appendix.

A.2 SAMPLING METHODS

A.2.1 Split-Spoon Samples (SS)

Standard penetration (split-spoon) samples were collected in general accordance with ASTM: D1586 with one primary modification. The ASTM test method consists of driving a 2-inch O.D. split-barrel sampler into the in-situ soil with a 140-pound hammer dropped from a height of 30 inches. The sampler is driven a total of 18 inches into the soil. After an initial set of 6 inches, the number of hammer blows to drive the sampler the final 12 inches is known as the standard penetration resistance or N-value. Our method uses a modified hammer weight, which is determined by measuring the system energy using a Pile Driving Analyzer (PDA) and an instrumented rod.

In the past, standard penetration N-value tests were performed using a rope and cathead for the lift and drop system. The energy transferred to the split-spoon sampler was typically limited to about 60% of its potential energy due to the friction inherent in this system. This converted energy then provides what is known as an N_{60} blow count.

The most recent drill rigs incorporate an automatic hammer lift and drop system, which has higher energy efficiency and subsequently results in lower N-values than the traditional N_{60} values. By using the PDA energy measurement equipment, we are able to determine actual energy generated by the drop hammer. With the various hammer systems available, we have found highly variable energies ranging from 55% to over 100%. Therefore, the intent of AET's hammer calibrations is to vary the hammer weight such that hammer energies lie within about 60% to 65% of the theoretical energy of a 140-pound weight falling 30 inches. The current ASTM procedure acknowledges the wide variation in N-values, stating that N-values of 100% or more have been observed. Although we have not yet determined the statistical measurement uncertainty of our calibrated method to date, we can state that the accuracy deviation of the N-values using this method is significantly better than the standard ASTM Method.

A.2.2 Disturbed Samples (DS)/Spin-up Samples (SU)

Sample types described as "DS" or "SU" on the boring logs are disturbed samples, which are taken from the flights of the auger. Because the auger disturbs the samples, possible soil layering and contact depths should be considered approximate.

A.2.3 Sampling Limitations

Unless actually observed in a sample, contacts between soil layers are estimated based on the spacing of samples and the action of drilling tools. Cobbles, boulders, and other large objects generally cannot be recovered from test borings, and they may be present in the ground even if they are not noted on the boring logs.

Determining the thickness of "topsoil" layers is usually limited, due to variations in topsoil definition, sample recovery, and other factors. Visual-manual description often relies on color for determination, and transitioning changes can account for significant variation in thickness judgment. Accordingly, the topsoil thickness presented on the logs should not be the sole basis for calculating topsoil stripping depths and volumes. If more accurate information is needed relating to thickness and topsoil quality definition, alternate methods of sample retrieval and testing should be employed.

A.3 CLASSIFICATION METHODS

Soil descriptions shown on the boring logs are based on the Unified Soil Classification (USC) system. The USC system is described in ASTM: D2487 and D2488. Where laboratory classification tests (sieve analysis or Atterberg Limits) have been performed, accurate classifications per ASTM: D2487 are possible. Otherwise, soil descriptions shown on the boring logs are visual-manual judgments. Charts are attached which provide information on the USC system, the descriptive terminology, and the symbols used on the boring logs.

Visual-manual judgment of the AASHTO Soil Group is also noted as a part of the soil description. A chart presenting details of the AASHTO Soil Classification System is also attached.

Appendix A
Geotechnical Field Exploration and Testing
Report No. P-0027424

The boring logs include descriptions of apparent geology. The geologic depositional origin of each soil layer is interpreted primarily by observation of the soil samples, which can be limited. Observations of the surrounding topography, vegetation, and development can sometimes aid this judgment.

A.4 WATER LEVEL MEASUREMENTS

The groundwater level measurements are shown at the bottom of the boring logs. The following information appears under "Water Level Measurements" on the logs:

- ♦ Date and Time of measurement
- ♦ Sampled Depth: lowest depth of soil sampling at the time of measurement
- ♦ Casing Depth: depth to bottom of casing or hollow-stem auger at time of measurement
- ♦ Cave-in Depth: depth at which measuring tape stops in the borehole
- ♦ Water Level: depth in the borehole where free water is encountered
- ♦ Drilling Fluid Level: same as Water Level, except that the liquid in the borehole is drilling fluid

The true location of the water table at the boring locations may be different than the water levels measured in the boreholes. This is possible because there are several factors that can affect the water level measurements in the borehole. Some of these factors include: permeability of each soil layer in profile, presence of perched water, amount of time between water level readings, presence of drilling fluid, weather conditions, and use of borehole casing.

A.5 LABORATORY TEST METHODS

A.5.1 Sieve Analysis of Soils (thru #200 Sieve)

Conducted per AET Procedure 01-LAB-040, which is performed in general conformance with ASTM: D6913, Method A.

A.5.2 Material in Soils Finer than the #200 (75 micron) Sieve

Conducted per AET Procedure 01-LAB-060, which is performed in general conformance with ASTM: D1140.

A.6 TEST STANDARD LIMITATIONS

Field and laboratory testing is done in general conformance with the described procedures. Compliance with any other standards referenced within the specified standard is neither inferred nor implied.

A.7 SAMPLE STORAGE

Unless notified to do otherwise, we routinely retain representative samples of the soils recovered from the borings for a period of 30 days.

EXPLORATION/CLASSIFICATION METHODS

SAMPLING METHODS

Split-Spoon Samples (SS) - Calibrated to N₆₀ Values

Standard penetration (split-spoon) samples were collected in general accordance with ASTM: D1586 with one primary modification. The ASTM test method consists of driving a 2" O.D. split-barrel sampler into the in-situ soil with a 140-pound hammer dropped from a height of 30". The sampler is driven a total of 18" into the soil. After an initial set of 6", the number of hammer blows to drive the sampler the final 12" is known as the standard penetration resistance or N-value. Our method uses a modified hammer weight, which is determined by measuring the system energy using a Pile Driving Analyzer (PDA) and an instrumented rod.

In the past, standard penetration N-value tests were performed using a rope and cathead for the lift and drop system. The energy transferred to the split-spoon sampler was typically limited to about 60% of its potential energy due to the friction inherent in this system. This converted energy then provides what is known as an N₆₀ blow count.

Most of today's drill rigs incorporate an automatic hammer lift and drop system, which has higher energy efficiency and subsequently results in lower N-values than the traditional N₆₀ values. By using the PDA energy measurement equipment, we are able to determine actual energy generated by the drop hammer. With the various hammer systems available, we have found highly variable energies ranging from 55% to over 100%. Therefore, the intent of AET's hammer calibrations is to vary the hammer weight such that hammer energies lie within about 60% to 65% of the theoretical energy of a 140-pound weight falling 30". The current ASTM procedure acknowledges the wide variation in N-values, stating that N-values of 100% or more have been observed. Although we have not yet determined the statistical measurement uncertainty of our calibrated method to date, we can state that the accuracy deviations of the N-values using this method are significantly better than the standard ASTM Method.

Disturbed Samples (DS)/Spin-up Samples (SU)

Sample types described as "DS" or "SU" on the boring logs are disturbed samples, which are taken from the flights of the auger. Because the auger disturbs the samples, possible soil layering and contact depths should be considered approximate.

Sampling Limitations

Unless actually observed in a sample, contacts between soil layers are estimated based on the spacing of samples and the action of drilling tools. Cobbles, boulders, and other large objects generally cannot be recovered from test borings, and they may be present in the ground even if they are not noted on the boring logs.

CLASSIFICATION METHODS

Soil classifications shown on the boring logs are based on the Unified Soil Classification (USC) system. The USC system is described in ASTM: D2487 and D2488. Where laboratory classification tests (sieve analysis or Atterberg Limits) have been performed, accurate classifications per ASTM: D2487 are possible. Otherwise, soil classifications shown on the boring logs are visual-manual judgments. Charts are attached which provide information on the USC system, the descriptive terminology, and the symbols used on the boring logs.

The boring logs include descriptions of apparent geology. The geologic depositional origin of each soil layer is interpreted primarily by observation of the soil samples, which can be limited. Observations of the surrounding topography, vegetation, and development can sometimes aid this judgment.

WATER LEVEL MEASUREMENTS

The ground water level measurements are shown at the bottom of the boring logs. The following information appears under "Water Level Measurements" on the logs:

- Date and Time of measurement
- Sampled Depth: lowest depth of soil sampling at the time of measurement
- Casing Depth: depth to bottom of casing or hollow-stem auger at time of measurement
- Cave-in Depth: depth at which measuring tape stops in the borehole
- Water Level: depth in the borehole where free water is encountered
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The true location of the water table at the boring locations may be different than the water levels measured in the boreholes. This is possible because there are several factors that can affect the water level measurements in the borehole. Some of these factors include: permeability of each soil layer in profile, presence of perched water, amount of time between water level readings, presence of drilling fluid, weather conditions, and use of borehole casing.

SAMPLE STORAGE

Unless notified to do otherwise, we routinely retain representative samples of the soils recovered from the borings for a period of 30 days.

BORING LOG NOTES

DRILLING AND SAMPLING SYMBOLS

Symbol	Definition
AR:	Sample of material obtained from cuttings blown out the top of the borehole during air rotary procedure.
B, H, N:	Size of flush-joint casing
CAS:	Pipe casing, number indicates nominal diameter in inches
COT:	Clean-out tube
DC:	Drive casing; number indicates diameter in inches
DM:	Drilling mud or bentonite slurry
DR:	Driller (initials)
DS:	Disturbed sample from auger flights
DP:	Direct push drilling; a 2.125 inch OD outer casing with an inner 1½ inch ID plastic tube is driven continuously into the ground.
FA:	Flight auger; number indicates outside diameter in inches
HA:	Hand auger; number indicates outside diameter
HSA:	Hollow stem auger; number indicates inside diameter in inches
LG:	Field logger (initials)
MC:	Column used to describe moisture condition of samples and for the ground water level symbols
N (BPF):	Standard penetration resistance (N-value) in blows per foot (see notes)
NQ:	NQ wireline core barrel
PQ:	PQ wireline core barrel
RDA:	Rotary drilling with compressed air and roller or drag bit.
RDF:	Rotary drilling with drilling fluid and roller or drag bit
REC:	In split-spoon (see notes), direct push and thin-walled tube sampling, the recovered length (in inches) of sample. In rock coring, the length of core recovered (expressed as percent of the total core run). Zero indicates no sample recovered.
SS:	Standard split-spoon sampler (steel; 1.5" is inside diameter; 2" outside diameter); unless indicated otherwise
SU	Spin-up sample from hollow stem auger
TW:	Thin-walled tube; number indicates inside diameter in inches
WASH:	Sample of material obtained by screening returning rotary drilling fluid or by which has collected inside the borehole after "falling" through drilling fluid
WH:	Sampler advanced by static weight of drill rod and hammer
WR:	Sampler advanced by static weight of drill rod
94mm:	94 millimeter wireline core barrel
▼:	Water level directly measured in boring
▽:	Estimated water level based solely on sample appearance

TEST SYMBOLS

Symbol	Definition
CONS:	One-dimensional consolidation test
DEN:	Dry density, pcf
DST:	Direct shear test
E:	Pressuremeter Modulus, tsf
HYD:	Hydrometer analysis
LL:	Liquid Limit, %
LP:	Pressuremeter Limit Pressure, tsf
OC:	Organic Content, %
PERM:	Coefficient of permeability (K) test; F - Field; L - Laboratory
PL:	Plastic Limit, %
q _p :	Pocket Penetrometer strength, tsf (<u>approximate</u>)
q _c :	Static cone bearing pressure, tsf
q _u :	Unconfined compressive strength, psf
R:	Electrical Resistivity, ohm-cms
RQD:	Rock Quality Designation of Rock Core, in percent (aggregate length of core pieces 4" or more in length as a percent of total core run)
SA:	Sieve analysis
TRX:	Triaxial compression test
VSR:	Vane shear strength, remolded (field), psf
VSU:	Vane shear strength, undisturbed (field), psf
WC:	Water content, as percent of dry weight
%-200:	Percent of material finer than #200 sieve

STANDARD PENETRATION TEST NOTES

(Calibrated Hammer Weight)

The standard penetration test consists of driving a split-spoon sampler with a drop hammer (calibrated weight varies to provide N₆₀ values) and counting the number of blows applied in each of three 6" increments of penetration. If the sampler is driven less than 18" (usually in highly resistant material), permitted in ASTM: D1586, the blows for each complete 6" increment and for each partial increment is on the boring log. For partial increments, the number of blows is shown to the nearest 0.1' below the slash.

The length of sample recovered, as shown on the "REC" column, may be greater than the distance indicated in the N column. The disparity is because the N-value is recorded below the initial 6" set (unless partial penetration defined in ASTM: D1586 is encountered) whereas the length of sample recovered is for the entire sampler drive (which may even extend more than 18").

AASHTO SOIL CLASSIFICATION SYSTEM

AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS

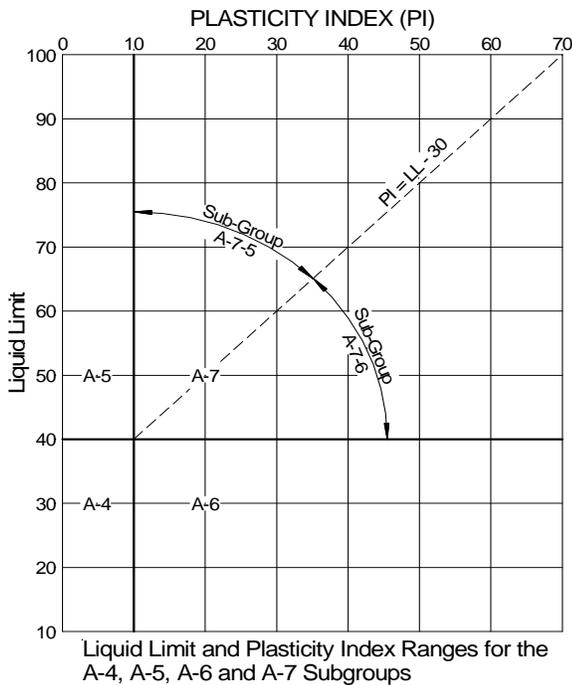
Classification of Soils and Soil-Aggregate Mixtures

General Classification	Granular Materials (35% or less passing No. 200 sieve)							Silt-Clay Materials (More than 35% passing No. 200 sieve)			
	A-1		A-3	A-2				A-4	A-5	A-6	A-7
	A-1-a	A-1-b		A-2-4	A-2-5	A-2-6	A-2-7				A-7-5 A-7-6
Sieve Analysis, Percent passing:											
No. 10 (2.00 mm)	50 max.
No. 40 (0.425 mm)	30 max.	50 max.	51 min.
No. 200 (0.075 mm)	15 max.	25 max.	10 max.	35 max.	35 max.	35 max.	35 max.	36 min.	36 min.	36 min.	36 min.
Characteristics of Fraction Passing No. 40 (0.425 mm)											
Liquid limit	40 max.	41 min.	40 max.	41 min.	40 max.	41 min.	40 max.	41 min.	
Plasticity index	6 max.	N.P.	10 max.	10 max.	11 min.	11 min.	10 max.	10 max.	11 min.	11 min.	
Usual Types of Significant Constituent Materials	Stone Fragments, Gravel and Sand		Fine Sand	Silty or Clayey Gravel and Sand				Silty Soils		Clayey Soils	
General Ratings as Subgrade	Excellent to Good							Fair to Poor			

The placing of A-3 before A-2 is necessary in the "left to right elimination process" and does not indicate superiority of A-3 over A-2.

Plasticity index of A-7-5 subgroup is equal to or less than LL minus 30. Plasticity index of A-7-6 subgroup is greater than LL minus 30.

Group A-8 soils are organic clays or peat with organic content >5%.



Definitions of Gravel, Sand and Silt-Clay

The terms "gravel", "coarse sand", "fine sand" and "silt-clay", as determinable from the minimum test data required in this classification arrangement and as used in subsequent word descriptions are defined as follows:

GRAVEL - Material passing sieve with 3-in. square openings and retained on the No. 10 sieve.

COARSE SAND - Material passing the No. 10 sieve and retained on the No. 40 sieve.

FINE SAND - Material passing the No. 40 sieve and retained on the No. 200 sieve.

COMBINED SILT AND CLAY - Material passing the No. 200 sieve

BOULDERS (retained on 3-in. sieve) should be excluded from the portion of the sample to which the classification is applied, but the percentage of such material, if any, in the sample should be recorded.

The term "silty" is applied to fine material having plasticity index of 10 or less and the term "clayey" is applied to fine material having plasticity index of 11 or greater.

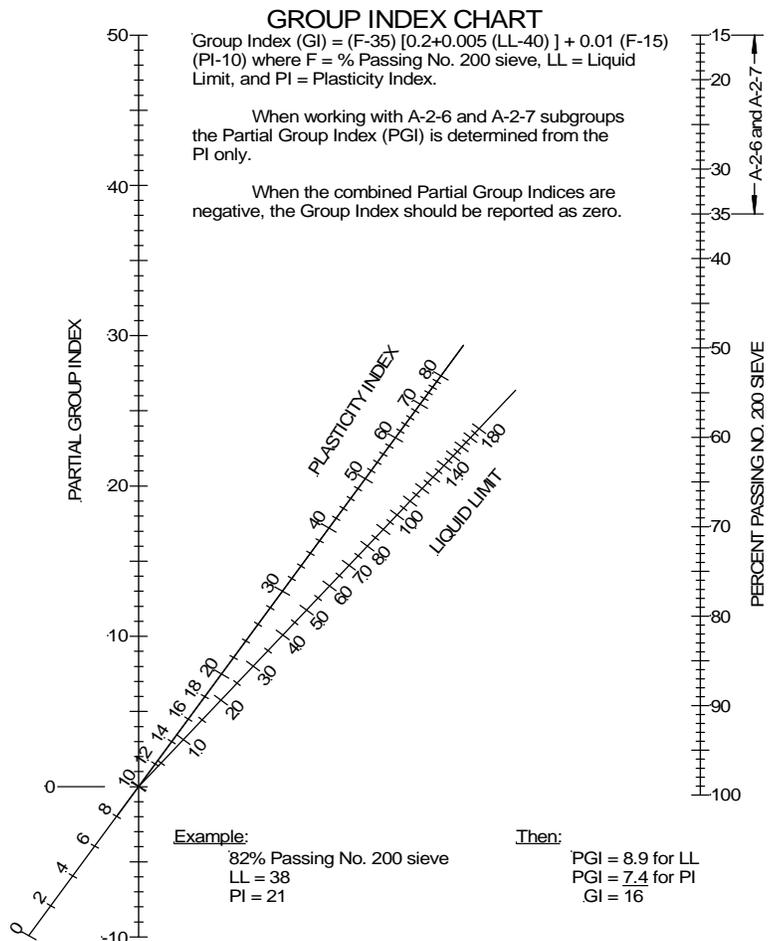


Figure 1 AET Project #P-0027424



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SUBSURFACE BORING LOG

AET No: **P-0027424**

Log of Boring No. **SB-1 (p. 1 of 1)**

Project: **Marie Avenue; Safe Routes to School Project, South St. Paul, MN**

DEPTH IN FEET	Surface Elevation 828± MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS							
							WC	DEN	LL	PL	%-#200			
	9" Bituminous pavement	FILL												
1	9" Aggregate base course - silty sand, a little gravel, brown A-1-b		35	M	SS	15								
2	SILTY SAND WITH GRAVEL, fine to medium grained, brown, moist, medium dense, lens of sandy silt (SM) A-1-b	COARSE ALLUVIUM	14	M	SS	12								13
3														
4	SAND, a little gravel, fine to medium grained, brown, moist, medium dense (SP) A-3		12	M	SS	12								
5														
6	SAND, fine grained, brown, moist, medium dense (SP) A-3		12	M	SS	12								
7														
8	SAND, fine to medium grained, brown, moist, loose to medium dense (SP) A-3		10	M	SS	13								
9														
10														
11														
12														
13														
14														
14														
END OF BORING														

*WD - Water level measured while drilling
 *AD - Water level measured at completion of drilling

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
0-13'	3.25" HSA	DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
		1/4/24	*WD					None	
		1/4/24	*AD			5.0		None	
BORING COMPLETED: 1/4/24									
DR: BR LG: DR Rig: GRD751									

AET_CORP P-0027424 MARIE AVENUE S. ST. PAUL.GPJ AET+OPT+WELL.GDT 7/23/24



SUBSURFACE BORING LOG

AET No: **P-0027424** Log of Boring No. **SB-2 (p. 1 of 1)**
 Project: **Marie Avenue; Safe Routes to School Project, South St. Paul, MN**

DEPTH IN FEET	Surface Elevation <u>827±</u> MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS				
							WC	DEN	LL	PL	%-#200
1	10" Bituminous pavement	FILL	50	M	SS	14					
2	7" Aggregate base course - silty sand with gravel, brown A-1-b										
3	FILL, mixture of sand with silt and silty sand, brown, a little dark brown A-1-b & A-2-4		24	M	SS	13					13
4											
5				6	M	SS	13				
6											
7	SAND WITH SILT, fine grained, brown, moist, loose (SP-SM) A-3	COARSE ALLUVIUM	9	M	SS	13					
8											
9	SAND, a little gravel, fine to medium grained, brown, moist, medium dense (SP) A-3		12	M	SS	12					
10											
11											
12	SAND, fine grained, brown, moist, loose (SP) A-3		8	M	SS	13					
13											
14											
END OF BORING											
*WD - Water level measured while drilling *AD - Water level measured at completion of drilling											

AET_CORP P-0027424 MARIE AVENUE S. ST. PAUL.GPJ AET+CPT+WELL.GDT 7/23/24

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
0-13'	3.25" HSA	1/4/24	*WD					None	
		1/4/24	*AD			5.0		None	
BORING COMPLETED: 1/4/24									
DR: BR LG: DR Rig: GRD751									



SUBSURFACE BORING LOG

AET No: **P-0027424**

Log of Boring No. **SB- 3 (p. 1 of 1)**

Project: **Marie Avenue; Safe Routes to School Project, South St. Paul, MN**

DEPTH IN FEET	Surface Elevation <u>827±</u> MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS							
							WC	DEN	LL	PL	%-#200			
1	11" Bituminous pavement	FILL			AS									
2	5" Aggregate base course - silty sand with gravel, brown A-1-b	COARSE ALLUVIUM	11	M	SS	8								23
3	FILL, mostly silty sand, a little gravel, dark brown A-2-4													
4	SILTY SAND, fine grained, brown, moist, medium dense (SM) A-2-4													
5	SAND, a little gravel, fine to medium grained, brown, moist, loose (SP) A-3													
6														
7	SAND, fine grained, brown, moist, loose (SP) A-3													
8														
9														
10														
11														
12	SAND, fine to medium grained, brown, moist, medium dense (SP) A-3													
13														
14														
END OF BORING														

*WD - Water level measured while drilling
 *AD - Water level measured at completion of drilling

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
0-13'	3.25" HSA	1/4/24	*WD					None	
		1/4/24	*AD			5.0		None	
BORING COMPLETED: 1/4/24									
DR: BR LG: DR Rig: GRD751									

AET_CORP P-0027424 MARIE AVENUE S. ST. PAUL.GPJ AET+CPT+WELL.GDT 7/23/24



SUBSURFACE BORING LOG

AET No: **P-0027424**

Log of Boring No. **SB- 4 (p. 1 of 1)**

Project: **Marie Avenue; Safe Routes to School Project, South St. Paul, MN**

DEPTH IN FEET	Surface Elevation <u>825±</u> MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS												
							WC	DEN	LL	PL	%-#200								
1	10" Bituminous pavement	FILL			AS														
2	6" Aggregate base course - sand with gravel and silt, brown A-1-b	COARSE ALLUVIUM OR FILL	16	M	SS	12													
3	SAND, fine grained, brown, moist, medium dense, laminations of sand with silt (SP) A-3 (possible fill)																		
4	SAND, fine grained, brown, moist, loose to very loose (SP) A-3	COARSE ALLUVIUM	7	M	SS	13													
5																			
6																			
7																			
8			4	M	SS	13													
9	SAND, a little gravel, fine to medium grained, brown, moist, loose (SP) A-1-b		7	M	SS	13													
10																			
11																			
12	SAND, fine grained, grayish brown, moist, loose (SP) A-3		8	M	SS	13													
13																			
14																			
END OF BORING																			
*WD - Water level measured while drilling *AD - Water level measured at completion of drilling																			

AET_CORP P-0027424 MARIE AVENUE S. ST. PAUL.GPJ AET+OPT+WELL.GDT 7/23/24

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
0-13'	3.25" HSA	DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
		1/4/24	*WD					None	
		1/4/24	*AD			5.0		None	
BORING COMPLETED: 1/4/24									
DR: BR LG: DR Rig: GRD751									



SUBSURFACE BORING LOG

AET No: **P-0027424** Log of Boring No. **SB- 5 (p. 1 of 1)**
 Project: **Marie Avenue; Safe Routes to School Project, South St. Paul, MN**

DEPTH IN FEET	Surface Elevation <u>823±</u> MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS					
							WC	DEN	LL	PL	%-#200	
1	10" Bituminous pavement	FILL			AS							
2	8" Aggregate base course - sand with gravel and silt, brown A-1-b											
3	FILL, mostly sand, a little silty sand, brown, a little grayish brown A-3 & A-1-b		22	M	SS	12						5
4	SAND, fine grained, brown, moist, loose (SP) A-3	COARSE ALLUVIUM										
5			8	M	SS	12						
6			6	M	SS	12						
7			10	M	SS	12						
8	SAND, a little gravel, fine to medium grained, brown, moist, loose (SP) A-3											
9			10	M	SS	12						
10	SAND, fine grained, brown, moist, medium dense (SP) A-3											
11			16	M	SS	13						
12	END OF BORING											
13	*WD - Water level measured while drilling *AD - Water level measured at completion of drilling											

AET_CORP P-0027424 MARIE AVENUE S. ST. PAUL.GPJ AET+OPT+WELL.GDT 7/23/24

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
0-13'	3.25" HSA	DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
		1/4/24	*WD					None	
		1/4/24	*AD			5.0		None	
BORING COMPLETED: 1/4/24									
DR: BR LG: DR Rig: GRD751									



SUBSURFACE BORING LOG

AET No: **P-0027424**

Log of Boring No. **SB- 6 (p. 1 of 1)**

Project: **Marie Avenue; Safe Routes to School Project, South St. Paul, MN**

DEPTH IN FEET	Surface Elevation 805± MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS								
							WC	DEN	LL	PL	%-#200				
1	10" Bituminous pavement	FILL													
	8" Aggregate base course - silty sand with gravel, brown A-1-b					AS									
2	FILL, mostly silty sand, a little clayey sand and gravel, brown A-2-4														
3			25	M	SS	10									
4	FILL, mixture of silty sand and sand, a little gravel, brown A-2-4 & A-1-b	COARSE ALLUVIUM													
5			25	M	SS	12									
6															
7															
8			13	M	SS	12									
9	SAND, a little gravel, fine to medium grained, brown, moist, loose to medium dense (SP) A-1-b														
10			10	M	SS	11									
11															
12															
13															
14			24	M	SS	12									
END OF BORING															

*WD - Water level measured while drilling
 *AD - Water level measured at completion of drilling

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
0-13'	3.25" HSA	1/4/24	*WD					None	
		1/4/24	*AD			5.0		None	
BORING COMPLETED: 1/4/24									
DR: BR LG: DR Rig: GRD751									

AET_CORP P-0027424 MARIE AVENUE S. ST. PAUL.GPJ AET+OPT+WELL.GDT 7/23/24



Marie Avenue
 South St. Paul, Minnesota

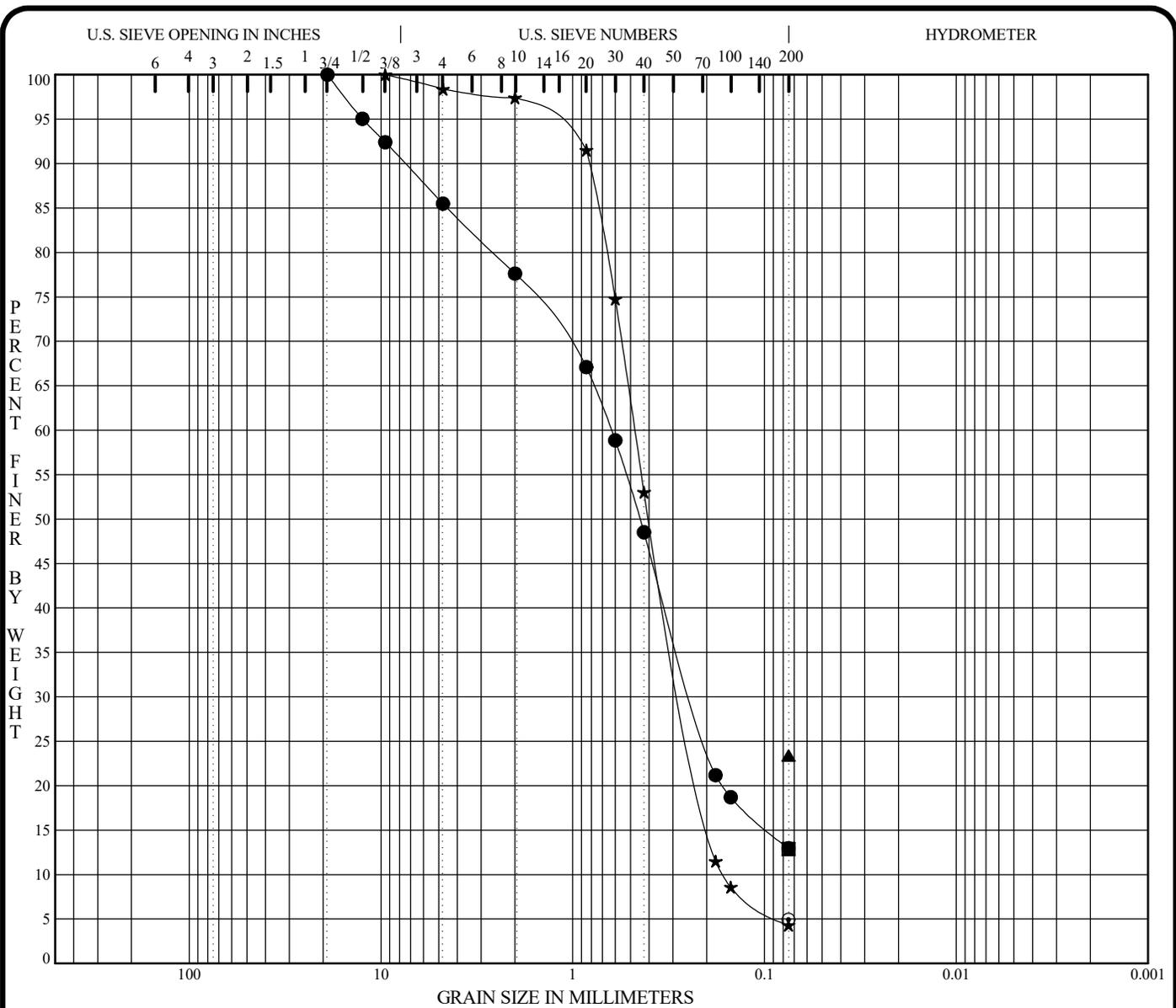
AET Project #: P-0027424

Core Sample	Thickness (inches)	Base Measurement (inches)	Base Classification	Sub-Base Classification
C-1	9	12	Mostly fill. Silty sand with gravel. Dark Brown. (A-1-B)	Mostly fill. Silty sand with a little bit of gravel. Brown. (A-1-B)
C-2	8½	9½	Mostly fill. Silty sand with gravel. Dark Brown. (A-1-B)	Mostly fill. Silty sand with a little bit of gravel. Brown. (A-1-B)
C-3	8½	12	Mostly fill. Silty sand with gravel. Dark Brown. (A-1-B)	Mostly fill. Silty sand with a little bit of gravel. Brown. (A-1-B)
C-4	8½	10	Mostly fill. Silty sand with gravel. Dark Brown. (A-1-B)	Mostly fill. Silty sand with a little bit of gravel. Brown. (A-1-B)
C-5	8½	8½	Mostly fill. Silty sand with gravel. Dark Brown. (A-1-B)	Mostly fill. Silty sand with a little bit of gravel. Brown. (A-1-B)
C-6	4	9	Mostly fill. Silty sand with gravel. Brown. (A-1-B)	Mostly fill. Silty sand with a little bit of gravel. Brown. (A-1-B)

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COBBLES	GRAVEL		SAND			SILT OR CLAY
	coarse	fine	coarse	medium	fine	

Specimen Identification	Classification	MC%	LL	PL	PI	Cc	Cu
● SB- 1 2.8'	SILTY SAND with GRAVEL (SM)						
☒ SB- 2 2.8'							
▲ SB- 3 2.8'							
★ SB- 4 2.8'	POORLY GRADED SAND SP					0.90	2.9
◎ SB- 5 2.8'							

Specimen Identification	D100	D60	D30	D10	%Gravel	%Sand	%Silt	%Clay
● SB- 1 2.8'	19.00	0.63	0.237		14.5	72.5	12.9	
☒ SB- 2 2.8'	0.08				0.0	0.0	12.9	
▲ SB- 3 2.8'	0.08				0.0	0.0	23.4	
★ SB- 4 2.8'	9.50	0.47	0.264	0.1639	1.6	94.1	4.3	
◎ SB- 5 2.8'	0.08				0.0	0.0	4.9	

PROJECT **Marie Avenue; Safe Routes to School Project,** AET JOB NO. **P-0027424**
South St. Paul, MN DATE **1/4/24**



GRADATION CURVES

Appendix B

Geotechnical Report Limitations and Guidelines for Use

Appendix B

Geotechnical Report Limitations and Guidelines for Use

Report No. P-0027424

B.1 REFERENCE

This appendix provides information to help you manage your risks relating to subsurface problems which are caused by construction delays, cost overruns, claims, and disputes. This information was developed and provided by GBA¹, of which, we are a member firm.

B.2 RISK MANAGEMENT INFORMATION

B.2.1 Understand the Geotechnical Engineering Services Provided for this Report

Geotechnical engineering services typically include the planning, collection, interpretation, and analysis of exploratory data from widely spaced borings and/or test pits. Field data are combined with results from laboratory tests of soil and rock samples obtained from field exploration (if applicable), observations made during site reconnaissance, and historical information to form one or more models of the expected subsurface conditions beneath the site. Local geology and alterations of the site surface and subsurface by previous and proposed construction are also important considerations. Geotechnical engineers apply their engineering training, experience, and judgment to adapt the requirements of the prospective project to the subsurface model(s). Estimates are made of the subsurface conditions that will likely be exposed during construction as well as the expected performance of foundations and other structures being planned and/or affected by construction activities.

The culmination of these geotechnical engineering services is typically a geotechnical engineering report providing the data obtained, a discussion of the subsurface model(s), the engineering and geologic engineering assessments and analyses made, and the recommendations developed to satisfy the given requirements of the project. These reports may be titled investigations, explorations, studies, assessments, or evaluations. Regardless of the title used, the geotechnical engineering report is an engineering interpretation of the subsurface conditions within the context of the project and does not represent a close examination, systematic inquiry, or thorough investigation of all site and subsurface conditions.

B.2.2 Geotechnical Engineering Services are Performed for Specific Purposes, Persons, and Projects, and At Specific Times

Geotechnical engineers structure their services to meet the specific needs, goals, and risk management preferences of their clients. A geotechnical engineering study conducted for a given civil engineer will not likely meet the needs of a civil-works constructor or even a different civil engineer. Because each geotechnical engineering study is unique, each geotechnical engineering report is unique, prepared solely for the client.

Likewise, geotechnical engineering services are performed for a specific project and purpose. For example, it is unlikely that a geotechnical engineering study for a refrigerated warehouse will be the same as one prepared for a parking garage; and a few borings drilled during a preliminary study to evaluate site feasibility will not be adequate to develop geotechnical design recommendations for the project.

Do not rely on this report if your geotechnical engineer prepared it:

- for a different client;
- for a different project or purpose;
- for a different site (that may or may not include all or a portion of the original site); or
- before important events occurred at the site or adjacent to it; e.g., man-made events like construction or environmental remediation, or natural events like floods, droughts, earthquakes, or groundwater fluctuations.

Note, too, the reliability of a geotechnical-engineering report can be affected by the passage of time, because of factors like changed subsurface conditions; new or modified codes, standards, or regulations; or new techniques or tools. If you are the least bit uncertain about the continued reliability of this report, contact your geotechnical engineer before applying the recommendations in it. A minor amount of additional testing or analysis after the passage of time – if any is required at all – could prevent major problems.

¹ Geoprofessional Business Association, 15800 Crabbs Branch Way, Suite 300, Rockville, MD 20855
Telephone: 301/565-2733: www.geoprofessional.org, 2019

Appendix B

Geotechnical Report Limitations and Guidelines for Use

Report No. P-0027424

B.2.3 Read the Full Report

Costly problems have occurred because those relying on a geotechnical-engineering report did not read the report in its entirety. Do not rely on an executive summary. Do not read selective elements only. Read and refer to the report in full.

B.2.4 You Need to Inform Your Geotechnical Engineer About Change

Your geotechnical engineer considered unique, project-specific factors when developing the scope of study behind this report and developing the confirmation-dependent recommendations the report conveys. Typical changes that could erode the reliability of this report include those that affect:

- the site's size or shape;
- the elevation, configuration, location, orientation, function or weight of the proposed structure and the desired performance criteria;
- the composition of the design team; or
- project ownership.

As a general rule, always inform your geotechnical engineer of project or site changes – even minor ones – and request an assessment of their impact. The geotechnical engineer who prepared this report cannot accept responsibility or liability for problems that arise because the geotechnical engineer was not informed about developments the engineer otherwise would have considered.

B.2.5 Most of the “Findings” Related in This Report Are Professional Opinions

Before construction begins, geotechnical engineers explore a site's subsurface using various sampling and testing procedures. Geotechnical engineers can observe actual subsurface conditions only at those specific locations where sampling and testing is performed. The data derived from that sampling and testing were reviewed by your geotechnical engineer, who then applied professional judgement to form opinions about subsurface conditions throughout the site. Actual sitewide-subsurface conditions may differ – maybe significantly – from those indicated in this report. Confront that risk by retaining your geotechnical engineer to serve on the design team through project completion to obtain informed guidance quickly, whenever needed.

B.2.6 This Report's Recommendations Are Confirmation-Dependent

The recommendations included in this report – including any options or alternatives – are confirmation-dependent. In other words, they are not final, because the geotechnical engineer who developed them relied heavily on judgement and opinion to do so. Your geotechnical engineer can finalize the recommendations only after observing actual subsurface conditions exposed during construction. If through observation your geotechnical engineer confirms that the conditions assumed to exist actually do exist, the recommendations can be relied upon, assuming no other changes have occurred. The geotechnical engineer who prepared this report cannot assume responsibility or liability for confirmation-dependent recommendations if you fail to retain that engineer to perform construction observation.

B.2.7 This Report Could Be Misinterpreted

Other design professionals' misinterpretation of geotechnical engineering reports has resulted in costly problems. Confront that risk by having your geotechnical engineer serve as a continuing member of the design team, to:

- confer with other design-team members;
- help develop specifications;
- review pertinent elements of other design professionals' plans and specifications; and
- be available whenever geotechnical engineering guidance is needed.

You should also confront the risk of constructors misinterpreting this report. Do so by retaining your geotechnical engineer to participate in prebid and preconstruction conferences and to perform construction-phase observations.

B.2.8 Give Constructors a Complete Report and Guidance

Some owners and design professionals mistakenly believe they can shift unanticipated-subsurface-conditions liability to constructors by limiting the information they provide for bid preparation. To help prevent the costly, contentious problems this practice has caused, include the complete geotechnical engineering report, along with any attachments or appendices, with your contract documents, but be certain to note conspicuously that you've included the material for information purposes only. To avoid misunderstanding, you may also want to note that “informational purposes” means constructors have no right to rely on the interpretations, opinions, conclusions, or recommendations in the

Appendix B

Geotechnical Report Limitations and Guidelines for Use

Report No. P-0027424

report. Be certain that constructors know they may learn about specific project requirements, including options selected from the report, only from the design drawings and specifications. Remind constructors that they may perform their own studies if they want to, and be sure to allow enough time to permit them to do so. Only then might you be in a position to give constructors the information available to you, while requiring them to at least share some of the financial responsibilities stemming from unanticipated conditions. Conducting prebid and preconstruction conferences can also be valuable in this respect.

B.2.9 Read Responsibility Provisions Closely

Some client representatives, design professionals, and constructors do not realize that geotechnical engineering is far less exact than other engineering disciplines. This happens in part because soil and rock on project sites are typically heterogeneous and not manufactured materials with well-defined engineering properties like steel and concrete. That lack of understanding has nurtured unrealistic expectations that have resulted in disappointments, delays, cost overruns, claims, and disputes. To confront that risk, geotechnical engineers commonly include explanatory provisions in their reports. Sometimes labeled “limitations,” many of these provisions indicate where geotechnical engineers’ responsibilities begin and end, to help others recognize their own responsibilities and risks. Read these provisions closely. Ask questions. Your geotechnical engineer should respond fully and frankly.

B.2.10 Geoenvironmental Concerns Are Not Covered

The personnel, equipment, and techniques used to perform an environmental study – e.g., a “phase-one” or “phase-two” environmental site assessment – differ significantly from those used to perform a geotechnical engineering study. For that reason, a geotechnical engineering report does not usually provide environmental findings, conclusions, or recommendations; e.g., about the likelihood of encountering underground storage tanks or regulated contaminants. Unanticipated subsurface environmental problems have led to project failures. If you have not obtained your own environmental information about the project site, ask your geotechnical consultant for a recommendation on how to find environmental risk-management guidance.

B.2.11 Obtain Professional Assistance to Deal with Moisture Infiltration and Mold

While your geotechnical engineer may have addressed groundwater, water infiltration, or similar issues in this report, the engineer’s services were not designed, conducted, or intended to prevent migration of moisture – including water vapor – from the soil through building slabs and walls and into the building interior, where it can cause mold growth and material-performance deficiencies. Accordingly, proper implementation of the geotechnical engineer’s recommendations will not of itself be sufficient to prevent moisture infiltration. Confront the risk of moisture infiltration by including building-envelope or mold specialists on the design team. Geotechnical engineers are not building-envelope or mold specialists.

APPENDIX D
PUBLIC COMMENTS

September 19, 2024, Neighborhood Meeting

Comments from Existing Conditions Map

- 9th Avenue and Marie Avenue intersection
 - “4-way stop? Limit traffic to right turns only – no straight access [on southbound 9th Ave]”
 - “I think 9th should be shaved off for visibility”
- 8th Avenue N traffic flow
 - “One way to make school pickup better”
- 7th Avenue S, 7th Avenue N, and Marie Avenue Intersection
 - “Poor visibility for left and right turns [from 7th Avenue S onto Marie]”
 - “Everyday at the intersection here is a 10 minute traffic jam. If you’re trying to go straight you have to wait 10 minutes. It’s bad.”
- 5th Avenue S, 5th Avenue N, & Marie Avenue
 - “Bad visibility for left and right turns [from 5th Avenue S onto Marie]”
 - “Make pedestrian zones for restaurants”
 - “Freezing water service & sanitary service at 411 Marie Ave – sag in the [sanitary] line”
- “Raise pedestrian crossings so cars have to slow down”
- “Retaining wall built into sidewalk at 104 3rd Avenue S”

Comments from Proposed Improvements Map

- “Grass boulevards? Trees?”

Comment Cards

- “Corner of 9th & Marie very bad corner”
- “Looks good to me. No inappropriate roundabouts, haha. Overdue, really. Will be nice to see a viable alternative to Southview. Still waiting for a real fix for Southview & 20th Ave.”
- “Love the addition of bike lanes and making it safer kids to get to school. Please preserve trees and add pollinator-friendly plants.”
- It would be nice to have more greenery and boulevard space with trees and grass. The painted concrete on Southview is terrible.”

Comments received via email:

- “I have found it difficult to see the westbound traffic when I’ve stopped at the intersection of 7th and Marie facing north. My suggestion would be to disallow any parking in front of Frazier Wellness Services. Frazier parks their vans along Marie, which totally blocks my view of any oncoming traffic. Instead, they could park their vehicles in back of their building. Secondly, I wanted to discuss the width of the new road. When 5th Avenue and Southview Boulevard were reconstructed, the end result was roads that were too narrow. It has become dangerous for anyone to open their car doors, for fear of being hit by an oncoming

car or bus. My hope is that Marie Avenue does not follow suit. If anything, Marie should be widened between 5th and 7th. An extra lane is needed for the parents waiting to pick up their children at the end of the school day. That lane would ease the congestion.”

- Dakota County staff forwarded an email from a resident with concerns about ADA accessibility to the new Kaposia Library:
 - Crossing 7th Ave [S] at Marie - There are ramps (probably not the correct term) on each side of the street facing 7th.
 - Crossing Marie Ave at stop sign [east side of 7th Ave S]. There's a crosswalk, but not on ramp on the library side of the street. In order to get to the library from here, I have to walk on Marie to get to the entrance ramp.
 - Another crosswalk on Marie [east side of 7th Ave N]. There are no stop signs and there's no ramp on the sidewalk opposite the library. Before Frazier Wellness came in, there used to be a driveway there, but that's now grass with a curb.
- “I really want to ensure that we are looking at the intersections at 5th, 7th and 9th for safety improvements” This resident also asked about the spacing of proposed trash cans.



MARIE AVENUE RECONSTRUCTION COMMENTS & FEEDBACK

(*Indicates optional)

Check the box if you would like to be contacted:

*NAME: _____ *PHONE: _____

*EMAIL: _____

*ADDRESS: _____

COMMENTS: _____

Corner of 9th & Marie
New Ball Corner

Please leave your feedback in the comment box tonight or mail in with this pre-addressed card. Comments may also be directed to Nick Guilliams by email at nguilliams@southstpaul.org or by phone at 651-554-3214. Your feedback will be shared with project staff and included in the project record. For more information on the project, go to: www.southstpaul.org/920/Marie-Avenue-Reconstruction-Project



MARIE AVENUE RECONSTRUCTION COMMENTS & FEEDBACK

(*Indicates optional)

Check the box if you would like to be contacted:

*NAME: John Goblirsch *PHONE: _____

*EMAIL: _____

*ADDRESS: _____

COMMENTS: _____

It would be nice to have more
greenery & boulevard space w/ trees
(grass) the painted concrete on Southview
is terrible.

Please leave your feedback in the comment box tonight or mail in with this pre-addressed card. Comments may also be directed to Nick Guilliams by email at nguilliams@southstpaul.org or by phone at 651-554-3214. Your feedback will be shared with project staff and included in the project record. For more information on the project, go to: www.southstpaul.org/920/Marie-Avenue-Reconstruction-Project



MARIE AVENUE RECONSTRUCTION COMMENTS & FEEDBACK

(*Indicates optional)

Check the box if you would like to be contacted:

*NAME: Rob Kammetmueller *PHONE: _____

*EMAIL: _____

*ADDRESS: _____

COMMENTS: _____

Looks good to me, No inappropriate
roundabouts, haha. Overdue, really; will be
nice to see a viable alternative to Southview.
Still waiting for a real fix for Southview & 27th (?) 20th Ave.

Please leave your feedback in the comment box tonight or mail in with this pre-addressed card. Comments may also be directed to Nick Guilliams by email at nguilliams@southstpaul.org or by phone at 651-554-3214. Your feedback will be shared with project staff and included in the project record. For more information on the project, go to: www.southstpaul.org/920/Marie-Avenue-Reconstruction-Project



MARIE AVENUE RECONSTRUCTION COMMENTS & FEEDBACK

(*Indicates optional)

Check the box if you would like to be contacted:

*NAME: Kyra Gudgel-Goblirsch *PHONE: _____

*EMAIL: _____

*ADDRESS: _____ South St Paul, MN 55075

COMMENTS: _____

love the addition of bike lanes and
making it safer kids to get to school.
Please preserve trees & add pollinator-
friendly plants.

Please leave your feedback in the comment box tonight or mail in with this pre-addressed card. Comments may also be directed to Nick Guilliams by email at nguilliams@southstpaul.org or by phone at 651-554-3214. Your feedback will be shared with project staff and included in the project record. For more information on the project, go to: www.southstpaul.org/920/Marie-Avenue-Reconstruction-Project



APPENDIX E
OPINION OF PROBABLE COST

OPINION OF PROBABLE COST

Marie Avenue Reconstruction Project (3rd Avenue to 9th Avenue)

LINE NO.	MNDOT SPEC NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	TOTAL ESTIMATED PROJECT COST
1	2021.501	MOBILIZATION	LUMP SUM	\$170,000.00	1	\$170,000.00
2	2101.502	CLEARING	EACH	\$500.00	3	\$1,500.00
3	2101.502	GRUBBING	EACH	\$350.00	3	\$1,050.00
4	2104.502	REMOVE CASTING (SANITARY)	EACH	\$200.00	11	\$2,200.00
5	2104.502	REMOVE GATE VALVE & BOX	EACH	\$225.00	8	\$1,800.00
6	2104.502	REMOVE CURB STOP & BOX	EACH	\$125.00	6	\$750.00
7	2104.502	REMOVE HYDRANT	EACH	\$550.00	6	\$3,300.00
8	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$450.00	44	\$19,800.00
9	2104.502	REMOVE SIGN	EACH	\$60.00	15	\$900.00
10	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$3.00	540	\$1,620.00
11	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$2.00	470	\$940.00
12	2104.503	REMOVE WATER MAIN	LIN FT	\$12.00	1250	\$15,000.00
13	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$16.00	2855	\$45,680.00
14	2104.503	REMOVE CURB & GUTTER	LIN FT	\$3.00	4200	\$12,600.00
15	2104.503	REMOVE WATER SERVICE PIPE	LIN FT	\$5.00	180	\$900.00
16	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$14.00	600	\$8,400.00
17	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	\$6.00	200	\$1,200.00
18	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$4.00	11930	\$47,720.00
19	2104.518	REMOVE CONCRETE WALK	SQ FT	\$4.00	20000	\$80,000.00
20	2106.507	EXCAVATION - COMMON (P)	CU YD	\$26.50	7920	\$209,880.00
21	2106.507	EXCAVATION - SUBGRADE	CU YD	\$26.50	500	\$13,250.00
22	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CU YD	\$30.00	500	\$15,000.00
23	2106.601	DEWATERING	LUMP SUM	\$25,000.00	1	\$25,000.00
24	2111.519	TEST ROLLING	RDST	\$100.00	21	\$2,100.00
25	2112.519	SUBGRADE PREPARATION	RDST	\$500.00	21	\$10,500.00
26	2123.602	UTILITY CREW	EACH	\$750.00	10	\$7,500.00
27	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$225.00	40	\$9,000.00
28	2130.523	WATER	MGAL	\$40.00	100	\$4,000.00
29	2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	\$40.00	2500	\$100,000.00
30	2331.603	JOINT ADHESIVE	LIN FT	\$1.00	4500	\$4,500.00
31	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$90.00	940	\$84,600.00
32	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	\$86.00	1560	\$134,160.00
33	2501.503	12" RC PIPE SEWER DES 3006 CL V	LIN FT	\$75.00	1100	\$82,500.00
34	2501.503	15" RC PIPE SEWER DES 3006 CL V	LIN FT	\$85.00	95	\$8,075.00
35	2501.503	18" RC PIPE SEWER DES 3006 CL V	LIN FT	\$95.00	550	\$52,250.00
36	2501.503	21" RC PIPE SEWER DES 3006 CL III	LIN FT	\$100.00	95	\$9,500.00
37	2501.503	24" RC PIPE SEWER DES 3006 CL III	LIN FT	\$110.00	175	\$19,250.00
38	2501.503	27" RC PIPE SEWER DES 3006 CL III	LIN FT	\$150.00	790	\$118,500.00
39	2501.503	30" RC PIPE SEWER DES 3006 CL III	LIN FT	\$180.00	50	\$9,000.00
40	2502.603	4" PERF DRAIN TILE	LIN FT	\$30.00	4200	\$126,000.00
41	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,300.00	4	\$5,200.00
42	2503.603	LINING SEWER PIPE 8"	LIN FT	\$55.00	330	\$18,150.00
43	2503.603	LINING SEWER PIPE 12"	LIN FT	\$60.00	200	\$12,000.00
44	2503.603	LINING SANITARY SEWER MANHOLE - 4' DIA.	LIN FT	\$600.00	50	\$30,000.00
45	2504.601	TEMPORARY WATER SERVICE	LUMP SUM	\$25,000.00	1	\$25,000.00
46	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,500.00	14	\$35,000.00
47	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$350.00	6	\$2,100.00
48	2504.602	HYDRANT	EACH	\$7,000.00	4	\$28,000.00
49	2504.602	1" CORPORATION STOP	EACH	\$650.00	6	\$3,900.00
50	2504.602	6" GATE VALVE & BOX	EACH	\$3,500.00	4	\$14,000.00

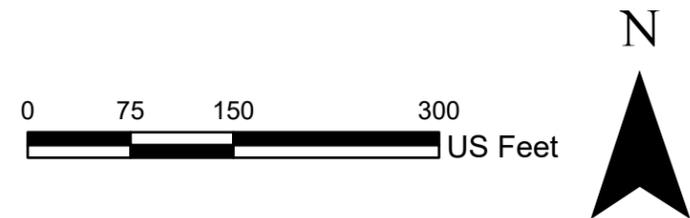
51	2504.602	8" GATE VALVE & BOX	EACH	\$4,500.00	7	\$31,500.00
52	2504.602	10" GATE VALVE & BOX	EACH	\$5,500.00	1	\$5,500.00
53	2504.602	1" CURB STOP & BOX	EACH	\$650.00	6	\$3,900.00
54	2504.603	1" TYPE K COPPER PIPE	LIN FT	\$45.00	180	\$8,100.00
55	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LIN FT	\$85.00	100	\$8,500.00
56	2504.603	8" WATERMAIN DUCTILE IRON CL 52	LIN FT	\$95.00	1200	\$114,000.00
57	2504.603	10" WATERMAIN DUCTILE IRON CL 52	LIN FT	\$105.00	65	\$6,825.00
58	2504.604	4" POLYSTYRENE INSULATION	SQ YD	\$35.00	50	\$1,750.00
59	2504.608	DUCTILE IRON FITTINGS	LB	\$20.00	2500	\$50,000.00
60	2506.502	CASTING ASSEMBLY (SANITARY)	EACH	\$1,200.00	11	\$13,200.00
61	2506.502	CASTING ASSEMBLY (STORM)	EACH	\$1,200.00	20	\$24,000.00
62	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	\$650.00	132	\$85,800.00
63	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	\$1,000.00	7	\$7,000.00
64	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	\$1,250.00	30	\$37,500.00
65	2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	\$2,750.00	24	\$66,000.00
66	2521.518	6" CONCRETE WALK	SQ FT	\$9.00	31600	\$284,400.00
67	2521.518	6" CONCRETE WALK (PEDESTRIAN RAMP)	SQ FT	\$17.50	2500	\$43,750.00
68	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$20.00	4500	\$90,000.00
69	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$22.00	600	\$13,200.00
70	2531.618	TRUNCATED DOMES	SQ FT	\$70.00	360	\$25,200.00
71	2563.601	TRAFFIC CONTROL	LUMP SUM	\$50,000.00	1	\$50,000.00
72	2545.501	LIGHTING SYSTEM	LUMP SUM	\$175,000.00	1	\$175,000.00
73	2564.518	SIGN PANELS TYPE C	SQ FT	\$90.00	80	\$7,200.00
74	2564.602	SIGN PANELS TYPE SPECIAL	EACH	\$350.00	40	\$14,000.00
75	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	SYSTEM	\$40,000.00	2	\$80,000.00
76	2571.525	DECIDUOUS SHRUB NO. 5 CONT	EACH	\$75.00	100	\$7,500.00
77	2571.502	DECIDUOUS TREE 4' HT B&B	EACH	\$500.00	26	\$13,000.00
78	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$3,000.00	1	\$3,000.00
79	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$200.00	50	\$10,000.00
80	2573.503	SILT FENCE, TYPE MS	LIN FT	\$3.00	1000	\$3,000.00
81	2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	LIN FT	\$2.00	2000	\$4,000.00
82	2574.507	COMMON TOPSOIL BORROW	CU YD	\$35.00	300	\$10,500.00
83	2575.504	SODDING TYPE LAWN	SQ YD	\$12.50	2000	\$25,000.00
84	2582.503	4" SOLID LINE MULTI COMP (WR)	LIN FT	\$1.00	4900	\$4,900.00
85	2582.503	4" BROKEN LINE MULTI COMP (WR)	LIN FT	\$2.00	1700	\$3,400.00
86	2582.518	PAVEMENT MESSAGE MULTI COMP (WR)	SQ FT	\$16.00	80	\$1,280.00
86	2582.518	CROSSWALK MULTI COMP (WR)	SQ FT	\$8.00	2200	\$17,600.00
					CONSTRUCTION TOTAL:	\$2,982,780.00
					CONTINGENCY (5%):	\$149,140.00
					<i>SUBTOTAL:</i>	<i>\$3,131,920.00</i>
					INDIRECT (10%):	\$313,193.00
					TOTAL:	\$3,445,113.00

APPENDIX F
PRELIMINARY ASSESSMENT ROLL



Preliminary Assessment Map

Marie Avenue Reconstruction Project
South St. Paul, MN



**Preliminary Assessment Roll
Marie Avenue Reconstruction Project**

2025 Reconstruction Assessment Rate (\$/LF): \$92.35

No.	Parcel ID	Address	Assessable Front Footage	Assessment Amount
1	367285012011	125 3rd Ave N	120	\$11,082.00
2	367285025XXX*	100 4th Ave N	120	\$11,082.05
3	367030013110	414 Marie Ave (Parking Lot)	120	\$11,082.00
4	367030013130	414 Marie Ave (Building)	120	\$11,082.00
5	367030018110	500 Marie Ave	120	\$11,082.00
6	367030018130	102 6th Ave N	120	\$11,082.00
7	367030019010	100 7th Ave N	240	\$22,164.00
8	367030024111	131 7th Ave N	120	\$11,082.00
9	368430003030	800 Marie Ave	82	\$7,572.70
10	368430003040	808 Marie Ave	42	\$3,878.70
11	368430003060	814 Marie Ave	63	\$5,818.05
12	368430003070	822 Marie Ave	63	\$5,818.05
13	368430003090	826 Marie Ave	63	\$5,818.05
14	368430003100	832 Marie Ave	63	\$5,818.05
15	363255004010	727 Marie Ave	125	\$11,543.75
16	363255004301	100 7th Ave S	125	\$11,543.75
17	363255005020	621 Marie Ave	83	\$7,665.05
18	363255005022	613 Marie Ave	125	\$11,543.75
19	363255005301	607-611 Marie Ave	70	\$6,464.50
20	363255005300	601 Marie Ave	65	\$6,002.75
21	363255008023	Parking Lot	68	\$6,279.80
22	363255008022	523 Marie Ave	40.3	\$3,721.71
23	363255008021	515 Marie Ave	70.8	\$6,538.38
24	363255008302	104 5th Ave S	143.9	\$13,289.17
25	363255009012	421 Marie Ave	51	\$4,709.85
26	363255009011	417 Marie Ave	34.2	\$3,158.37
27	363255009010	411 Marie Ave	39.8	\$3,675.53

TOTAL: \$230,598.01

* See next page for assessment per condominium

2025 Reconstruction Assessment Rate (\$/LF): \$92.35
 Total front footage for 100 4th Ave N: 120
 Total number of units in 100 4th Ave N: 35

Parcel ID	Address	Assessable Front Footage	Assessment Amount
367285025101	100 4TH AVE N #101	3.43	\$316.63
367285025102	100 4TH AVE N #102	3.43	\$316.63
367285025103	100 4TH AVE N #103	3.43	\$316.63
367285025104	100 4TH AVE N #104	3.43	\$316.63
367285025105	100 4TH AVE N #105	3.43	\$316.63
367285025107	100 4TH AVE N #107	3.43	\$316.63
367285025108	100 4TH AVE N #108	3.43	\$316.63
367285025109	100 4TH AVE N #109	3.43	\$316.63
367285025110	100 4TH AVE N #110	3.43	\$316.63
367285025111	100 4TH AVE N #111	3.43	\$316.63
367285025112	100 4TH AVE N #112	3.43	\$316.63
367285025201	100 4TH AVE N #201	3.43	\$316.63
367285025202	100 4TH AVE N #202	3.43	\$316.63
367285025203	100 4TH AVE N #203	3.43	\$316.63
367285025204	100 4TH AVE N #204	3.43	\$316.63
367285025205	100 4TH AVE N #205	3.43	\$316.63
367285025206	100 4TH AVE N #206	3.43	\$316.63
367285025207	100 4TH AVE N #207	3.43	\$316.63
367285025208	100 4TH AVE N #208	3.43	\$316.63
367285025209	100 4TH AVE N #209	3.43	\$316.63
367285025210	100 4TH AVE N #210	3.43	\$316.63
367285025211	100 4TH AVE N #211	3.43	\$316.63
367285025212	100 4TH AVE N #212	3.43	\$316.63
367285025301	100 4TH AVE N #301	3.43	\$316.63
367285025302	100 4TH AVE N #302	3.43	\$316.63
367285025303	100 4TH AVE N #303	3.43	\$316.63
367285025304	100 4TH AVE N #304	3.43	\$316.63
367285025305	100 4TH AVE N #305	3.43	\$316.63
367285025306	100 4TH AVE N #306	3.43	\$316.63
367285025307	100 4TH AVE N #307	3.43	\$316.63
367285025308	100 4TH AVE N #308	3.43	\$316.63
367285025309	100 4TH AVE N #309	3.43	\$316.63
367285025310	100 4TH AVE N #310	3.43	\$316.63
367285025311	100 4TH AVE N #311	3.43	\$316.63
367285025312	100 4TH AVE N #312	3.43	\$316.63

TOTAL: \$11,082.05

APPENDIX G
Architectural History Survey



106GROUP

Connecting People + Place + Time

RECONNAISSANCE ARCHITECTURAL HISTORY SURVEY FOR THE MARIE AVENUE RECONSTRUCTION PROJECT

South St. Paul, Dakota County, Minnesota

September 2024



RECONNAISSANCE ARCHITECTURAL HISTORY SURVEY FOR THE MARIE AVENUE RECONSTRUCTION PROJECT

South St. Paul, Dakota County, Minnesota

SHPO File No. Pending
106 Group Project No. 3388

SUBMITTED TO:

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Steve Gallo, PhD

REPORT AUTHOR(S):

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September 2024

MANAGEMENT SUMMARY

During August 2024, 106 Group conducted a reconnaissance architectural history survey for the Marie Avenue Reconstruction Project (Project). The proposed Project includes street reconstruction, pedestrian safety improvements, lighting improvements, and utility repairs and replacements along a 0.45-mile corridor of Marie Avenue in South St. Paul, MN. The Project, proposed by the City of South St. Paul, is receiving funding through the Minnesota Department of Transportation's (MnDOT) federally-funded Safe Routes to School Grant program and, therefore, must comply with Section 106 of the National Historic Preservation Act of 1966, as amended, as well as applicable state mandates governing archaeological and architectural history resources, including the Minnesota Historic Sites Act. The following report was prepared by 106 Group under contract with Bolton & Menk, Inc.

The Project area is located in Sections 21, 22, 27, and 28, Township 28, Range 22, South St. Paul, Dakota County, Minnesota. An appropriate Area of Potential Effects (APE) for architectural history accounts for any physical, auditory, atmospheric, or visual impacts to historic properties. The architectural history APE for this Project was determined by MnDOT in consultation with the Minnesota State Historic Preservation Office (SHPO) and is the same as the Project area. The properties requiring survey were identified by MnDOT and SHPO at the same time (Jacob Foss [MnDOT], personal communication to Kevin Kielb [Bolton & Menk], June 10, 2024). The architectural history APE includes approximately 3.67 acres (1.48 hectares [ha]). The reconnaissance architectural history survey consisted of historical research; a field survey to identify and document properties that are 45 years of age or older and have not previously been evaluated within the last 10 years within the APE; and an evaluation for potential eligibility for listing in the National Register of Historic Places (NRHP). Steve Gallo, PhD, served as principal investigator for architectural history.

During the reconnaissance architectural history survey, 106 Group identified 14 properties 45 years in age or older within the APE that had not previously been evaluated. Thirteen properties are not recommended for further intensive survey due to a lack of historical significance. South St. Paul City Hall (DK-SPC-00081) is recommended for further intensive survey due to its potential significance under NRHP Criterion C, in the area of Architecture, and as the work of a master.

"I certify that this investigation was conducted and documented according to the Secretary of the Interior's Standards and Guidelines and that the report is complete and accurate to the best of my knowledge."



Signature of Principal Investigator

9/24/2024

Date

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1.0 INTRODUCTION

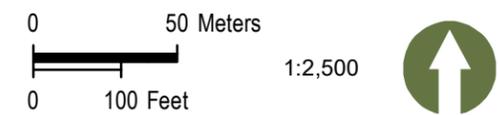
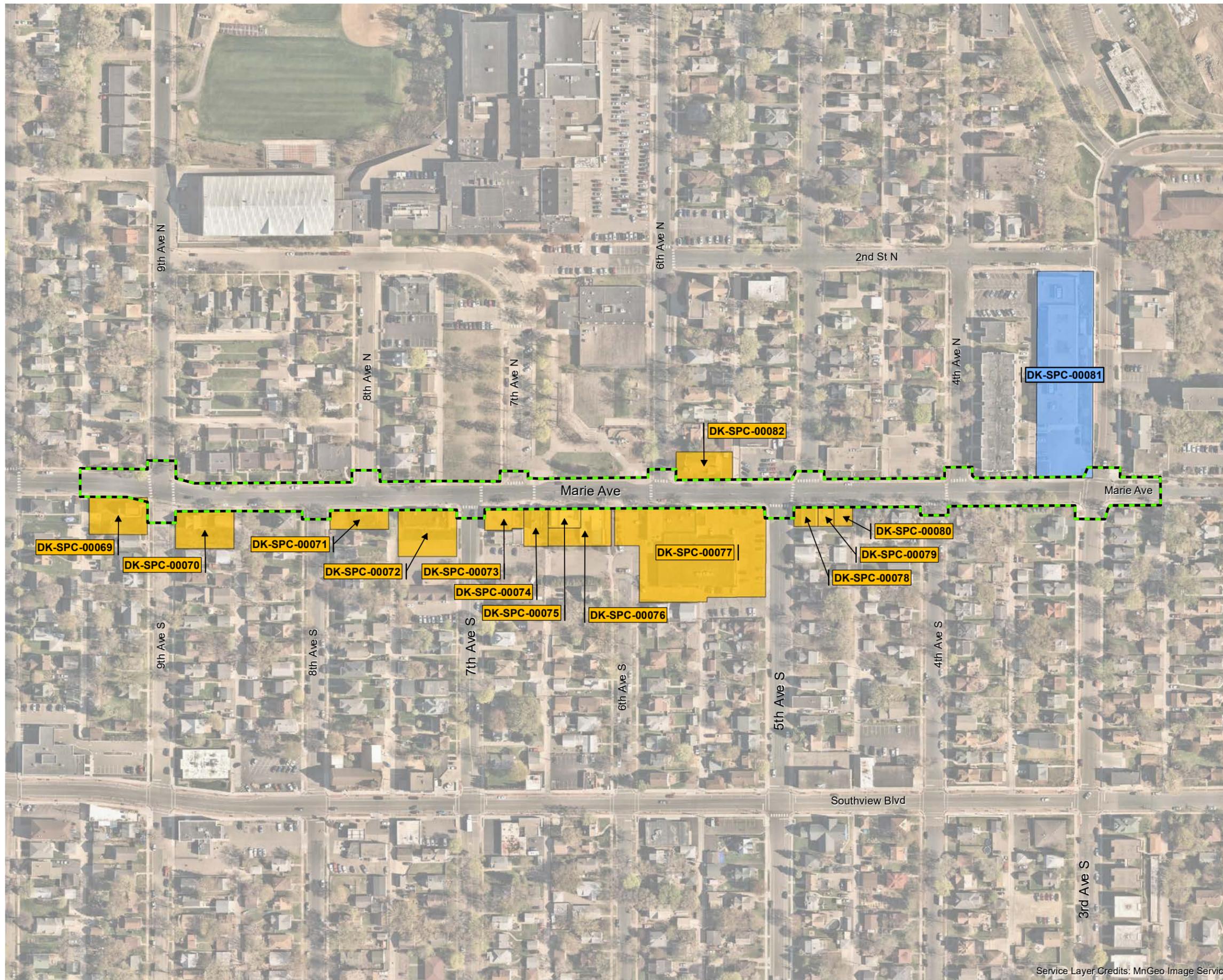
During August 2024, 106 Group conducted a reconnaissance architectural history survey for the Marie Avenue Reconstruction Project (Project). The proposed Project includes street reconstruction, pedestrian safety improvements, lighting improvements, and utility repairs and replacements along a 0.45-mile corridor of Marie Avenue in South St. Paul, MN. The Project, proposed by the City of South St. Paul, is receiving funding through the Minnesota Department of Transportation's (MnDOT) federally-funded Safe Routes to School Grant program and, therefore, must comply with Section 106 of the National Historic Preservation Act of 1966, as amended, as well as applicable state mandates governing archaeological and architectural history resources, including the Minnesota Historic Sites Act. The following report was prepared by 106 Group under contract with Bolton & Menk, Inc.

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The following report describes project methodology, previous investigations, historic contexts, results, and recommendations for the Marie Avenue Reconstruction Project area. Inventory forms have been prepared and submitted separately to the Minnesota State Historic Preservation Office (SHPO). A list of Project personnel can be found in the Appendix.

**Marie Avenue
Reconstruction Project
Reconnaissance Architectural
History Survey**
South St. Paul, Dakota County, Minnesota

-  Project Location/APE
-  Not Recommended for Intensive Survey
-  Recommended for Intensive Survey



Project Location, APE, and Results

2.0 METHODS

2.1 Objectives

The primary objective of the architectural history survey was to determine whether any properties within the APE that are 45 years in age or older and have not previously been evaluated within the last 10 years are potentially eligible for listing in the NRHP. All work was conducted in accordance with the SHPO *Historic and Architectural Survey Manual* (SHPO 2017) and *The Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation* [48 Federal Register 44716-44740] (National Park Service [NPS] 1983).

2.2 Area of Potential Effects

The APE for architectural history accounts for any direct or indirect (physical auditory, atmospheric, or visual) effects to historic properties. The potential effects from the proposed project include temporary vibrations, noise, and traffic impacts during construction, and permanent visual effects, including the addition of new street light fixtures within the public right-of-way. The proposed Project includes street reconstruction, pedestrian safety improvements, lighting improvements, and utility repairs and replacements along a 0.45-mile corridor of Marie Avenue in South St. Paul, Minnesota. The architectural history APE for this Project was determined by MnDOT, in consultation with SHPO and is the same as the Project area. The properties requiring survey were identified by MnDOT and SHPO at the same time (Jacob Foss [MnDOT], personal communication to Kevin Kielb [Bolton & Menk], June 10, 2024).

2.3 Background Research

In August and September 2024, personnel from 106 Group conducted background research remotely at SHPO for information on previously inventoried properties and on surveys previously conducted within the recommended architectural history APE.¹ Research was also conducted at the Dakota County Historical Society as well as online via institutions, such as the Library of Congress, Hathi Trust, Internet Archive and Newspapers.com. Research included a review of building permits, aerial photographs, plat maps, Sanborn Fire Insurance maps, property records, historic photographs, historic and contemporary newspapers, local histories and published sources to aid in the development of a historic context.

2.4 Field Methods

The reconnaissance architectural history survey of the Marie Avenue Reconstruction Project area was conducted on August 23, 2024. Steve Gallo, PhD, and Lindsey Wallace, M.A., conducted the fieldwork (see the Appendix for a list of project personnel). Properties requiring survey were identified by MnDOT and SHPO at the same time that the APE was determined. During the reconnaissance survey, field notes and digital photographs were taken of each property identified for survey from the public right-of-way.

¹ For background research regarding known historic properties and previously conducted archaeology and architectural history surveys, we rely primarily on the information on file at SHPO. 106 Group cannot guarantee the accuracy and reliability of the data provided.

2.5 Inventory Form

A Minnesota Individual Property Inventory Form was prepared for each surveyed property for submittal to SHPO for its review.

2.6 Evaluation

Upon completion of the fieldwork, the potential eligibility of each property for listing in the NRHP was assessed based on the property's significance and integrity. The NRHP criteria, summarized below, were used to help assess the potential significance of each property:

- Criterion A – association with the events that have made a significant contribution to the broad patterns of our history;
- Criterion B – association with the lives of persons significant in our past;
- Criterion C – embodiment of the distinctive characteristics of a type, period, or method of construction; representation of the work of a master; possession of high artistic values; or representation of a significant and distinguishable entity whose components may lack individual distinction; or
- Criterion D – potential to yield information important to prehistory or history (NPS 1997 [1995]).

The NPS has identified seven aspects of integrity to be considered when evaluating the ability of a property to convey its potential significance: location, design, setting, materials, workmanship, feeling, and association. The integrity of these properties was assessed in regard to these seven aspects (NPS 1997 [1995]).

3.0 LITERATURE REVIEW

3.1 Previous Architectural History Studies

No architectural history surveys have previously been conducted and no architectural history properties have previously been inventoried within the current architectural history APE.

3.2 Property-Specific Historic Context

For the purpose of this architectural history survey, the following property-specific historic context was developed: “The Development of South St. Paul and Marie Avenue, 1887-Present.”

3.2.1 The Development of South St. Paul and Marie Avenue, 1887-Present

Situated in northern Dakota County, South St. Paul is bordered by St. Paul to the north, Inver Grove Heights to the south, West Saint Paul to the west, and the Mississippi River to the east. The City of South St. Paul was incorporated on March 2, 1887 (Glewwe 2015).

The area was first established as the village of Kaposia along the Mississippi River near present-day Kaposia Landing (800 Bryant Avenue) by a band of the Mdewakanton Sioux (Dakota) in 1837 (Spitzack 2023). Euro-American settlement began in 1853 after the Treaty of Traverse des Sioux (1851) and the Treaty of Mendota (1851) transferred much of the traditional Dakota homeland to the United States (DeCarlo 2013; Weber 2012). When Dakota County was organized into townships in 1858, the area of South St. Paul was part of the West St. Paul Township (Glewwe 2015). In 1886, Charles Clark acquired the land encompassing the former Kaposia village and present-day Bryant Avenue and Concord Street for a planned community named South Park (Glewwe 2015). That same year, Alpheus B. Stickney, founder of the Chicago Great Western Railway, founded the St. Paul Union Stockyards to the south of Clark’s claim along 260 acres between the bluff and the Mississippi River (Glewwe 2015). The City of South St. Paul was established in 1887, with city government headquartered temporarily at the newly constructed Stockyards Exchange Building at Grand Avenue and Concord Street (Glewwe 2015). In 1887, city limits extended north to East Annapolis Street, south to roughly South Street, east to the Mississippi River, and west to Delaware Avenue in what is present day West St. Paul (C.M. Foote & Co 1887). In 1889, the City of West St. Paul split off at roughly Oakdale Avenue, effectively cutting South St. Paul in half longitudinally (Glewwe 1987). However, early development was centered at Bryant Avenue and Concord Street to the northeast and the area around the Stockyards to the southeast, so this reduction in area had little effect on the city’s initial development (Glewwe 2015).

South St. Paul became a nationally important livestock market and processing center because of the St. Paul Union Stockyards’ strategic location along the Minnesota and Northwestern (later the Chicago Great Western) railway (Glewwe 2015). The stockyards were pivotal in shaping the city’s economy and physical layout, as neighborhoods and commercial districts grew around the industrial core (Glewwe 2015). The city’s early growth was directly tied to the meatpacking industry, and the population swelled as workers, many of them immigrants from eastern Europe, arrived seeking employment in the stockyards

and packing plants (Anderson 2004). The population in 1900 was 2,322, and, by 1910, it had grown to 4,510. Packing plants Swift & Company (built 1897) and Armour & Company (built 1919) were the largest employers, with 5,000 and 4,000 employees, respectively, at their peak during World War II (Anderson 2004: Sec.8:2). South St. Paul continued to grow throughout the early 20th century, especially after World War II, as demand for meat and agricultural products surged. There were large population increases between 1940 and 1950, and 1950 and 1960, with the population peaking in 1970 at over 25,000 residents (Anderson 2004: Sec.8:2; Pizza 2020).

South St. Paul's business district was centered at Concord Street and Grand Avenue, with a proliferation of stores, banks, restaurants, saloons, entertainment venues and boarding houses for the steady influx of slaughterhouse and packing workers (Sanborn Map Company 1904; Glewwe 2015). Residential development, apart from boarding houses in the business district, was initially concentrated between Bryant Avenue and Central Avenue in the northern section of the city, near Clark's early South Park development, and the area immediately west of Concord Avenue (Sanborn Map Company 1904). At the turn of the century, the primary residential area, with single family residences dotting the blocks, was bounded by Concord Street on the east, Windsor Avenue (now 7th Avenue) on the west, Madsion Avenue (now 2nd Street North) on the north, and Crawley Avenue (now Southview Boulevard) on the south, (Sanborn Map Company 1904).

By the late 1890s, the city's wealthier residents, as well as newcomers, desired to live apart from the hectic business district and malodorous stockyards and processing plants. Accordingly, a residential enclave developed on the bluffs above Concord Street, near the newly built City Hall (1890, non-extant) at the corner of Grand Avenue and 1st Street (3rd Avenue North) (Pinkney 1896; Sanborn Map Company 1904). The area started at 1st Avenue South, ran west to 15th Avenue and was bound by Wentworth Avenue on the north and 5th Street to the south (Glewwe 2015:83). In 1905, the first legal businesses "on the hill" in the Central Neighborhood were allowed to open, with the first, a grocery store, at 142 North 4th Avenue (Glewwe 2015:83). A secondary commercial node just south along Marie Avenue soon developed, spreading west from 4th Avenue South from the 1910s through the 1920s (Sanborn Map Company 1939). Spurred by continued residential development, Marie Avenue between 4th Avenue South and 7th Avenue South was lined with a variety of small business such as bakeries, clothing shops, dentists, pharmacies and grocery stores by 1939 (Sanborn Map Company 1939). By then, residential development in the vicinity expanded to include the central area south of Highland Avenue to 4th Street, between 10th Avenue North to the east and 16th Avenue North to the west. Anchored by the business district along Marie Avenue, residences expanded up to 3rd Street North and down to 4th Street South, and west to 12th Avenue (Sandborn Map Company 1939). Continuing through the twentieth century, Marie Avenue served as a vital, secondary commercial corridor with a variety of businesses serving the residential neighborhood to the north and south, and the daytime school community brought in by Central High School (1905, non-extant), located between 6th and 7th Avenues.

Concord Street remained the commercial core of South St. Paul until the mid-twentieth century. Urban renewal initiatives began in 1969, resulting in large-scale demolition of buildings in the area. The closures of major employers such as Swift & Company in 1969 and Armour & Company in 1979 further

decreased the commercial importance of Concord Street, as did the general trend toward suburban shopping centers (Anderson 2004). By the 1980s, both the Swift and Armour packing plants had closed, and the stockyards significantly reduced their operations before closing entirely in 2008 (Glewwe 2015). The site of the former stockyards and packing plants was redeveloped into a mixed-use area, which houses a variety of businesses and light manufacturing (Glewwe 2015). Today, South St. Paul today is a suburban city with a population of 20,489 that has stabilized after the decline of its industrial base (City of South St. Paul 2024). The current city limits are roughly East Annapolis Street to the north; Interstate 494 to the south, with a node encompassing Fleming Field down to 70th Street East; Highway 52 to the west, with the boundary along 9th Avenue South, south of 6th Street South; and the Mississippi River on the east.

4.0 RESULTS

Personnel from 106 Group conducted a reconnaissance architectural history survey of the recommended APE on August 23, 2024. Steve Gallo, PhD, served as principal investigator (see the Appendix for a list of project personnel).

During the reconnaissance architectural history survey, 106 Group identified 14 properties that have not previously been evaluated. South St. Paul City Hall (DK-SPC-0008) was recommended for further intensive survey due to its potential significance under NRHP Criterion C, in the area of Architecture, and as the work of a master (Table 1). Thirteen properties are not recommended for further intensive survey due to a lack of historical significance (see Table 2).

Table 1. Properties Recommended For Intensive Survey

Inventory No.	Property Name	Address	Type	Build Date	Thumbnail
DK-SPC-00081	South St. Paul City Hall	125 3rd Avenue North	Building	1956	

Table 2. Properties Not Recommended for Intensive Survey

Inventory No.	Property Name	Address	Type	Date	Thumbnail
DK-SPC-00069	House and Garage	100 9th Avenue South	Building	1910	
DK-SPC-00070	House	101 9th Avenue South	Building	1910	

Marie Avenue Reconstruction Project
 Reconnaissance Architectural History Survey

DK-SPC-00071	Commercial Building	727 Marie Avenue	Building	1978	
DK-SPC-00072	Bartl Bros. Hardware and Sheet Metal	100 7th Avenue South	Building	1941	
DK-SPC-00073	Commercial Building	621 Marie Avenue	Building	1957	
DK-SPC-00074	South St. Paul Plumbing & Heating Co.	613 Marie Avenue	Building	1929	
DK-SPC-00075	Commercial Building	607 Marie Avenue	Building	1922	
DK-SPC-00076	Commercial Building	601 Marie Avenue	Building	1925	
DK-SPC-00077	Commercial Building	523 Marie Avenue; 515 Marie Avenue; 104 5th Avenue South	Building	1920; 1951; 1972	

DK-SPC-00078	Gerick's Drug Store / Pro Pharmacy	421 Marie Avenue	Building	1921	
DK-SPC-00079	Commercial Building	417 Marie Avenue	Building	1921	
DK-SPC-00080	Commercial Building	411 Marie Avenue	Building	1956	
DK-SPC-00082	Bethesda Lutheran Church	102 6th Avenue North	Building	1924	

5.0 RECOMMENDATIONS

During the reconnaissance architectural history survey, 106 Group documented 14 properties within the recommended architectural history APE that were 45 years of age or older and had not previously been evaluated. Thirteen properties are not recommended for further intensive survey due to a lack of historical significance. One of the newly surveyed properties, South St. Paul City Hall (DK-SPC-00081), is recommended for further intensive survey due to its potential significance under NTHP Criterion C, in the area of Architecture and as the work of a master. South St. Paul City Hall is a notable example of the Mid-Century Modern architectural style as applied to a municipal building. Furthermore, it was designed by Bergstedt and Hirsch, a potentially significant St. Paul-based architectural firm. It is recommended that this property undergo intensive survey and its design compared with those of other Mid-Century Modern municipal buildings in Minnesota, and with other institutional buildings designed by Bergstedt and Hirsch, to determine its eligibility for listing in the NRHP.

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APPENDIX: PROJECT PERSONNEL

LIST OF PERSONNEL

Project Manager

Kat Keljik, M.A.

Principal Investigator

Steve Gallo, PhD

Historians

Emily Wallrath Schmidt, M.S.

Steve Gallo, PhD

Lindsey Wallace, M.A.

Graphics and GIS

Josh Peterson, B.S.

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-121

**RESOLUTION RECEIVING FEASIBILITY REPORT
AND CALLING FOR A PUBLIC HEARING ON
MARIE AVENUE RECONSTRUCTION PROJECT 2024-05**

WHEREAS, the Marie Avenue Reconstruction Project has been identified for improvement in 2025 for the street reconstruction, utility improvements, and pedestrian improvements on Marie Avenue, and this report was received by the City Council on October 21st, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. The City Council will consider the improvements for Project 2024-05, in accordance with the report and the assessments of abutting property to allow a portion of the costs of the improvements pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvements of \$3,445,113.00
2. A public hearing shall be held on such proposed improvements on the 18th day of November 2024, in the Council Chambers located at 125 3rd Avenue N, South St. Paul, Minnesota, at 7:00 p.m., and the City Clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted this 21st day of October 2024.

James Francis, Mayor

Attest:

Deanna Werner, City Clerk