

City of South St. Paul

CITY COUNCIL

COUNCIL CHAMBERS

125 3RD AVE NORTH
SOUTH ST. PAUL, MN 55075

Monday, May 6, 2024

7:00 p.m.

(If you use the hearing assistance PA system, please remove your hearing aid so it does not cause a feedback problem.)

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGE OF ALLEGIANCE:

5. PRESENTATIONS:

A. Water Service Line Inventory Survey

B. New EPA standards for per- and polyfluoroalkyl substances (PFAS)

C. Mayor Proclamation: Public Service Recognition Week

6. CITIZEN'S COMMENTS *(Comments are limited to 3 minutes in length.)*

7. AGENDA:

A. Approval of Agenda

Action – Motion to Approve

Action – Motion to Approve as Amended

8. CONSENT AGENDA:

All items listed on the Consent Agenda are items, which are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

A. City Council Meeting Minutes of April 15, 2024

B. Accounts Payable

C. Business Licenses

D. Acceptance of Gift Donations – Resolution 2024-057

<u>Value of Donation</u>	<u>Name of Donor</u>	<u>Designation</u>
\$8,895.00	SSP Lions	Football Helmets, Parks & Rec.
\$1,500.00	SSP Open Foundation	Football Helmets, Parks & Rec.

E. Purchase of Two Replacement Vehicles and Related Equipment from North Country GM, TowMaster, and Crysteel Equipment

F. Purchase 2024 Elgin Sweeper from MacQueen Equipment

G. Upgrade Remaining Lighting at City Hall to LED

H. Waive License Fees for Community Events sponsored by SSP Lions Club, Resolution 2024-058.

I. Approve Right of First Refusal at the South St. Paul Airport

J. Approve Right of First Refusal at the South St. Paul Airport

K. Approve Quote from Protouch Painting, Inc for the repairs and painting of the Northview Pool Shell.

L. Approve Bid from Neo Electrical Solutions for the 2024 Airport Beacon Replacement Project at Fleming Field

9. PUBLIC HEARINGS:

A.

10. GENERAL BUSINESS:

A. First Reading- Ordinance Amendment Updating Subdivision Regulations for Lot Splits and Updating Zoning Requirements for Residential Properties

B. First Reading- Ordinance Adding Craft Production and Funeral Homes as Allowed Uses in Commercial Zoning Districts

11. MAYOR AND COUNCIL COMMUNICATIONS:

12. ADJOURNMENT:

**SOUTH ST. PAUL CITY COUNCIL
MINUTES OF APRIL 15, 2024**

8-A

1. Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on April 15, 2024.

2. **ROLL CALL:**

Present: Council Members, Bakken, Hansen, Kaliszewski, Podgorski, Seaberg, Thompson, Mayor Francis

Absent: None

Staff Present: City Administrator, Ryan Garcia
City Attorney, Amanda Johnson
City Clerk, Deanna Werner

3. Pledge of Allegiance

4. Deanna Werner gave the invocation

5. Presentations:

- A. Presentation: South St. Paul Arts Council
- B. Presentation: Boy Scout Troop 9095 Annual Bike Sale
- C. Presentation: South St. Paul Environmental EXPO

6. Citizen Comments: None

7. **Agenda**

Moved by: Seaberg/Kaliszewski
Moved: To approve the agenda.
Vote: 7 ayes / 0 nays, motion carried

8. **Consent Agenda**

Resolved, the City Council of South St. Paul does hereby approve the following:

- A. City Council Meeting Minutes of April 1, 2024
- B. Accounts Payable
- C. Business Licenses
- D. 2023 Planning Commission Annual Report
- E. Fiber Optic Indefeasible Right to Use Agreement with Dakota County

Moved by: Hansen/Thompson
Vote: 7 ayes / 0 nays, motion carried

9. Public Hearing:

- A. Public Hearing – Mexatlan Supermercado, Consumption & Display Permit, 111 Concord Exchange.

Moved by: Bakken/Podgorski

Moved: Approval of a Consumption and Display Permit to be issued for Mexatlan Supermercado, at 111 Concord Exchange. S., South St. Paul.

Vote: 7 ayes / 0 nays, motion carried

- B. Public Hearing – Honduras Kitchen, LLC On Sale & Sunday Intoxicating Liquor License, 1519 5th Ave. S.,

Moved by: Seaberg/Thompson

Moved: Approval of an On Sale & Sunday Liquor License to be issued for Honduras Kitchen, LLC at 1519 5th Ave. S., South, South St. Paul.

Vote: 7 ayes / 0 nays, motion carried

10. General Business: None

11. Council Communication

12. Adjournment

Moved by: Thompson/Seaberg

Moved: Adjourn the meeting.

Vote: 7 ayes / 0 nays, motion carried

The meeting was adjourned at 7:41 PM.

Approved: May 6, 2024

City Clerk



City Council Agenda
Date: May 6, 2024
Department: Finance
Prepared by: Jeff Hines
Administrator: RG

8-B

Agenda Item: Accounts Payable

Action to be considered:

Motion to Adopt Resolution 2024-062 approving accounts payable.

Overview:

The City Council approves all payments of claims. Approval of audited claims is required before issuance of payment.

Source of Funds:

N/A

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-062

RESOLUTION APPROVING ACCOUNTS PAYABLE

WHEREAS, the City Council is required to approve payment of claims;

NOW, THEREFORE, BE IT RESOLVED that the audited claims listed in the check register attachment are hereby approved for payment:

Check and wires:	
150236-150400	\$ 1,598,670.86
2024109-2024127	229,981.73
801030-801040	<u>87,967.96</u>
Total	\$ 1,916,620.55

Adopted this 6th day of May, 2024.

Deanna Werner, City Clerk

CITY OF SOUTH ST PAUL
 Council Check Register by GL
 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
150258	4/22/2024		1923 METRO SALES INC.						Continued...	
150259	4/22/2024		6029 MN WASTEWATER OPERATORS ASSOC.							
		345.00	MWAO CONF 2024-STEENBERG		112700	4/10/24	10320.6331		CONFERENCES, TRAINING, TRAVEL	PUBLIC WORKS
		<u>345.00</u>								
150260	4/22/2024		13636 MORGENSTERN, NELIA							
		192.69	JC GARDEN AREA FLOWERS		112701	2843	50678.6371.050		MTNCE-LANDSCAPE/GROUNDS	JOHN CARROLL APT BLDG
		52.64	JC GARDEN AREA FLOWERS		112702	59576208299	50678.6371.050		MTNCE-LANDSCAPE/GROUNDS	JOHN CARROLL APT BLDG
		<u>245.33</u>								
150261	4/22/2024		14259 MUNICIPAL BUILDERS, INC							
		110,542.00	WELL#3 WTR TRTMNT 3/1-3/29/24		112705	PMT 6	50605.6520	202311	BUILDINGS AND STRUCTURE	WATER UTILITY
		<u>110,542.00</u>								
150262	4/22/2024		9298 NAPA NEWPORT							
		71.94	GLOVES		112706	2514-100060	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		4.29	FUSE #328		112707	2514-099613	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		88.33	OIL FILTERS		112708	2514-100200	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		112.23	FUEL FILTERS		112710	2514-099233	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>276.79</u>								
150263	4/22/2024		14383 NFI, INC.							
		22.98	GROMMETT REFILL/DROP CLOTH		112711	549853/5	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		21.98	FLUE TAPE/METAL RPR TAPE		112712	549850/5	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		<u>44.96</u>								
150264	4/22/2024		5682 NITTI SANITATION							
		263.97	TRASH SVC-CITY HALL		112758	586586	10330.6379		CONT SERV/REFUSE & SANITATION	BUILDINGS
		50.00	TRASH SVC-PUBLIC WORKS		112759	585041	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		36.84	TRASH SVC-LIBRARY		112760	586587	10330.6379		CONT SERV/REFUSE & SANITATION	BUILDINGS
		87.04	TRASH SVC-AIRPORT		112761	586588	20245.6379		CONT SERV/REFUSE & SANITATION	AIRPORT
		232.34	TRASH SVC-KAPOSIA PARK		112762	586590	10340.6379		CONT SERV/REFUSE & SANITATION	PARKS FACILITIES AND MTNCE
		<u>670.19</u>								
150265	4/22/2024		10685 NYSTROM PUBLISHING CO.							
		4,862.06	CITY NEWSLETTER-Q2		112718	47632	10120.6344		NEWSLETTER/BROCHURE	CITY ADMINISTRATION
		1,729.60	POSTAGE		112718	47632	10120.6344		NEWSLETTER/BROCHURE	CITY ADMINISTRATION
		<u>6,591.66</u>								
150266	4/22/2024		13393 OPTUM FINANCIAL INC.							

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150266	4/22/2024		13393 OPTUM FINANCIAL INC.						Continued...	
		31.25	FSA & HRA FEE MAR24		112756	0001584014	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		<u>31.25</u>								
150267	4/22/2024		2176 OXYGEN SERVICES COMPANY							
		293.04	RECYCLED CYLINDERS		112719	0003581785	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>293.04</u>								
150268	4/22/2024		2240 PLUNKETT'S PEST CONTROL, INC.							
		550.00	JC #1006 BB TREATMENT		112720	8456440	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		180.00	JC INSPECT (6)		112721	8456439	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		60.00	JC INSPECT #1205 #408		112722	8466701	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		360.00	JC UNIT SWEEP INSPECTS		112723	8471294	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		450.00	JC SWEEP + COMM&LAUNDRY		112724	8488183	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		189.17	JC MARCH MULTI HOUSE PRGM		112725	8475750	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		30.00	NM TREATMENT #703		112726	8472608	50677.6371.090		MTNCE-EXTERMINATION	NAN MCKAY APT BLDG
		115.00	NM INSPECT (2) + TRASH RM		112727	8489218	50677.6371.090		MTNCE-EXTERMINATION	NAN MCKAY APT BLDG
		55.65	NM MARCH MULTI HOUSING PGRM		112728	8484090	50677.6371.090		MTNCE-EXTERMINATION	NAN MCKAY APT BLDG
		<u>1,989.82</u>								
150269	4/22/2024		6683 POPP COMMUNICATIONS							
		164.60	NM FIRE ALARM PH SYST		112729	992829090	50677.6390.1		TELEPHONE-SECURITY	NAN MCKAY APT BLDG
		164.59	JC FIRE ALARM PH SYST		112729	992829090	50678.6390.1		TELEPHONE-SECURITY	JOHN CARROLL APT BLDG
		<u>329.19</u>								
150270	4/22/2024		14315 RENTGROW, INC.							
		96.00	NM TENANT BKGROUND CHECK		112730	1392742	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		12.00	NM TENANT BKGROUND CHECK		112731	1392741	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		168.00	JC TENANT BKGOUND CHECK		112732	1392740	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		<u>276.00</u>								
150271	4/22/2024		2351 ROCKMOUNT RESEARCH &ALLOYS, INC.							
		292.54	WHEELS/STRIKER/FLINT/MARKER		112733	1285356	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>292.54</u>								
150272	4/22/2024		11845 SATIN TOUCH, INC.							
		285.00	JC #510 PAINT/PREP-MOVEIN		112734	1055514	50678.6371.060		MTNCE-UNIT TURNAROUND	JOHN CARROLL APT BLDG
		<u>285.00</u>								
150273	4/22/2024		2408 SCHINDLER ELEVATOR CORPORATION							
		3,300.30	NM ELEVATOR SVC 4/5/24		112735	7153913269	50677.6371.040		MTNCE-ELEVATOR MTNCE	NAN MCKAY APT BLDG

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150273	4/22/2024		2408 SCHINDLER ELEVATOR CORPORATION						Continued...	
		3,300.30								
150274	4/22/2024		2541 SRF CONSULTING GROUP, INC.							
		1,615.44	WAKOTA TRAILHEAD FD 3/31/24		112736	14579.00-30	40437.6302	202108	PROFESSIONAL SERVICES	2021 LOCAL IMPROVEMENTS
		1,615.44								
150275	4/22/2024		2558 STATE INDUSTRIAL PRODUCTS							
		1,123.50	JC FRAGRANCE BURST		112737	903299330	50678.6211		CLEANING SUPPLIES	JOHN CARROLL APT BLDG
		689.70	NM AIR CARE PRGM		112738	903299292	50677.6211		CLEANING SUPPLIES	NAN MCKAY APT BLDG
		554.70	NM DEGREEZ OVEN CLNR		112739	903304129	50677.6211		CLEANING SUPPLIES	NAN MCKAY APT BLDG
		306.00	NM DRAN MAINT PRGM		112740	903304120	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		2,673.90								
150276	4/22/2024		2561 STATE OF MINNESOTA DEPT OF PUBLIC SAFETY							
		100.00	ANNUAL EPCRA PRGM FEE		112764	1915500442023 M-140759	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		100.00								
150277	4/22/2024		10670 SWIFT FUELS, LLC							
		17,728.10	3380 GAL 94UL		112743	2640	20245.6250		MERCHANDISE FOR RESALE	AIRPORT
		17,728.10								
150278	4/22/2024		5754 TOTAL MECHANICAL SERVICES, INC							
		320.00	SVC CHECK-AMMONIA SMELL		112765	S9593	20243.6371		REPAIRS & MAINT CONTRACTUAL	DOUG WOOG ARENA
		320.00								
150279	4/22/2024		2664 TRACTOR SUPPLY CREDIT PLAN							
		71.89	PROPANE		112744	200610575	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		71.89								
150280	4/22/2024		2665 TRANS UNION LLC							
		115.30	BASIC SVC AND REPORTS		112745	03430902	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		115.30								
150281	4/22/2024		11670 TRENCHERS PLUS, INC							
		125.75	INLINE/OIL/AIR FILTERS		112746	IT09211	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		125.75								
150282	4/22/2024		2744 VAN PAPER COMPANY							
		259.52	PAPER TWLS/LINERS		112747	066821	10330.6210		OPERATING SUPPLIES	BUILDINGS

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150298	4/29/2024		1326 EARL F. ANDERSEN, INC						Continued...	
		496.00	WINTER PARKING BAN SIGNS		112810	0135838-IN	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		<u>496.00</u>								
150299	4/29/2024		1400 FERGUSON WATERWORKS #2518							
		119.79	METER FLG KIT		112811	0527478	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		119.79	METER FLG KIT		112812	0527486	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		1,175.78	2 MACH10 METER		112813	0527477	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		1,175.78	2 MACH10 METER		112814	0527485	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		<u>2,591.14</u>								
150300	4/29/2024		4725 FIRST SUPPLY LLC - TWIN CITIES							
		136.99	ADPTRS/COUPLINGS/RINGS		112815	3583927-00	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		<u>136.99</u>								
150301	4/29/2024		4662 FLEETPRIDE							
		24.00	RUBBER MUD FLAP		112816	115928814	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>24.00</u>								
150302	4/29/2024		1473 GERTEN GREENHOUSES INC. - 446133							
		93.45	JRK SUNNY SEED		112818	865889/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		128.76	LAWN SEEDING SOIL		112819	793910/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		128.76	LAWN SEEDING SOIL		112820	793931/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		<u>350.97</u>								
150303	4/29/2024		6678 HD SUPPLY FACILITIES MAINTENANCE , LTD							
		540.94	NM CLN SUPP/MOPS/PUMIC STICK		112836	9224778725	50677.6211		CLEANING SUPPLIES	NAN MCKAY APT BLDG
		818.19	JC MAINT SUP/HEADRAIL&VANES		112837	9224822016	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		110.83	NM CLN SUPP/BUCKET		112838	9224886360	50677.6211		CLEANING SUPPLIES	NAN MCKAY APT BLDG
		68.91	JC MAINT SUP/ VERT HEADRAILS		112839	9224877369	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		<u>1,538.87</u>								
150304	4/29/2024		9689 HOISINGTON KOEGLER GROUP, INC.							
		1,064.34	MASTER PLAN MARCH 2024		112822	023-033-9	40402.6302		PROFESSIONAL SERVICES	CAPITAL PROGRAMS FUND
		<u>1,064.34</u>								
150305	4/29/2024		14421 HOPSON, LINDA							
		500.00	#1204 PLMB PRJ PH 3 STIPEND		112898	JCAPT1204	50678.6560	229901	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>500.00</u>								
150306	4/29/2024		1667 INVER GROVE FORD							

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150306	4/29/2024		1667 INVER GROVE FORD						Continued...	
		5.06	CIRCUIT BREAKER #328		112823	5342956	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		95.45	SENSOR #323		112824	5342959	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		35.65	HEATER HOSE #322		112825	5343066	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		176.12	FLOOR LINER #208-24		112826	5343067	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		356.36	THROTTLE BODY/GASKET #A3		112827	5343095	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>668.64</u>								
150307	4/29/2024		14318 I-STATE TRUCK, INC.							
		65.90	ACCUMULATOR #336		112828	C242871271:01	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		301.22	AC COMP/BLWR ASY/KIT #336		112829	C242871267:01	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>367.12</u>								
150308	4/29/2024		1803 LANGUAGE LINE SERVICES							
		865.80	OTP TRANSLATION		112904	11268821	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		<u>865.80</u>								
150309	4/29/2024		1811 LAWSON PRODUCTS INC.							
		21.42	TURNED EYEBOLTS		112830	9311447217	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>21.42</u>								
150310	4/29/2024		1813 LEAGUE OF MN CITIES INSURANCE TRUST							
		22.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10110.6150		WORKERS COMPENSATION	MAYOR AND COUNCIL
		663.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10120.6150		WORKERS COMPENSATION	CITY ADMINISTRATION
		302.25	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10125.6150		WORKERS COMPENSATION	HUMAN RESOURCES
		322.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10140.6150		WORKERS COMPENSATION	CITY CLERK
		458.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10150.6150		WORKERS COMPENSATION	FINANCE
		391.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10160.6150		WORKERS COMPENSATION	INFORMATION TECHNOLOGY
		17.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10170.6150		WORKERS COMPENSATION	RECYCLING PROGRAM
		90,478.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10210.6150		WORKERS COMPENSATION	POLICE PROTECTION
		1,049.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10315.6150		WORKERS COMPENSATION	ENGINEERING
		12,695.75	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10320.6150		WORKERS COMPENSATION	PUBLIC WORKS

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150310	4/29/2024		1813 LEAGUE OF MN CITIES INSURANCE TRUST						Continued...	
						2024				
		1,386.25	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10330.6150		WORKERS COMPENSATION	BUILDINGS
		10,351.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10340.6150		WORKERS COMPENSATION	PARKS FACILITIES AND MTNCE
		639.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10410.6150		WORKERS COMPENSATION	DEVELOPMENT SERVICES
		202.25	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10420.6150		WORKERS COMPENSATION	CODE ENFORCEMENT
		324.75	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10520.6150		WORKERS COMPENSATION	PARKS ADMINISTRATION
		618.75	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10527.6150		WORKERS COMPENSATION	SPLASH POOL
		618.75	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10528.6150		WORKERS COMPENSATION	NORTHVIEW POOL
		318.25	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10529.6150		WORKERS COMPENSATION	RECREATIONAL PROGRAMS
		159.25	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	10530.6150		WORKERS COMPENSATION	COMMUNITY AFFAIRS
		4,709.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	20243.6150		WORKERS COMPENSATION	DOUG WOOG ARENA
		4,543.75	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	20245.6150		WORKERS COMPENSATION	AIRPORT
		68.25	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	20260.6150		WORKERS COMPENSATION	HOUSING GENERAL
		491.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	20261.6150		WORKERS COMPENSATION	HOUSING-ADMIN SAL&BENEFITS
		257.75	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	20267.6150		WORKERS COMPENSATION	HOUSING-NM SAL&BENEFITS
		264.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	20268.6150		WORKERS COMPENSATION	HOUSING-JC SAL&BENEFITS
		96.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	20280.6150		WORKERS COMPENSATION	ECON DEV GENERAL
		222.50	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	50600.6150		WORKERS COMPENSATION	UTILITY ADMINISTRATION
		1,944.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	50605.6150		WORKERS COMPENSATION	WATER UTILITY
		1,969.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	50606.6150		WORKERS COMPENSATION	SEWER UTILITY

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150310	4/29/2024		1813 LEAGUE OF MN CITIES INSURANCE TRUST						Continued...	
		1,769.00	QUARTERLY WC PREMIUM		112831	10002446-04/04/2024	60703.6150		WORKERS COMPENSATION	CENTRAL GARAGE FUND
		500.00	DEDUCTIBLE/P.W. CLAIM		112832	8907	10315.6365		INS CLAIMS WITHIN DEDUCTIBLE	ENGINEERING
		<u>137,855.00</u>								
150311	4/29/2024		14419 LEE, SEE							
		500.00	#601 PLMB PRJ PH2 STIPEND		112896	JCAPT601	50678.6560	229901	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>500.00</u>								
150312	4/29/2024		11705 LEWISON, CODY							
		204.99	BOOT ALLOWANCE		112834	041724	10340.6245		CLOTHING ALLOWANCE	PARKS FACILITIES AND MTNCE
		<u>204.99</u>								
150313	4/29/2024		6281 LIGHTNING DISPOSAL, INC.							
		545.72	TRASH SVC-PUBLIC WORKS		112835	0000597836	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		<u>545.72</u>								
150314	4/29/2024		1864 MACQUEEN EQUIPMENT, LLC							
		2,054.85	CUT EDGE/WEAR SHOES/BOLTS		112840	P56809	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>2,054.85</u>								
150315	4/29/2024		1878 MARK'S AERIAL SERVICE							
		4,800.00	TREE RMVLS-10TH & 4TH ST		112841	005097	10320.6221		SEAL COATING & TREE MAIN	PUBLIC WORKS
		<u>4,800.00</u>								
150316	4/29/2024		1911 MENARDS, INC-WEST ST PAUL							
		28.94	REBAR/AUGER BIT		112842	91850	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		10.96	REBAR		112843	91951	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		67.39	CIRC SAW BLADE		112844	91935	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		22.98	BELL HANGER/AUGER BIT		112845	91876	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		5.48	REBAR		112846	91884	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		89.05	CEDAR		112846	91884	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		26.85	X-PAPER/PAINTERS TAPE		112847	91832	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		50.93	COFFEE/SCRWDRVR SETS/IMP		112848	92004	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		8.06	HEX BOLTS/T-NUT		112849	91847	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		211.38	HOOKS/SHELFKIT/TOOLKIT/RAIL		112850	91784	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		3.98	LUMBER		112851	91993	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		<u>526.00</u>								
150317	4/29/2024		9252 MERIT CHEVROLET							

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150317	4/29/2024		9252 MERIT CHEVROLET						Continued...	
		219.00	WHEEL LINERS #208		112852	841489	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>219.00</u>								
150318	4/29/2024		1926 METROPOLITAN COUNCIL ENVIRONMENT SVCS							
		306,219.53	MAY 2024 SEWER SERVICE		112853	0001170609	50606.6376		METRO WASTE CONTROL COMMISSIONS	SEWER UTILITY
		<u>306,219.53</u>								
150319	4/29/2024		1939 MIDWAY FORD CO.							
		50,433.62	2024 FORD F250 (#206 REPL)		112854	135192	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		<u>50,433.62</u>								
150320	4/29/2024		14416 MILLER, MONIKA							
		90.42	REIMBURSE NPC CONFERENCE		112860	04/22/24	10410.6331		CONFERENCES, TRAINING, TRAVEL	DEVELOPMENT SERVICES
		<u>90.42</u>								
150321	4/29/2024		2005 MINNESOTA LOCKS							
		23.75	KAPOSIA LANDING KEYS		112861	101130546	10520.6210		OPERATING SUPPLIES	PARKS ADMINISTRATION
		<u>23.75</u>								
150322	4/29/2024		2010 MINNESOTA POLLUTION CONTROL AGENCY							
		1,275.00	BRIDGEPOINT STATION		112862	10000186639	40490.6302		PROFESSIONAL SERVICES	CONCORD TIF
		1,725.00	BRIDGEPOINT STATION		112863	10000186709	40490.6302		PROFESSIONAL SERVICES	CONCORD TIF
		<u>3,000.00</u>								
150323	4/29/2024		7411 NUSS TRUCK & EQUIPMENT							
		35.18	PART/CEL ENGINE REPAIR #331		112864	SWO023152-1	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		502.50	LABOR		112864	SWO023152-1	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		<u>537.68</u>								
150324	4/29/2024		10824 OCCUPATIONAL HEALTH CENTERS OF MN, P.C.							
		991.00	YUSSUF PHYSICAL		112900	103960612	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		879.00	HILLSKOTTER PHYSICAL		112901	103969396	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		<u>1,870.00</u>								
150325	4/29/2024		14420 PHILLIPS, MAUREEN							
		500.00	#301 PLMB PRJ PH 2 STIPEND		112897	JCAPT301	50678.6560	229901	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>500.00</u>								
150326	4/29/2024		2231 PIONEER PRESS							
		28.60	ORDINANCE 1420		112865	0324572442	10140.6341		ADVERTISING	CITY CLERK

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150326	4/29/2024		2231 PIONEER PRESS						Continued...	
		25.48	ORDINANCE 1421		112865	0324572442	10140.6341		ADVERTISING	CITY CLERK
		26.00	ORDINANCE 1422		112865	0324572442	10140.6341		ADVERTISING	CITY CLERK
		58.24	LIBRARY PROPOSALS		112865	0324572442	10120.6430		MISCELLANEOUS	CITY ADMINISTRATION
		35.36	GENERAL BUSINESS		112865	0324572442	10140.6341		ADVERTISING	CITY CLERK
		<u>173.68</u>								
150327	4/29/2024		2240 PLUNKETT'S PEST CONTROL, INC.							
		189.57	PEST CONTROL-SWR BAITING		112866	8495633	50606.6371		REPAIRS & MAINT CONTRACTUAL	SEWER UTILITY
		87.98	PEST CONTROL-PUBLIC WORKS		112867	8495095	10320.6371		REPAIRS & MAINT CONTRACTUAL	PUBLIC WORKS
		69.72	PEST CONTROL-KAPOSIA PARK		112868	8494121	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		30.09	PEST CONTROL-WELL#4		112869	8507323	50605.6371		REPAIRS & MAINT CONTRACTUAL	WATER UTILITY
		115.09	PEST CONTROL-CITY HALL		112870	8504055	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		31.16	PEST CONTROL-MCMORROW		112871	8501173	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE
		<u>523.61</u>								
150328	4/29/2024		11848 RAVELING COMPANIES, LLC							
		1,760.00	RUBBER BLADE-16' SNOW PSHR		112872	6475	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		<u>1,760.00</u>								
150329	4/29/2024		13791 SELECT PHYSICAL THERAPY HOLDINGS, INC.							
		185.00	YUSSUF PREEMPLOY TESTING		112905	847533110	10210.6302		PROFESSIONAL SERVICES	POLICE PROTECTION
		<u>185.00</u>								
150330	4/29/2024		2464 SHORT ELLIOTT HENDRICKSON INC							
		4,500.00	PERIMETER FENCE PREPLACEMNT		112873	464357	40404.6302		PROFESSIONAL SERVICES	AIRPORT CAPITAL FUND
		15,705.00	TAXIWAY A RECON ADMIN		112874	464358	40404.6302		PROFESSIONAL SERVICES	AIRPORT CAPITAL FUND
		<u>20,205.00</u>								
150331	4/29/2024		2553 ST. PAUL REGIONAL WATER SERVICES							
		2,111.68	OTHER CITY WATER/SEWER		112877	4/17/2024	50605.6407		OTHER CITY WATER/SEWER	WATER UTILITY
		<u>2,111.68</u>								
150332	4/29/2024		4140 STANTEC CONSULTING SERVICES INC							
		6,859.98	HUD PART 58 - MCES SITE		112875	2123017	20284.6302		PROFESSIONAL SERVICES	DEVELOPMENT
		805.98	HUD PART 58 - MCES SITE		112876	2134753	20284.6302		PROFESSIONAL SERVICES	DEVELOPMENT
		<u>7,665.96</u>								
150333	4/29/2024		4210 SUMMIT FIRE PROTECTION							
		2,474.55	EXTNGSHR INSPEC/RPL-CITYHALL		112878	130105042	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		972.85	EXTNGSHR INSPEC/RPL-LIBRARY		112879	130105041	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS

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150333	4/29/2024		4210 SUMMIT FIRE PROTECTION						Continued...	
		3,447.40								
150334	4/29/2024		14363 SUNRAM CONSTRUCTION INC.							
		71,911.29	SEIDL TR/SHORE IMP PLAN		112880	PAY #2	50610.6530	202115	IMPR OTHER THAN BUILDING	STORM WATER UTILITY
		71,911.29								
150335	4/29/2024		2606 TACTICAL SOLUTIONS							
		698.00	RADAR CERT-13 SQUADS/4 LASER		112881	10060	10210.6220		REPAIR & MAINTENANCE SUPPLIES	POLICE PROTECTION
		698.00								
150336	4/29/2024		11670 TRENCHERS PLUS, INC							
		2,744.09	ORBITMOTOR/CPLR/WSHR #SG-1		112882	IT09265	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		2,744.09								
150337	4/29/2024		3646 U.S. BANK EQUIPMENT FINANCE							
		112.00	COPIER LEASE		112884	527352694	10160.6210		OPERATING SUPPLIES	INFORMATION TECHNOLOGY
		112.00								
150338	4/29/2024		2712 UNITED LABORATORIES							
		274.78	SALT-BE-GONE		112883	INV404370	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		274.78								
150339	4/29/2024		5864 VERIZON WIRELESS							
		255.28	CONNCT PH#3/3 IPADS/SCADA		112907	9960491334	50605.6390		POSTAGE AND TELEPHONE	WATER UTILITY
		255.28								
150340	4/29/2024		9250 WINTER EQUIPMENT COMPANY INC.							
		819.28	PLOW CURB RUNNRS/BOLT KIT		112886	IV59360	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		819.28								
150341	4/29/2024		2846 WW GOETSCH ASSOCIATES INC							
		50,716.00	SWR CHEWER INSTL-WATEROUS LIFT		112887	112378	50606.6371		REPAIRS & MAINT CONTRACTUAL	SEWER UTILITY
		50,716.00								
150342	4/29/2024		2867 ZIEGLER, INC.							
		30.63	CAT LOADER PART		112888	IN001433596	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		30.63								
150343	5/3/2024		13118 LAW ENFORCEMENT LABOR SERVICES							
		2,044.50			113130	04302415323617	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND

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150352	5/6/2024		14348 CENTER FOR ENERGY AND ENVIRONMENT						Continued...	
		25,000.00	SR LAON: MATTHEWS		113041	24332	20298.1158.58006		MHS LOANS RECEIVABLE	HOUSING REINVESTMENT
		25,000.00	SR LOAN: KAISER		113041	24332	20298.1158.58009		MHS LOANS RECEIVABLE	HOUSING REINVESTMENT
		5,902.00	SR LOAN: KEENAN		113041	24332	20298.1158.58007		MHS LOANS RECEIVABLE	HOUSING REINVESTMENT
		7,039.00	1-4 UNIT LOAN: MITCHELL		113041	24332	20298.1158.58008		MHS LOANS RECEIVABLE	HOUSING REINVESTMENT
		750.00	ORG FEE HI: MITCHELL		113041	24332	20298.6375		OTHER CONTRACTED SERVICES	HOUSING REINVESTMENT
		2,250.00	ORIG FEE SR DEFFERED FOR 3		113041	24332	20298.6375		OTHER CONTRACTED SERVICES	HOUSING REINVESTMENT
		150.00	PII:FERGUSON		113041	24332	20298.6375		OTHER CONTRACTED SERVICES	HOUSING REINVESTMENT
		<u>66,091.00</u>								
150353	5/6/2024		1184 CINTAS CORPORATION #754							
		77.92	UNIFORMS/SHOP TOWELS		113042	4190454052	60703.6245		CLOTHING ALLOWANCE	CENTRAL GARAGE FUND
		73.46	SAFETY RUGS		113043	4190610410	10210.6220		REPAIR & MAINTENANCE SUPPLIES	POLICE PROTECTION
		24.21	MATS-LOBBY FD		113043	4190610410	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		<u>175.59</u>								
150354	5/6/2024		1223 CRYSTEEL TRUCK EQUIPMENT							
		10,100.00	PLOW INSTAL/NEW #208-24		113044	F51867	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		9,921.00	INSTALL PLOW #206-24		113045	F51868	60703.6550		MOTOR VEHICLES	CENTRAL GARAGE FUND
		<u>20,021.00</u>								
150355	5/6/2024		11317 CUSTOM CAP & TIRE							
		365.00	REPL TIRE #307		113046	270065280	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		5.88	CREDITED SERVICE CHARGE		113047	0000000005	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>359.12</u>								
150356	5/6/2024		1242 DAKOTA COUNTY CDA							
		5,400.00	2024 BUSINESS PARTICPATE FEE		113114	04.29.2024	20280.6375		OTHER CONTRACTED SERVICES	ECON DEV GENERAL
		<u>5,400.00</u>								
150357	5/6/2024		1250 DAKOTA COUNTY PROPERTY RECORDS							
		10,259.00	TIF MAINTENANCE 180114		113048	2023 TIF MTNCE	40490.6430		MISCELLANEOUS	CONCORD TIF
		773.00	TIF MAINTENANCE 180112		113048	2023 TIF MTNCE	40491.6430		MISCELLANEOUS	STOCKYARDS TIF
		1,734.00	TIF MAINTENANCE 180107		113048	2023 TIF MTNCE	40492.6430		MISCELLANEOUS	4TH AVE VILLAGE TIF
		742.00	TIF MAINTENANCE 180139		113048	2023 TIF MTNCE	40493.6430		MISCELLANEOUS	GRAND AVE GATEWAY TIF
		<u>13,508.00</u>								
150358	5/6/2024		1251 DAKOTA COUNTY PROPERTY TAXATION & RECORD							
		136.80	2024 ASMT FEES		113049	SA36	10150.6430		MISCELLANEOUS	FINANCE
		39.90	2024 ASMT FEES		113049	SA36	30318.6620		FISCAL AGENTS FEES	2012 GO LOCAL IMP BONDS
		1,293.90	2024 ASMT FEES		113049	SA36	30323.6620		FISCAL AGENTS FEES	2017B GO BONDS

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150358	5/6/2024		1251 DAKOTA COUNTY PROPERTY TAXATION & RECORD						Continued...	
		410.40	2024 ASMT FEES		113049	SA36	30324.6620		FISCAL AGENTS FEES	2019A GO BONDS
		319.20	2024 ASMT FEES		113049	SA36	40402.6430		MISCELLANEOUS	CAPITAL PROGRAMS FUND
		22.80	2024 ASMT FEES		113049	SA36	40410.6430		MISCELLANEOUS	LOCAL IMPROVEMENT CONST
		706.80	2024 ASMT FEES		113049	SA36	40432.6430	201611	MISCELLANEOUS	2016 LOCAL IMPROVEMENTS
		28.50	2024 ASMT FEES		113049	SA36	40433.6430	201712	MISCELLANEOUS	2017 LOCAL IMPROVEMENTS
		490.20	2024 ASMT FEES		113049	SA36	40433.6430	201713	MISCELLANEOUS	2017 LOCAL IMPROVEMENTS
		45.60	2024 ASMT FEES		113049	SA36	40438.6430	202206	MISCELLANEOUS	2022 LOCAL IMPROVEMENTS
		3,636.60	2024 ASMT FEES		113049	SA36	50600.6430		MISCELLANEOUS	UTILITY ADMINISTRATION
		3,524.80	SPEC ASMT-136 GRAND		113050	2024 TAXES FULL YEAR	40490.6430		MISCELLANEOUS	CONCORD TIF
		2,741.90	SPEC ASMT-DAK CTY TECHCOLLEGE		113050	2024 TAXES FULL YEAR	40490.6430		MISCELLANEOUS	CONCORD TIF
		1,106.84	SPEC ASMT-135 GRAND		113050	2024 TAXES FULL YEAR	40490.6430		MISCELLANEOUS	CONCORD TIF
		<u>14,504.24</u>								
150359	5/6/2024		1350 EMERGENCY AUTOMOTIVE TECHNOLOGIES INC							
		194.88	BLUE/AMBER LIGHTS #208		113051	JP040124-45	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		330.42	BRKTS/AMBER LGTS#202/206/208		113052	JP041824-41	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		264.30	LGT MODULES #202/206/208		113053	JP04182441A	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>789.60</u>								
150360	5/6/2024		11566 FIELD TRAINING SOLUTIONS							
		295.00	29-FTO TRAINING		113054	9888	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		<u>295.00</u>								
150361	5/6/2024		6669 FINN DANIELS, INC							
		7,625.60	JC PLUB PRJ CONST PHASE		113115	22020-12	50678.6560	229901	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>7,625.60</u>								
150362	5/6/2024		4725 FIRST SUPPLY LLC - TWIN CITIES							
		64.47	THREAD SEALANT/WRENCH		113055	3588181-00	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		8.10	CORED PLUG		113056	3588814-00	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		<u>72.57</u>								
150363	5/6/2024		1473 GERTEN GREENHOUSES INC. - 446133							
		77.85	LANDSCAPING TOPSOIL		113057	793826/6	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		<u>77.85</u>								
150364	5/6/2024		1505 GRAINGER							

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150364	5/6/2024		1505 GRAINGER						Continued...	
		64.80	ANODE ROD		113058	9085662790	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		73.80	V-BELTS		113060	9080521306	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		<u>138.60</u>								
150365	5/6/2024		1511 GRAYBAR ELECTRIC CO.							
		4,660.00	LIGHTS		113059	9336817236	50615.6220		REPAIR & MAINTENANCE SUPPLIES	STREET LIGHT UTILITY
		<u>4,660.00</u>								
150366	5/6/2024		11834 GUARDIAN SUPPLY LLC							
		309.97	35-BOOTS/PANTS		113061	17955	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		<u>309.97</u>								
150367	5/6/2024		6660 HAMERNICK DECORATING CENTER							
		2,232.33	JC #510 RMV&INSTL PLANK		113062	CG421224	50678.6560	229057	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		2,476.40	JC #602 RMV/INSTL PLANKED		113116	CG422006	50678.6560	229057	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>4,708.73</u>								
150368	5/6/2024		7581 HARTFORD, THE							
		2,284.55	LTD PREMIUM FOR MAY24		113063	110684838631	10101.2177		LONG-TERM DISABILITY	GENERAL FUND
		1,398.50	LIFE-BASIC & VOLUNTARY		113063	110684838631	10101.2178		LIFE INSURANCE	GENERAL FUND
		36.60	RETRO ADJ JAN/FEB/MAR24		113063	110684838631	10101.2178		LIFE INSURANCE	GENERAL FUND
		125.99	CRITICAL ILLNESS		113063	110684838631	10101.2183		HARTFORD CRITICAL ILLNESS	GENERAL FUND
		249.76	ACCIDENT COVERAGE		113063	110684838631	10101.2184		HARTFORD ACCIDENT POLICY	GENERAL FUND
		1,146.35	SHORT TERM DISABILITY		113063	110684838631	10101.2185		SHORT TERM DISABILITY	GENERAL FUND
		<u>5,241.75</u>								
150369	5/6/2024		6678 HD SUPPLY FACILITIES MAINTENANCE , LTD							
		526.37	NM MAINT SUP/SMK&CO2 DET		113064	9225261452	50677.6211		CLEANING SUPPLIES	NAN MCKAY APT BLDG
		<u>526.37</u>								
150370	5/6/2024		14111 HEAT CREW LLC							
		1,600.00	JC #208 HEAT TREATMENT		113117	1223	50678.6371.090		MTNCE-EXTERMINATION	JOHN CARROLL APT BLDG
		<u>1,600.00</u>								
150371	5/6/2024		14318 I-STATE TRUCK, INC.							
		575.25	STAT-O-SEAL/WTRPUMP #336		113065	C242872538:01	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		250.34	HOSES/TUBES #336		113066	C242872414:01	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>825.59</u>								
150372	5/6/2024		6642 JOHNSON CONTROLS, INC							

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801032	4/22/2024		1240 DAKOTA COMMUNICATIONS CENTER						Continued...	
801033	4/22/2024		2289 R&R SPECIALTIES OF WISCONSIN, INC.							
		40.00	ZAMBONI BLADE SHARPEN		112763	0081528-IN	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		40.00								
801034	4/22/2024		2585 STREICHER'S - MINNEAPOLIS							
		39.99	22-HANDCUFF CASE		112741	11690585	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		17.98	22-HANDCUFF KEY & DOOR STOP		112742	11690582	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		57.97								
801036	4/29/2024		1825 LEVANDER, GILLEN & MILLER PA							
		1,500.00	MAR 24 LEGAL		112833	03-31-24-41000E	10130.6306		PROFESSIONAL SVCS - RETAINER	CITY ATTORNEY
		15,547.27	MAR 24 LEGAL		112833	03-31-24-41000E	10130.6302		PROFESSIONAL SERVICES	CITY ATTORNEY
		19.00	MAR 24 LEGAL WATSON TRADING		112833	03-31-24-41000E	10101.2205	100225	DEPOSITS	GENERAL FUND
		266.00	MAR 24 LEGAL		112833	03-31-24-41000E	20280.6302		PROFESSIONAL SERVICES	ECON DEV GENERAL
		42.00	MAR 24 LEGAL TAXIWAY		112833	03-31-24-41000E	40404.6302	AIR203	PROFESSIONAL SERVICES	AIRPORT CAPITAL FUND
		812.00	MAR 24 LEGAL		112833	03-31-24-41000E	40490.6302		PROFESSIONAL SERVICES	CONCORD TIF
		257.50	EDA/TIF LEGAL		112833	03-31-24-41000E	40490.6302		PROFESSIONAL SERVICES	CONCORD TIF
		56.00	MAR 24 LEGAL		112833	03-31-24-41000E	50605.6302		PROFESSIONAL SERVICES	WATER UTILITY
		18,499.77								
801037	4/29/2024		2585 STREICHER'S - MINNEAPOLIS							
		1,446.00	22-BALLISTIC VEST		112906	11694674	10210.6245	227599	CLOTHING ALLOWANCE	POLICE PROTECTION
		1,446.00								
801038	5/3/2024		1818 LELS LOCAL 95							
		101.50			113132	0430241532363	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		101.50								
801039	5/3/2024		1969 MINNESOTA AFSCME, COUNCIL NO. 5							
		921.48			113134	0430241532365	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		921.48								
801040	5/3/2024		2243 POLICE FLOWER FUND							
		42.00			113127	04302415323614	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		42.00								
2024109	4/15/2024		6037 HEALTHPARTNERS-DENTAL							
		459.82	DENTAL CLAIMS PAID		112794	04/04/24-04/10/	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL

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2024109	4/15/2024	459.82	6037 HEALTHPARTNERS-DENTAL						Continued...	
2024110	4/15/2024	683.58	10755 OPTUM		112782	521152091	70805.6131		EMPLOYEE HRA REIMBURSEMENT	EMPLOYEE HEALTH REIMBUR
		683.58	HRA REIMBURSE 2024							
2024111	4/19/2024	30.91	1978 MINNESOTA CHILD SUPPORT PAYMENT CENTER		112775	0416241354254	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		717.12			112776	0416241354255	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		46.14			112777	0416241354256	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		207.66			112778	0416241354257	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		1,001.83								
2024112	4/19/2024	71,436.82	2200 PERA		112770	04162413542512	10101.2174		PERA	GENERAL FUND
		71,436.82								
2024113	4/19/2024	36,281.05	1338 EFTPS		112767	0416241354251	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		39,834.18			112773	0416241354252	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND
		76,115.23								
2024114	4/19/2024	17,272.28	2013 MINNESOTA REVENUE (C)		112780	0416241354259	10101.2172		STATE WITHHOLDING	GENERAL FUND
		17,272.28								
2024115	4/19/2024	3,602.50	2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)		112768	04162413542510	10101.2175		OTHER RETIREMENT	GENERAL FUND
		3,602.50								
2024116	4/19/2024	13,242.67	2096 NATIONWIDE RETIREMENT SOLUTIONS		112769	04162413542511	10101.2175		OTHER RETIREMENT	GENERAL FUND
		13,242.67								
2024117	4/19/2024	1,960.00	2748 MISSION SQUARE TRANSFER (EFT)		112771	04162413542513	10101.2175		OTHER RETIREMENT	GENERAL FUND
		1,960.00								
2024118	4/19/2024	2,315.03	10755 OPTUM		112772	04162413542514	10101.2176		HOSPITALIZATION/MED INSURANCE	GENERAL FUND

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2024118	4/19/2024		10755 OPTUM						Continued...	
		2,315.03								
2024119	5/1/2024		2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)							
		2,081.46			112858	0423241059594	10101.2175		OTHER RETIREMENT	GENERAL FUND
		2,081.46								
2024120	5/1/2024		2200 PERA							
		566.51			112859	0423241059595	10101.2174		PERA	GENERAL FUND
		566.51								
2024121	5/1/2024		1338 EFTPS							
		217.05			112855	0423241059591	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		822.34			112856	0423241059592	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND
		1,039.39								
2024122	5/1/2024		2013 MINNESOTA REVENUE (C)							
		156.04			112857	0423241059593	10101.2172		STATE WITHHOLDING	GENERAL FUND
		156.04								
2024123	4/22/2024		6037 HEALTHPARTNERS-DENTAL							
		1,345.00	DENTAL CLAIMS PAID		112909	04/11/24-04/17/24	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		1,345.00								
2024124	4/22/2024		2013 MINNESOTA REVENUE (C)							
		532.65	SALES TAX FOR MAR 2024		112908	MAR 2024	10101.2081		DUE TO OTHER GOVT-SALES	GENERAL FUND
		1.89	SALES TAX FOR MAR 2024		112908	MAR 2024	10101.4673		CASH OVER/SHORT	GENERAL FUND
		5,200.73	SALES TAX FOR MAR 2024		112908	MAR 2024	20243.2081		DUE TO OTHER GOVT-SALES	DOUG WOOG ARENA
		52.82	SALES TAX FOR MAR 2024		112908	MAR 2024	20245.2081		DUE TO OTHER GOVT-SALES	AIRPORT
		271.91	SALES TAX FOR MAR 2024		112908	MAR 2024	50605.2081		DUE TO OTHER GOVT-SALES	WATER UTILITY
		6,060.00								
2024125	4/22/2024		10755 OPTUM							
		54.99	FSA REIMB-HEALTH-2024		112910	522147089	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		30.00	HRA REIMBURSEMENT 2024		112910	522147089	70805.6131		EMPLOYEE HRA REIMBURSEMENT	EMPLOYEE HEALTH REIMBUR
		84.99								
2024126	4/16/2024		5900 FP MAILING SOLUTIONS							
		2,000.00	POSTAGE MACHINE		112817	TDC#600069876-4	10101.1610		PREPAID POSTAGE	GENERAL FUND

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2024126	4/16/2024		5900 FP MAILING SOLUTIONS						Continued...	
		2,000.00								
2024127	4/8/2024		6860 WELLS FARGO PURCHASING CARDS							
		159.88	HOME DEPOT INSULATION FOR FIRE		112911	010189012841.1	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		863.49	GOLD COM CABLE		112912	872467366252.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		118.00	HOME DEPOT DOOR CLOSER		112913	010195627743.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		14.97	HOME DEPOT FOLDING KNIFE		112914	010194478535.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		76.89	HOME DEPOT. WIRE ROPE FOLDING		112915	010196193150.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		295.80	EYEMED_MAR PREMIUM		112916	229900090083.1	10101.2181		EYE MED INSURANCE	GENERAL FUND
		100.00	LMC_PSHRA DAY CONFERENCE		112917	690141419938.1	10125.6331		CONFERENCES, TRAINING, TRAVEL	HUMAN RESOURCES
		37.41	AMAZON-AA BATTERIES		112918	106643066722.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		65.34	AMAZON-TESTERS FOR SHOP		112919	105278313993.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		40.89	AMAZON-BATTERY		112920	083336711618.1	50605.6220		REPAIR & MAINTENANCE SUPPLIES	WATER UTILITY
		21.71	QUICK-SERV-TABS #324		112921	000976711687.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		225.97	HOME DEPOT-CIRC SAW		112922	103991276941.1	10320.6240		MINOR EQUIPMENT AND FURNITURE	PUBLIC WORKS
		13.86	AMAZON-MAGNETIC KEY HIDE		112923	106721970862.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		79.41	PREMIUM WATER JC NM OFFICES		112924	892011490974.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		79.40	PREMIUM WATER JC NM OFFICES		112925	892011490974.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		422.52	QUILL OFFSUPP PAPER PENS PSTIT		112926	105443044722.1	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		96.54	8X8 PHONE & INTERNET JC AND NM		112927	109180358301.1	50677.6390		POSTAGE AND TELEPHONE	NAN MCKAY APT BLDG
		96.54	8X8 PHONE & INTERNET JC AND NM		112928	109180358301.2	50678.6390		POSTAGE AND TELEPHONE	JOHN CARROLL APT BLDG
		15.49	QUILL NM JC OFFSUPP CLIP BDS		112929	105441579948.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		15.48	QUILL NM JC OFFSUPP CLIP BDS		112930	105441579948.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		14.98	QUILL OFFICE SUPPLIES AIR FRES		112931	105441579930.1	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		448.84	COMCAST NM INTERNET AND PHONE		112932	105528039876.1	50677.6390		POSTAGE AND TELEPHONE	NAN MCKAY APT BLDG
		454.41	QUILL NM JC DRY MAGNETIC EASER		112933	105441424128.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		227.20	QUILL NM JC DRY MAGNETIC EASER		112934	105441424128.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		66.89	QUILL NM LANDYADYS		112935	105441424136.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		50.39	QUILL OFFICE SUPPLIES		112936	105441424151.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		50.39	QUILL OFFICE SUPPLIES		112937	105441424151.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		36.58	QUILL NM EVELOPES 9X12		112938	105441407832.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		308.86	QUILL NM OFFICE SUPPIES		112939	105441424144.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		302.64	COMCAST NM INTERNET AND PHONE		112940	101993610699.1	50677.6390		POSTAGE AND TELEPHONE	NAN MCKAY APT BLDG
		5.41	HRBRFRGHT-CLAMPS FOR SQUADS		112941	400034907640.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		15.13	FLUEGEL-CRPT CLNR		112942	109469631014.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		147.00	Park and Recreation Name Badge		112943	027018997787.1	10529.6201		OFFICE SUPPLIES	RECREATIONAL PROGRAMS
		268.69	2024 Color Run Flags		112944	107681069185.1	20215.6210	227685	OPERATING SUPPLIES	GRANTS/DONATIONS PARK AND REC
		523.76	2024 Color Run medals		112945	027018764238.1	20215.6210	227685	OPERATING SUPPLIES	GRANTS/DONATIONS PARK AND REC
		654.07	Easter Egg hunt Candy		112946	100366786815.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		86.73	Easter Egg Candy Hunt		112947	100693888086.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS

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2024127	4/8/2024		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		26.49	AMZN-K9DOUG-EQUIPMENT		112948	105938426150.1	20212.6210	227589	OPERATING SUPPLIES	GRANTS/DONATIONS POLICE
		225.48	RAYALLEN-K9DOUG-EQUIPMNT		112949	745573453200.1	20212.6240	227589	MINOR EQUIPMENT AND FURNITURE	GRANTS/DONATIONS POLICE
		158.44	ELITEK9-K9DOUG-EQUIPMENT		112950	627167277529.1	20212.6240	227589	MINOR EQUIPMENT AND FURNITURE	GRANTS/DONATIONS POLICE
		79.98	AMAZON-K9DOUG-EQUIPMENT		112951	108895740072.1	20212.6240	227589	MINOR EQUIPMENT AND FURNITURE	GRANTS/DONATIONS POLICE
		248.63	AMAZON-K9DOUG-EQUIPMENT		112952	083719517140.1	20212.6580	227589	OTHER EQUIPMENT	GRANTS/DONATIONS POLICE
		247.53	FLEETFRM-K9DOUG-EQUIP/FOOD		112953	838002417001.1	20212.6210	227589	OPERATING SUPPLIES	GRANTS/DONATIONS POLICE
		111.33	SPRTSMNGD-K9DOUG-EQUIPMNT		112954	109289687619.1	20212.6210	227589	OPERATING SUPPLIES	GRANTS/DONATIONS POLICE
		209.98	OFFICE DEPOT BOOK SHELVES		112955	100390549284.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		39.18	AMAZON ASIAN GROUND BREAKING		112956	100159878394.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		31.99	WALGREENS FOOD DRIVE BARREL		112957	000951332111.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		28.64	WALGREENS GROUNDBREAKING INVIT		112958	001037548678.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		50.00	THE COOP BUILDING ACTIVITIES		112959	002481712719.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		50.00	THE COOP BUILDING ACTIVITIES		112960	002481712719.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		90.00	MAVA 2004 MEMBERSHIP DUES		112961	470000149085.1	10530.6471		DUES & SUBSCRIPTIONS	COMMUNITY AFFAIRS
		12.80	WALGREENS MONTHLY CALENDAR		112962	001069274865.1	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		326.42	GRAND VIEW - APWA CONF LODGING		112963	041600051520.1	10315.6331		CONFERENCES, TRAINING, TRAVEL	ENGINEERING
		147.75	KNOWLANS LEAPDAYFOOD		112964	720203162811.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		80.00	CRWN TRPHY NAME PLATES NAME PI		112965	027019236554.1	10110.6430		MISCELLANEOUS	MAYOR AND COUNCIL
		31.50	VERIFIED BACKGRND CKS		112966	900011102566.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		50.83	INNOVATIVE PENS BND CLIPS POST		112967	520000001019.1	10120.6201		OFFICE SUPPLIES	CITY ADMINISTRATION
		25.91	CUB MMS FINAL FOUR WELNSS		112968	730260102185.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		36.85	WALMART MMS FINAL FOUR WLNS		112969	400206768681.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		57.30	AMZ MMS CUPS WELLNESS EVENT		112970	101170150445.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		77.31	BLACKSHEEP DAKOTACO MNGR MTG		112971	001915827056.1	10120.6430		MISCELLANEOUS	CITY ADMINISTRATION
		138.07	COMCAST-VETS INTERENT		112972	109864632723.1	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		222.13	CDWG-REMOTE KVM		112973	886320000703.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		196.01	CDWG-PRINTER		112974	886323000379.1	10140.6240		MINOR EQUIPMENT AND FURNITURE	CITY CLERK
		84.76	CDWG-REPEATER		112975	886321002192.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		865.81	cdwg-printer		112976	886326003309.1	40407.6571		COMPUTER HARDWARE	EQUIPMENT ACQUISITION F
		785.00	Michael APA Conference		112977	852161140376.1	10410.6331		CONFERENCES, TRAINING, TRAVEL	DEVELOPMENT SERVICES
		835.00	Monika APA Conference		112978	852184715758.1	10410.6331		CONFERENCES, TRAINING, TRAVEL	DEVELOPMENT SERVICES
		94.73	SHRED-IT FEB 2024		112979	026796859814.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		29.97	HOME DEPOT-CHAINSAW HANDLE		112980	010189011298.1	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		3.23	ACE HARDWARE MAINT SUPP NM		112981	091833000335.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		86.89	HOME DEPOT MAINT SUPPLES NM		112982	101050153399.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		182.70	HOME DEPOT MAINT SUP		112983	010191491474.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		122.21	HOME DEPOT MAINTENANCE SUPPLIE		112984	010194616563.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		92.43	HOME DEPOT NM MAINT SUPPLIES		112985	108262454001.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		122.15	HOME DEPOT NM MAINT SUP		112986	010194477305.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2024127	4/8/2024		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		48.82	HOME DEPOT NM MAINTENANCE SUPP		112987	010194392719.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		175.00	MN RURAL WATER-KIRCHNER CLASS		112988	300624921425.1	50605.6331		CONFERENCES, TRAINING, TRAVEL	WATER UTILITY
		212.41	MNRDS CLEAN SPPLIES		112989	100252939361.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		55.91	HME DPT CLEAN SPPLS		112990	010190550583.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		225.00	BCA-45 CANAM TRNG		112991	120863148890.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		35.01	VRZN-DATA		112992	107358439897.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		48.03	AMZN-PRIV SCRN / POSTITNOTES		112993	102550485719.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		69.95	Uniform - 21S7		112994	101274743913.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		41.35	AMZN-NOTEPADS/ADPTR		112995	101272645862.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		143.89	AMZN-WHEEL LOCKS CAM TRLRS		112996	083307831397.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		109.92	AMZN-GARAGE FLAGS		112997	107693311737.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		3.48	EDENK9-CURRENCYCONVERSION		112998	900015532804.1	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		348.00	EDENK9-TRCKING PRGRM		112999	900015532804.1	10210.6375		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		319.19	ECOLLAR-TRNG COLLAR K9 DOUG		113000	900019505041.1	20212.6580	227589	OTHER EQUIPMENT	GRANTS/DONATIONS POLICE
		1,170.00	MNXPLR-2024 CONFERENCE		113001	105026113535.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		4,680.00	MNXPLR-2024 CONFERENCE		113002	105026113535.2	20212.6331	227540	CONFERENCES, TRAINING, TRAVEL	GRANTS/DONATIONS POLICE
		175.00	360's-DV TRNG/LUNCHEON		113003	000044386873.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		638.00	ECKLMRS-MH TRNG 30 & 35		113004	500695536477.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		91.00	APPAREL LAB EMPLOYEE UNIFORMS		113005	106801074621.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		56.98	AMAZON FLAGS FOR EVENTS		113006	109977870349.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		283.67	SAMS CLUB EGG HUNT SUPPLIES		113007	400231841835.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		581.38	SKYZONE YOUTH FIELD TRIP		113008	001693029037.1	10529.6452		TRIPS AND TOURS	RECREATIONAL PROGRAMS
		144.85	COMCAST MAR INTERNET		113009	109592004506.1	20245.6390		POSTAGE AND TELEPHONE	AIRPORT
		150.00	ANNUAL MCOA MEMB		113010	000051608087.1	20245.6471		DUES & SUBSCRIPTIONS	AIRPORT
		118.00	MAR MN FLYER AD		113011	307502644383.1	20245.6341		ADVERTISING	AIRPORT
		268.00	MAIN GATE REPAIRS		113012	105026046792.1	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		651.83	BTR PLOW BLADES		113013	300773233656.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		42.15	Cable tape for polling places		113014	000006892957.1	10140.6201		OFFICE SUPPLIES	CITY CLERK
		207.29	Supplies for Election Polling		113015	898000067067.1	10140.6201		OFFICE SUPPLIES	CITY CLERK
		412.50	Election Judge Lunch - Electio		113016	091719003989.1	10140.6430		MISCELLANEOUS	CITY CLERK
		102.06	Election Judge Dinner - Electi		113017	000961603798.1	10140.6430		MISCELLANEOUS	CITY CLERK
		2,364.76	AT&T-FEB CELL AND DATA		113018	812440112126.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		52.09	AMAZON-MERCH FOR RESALE		113019	100606130943.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		52.00	GETSLING-MO SCHEDULING		113020	000056370086.1	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		136.76	COMCAST-MO CABLE		113021	108689788196.1	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		8.90	KNOWLANS-CONCESSION RESALE		113022	720203465696.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		122.68	SAMS CLUB-CONCESSION RESALE		113023	360322237812.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		307.60	SAMS CLUB-CONCESSION RESALE		113024	400241478580.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		34.98	COSTCO-BATTERIES		113025	898000065224.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA

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Council Check Register and Summary

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2024127	4/8/2024		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		88.08	AMAZON-CONCESSION RESALE		113026	101516038924.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		6.36	KWIK TRIP-CONCESSION RESALE		113027	972001310852.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		415.78	SAMS CLUB-CONCESSION RESALE		113028	400203431473.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		54.37	COSTCO-CONCESSION RESALE		113029	898000047945.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		39.00	CUB FOODS-CONCESSION RESALE		113030	740272518590.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		250.16	SAMS CLUB - CONCESSION RESALE		113031	360350888059.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		127.40	AMAZON-CONCESSION CONDIMNT		113032	104037011615.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		33.75	CULLIGAN-WATER		113033	000000588253.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		48.25	MATCO TOOLS-BRAKE SPRING TOOL		113034	106204463355.1	60703.6240		MINOR EQUIPMENT AND FURNITURE	CENTRAL GARAGE FUND
		<u>28,558.58</u>								
		<u>1,916,620.55</u>	Grand Total							
									<u>Payment Instrument Totals</u>	
								Checks	1,598,670.86	
								EFT Payments	229,981.73	
								A/P ACH Payment	87,967.96	
								Total Payments	<u>1,916,620.55</u>	



CITY COUNCIL AGENDA REPORT
DATE: MAY 6, 2024
DEPARTMENT: CITY CLERK
Prepared by: Deanna Werner
ADMINISTRATOR: RG

8-C

AGENDA ITEM: Business Licenses

ACTION TO BE CONSIDERED:

Motion to adopt attached list, approving Business Licenses.

OVERVIEW:

Municipal Code requires that all licenses are approved by the City Council and subject to submittal of insurance certificates, forms and background investigation, when required, prior to issuance.

The attached listing contains new and/or renewal applications which have been applied for since the last City Council Meeting. These licenses will expire as indicated on the attached report.

SOURCE OF FUNDS:

N/A

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
15147	Triple Shift Entertainment, LLC	00014276	Bowling Alley	P	04/23/2024	05/31/2025	365 Concord St N	Concord Lanes	05/06/2024
15331	South St Paul Kaposia Days	00015171	Charitable Gambling Exempt Permit	P	05/02/2024	07/01/2024	150 Frost St E	Outdoor Bingo Tent, Corner 5th & Marie	05/06/2024
15586	Arin Ash	00015168	Chicken License	P	04/30/2024	12/31/2038	427 18th Ave N		05/06/2024
15433	Bobylon Inc	00014288	Cigarette and Tobacco Sales	P	04/15/2024	05/31/2025	1537 5th Ave S	Bobylon LLC	05/06/2024
9918	T's Discount Liquor II, Inc.	00014279	Cigarette and Tobacco Sales	P	04/30/2024	05/31/2025	333 Concord Exchange N		05/06/2024
15275	N.E. Broadway Pump N' Munch, LLC	00014285	Cigarette and Tobacco Sales	P	04/23/2024	05/31/2025	1180 Concord St N	N.E. Broadway Pump N' Munch, LLC	05/06/2024
15308	MAC Enterprises LLC	00014286	Cigarette and Tobacco Sales	P	04/22/2024	05/31/2025	501 Farwell Ave	Stockmen's Truck Stop	05/06/2024
14387	Family Dollar, LLC	00014282	Cigarette and Tobacco Sales	P	04/18/2024	05/31/2025	1209 Southview Blvd		05/06/2024
9921	MTMB, INC	00014280	Cigarette and Tobacco Sales	P	04/29/2024	05/31/2025	1257 Thompson Ave		05/06/2024
9976	Hrvatski Dom Assn.	00014294	Entertainment	P	04/26/2024	05/31/2025	445 2nd Ave S		05/06/2024
9912	RDE, Inc.	00014292	Entertainment	P	04/15/2024	05/31/2025	200 Concord Exchange N		05/06/2024
15147	Triple Shift Entertainment, LLC	00014291	Entertainment	P	04/23/2024	05/31/2025	365 Concord St N	Concord Lanes	05/06/2024
15239	Las Islas Gemelas LLC	00014297	Entertainment	P	04/15/2024	05/31/2025	600 Concord St N	Las Islas Gemelas, LLC	05/06/2024
14750	The Garden Bar LLC	00014293	Entertainment	P	04/24/2024	05/31/2025	925 Concord St N		05/06/2024
14939	Vision SDS Hospitality, LLC	00014296	Entertainment	P	04/30/2024	05/31/2025	701 Concord St S		05/06/2024
15506	Marigold Home Inspections, LLC	00014317	Housing Evaluator-TOS	P	04/15/2024	05/31/2025			05/06/2024
14545	Brice Staeheli	00014307	Housing Evaluator-TOS	P	04/30/2024	05/31/2025		Time of Sale	05/06/2024
14894	Ronald D. Staeheli	00014308	Housing Evaluator-TOS	P	04/30/2024	05/31/2025		Time of Sale	05/06/2024
15353	Aaron Michael Moser	00014310	Housing Evaluator-TOS/Rental	P	04/30/2024	05/31/2025		Time of Sale & Rental Housing	05/06/2024
15360	Joseph R Lundequam	00014311	Housing Evaluator-TOS/Rental	P	04/25/2024	05/31/2025		Time of Sale & Rental Housing	05/06/2024
15522	Touch of Healing by Sondra	00014324	Massage Therapy	P	04/18/2024	05/31/2025	1185 Concord St N		05/06/2024
15294	Concepts in Massage Therapy and Bodywork LTD.	00014321	Massage Therapy	P	04/19/2024	05/31/2025	820 Concord St N 104		05/06/2024
15381	Elevated Massage	00014322	Massage Therapy	P	04/16/2024	05/31/2025	1115 Southview Blvd		05/06/2024

City of South St Paul City Council Report

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9906	Kathleen McGerik	00014319	Massage Therapy	P	04/30/2024	05/31/2025	2111 Southview Blvd		05/06/2024
15519	Tandava Bodywork	00014323	Massage Therapy	P	04/18/2024	05/31/2025	625 Southview Blvd		05/06/2024
14431	Steppingstone Massage, LLC	00014320	Massage Therapy	P	04/23/2024	05/31/2025	1335 Thompson Ave B		05/06/2024
9921	MTMB, INC	00014326	Petroleum Dealer	P	04/29/2024	05/31/2025	1257 Thompson Ave		05/06/2024
15395	Keely Ann Golden	00015000	Rental Housing	P	04/24/2024	05/31/2025	156-158 10th Ave N		05/06/2024
14742	Invitation Homes	00014995	Rental Housing	P	04/29/2024	05/31/2025	235 10th Ave S		05/06/2024
15323	Denise McCormick Petrie	00014943	Rental Housing	P	04/12/2024	05/31/2025	318 10th Ave S		05/06/2024
15215	Christopher Lee Rausch	00014886	Rental Housing	P	04/30/2024	05/31/2025	328 10th Ave S		05/06/2024
14649	Klarris Real Estate Holdings LLC	00014773	Rental Housing	P	04/18/2024	05/31/2025	451-453 10th Ave S		05/06/2024
14649	Klarris Real Estate Holdings LLC	00014774	Rental Housing	P	04/18/2024	05/31/2025	456-458 10th Ave S		05/06/2024
15223	Steven Michael St Jacques	00015083	Rental Housing	P	04/19/2024	05/31/2025	459 10th Ave S		05/06/2024
12233	Shari McDonald	00014414	Rental Housing	P	04/12/2024	05/31/2025	120-122 11th Ave N		05/06/2024
12233	Shari McDonald	00014415	Rental Housing	P	04/12/2024	05/31/2025	124 11th Ave N		05/06/2024
15468	Bridge SFR IV Seed Borrower LLC	00015060	Rental Housing	P	04/19/2024	05/31/2025	251 11th Ave N	Bridge SFR IV Seed Borrower LLC	05/06/2024
11984	James R. Funes	00014421	Rental Housing	P	04/26/2024	05/31/2025	730 11th Ave N		05/06/2024
14408	Lewis Khalil	00014718	Rental Housing	P	04/24/2024	05/31/2025	205 11th Ave S		05/06/2024
15415	Matt Estil Ladhoff	00015020	Rental Housing	P	04/15/2024	05/31/2025	619 12th Ave N	Matt Estil Ladhoff	05/06/2024
12929	Anthony Properties Inc.	00014428	Rental Housing	P	04/29/2024	05/31/2025	655 12th Ave N		05/06/2024
15155	Bruce Campbell Bryant	00014847	Rental Housing	P	04/17/2024	05/31/2025	121 12th Ave S		05/06/2024
14542	Roger Pass	00014393	Rental Housing	P	04/12/2024	05/31/2025	146 13th Ave N		05/06/2024
14838	Robert Kemmetmueller	00014405	Rental Housing	P	04/12/2024	05/31/2025	336 13th Ave S		05/06/2024
14742	Invitation Homes	00015152	Rental Housing	P	04/29/2024	05/31/2025	118 14th Ave N		05/06/2024
15243	HPA JV Borrowers 2019-1 ML LLC	00014897	Rental Housing	P	04/24/2024	05/31/2025	214 14th Ave N		05/06/2024
15345	Nam Hoai Tran	00014960	Rental Housing	P	04/24/2024	05/31/2025	546 14th Ave N		05/06/2024
14599	Brimel Holdings LLC	00014669	Rental Housing	P	04/23/2024	05/31/2025	130 14th Ave S		05/06/2024
12266	Brian A. Solos	00014807	Rental Housing	P	04/22/2024	05/31/2025	257 14th Ave S		05/06/2024
15563	Pthaus LLC	00015133	Rental Housing	P	04/29/2024	05/31/2025	320 14th Ave S		05/06/2024

City of South St Paul City Council Report

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15175	Jeffrey Daniel Simek	00015021	Rental Housing	P	04/12/2024	05/31/2025	333 14th Ave S	BMS Properties, LLC	05/06/2024
12266	Brian A. Solos	00014806	Rental Housing	P	04/22/2024	05/31/2025	351 14th Ave S		05/06/2024
15347	Gabriel Lynn Drees	00014961	Rental Housing	P	04/19/2024	05/31/2025	520 15th Ave N		05/06/2024
15444	GoFour Development LLC	00015042	Rental Housing	P	04/23/2024	05/31/2025	201 15th Ave S	GoFour Development LLC	05/06/2024
15362	Michael Ryan Wallace	00014970	Rental Housing	P	04/11/2024	05/31/2025	443 16th Ave N		05/06/2024
14649	Klarris Real Estate Holdings LLC	00014775	Rental Housing	X	04/18/2024	05/31/2025	516-518 16th Ave N		05/06/2024
12070	Joseph P. Sporcic	00014447	Rental Housing	P	04/29/2024	05/31/2025	541 16th Ave N		05/06/2024
15584	Tyler Carl Becker	00015161	Rental Housing	P	04/11/2024	05/31/2025	643 16th Ave N		05/06/2024
15202	Alpine Mangement LLC	00014874	Rental Housing	P	04/24/2024	05/31/2025	707 16th Ave N		05/06/2024
11783	Thomas Lange	00014450	Rental Housing	P	04/25/2024	05/31/2025	359 17th Ave N		05/06/2024
15145	Pro Operam Sub IX, LLC	00014392	Rental Housing	P	04/19/2024	05/31/2025	445 17th Ave N 202		05/06/2024
15071	SRF Borrower 2021-2 LLC	00015100	Rental Housing	P	04/16/2024	05/31/2025	830 17th Ave N	HPA Borrower 2017-1 ML LLC	05/06/2024
14606	KLW Enterprises, LLC	00014673	Rental Housing	P	04/19/2024	05/31/2025	950 17th Ave N		05/06/2024
12241	Ronald Morgan	00014457	Rental Housing	P	04/19/2024	05/31/2025	538-540 18th Ave N		05/06/2024
15205	Nicholas Gillham	00014880	Rental Housing	P	04/11/2024	05/31/2025	550 18th Ave N		05/06/2024
15528	Rafael Ortiz-Castillo	00015119	Rental Housing	P	04/19/2024	05/31/2025	136 18th Ave S		05/06/2024
15193	HPA II Borrower 2020-1 GA LLC	00014876	Rental Housing	P	04/16/2024	05/31/2025	443 19th Ave N	HPA II Borrower 2020-1 GA LLC	05/06/2024
12114	Hans Hoeger	00014462	Rental Housing	P	04/19/2024	05/31/2025	144-146 19th Ave S		05/06/2024
15218	HPA II Borrower 2020-2 LLC	00014903	Rental Housing	P	04/24/2024	05/31/2025	229 1st Ave S	HPA II Borrower 2020-2 LLC	05/06/2024
12261	Hazem M. Issa	00014466	Rental Housing	P	04/15/2024	05/31/2025	256 1st Ave S		05/06/2024
12266	Brian A. Solos	00014794	Rental Housing	P	04/22/2024	05/31/2025	325 1st Ave S		05/06/2024
12266	Brian A. Solos	00014470	Rental Housing	P	04/22/2024	05/31/2025	440 1st Ave S		05/06/2024
14898	Loren K. Jotblad	00014731	Rental Housing	P	04/15/2024	05/31/2025	459 1st Ave S		05/06/2024
14722	Catherine McFate	00014689	Rental Housing	P	04/29/2024	05/31/2025	616 1st Ave S		05/06/2024
12064	James L. Lang	00014479	Rental Housing	P	04/26/2024	05/31/2025	704 1st Ave S		05/06/2024
12047	Roaming Homes, Inc.	00014866	Rental Housing	P	04/19/2024	05/31/2025	708 1st Ave S		05/06/2024

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15064	Mark A. Duffy	00014813	Rental Housing	P	04/26/2024	05/31/2025	753 1st Ave S		05/06/2024
15414	Benjamin Conlon	00015019	Rental Housing	P	04/18/2024	05/31/2025	707 20th Ave N		05/06/2024
15005	Irene Izumi	00014871	Rental Housing	P	04/19/2024	05/31/2025	748 20th Ave N		05/06/2024
12270	James J. Slemec	00014484	Rental Housing	P	04/30/2024	05/31/2025	935 20th Ave N		05/06/2024
13452	T J Gibbs	00014485	Rental Housing	P	04/25/2024	05/31/2025	253 20th Ave S		05/06/2024
12934	Curtis Lawrence	00014486	Rental Housing	P	04/10/2024	05/31/2025	427 20th Ave S		05/06/2024
15585	Marissa Sellner	00015163	Rental Housing	P	04/19/2024	05/31/2025	826 21st Ave N		05/06/2024
15397	Sharon Genevieve Murphy	00015002	Rental Housing	P	04/18/2024	05/31/2025	856-858 21st Ave N	Murphy Rentals	05/06/2024
15463	John A. Cooper	00015057	Rental Housing	P	04/17/2024	05/31/2025	133 22nd Ave S		05/06/2024
15221	Cozi Properties LLC	00014374	Rental Housing	P	04/17/2024	05/31/2025	256 22nd Ave S		05/06/2024
15221	Cozi Properties LLC	00014888	Rental Housing	P	04/17/2024	05/31/2025	258 22nd Ave S		05/06/2024
15165	Garrett Lorne Stewart	00014851	Rental Housing	P	04/25/2024	05/31/2025	112 2nd Ave S		05/06/2024
15039	Mandisa Lee Varner	00014803	Rental Housing	P	04/23/2024	05/31/2025	215 2nd Ave S		05/06/2024
15152	Robert James Williamson	00014991	Rental Housing	P	04/25/2024	05/31/2025	229 2nd Ave S		05/06/2024
15271	Kurt Wolbeck	00015112	Rental Housing	P	04/12/2024	05/31/2025	232 2nd Ave S		05/06/2024
12278	Stanley F. Butina	00014494	Rental Housing	P	04/12/2024	05/31/2025	400 2nd Ave S		05/06/2024
12278	Stanley F. Butina	00014495	Rental Housing	P	04/12/2024	05/31/2025	400.5 2nd Ave S		05/06/2024
12278	Stanley F. Butina	00014497	Rental Housing	P	04/12/2024	05/31/2025	404 2nd Ave S		05/06/2024
14928	Jeffrey R. Lee	00015022	Rental Housing	P	04/11/2024	05/31/2025	412 2nd Ave S	Jeffrey Ronald Lee	05/06/2024
15064	Mark A. Duffy	00014939	Rental Housing	P	04/26/2024	05/31/2025	421 2nd Ave S		05/06/2024
15002	Invitation Homes	00014777	Rental Housing	P	04/29/2024	05/31/2025	525 2nd Ave S		05/06/2024
15429	Bay Street Homes LLC	00015032	Rental Housing	P	04/29/2024	05/31/2025	624 2nd Ave S	Bay Street Homes LLC	05/06/2024
14741	Invitation Homes	00014656	Rental Housing	P	04/29/2024	05/31/2025	2110 2nd St S		05/06/2024
14928	Jeffrey R. Lee	00014762	Rental Housing	P	04/11/2024	05/31/2025	315-317 3rd Ave S		05/06/2024
15163	Todd & Mary Kelm	00014849	Rental Housing	P	04/30/2024	05/31/2025	504 3rd Ave S		05/06/2024
15477	Leona Thao	00015075	Rental Housing	P	04/29/2024	05/31/2025	619 3rd Ave S		05/06/2024
14457	Xiaoqiao Wei	00014790	Rental Housing	P	04/29/2024	05/31/2025	835 3rd Ave S		05/06/2024
12282	Carol L. Petrich	00014509	Rental Housing	P	04/29/2024	05/31/2025	1124-1126 3rd St N		05/06/2024

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14813	Scott R. Morris	00014699	Rental Housing	P	04/19/2024	05/31/2025	236 4th Ave N		05/06/2024
15071	SRF Borrower 2021-2 LLC	00014898	Rental Housing	P	04/16/2024	05/31/2025	141 4th Ave S	HPA Borrower 2017-1 LLC	05/06/2024
14570	Darryl & Jo Ann Bunn	00014655	Rental Housing	P	04/23/2024	05/31/2025	301 4th Ave S		05/06/2024
14741	Invitation Homes	00014659	Rental Housing	P	04/29/2024	05/31/2025	351 4th Ave S		05/06/2024
14926	MNSF II W1 LLC	00014759	Rental Housing	P	04/19/2024	05/31/2025	437 4th Ave S		05/06/2024
15172	Joshua Andrew Sleper	00014855	Rental Housing	P	04/30/2024	05/31/2025	641 4th Ave S		05/06/2024
14420	Lance Stariha	00014514	Rental Housing	P	04/19/2024	05/31/2025	846 4th Ave S		05/06/2024
15215	Christopher Lee Rausch	00015122	Rental Housing	P	04/30/2024	05/31/2025	335 5th Ave N		05/06/2024
15569	Gabriel Wilberscheid	00015140	Rental Housing	P	04/16/2024	05/31/2025	1050 5th Ave S		05/06/2024
14457	Xiaoqiao Wei	00014527	Rental Housing	P	04/29/2024	05/31/2025	1406 5th Ave S		05/06/2024
15176	SRF Borrower 2021-2 LLC	00014382	Rental Housing	P	04/16/2024	05/31/2025	339 5th Ave S		05/06/2024
15193	HPA II Borrower 2020-1 GA LLC	00014870	Rental Housing	P	04/16/2024	05/31/2025	359 5th Ave S	HPA II Borrower 2020-1 GA LLC	05/06/2024
15399	Xeng Thao	00015007	Rental Housing	P	04/16/2024	05/31/2025	447 5th Ave S		05/06/2024
14813	Scott R. Morris	00014713	Rental Housing	P	04/19/2024	05/31/2025	900 5th Ave S		05/06/2024
14998	Michael J. Johannsen	00014865	Rental Housing	P	04/12/2024	05/31/2025	1133 6th Ave S		05/06/2024
15184	CapGrow Holdings JV Sub VIII LLC	00015077	Rental Housing	P	04/23/2024	05/31/2025	526 6th Ave S	Capgrow Holdings, LLC	05/06/2024
14556	Bohlen Properties	00014650	Rental Housing	P	04/22/2024	05/31/2025	835 6th Ave S		05/06/2024
14149	Jonathan & Cyndi Brassow	00014532	Rental Housing	P	04/24/2024	05/31/2025	846 6th Ave S		05/06/2024
14742	Invitation Homes	00014996	Rental Housing	P	04/29/2024	05/31/2025	1146 7th Ave S		05/06/2024
13887	Jay Ragjieram	00014543	Rental Housing	P	04/29/2024	05/31/2025	1344-1346 7th Ave S		05/06/2024
14925	Donald Geng	00014383	Rental Housing	P	04/30/2024	05/31/2025	344 7th Ave S		05/06/2024
15174	Jeffrey Ronald Lee	00014857	Rental Housing	P	04/11/2024	05/31/2025	409 7th Ave S		05/06/2024
14742	Invitation Homes	00014994	Rental Housing	P	04/29/2024	05/31/2025	428 7th Ave S		05/06/2024
14804	Tyler Jensen	00014712	Rental Housing	P	04/29/2024	05/31/2025	702 7th Ave S		05/06/2024
13614	James A. Weinzettel	00014540	Rental Housing	P	04/16/2024	05/31/2025	801 7th Ave S		05/06/2024
15176	SRF Borrower 2021-2 LLC	00014381	Rental Housing	P	04/16/2024	05/31/2025	928 7th Ave S		05/06/2024
14805	Kent D. Christophersen	00014729	Rental Housing	P	04/12/2024	05/31/2025	603 8th Ave N		05/06/2024

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11798	DRS Investments VII LLC	00014735	Rental Housing	P	04/18/2024	05/31/2025	1020 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014736	Rental Housing	P	04/18/2024	05/31/2025	1022 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014737	Rental Housing	P	04/18/2024	05/31/2025	1024 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014738	Rental Housing	P	04/18/2024	05/31/2025	1026 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014739	Rental Housing	P	04/18/2024	05/31/2025	1030 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014740	Rental Housing	P	04/18/2024	05/31/2025	1032 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014741	Rental Housing	P	04/18/2024	05/31/2025	1034 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014742	Rental Housing	P	04/18/2024	05/31/2025	1036 8th Ave S		05/06/2024
14649	Klarris Real Estate Holdings LLC	00014771	Rental Housing	P	04/18/2024	05/31/2025	1213-1215 8th Ave S		05/06/2024
11932	Jiles Wanna	00014544	Rental Housing	P	04/17/2024	05/31/2025	125 8th Ave S		05/06/2024
15488	Michael Hanft	00015096	Rental Housing	P	04/17/2024	05/31/2025	1303 8th Ave S		05/06/2024
15508	Renee Bryan	00015116	Rental Housing	P	04/24/2024	05/31/2025	141 8th Ave S		05/06/2024
13539	Joseph K. Illetschko	00014550	Rental Housing	P	04/29/2024	05/31/2025	1410-1412 8th Ave S		05/06/2024
12145	Glenn D. Primeau	00014551	Rental Housing	P	04/30/2024	05/31/2025	1416 8th Ave S		05/06/2024
12266	Brian A. Solos	00014808	Rental Housing	P	04/22/2024	05/31/2025	620 8th Ave S		05/06/2024
15295	Lexa Makay Sinn	00014930	Rental Housing	P	04/18/2024	05/31/2025	854 8th Ave S		05/06/2024
14649	Klarris Real Estate Holdings LLC	00014772	Rental Housing	P	04/18/2024	05/31/2025	141-143 9th Ave N		05/06/2024
11798	DRS Investments VII LLC	00014745	Rental Housing	P	04/18/2024	05/31/2025	1011 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014746	Rental Housing	P	04/18/2024	05/31/2025	1013 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014747	Rental Housing	P	04/18/2024	05/31/2025	1015 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014748	Rental Housing	P	04/18/2024	05/31/2025	1017 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014749	Rental Housing	P	04/18/2024	05/31/2025	1021 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014750	Rental Housing	P	04/18/2024	05/31/2025	1023 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014751	Rental Housing	P	04/18/2024	05/31/2025	1025 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014752	Rental Housing	P	04/18/2024	05/31/2025	1027 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014753	Rental Housing	P	04/18/2024	05/31/2025	1031 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014754	Rental Housing	P	04/18/2024	05/31/2025	1033 9th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014755	Rental Housing	P	04/18/2024	05/31/2025	1035 9th Ave S		05/06/2024

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11798	DRS Investments VII LLC	00014756	Rental Housing	P	04/18/2024	05/31/2025	1037 9th Ave S		05/06/2024
15075	Jeffrey D. Alexander	00014818	Rental Housing	P	04/24/2024	05/31/2025	1111-1113 9th Ave S		05/06/2024
15175	Jeffrey Daniel Simek	00014858	Rental Housing	P	04/12/2024	05/31/2025	1117 9th Ave S		05/06/2024
12089	Jerald T. Johnson	00014555	Rental Housing	P	04/17/2024	05/31/2025	1121-1123 9th Ave S		05/06/2024
15371	Adam Fischbach	00014978	Rental Housing	P	04/29/2024	05/31/2025	1213-1215 9th Ave S		05/06/2024
14506	Invitation Homes	00014654	Rental Housing	P	04/29/2024	05/31/2025	1345 9th Ave S		05/06/2024
15566	Bruch Enterprises	00015136	Rental Housing	P	04/29/2024	05/31/2025	352 9th Ave S		05/06/2024
15202	Alpine Mangement LLC	00014950	Rental Housing	P	04/24/2024	05/31/2025	513 9th Ave S		05/06/2024
14604	MNSF T2 SPE, LLC	00015093	Rental Housing	P	04/30/2024	05/31/2025	920 9th Ave S	MNSF T2 SPE, LLC	05/06/2024
11946	Michael J. Frankot	00014376	Rental Housing	P	04/19/2024	05/31/2025	117 9th St S		05/06/2024
14742	Invitation Homes	00014661	Rental Housing	P	04/29/2024	05/31/2025	226 Ash St W		05/06/2024
15273	Nathan Raymond Siebenaler	00014912	Rental Housing	P	04/17/2024	05/31/2025	238 Ash St W		05/06/2024
14121	Epstein Enterprises LLC	00014562	Rental Housing	P	04/23/2024	05/31/2025	409 Bircher Ave		05/06/2024
15457	Larkin Street Homes	00015054	Rental Housing	P	04/29/2024	05/31/2025	2120 Bromley St	Larkin Street Homes	05/06/2024
12077	Buron Lane Real Estate, LLC	00014567	Rental Housing	P	04/11/2024	05/31/2025	228-230 Buron Ln		05/06/2024
15376	Corey Jermaine Scott	00014981	Rental Housing	P	04/26/2024	05/31/2025	239 Buron Ln	Corey Jermaine Scott	05/06/2024
15403	Bridge SFR IV Borrower I LLC	00015010	Rental Housing	P	04/19/2024	05/31/2025	2200 Butler Ave	Bridge SFR IV Borrower I LLC	05/06/2024
15417	Ind. Res. Const. Service, Inc	00015023	Rental Housing	P	04/12/2024	05/31/2025	1539 Concord St S	Ind. Res. Const. Service, Inc	05/06/2024
15055	Ricardo A. Karel	00014810	Rental Housing	P	04/22/2024	05/31/2025	1615 Concord St S		05/06/2024
14515	DAR Services of MN, LLP	00015164	Rental Housing	P	04/19/2024	05/31/2025	1125-1127 Dale Pl		05/06/2024
12266	Brian A. Solos	00014805	Rental Housing	P	04/22/2024	05/31/2025	234 Dale St E		05/06/2024
12266	Brian A. Solos	00014672	Rental Housing	P	04/22/2024	05/31/2025	118 Dale St W		05/06/2024
14892	Value Rental Homes of MN	00014730	Rental Housing	P	04/26/2024	05/31/2025	218 Douglas St W		05/06/2024
15252	Brian Charles Boeh	00014901	Rental Housing	P	04/19/2024	05/31/2025	2400 Francis St		05/06/2024
14742	Invitation Homes	00014652	Rental Housing	P	04/29/2024	05/31/2025	212 Frost St W		05/06/2024
15408	Lift Bridge Property Group LLC	00015014	Rental Housing	P	04/18/2024	05/31/2025	229 Frost St W	Lift Bridge Property Group LLC	05/06/2024
14727	MNSF T2 SPE, LLC	00014692	Rental Housing	P	04/19/2024	05/31/2025	257 Frost St W		05/06/2024

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15201	Duane Orris Ness	00014873	Rental Housing	P	04/12/2024	05/31/2025	258 Frost St W		05/06/2024
14610	Keith Niemi	00014682	Rental Housing	P	04/23/2024	05/31/2025	221 Grand Ave W 107		05/06/2024
14708	Keith Niemi	00014686	Rental Housing	P	04/23/2024	05/31/2025	221 Grand Ave W 114		05/06/2024
12338	John R. Neshiem	00014593	Rental Housing	P	04/26/2024	05/31/2025	221 Grand Ave W 204		05/06/2024
14930	Xin Zhou	00014764	Rental Housing	P	04/29/2024	05/31/2025	221 Grand Ave W 206		05/06/2024
14514	T Rental LLC	00014645	Rental Housing	P	04/12/2024	05/31/2025	221 Grand Ave W 208		05/06/2024
15180	Martha Johnson Bonneau	00014861	Rental Housing	P	04/23/2024	05/31/2025	221 Grand Ave W 209		05/06/2024
14610	Keith Niemi	00014680	Rental Housing	P	04/23/2024	05/31/2025	221 Grand Ave W 210		05/06/2024
14070	Michael Fix	00014594	Rental Housing	P	04/12/2024	05/31/2025	221 Grand Ave W 212		05/06/2024
14723	SINO America Environmental, LLC	00015098	Rental Housing	P	04/19/2024	05/31/2025	221 Grand Ave W 308		05/06/2024
14507	Nash Golan Nasim	00014643	Rental Housing	P	04/17/2024	05/31/2025	221 Grand Ave W 314		05/06/2024
14708	Keith Niemi	00014977	Rental Housing	P	04/23/2024	05/31/2025	221 Grand Ave W 315		05/06/2024
14600	Annie Marek	00014670	Rental Housing	P	04/17/2024	05/31/2025	221 Grand Ave W 316		05/06/2024
12340	Seth P. Goettl	00014596	Rental Housing	P	04/25/2024	05/31/2025	1560 Lincoln Park Dr		05/06/2024
12340	Seth P. Goettl	00014597	Rental Housing	P	04/25/2024	05/31/2025	1565 Lincoln Park Dr		05/06/2024
12927	Gregory & Lisa Swanson	00014408	Rental Housing	P	04/12/2024	05/31/2025	213 Macarthur St E		05/06/2024
15343	Samantha HoCao	00014958	Rental Housing	P	04/25/2024	05/31/2025	613 Marie Ave		05/06/2024
14998	Michael J. Johannsen	00014770	Rental Housing	P	04/12/2024	05/31/2025	137 Park St W		05/06/2024
14928	Jeffrey R. Lee	00014892	Rental Housing	P	04/11/2024	05/31/2025	229 Park St W		05/06/2024
12718	Charles & Kelly Spavin	00014612	Rental Housing	P	04/29/2024	05/31/2025	1806 Pleasant Ave		05/06/2024
14741	Invitation Homes	00014667	Rental Housing	P	04/29/2024	05/31/2025	230 Poplar St E		05/06/2024
14849	James Albrecht	00014719	Rental Housing	P	04/19/2024	05/31/2025	203 Richmond St W		05/06/2024
15587	William Purdy	00015169	Rental Housing	P	04/30/2024	05/31/2025	225 Richmond St W		05/06/2024
12145	Glenn D. Primeau	00014615	Rental Housing	P	04/30/2024	05/31/2025	206 South St W		05/06/2024
12004	Legacy Enterprises, LLC	00014620	Rental Housing	P	04/23/2024	05/31/2025	1516 Southview Blvd		05/06/2024
12004	Legacy Enterprises, LLC	00014621	Rental Housing	P	04/23/2024	05/31/2025	1520 Southview Blvd		05/06/2024
15184	CapGrow Holdings JV Sub VIII LLC	00015076	Rental Housing	P	04/23/2024	05/31/2025	1521 Southview Blvd	Capgrow Holdongs, LLC	05/06/2024

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15218	HPA II Borrower 2020-2 LLC	00014902	Rental Housing	P	04/25/2024	05/31/2025	1602 Southview Blvd	HPA II Borrower 2020-2 LLC	05/06/2024
11783	Thomas Lange	00014622	Rental Housing	P	04/25/2024	05/31/2025	1800 Southview Blvd		05/06/2024
12662	Wakota Office Machines, Inc.	00014618	Rental Housing	P	04/16/2024	05/31/2025	708 Southview Blvd		05/06/2024
15193	HPA II Borrower 2020-1 GA LLC	00014389	Rental Housing	P	04/16/2024	05/31/2025	100 Spruce St E	HPA II Borrower 2020-1 GA LLC	05/06/2024
15441	Ciro Investments LLC	00015040	Rental Housing	P	04/23/2024	05/31/2025	200-202 Spruce St W	Ciro Investments LLC	05/06/2024
12219	Brent V. Benson	00014628	Rental Housing	P	04/16/2024	05/31/2025	636 Stewart Ave		05/06/2024
15321	HPA II Borrower 2020-1 ML LLC	00014941	Rental Housing	P	04/24/2024	05/31/2025	1688 Stickney Ave		05/06/2024
15543	Yohannes & Dawit Tekle	00015128	Rental Housing	P	04/26/2024	05/31/2025	225-227 Warburton St W		05/06/2024
15073	John P. Peltier	00014817	Rental Housing	P	04/17/2024	05/31/2025	955-957 Warner Ave		05/06/2024
15305	Ahmad Harfoush	00014379	Rental Housing	P	04/13/2024	05/31/2025	1529 Wentworth Ave		05/06/2024
14938	Mark Stassen, Trustee	00014766	Rental Housing	P	04/25/2024	05/31/2025	2208 Wentworth Ave		05/06/2024
15092	Luma Properties, LLC	00014820	Rental Housing	P	04/15/2024	05/31/2025	2216 Wentworth Ave		05/06/2024
13460	Patrick C. Simpson	00014635	Rental Housing	P	04/29/2024	05/31/2025	265 Wentworth Ave		05/06/2024
13471	O'Malley Properties, LLC	00014641	Rental Housing	P	04/16/2024	05/31/2025	1607 Willis Ave		05/06/2024
12353	Barbara Revoir	00014642	Rental Housing	P	04/23/2024	05/31/2025	1614 Willis Ave Apt B		05/06/2024
12908	Trinoja-South, LLC	00014416	Rental Housing Multi Family Dwelling (4+)	P	04/16/2024	05/31/2025	136 11th Ave N		05/06/2024
13776	Everyday Living Holdings, LLC	00014423	Rental Housing Multi Family Dwelling (4+)	P	04/22/2024	05/31/2025	133 12th Ave N	Housing with Services - Grandfathered to 6	05/06/2024
11921	Scott-Carver-Dakota CAP Agency, Inc.	00014426	Rental Housing Multi Family Dwelling (4+)	P	04/29/2024	05/31/2025	541 12th Ave N		05/06/2024
13776	Everyday Living Holdings, LLC	00014427	Rental Housing Multi Family Dwelling (4+)	P	04/22/2024	05/31/2025	550 12th Ave N	Housing with Services - Grandfathered to 6	05/06/2024
12459	DSSY Properties, LLC	00014429	Rental Housing Multi Family Dwelling (4+)	P	04/12/2024	05/31/2025	707 12th Ave N		05/06/2024
12152	Keith P. Collins	00014444	Rental Housing Multi Family Dwelling (4+)	P	04/12/2024	05/31/2025	101 15th Ave S		05/06/2024
15059	Snowlight Properties, LLC	00014811	Rental Housing Multi Family Dwelling (4+)	P	04/15/2024	05/31/2025	938 19th Ave N		05/06/2024

City of South St Paul City Council Report

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15257	Jeffrey Vergara Gapp	00014905	Rental Housing Multi Family Dwelling (4+)	P	04/18/2024	05/31/2025	200 1st Ave S		05/06/2024
12268	Donald M. Kozlowski	00014472	Rental Housing Multi Family Dwelling (4+)	P	04/19/2024	05/31/2025	553 1st Ave S		05/06/2024
12077	Buron Lane Real Estate, LLC	00014473	Rental Housing Multi Family Dwelling (4+)	X	04/11/2024	05/31/2025	605 1st Ave S		05/06/2024
12077	Buron Lane Real Estate, LLC	00014474	Rental Housing Multi Family Dwelling (4+)	X	04/11/2024	05/31/2025	615 1st Ave S		05/06/2024
12077	Buron Lane Real Estate, LLC	00014475	Rental Housing Multi Family Dwelling (4+)	X	04/11/2024	05/31/2025	621 1st Ave S		05/06/2024
14882	Nicollet Ave, LLC	00014723	Rental Housing Multi Family Dwelling (4+)	P	04/12/2024	05/31/2025	352 21st Ave S		05/06/2024
15163	Todd & Mary Kelm	00014848	Rental Housing Multi Family Dwelling (4+)	P	04/30/2024	05/31/2025	510 3rd Ave S		05/06/2024
15378	Bigger Pockets LLC	00014983	Rental Housing Multi Family Dwelling (4+)	P	04/18/2024	05/31/2025	1024 3rd St S		05/06/2024
13776	Everyday Living Holdings, LLC	00014510	Rental Housing Multi Family Dwelling (4+)	P	04/22/2024	05/31/2025	214 4th Ave N	Housing with Services - Grandfathered to 6	05/06/2024
12042	Todd Kelm	00014518	Rental Housing Multi Family Dwelling (4+)	P	04/30/2024	05/31/2025	141 5th Ave S		05/06/2024
15451	Skigh Development LLC	00015047	Rental Housing Multi Family Dwelling (4+)	P	04/17/2024	05/31/2025	335 5th Ave S	Skigh Development LLC	05/06/2024
11908	David Properties, Inc.	00014525	Rental Housing Multi Family Dwelling (4+)	P	04/23/2024	05/31/2025	940 5th Ave S		05/06/2024
12077	Buron Lane Real Estate, LLC	00014677	Rental Housing Multi Family Dwelling (4+)	P	04/11/2024	05/31/2025	362 6th Ave N		05/06/2024
12077	Buron Lane Real Estate, LLC	00014660	Rental Housing Multi Family Dwelling (4+)	P	04/11/2024	05/31/2025	376 6th Ave N		05/06/2024
13776	Everyday Living Holdings, LLC	00014533	Rental Housing Multi Family Dwelling (4+)	P	04/22/2024	05/31/2025	202 6th St S	Housing with Services - Grandfathered to 6	05/06/2024
12315	Merkan Corp.	00014539	Rental Housing Multi Family Dwelling (4+)	P	04/15/2024	05/31/2025	712-714 7th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014743	Rental Housing Multi Family Dwelling (4+)	P	04/18/2024	05/31/2025	1040 8th Ave S		05/06/2024
11798	DRS Investments VII LLC	00014744	Rental Housing Multi Family Dwelling (4+)	P	04/18/2024	05/31/2025	1054 8th Ave S		05/06/2024

City of South St Paul City Council Report

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11798	DRS Investments VII LLC	00014757	Rental Housing Multi Family Dwelling (4+)	P	04/18/2024	05/31/2025	1041 9th Ave S		05/06/2024
14593	1700 Bromley Ave, LLC	00014665	Rental Housing Multi Family Dwelling (4+)	P	04/16/2024	05/31/2025	1700 Bromley St		05/06/2024
11921	Scott-Carver-Dakota CAP Agency, Inc.	00014563	Rental Housing Multi Family Dwelling (4+)	P	04/29/2024	05/31/2025	1011 Bryant Ave		05/06/2024
12077	Buron Lane Real Estate, LLC	00014564	Rental Housing Multi Family Dwelling (4+)	P	04/11/2024	05/31/2025	206 Buron Ln		05/06/2024
12077	Buron Lane Real Estate, LLC	00014565	Rental Housing Multi Family Dwelling (4+)	P	04/11/2024	05/31/2025	207 Buron Ln		05/06/2024
12077	Buron Lane Real Estate, LLC	00014566	Rental Housing Multi Family Dwelling (4+)	P	04/11/2024	05/31/2025	221 Buron Ln		05/06/2024
12077	Buron Lane Real Estate, LLC	00014568	Rental Housing Multi Family Dwelling (4+)	P	04/11/2024	05/31/2025	233 Buron Ln		05/06/2024
12077	Buron Lane Real Estate, LLC	00014569	Rental Housing Multi Family Dwelling (4+)	P	04/12/2024	05/31/2025	234 Buron Ln		05/06/2024
11790	Camber Hill Ltd Partnership	00014571	Rental Housing Multi Family Dwelling (4+)	P	04/12/2024	05/31/2025	450 Camber Ave		05/06/2024
15222	1st Select Real Estate Services	00014889	Rental Housing Multi Family Dwelling (4+)	P	04/18/2024	05/31/2025	161 Concord Exchange N	The Drover	05/06/2024
15449	SSP QOZB LLC	00015046	Rental Housing Multi Family Dwelling (4+)	P	04/17/2024	05/31/2025	205 Concord Exchange N	The Yards	05/06/2024
11793	Boshra & Fadia Gendy	00014580	Rental Housing Multi Family Dwelling (4+)	P	04/12/2024	05/31/2025	1509 Elrose Ct		05/06/2024
11793	Boshra & Fadia Gendy	00014583	Rental Housing Multi Family Dwelling (4+)	P	04/12/2024	05/31/2025	1518 Elrose Ct		05/06/2024
11793	Boshra & Fadia Gendy	00014584	Rental Housing Multi Family Dwelling (4+)	X	04/12/2024	05/31/2025	1526 Elrose Ct		05/06/2024
14587	Park Apartments LLC	00014662	Rental Housing Multi Family Dwelling (4+)	P	04/29/2024	05/31/2025	105 Park St E		05/06/2024
14735	Kaposia Valley Apartments c/o Simek Realty	00014696	Rental Housing Multi Family Dwelling (4+)	X	04/18/2024	05/31/2025	1905 Parkwood Dr		05/06/2024
11921	Scott-Carver-Dakota CAP Agency, Inc.	00014614	Rental Housing Multi Family Dwelling (4+)	P	04/29/2024	05/31/2025	215 South St W		05/06/2024
12346	Louis Kanavati	00014616	Rental Housing Multi Family Dwelling (4+)	P	04/30/2024	05/31/2025	119 Southview Blvd		05/06/2024

City of South St Paul City Council Report

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12077	Buron Lane Real Estate, LLC	00014630	Rental Housing Multi Family Dwelling (4+)	P	04/11/2024	05/31/2025	1045 Syndicate Ave		05/06/2024
13460	Patrick C. Simpson	00014634	Rental Housing Multi Family Dwelling (4+)	P	04/29/2024	05/31/2025	255 Wentworth Ave		05/06/2024
9971	Buggs Bar	00015172	Special Event	P	05/02/2024	07/01/2024	925 Concord St N	Outdoor Music/Kaposia Days	05/06/2024
10094	Lightning Disposal Inc.	00014359	Trash Hauler	P	04/26/2024	05/31/2025		Roll-Off Only; No Routes	05/06/2024
10099	Walter's Recycling & Refuse Inc.	00014362	Trash Hauler	P	04/23/2024	05/31/2025		Residential AND Commercial Routes	05/06/2024
10101	Inver Grove Sanitation	00014363	Trash Hauler	P	04/30/2024	05/31/2025		Residential AND Commercial Routes	05/06/2024
10109	Nitti Sanitation, Inc.	00014367	Trash Hauler	P	04/26/2024	05/31/2025		Residential AND Commercial Routes	05/06/2024
10091	Keith Krupenny & Son Disposal Service, Inc.	00014370	Trash Hauler	P	04/16/2024	05/31/2025		Roll-Off Only; No Routes	05/06/2024
15532	Organic Waste Connections	00014371	Trash Hauler	P	04/16/2024	05/31/2025		Commercial Routes Only	05/06/2024



CITY COUNCIL AGENDA REPORT
DATE: MAY 6, 2024
DEPARTMENT: CITY CLERK
Prepared by: Deanna Werner
ADMINISTRATOR: RG

8-D

AGENDA ITEM: Acceptance of Gift Donations

ACTION TO BE CONSIDERED:

Motion to accept Resolution 2024-057, Acceptance of Gift Donations as submitted by the City Clerk.

OVERVIEW:

This is a new process for accepting donations and gifts to the city. Rather than approving each donation separately, we have moved to this format to streamline the process. As donations are received, we will accept all of them under one Resolution which will appear on the Council Agenda as needed. The amount of the donation and the donors will still be listed separately on the Council Agenda and read aloud during the approval of the consent agenda.

SOURCE OF FUNDS:

N/A

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-057

Acceptance of Gift Donations

WHEREAS, The City of South St. Paul is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, in accordance with the terms prescribed by the donor.

WHEREAS, The City of South St. Paul receives donations from various sources and businesses within the City of South St. Paul and the surrounding areas.

WHEREAS, the City of South St. Paul finds it is appropriate to accept the donation(s) offered with appreciation.

THEREFORE, BE IT RESOLVED: by the City Council of the City of South St. Paul, Minnesota, to accept the following donation(s):

Value of Donation	Name of Donor	Designation
\$8,895.00	South St. Paul Lions	Parks & Recreation Football Helmets
\$1,500.00	SSP Open Foundation	Parks & Recreation Football Helmets

The City Clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted this 6th day of May 2024.

City Clerk



Agenda Item: Purchase of two Replacement Vehicles and Related Equipment from North Country GM, TowMaster, and Crysteel Equipment

Action to be considered:

Motion to approve the purchase of two replacement vehicles and related equipment from North Country GM, TowMaster, and Crysteel Equipment in the amount of \$156,331.

Overview:

The 2024 Central Garage fund has budgeted \$146,500 for the replacement of two vehicles used for various maintenance activities and transportation for all divisions of Public Works. The units being replaced are in the age range of 9 to 12 years old and are often taken out of service for repairs, which slows productivity down. The two units being replaced are unit #323 – 2012 Ford F450 Dump Truck, unit #202 – 2015 F350 Pickup. All quotes include tax, license, and fees.

2024 Chev 3500HD 4X4	Unit # 323	State Contract #224094/199799	- \$104,946
		#216663	
2024 GMC 2500HD 4X4	Unit # 202	State Contract #199799/216663	- \$ 51,385
			Total - \$156,331

The vehicles are over budget \$9,831 due to contracts expiring, vehicles not available to purchase, and price inflation. The Central Garage has come in under budget on other vehicles to make up the difference.

The retiring vehicles will be either traded in or sold at state auction upon arrival of new vehicles.

Staff recommends consideration of the purchase of two maintenance vehicles and related equipment from North Country GM, TowMaster, and Crysteel, Equipment using the State Contract in the amount of \$156,331.

Source of Funds:

2024 Central Garage Fund (CIP)



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
 TOWMASTERTRUCK.COM

Reference No.
 QT 81768

**** QUOTATION ****

Ship To:	Cust: 3279	Phone:	Bill To:	Phone:
SOUTH ST. PAUL, CITY OF			SOUTH ST. PAUL, CITY OF	
125 - 3RD AVE NORTH			125 - 3RD AVE NORTH	
SOUTH ST. PAUL	MN 55075	USA	SOUTH ST. PAUL	MN 55075

ATTN: HOWIE STEENBURG

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/13/23	4/04/24	0/00/00

Serial No.

Order Comments: STATE OF MN CONTRACT
 #224094 AMENDED
 TRUCK #323 GMC 3500

Build Instructions VALID THRU 04/30/24

Other Instructions F.O.B. LITCHFIELD, MN -OR- CUSTOMERS W/FUEL CHARGES ONLY

Qty	Part No.	Description	Price Ea.	Net Amt.
1	1997228	- Body 9'6" FSS w/15" high 12 ga SS Fold-Down Sides, 21" high 10 ga SS Lever Top Pin release Tailgate, 40" high 10 ga SS Front, & 3/16" Hardox-450 floor. S-T-T light on Front Headboard. Cabshield, 12 VDC Tailgate trip release, & rear mudflaps included. Mill finish, with underside blasted, seam-sealed, primed and painted gloss black.	\$15,843.00	\$15,843.00
1	9901438	- Hoist OSP 9' 515SF HOIST W/SUB FRAME, ELECTRIC PUMP, Dump angle: 45°, DOUBLE acting, W/rear hinge point & OSHA approved safety prop.	\$4,753.00	\$4,753.00
1	9901454	- INSTALLATION OF DUMP BODY & ELECTRIC HOIST	\$3,773.00	\$3,773.00
1	9901110	- FMVSS LIGHT PKG Consists of Clearance, Marker, and Tri-Light cluster lights, Rubber grommets, & wiring Pig-Tails.	\$164.00	\$164.00
1	9901111	- INSTALLATION OF FMVSS LIGHT PKG	\$285.00	\$285.00
1	9905509	- Ladder (SS) Tuck-A-Way Access ladder Pkg, Including Steps & Grab Handle Above, Installed LH FRONT	\$798.00	\$798.00
1	9901897	- TMTE-6 2 L32LAF TOP MOUNT LED STROBES, 2 5VA02ZAD REAR STROBES WITH GROMMETS INSTALLED **NOTE: 1. LH FRONT & REAR TO BE AMBER, RH FRONT & REAR TO BE BLUE 2.	\$1,583.00	\$1,583.00

--- Continued ---

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
 TOWMASTERTRUCK.COM

Reference No.
 QT 81768

**** QUOTATION ****

Ship To:	Cust: 3279	Phone:	Bill To:	Phone:
SOUTH ST. PAUL, CITY OF			SOUTH ST. PAUL, CITY OF	
125 - 3RD AVE NORTH			125 - 3RD AVE NORTH	
SOUTH ST. PAUL	MN 55075	USA	SOUTH ST. PAUL	MN 55075

ATTN: HOWIE STEENBURG

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/13/23	4/04/24	0/00/00

Serial No. [REDACTED]

WIRED TO IGN HOT OEM SWITCH IN CAB (SEE 2018 PICS FOR REFERENCE)

Qty	Part No.	Description	Price Ea.	Net Amt.
1	9903685	Light, Warning, Whelen WIONSMA, Amber LED, surface mount, Each, Installed	\$626.00	\$626.00
**NOTE: MOUNTED ON DRIVERS (LH) SIDE OF FRONT GRILLE, WIRED TO IGN HOT OEM SWITCH IN CAB (SEE 2018 PICS FOR REF)				
1	9905467	Light, Warning, Whelen WIONSMB, Blue LED, surface mount, Each, Installed	\$626.00	\$626.00
**NOTE: MOUNTED ON PASSENGER SIDE (RH) SIDE OF GRILL, WIRED TO IGN JHOT OEM SWITCH WITH WION AMBER LIGHT (SEE 2018 PICS FOR REF)				
1	9901583	Tool Box PRO-TECH 18" x 18" x 30" SINGLE DROP DOOR tool box	\$778.00	\$778.00
1	9901572	Tool Box Labor and install kit to INSTALL 24"-48" TOOL BOX	\$576.00	\$576.00
**NOTE: MOUNTED ON RH SIDE OF CHASSIS				
1	9901171	Fenders M1900 W/Brkts for 19.5" Installed	\$718.00	\$718.00
1	9900147	Body acc Box Vibrator - Cougar model DC3200	\$796.00	\$796.00
1	9901703	Installation of Box Vibrator, with solenoid.	\$496.00	\$496.00
1	9900259	Light acc'y LED LEVEL 3 work light with disconnect Installed	\$589.00	\$589.00
**NOTE: TO BE MOUNTED ON LH REAR OF TRUCK FOR A REVERSE LIGHT WIRED TO REVERSE SIGNAL				
1	9904691	INSTALLATION of (Initial) Single camera system	\$426.00	\$426.00
**NOTE: RELOCATE OEM CAMERA ON REAR HITCH PLATE FOR HOOKING TRAILERS UP AND ALSO CLEAR VIEW BEHIND				
1	9902494	Hitch 7 contact RV (flat pin) socket installed	\$230.00	\$230.00

---- Continued ----

Accepted by _____

Date _____

Price:

Total Discounts:

Net Cost:

Freight

Total:



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
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Ship To:	Cust: 3279	Phone:	Bill To:	Phone:
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125 - 3RD AVE NORTH			125 - 3RD AVE NORTH	
SOUTH ST. PAUL	MN 55075	USA	SOUTH ST. PAUL	MN 55075

ATTN: HOWIE STEENBURG

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/13/23	4/04/24	0/00/00

Serial No.	Description	Price	Appx Comp
1 9900775	Hitch TMTE Medium Duty STD Hitch Plate assembly	\$687.00	\$687.00
1 9901172	Hitch Installation of med duty hitch (Weld On)	\$283.00	\$283.00
	**NOTE: HITCH PLATE FACE TO BE LOCATED: _____ IN REFERENCE TO REAR TIRE FACE.		
1 9900778	Hitch Combo Pintle/Ball (2-5/16"). NOTE: DERATES Hitch to 3,000 lbs vertical & 16,000 lbs GTW, installed	\$237.00	\$237.00
1 9901112	ICC BUMPER	\$232.00	\$232.00
1 9901113	INSTALLATION OF ICC BUMPER	\$315.00	\$315.00
1 9904913	Sander, Swenson SELS-96L Stainless Steel, Under Tailgate, LH Discharge, 00002-550-06	\$7,505.00	\$7,505.00
1 9901125	Installation of SEL, SELS, RTEL, or RTELS Sander	\$2,085.00	\$2,085.00
1	WARRANTY - TOWMASTER EXCLUSIVE WARRANTY: 5 yr Steel/Stainless Steel Body Structure; 5 yr Whelen LED Light Systems; 3 yr Palfinger Hoists; 4 yr SwapLoader Hoists; 1 year Swenson Spreaders, 2 yr Hyd, FALLS Snow Equip, Tele Hoists, and all other items.		

Accepted by _____

Date _____

Price:	\$44,404.00
Total Discounts:	
Net Cost:	\$44,404.00
Freight	
Total:	\$44,404.00

General Terms and Conditions for the Sale of Goods by Subsidiaries of ASH North America, Inc

1. SCOPE AND VALIDITY

1.1. These General Terms and Conditions for the Sale of Goods (these "Terms") govern the sale and delivery of all goods and products (the "Products"), and all transactions incidental thereto, by such subsidiary of ASH North America, Inc. identified on the respective Confirmed Order (as defined below) as the seller or supplier ("Seller") to any of its customers (each a "Customer"). The liability of each such subsidiary under these Terms or any Confirmed Order shall be several and not joint. Customer acknowledges and agrees that nothing in these Terms or any Confirmed Order shall be construed as implying joint liability in any case of ASH North America, Inc. or any of its subsidiaries. Each Seller shall be solely responsible for its own acts or omissions under the respective agreement with Customer.

1.2. No other terms or conditions shall be of any force or effect unless otherwise specifically agreed upon by Seller in a writing duly executed by an authorized officer of Seller. These Terms supersede any and all prior oral quotations, communications, agreements, or understandings of the parties in respect to the sale and delivery of the Products. The Seller may issue additional Terms and Conditions of Sale for certain products. These shall apply in addition to the present Terms. Any additional or different terms or conditions contained in Customer's Order (as defined below), response to Seller's confirmation, or any other form or document supplied by Customer are hereby expressly rejected and are rendered null, void, and of no effect. These Terms may not be modified, amended, waived, superseded, or rescinded, except by written agreement signed by an authorized officer of Seller. Delivery of the Products by Seller does not constitute acceptance of any of Customer's terms and conditions and do not serve to modify or amend these Terms.

1.3. The issuance of an Order (as defined below) by Customer to Seller or any communication or conduct of Customer which confirms an agreement for the delivery of Products by Seller, as well as acceptance in whole or in part by Customer of any delivery of Products by Seller, shall be construed as Customer's acceptance of these Terms.

2. OFFERS, ORDERS AND CONFIRMATION

2.1. Unless otherwise specified by Seller in writing, all offers made by Seller are not binding and may be revoked by Seller at any time without any liability to Customer.

2.2. Customer shall issue to Seller orders for the purchase of Products, in written form via the order process determined by Seller from time to time (each, an "Order"). By issuing an Order to Seller, Customer makes an offer to purchase the Products pursuant to these Terms and the terms set forth on such Order. Provided that the Order contains the same terms as in Seller's corresponding offer, the Order shall be binding on Customer for six (6) weeks after Seller's receipt of such Order.

2.3. Seller may refuse an Order for any or no reason. No Order is binding upon Seller until Seller's acceptance of the Order in writing, the issuance of any governmental permit, license, or authority to Seller, as may be required under applicable laws, rules and regulations, and the receipt by Seller of a resale license to be provided by Customer (a "Confirmed Order").

2.4. Specifications and other information on drawings, data sheets, pictures, plans, brochures, catalogs, or Seller's website shall not be binding on Seller unless such specifications and information have been agreed to in writing by Seller in a Confirmed Order. Notwithstanding a Confirmed Order, Seller shall have no obligation to deliver Products to Customer or otherwise fulfill any of its obligations set forth in a Confirmed Order if Customer is in breach of any of its obligations hereunder or any Confirmed Order.

2.5. Customer may submit to Seller written requests to change the terms of a Confirmed Order (each such request, a "Change Order Request"). Seller may, at its sole discretion, consider such Change Order Request, provided that Seller will have no obligation to perform any Change Order Request unless and until Seller has agreed in writing to adopt such Change Order Request. If Seller elects to consider such a Change Order Request, then Seller shall promptly notify Customer of any adjustment to the applicable purchase price for the Products.

2.6. In the event Customer cancels any Confirmed Order for any reason, Customer shall reimburse to Seller all of Seller's costs and

expenses associated with or incurred due to such cancellation, including but not limited to the cost of raw materials, labor, and storage if cancellation occurs before Seller's commencement of production. In the event Customer cancels any Confirmed Order for any reason and Seller has started the production of the Product on the respective Confirmed Order, Customer shall pay to Seller the full purchase price.

2.7. Each Confirmed Order shall be considered a separate agreement between the parties, and any failure to deliver the Products under any Confirmed Order shall have no consequences for other deliveries of Products.

3. PRICES

3.1. Unless otherwise agreed to by the parties in the applicable Confirmed Order, the prices of the Products shall be FCA (agreed delivery location on the applicable Confirmed Order), Incoterms 2022.

3.2. Unless otherwise agreed by the parties in a Confirmed Order, the price of the Products shall not include transportation, insurance, packaging, and Tooling (as defined below) and other materials used for the manufacturing and delivery, sales or Heavy Vehicle Use Tax (HVUT), other use tax or any other similar applicable federal, state or foreign taxes, duties, levies, or charges in any jurisdiction in connection with the sale or delivery of the Products ("Taxes"). Such Taxes shall be payable by Customer, and if Seller is responsible for the collection thereof, such Taxes shall either be added to the price invoiced or be separately invoiced by Seller to Customer. Any special requests concerning shipping, transportation, and insurance shall be communicated to Seller in a timely manner and subject to Seller's prior written approval. Customer shall bear all costs resulting from such requests. In case of lead delivery times of more than two (2) months, Customer hereby acknowledges and agrees that Seller, may, at its sole discretion, increase or decrease the agreed prices on any Confirmed Order in the event of material price changes in wages, materials, energy or raw material after the date of the Confirmed Order.

4. PAYMENT TERMS

4.1. Except as set forth in Section 4.2 or unless otherwise agreed in writing by Seller, the purchase price for the Products and all other amounts due under a Confirmed Order shall be due and payable in US dollars within thirty (30) days following the date of Seller's invoice for such Products without any discount, deduction or offset whatsoever. In no event shall any loss, damage, injury or destruction, Force Majeure (as defined below), or any other event beyond Customer's control release Customer from its obligation to make the payments required herein. Payment of all amounts due hereunder shall be made by bank transfer or in any other manner set forth on Seller's invoice. Customer shall be solely responsible for any bank fees, or other fees, incurred due to the wire transfer or any other selected payment method. If Seller agrees to payment by credit card, Seller shall charge an appropriate transaction fee, which the Customer shall also pay.

4.2. In the event Seller becomes aware of circumstances or has reason to believe that there are circumstances that may have an adverse effect on Customer's financial condition, Seller may require the Customer to pay the total amount of the purchase price or fees, or a portion thereof prior to the delivery of the Products. Seller may, without any liability to Customer, refuse the delivery of any Product in the event the Customer fails to make the payment as required under this Section 4.2.

4.3. Time is of the essence for the payment of all amounts due to Seller under any Confirmed Order. If Customer fails to make payments of any amount when due, Customer shall pay interest to Seller at the rate of one percent (1%) per month or such lesser amount as may be permitted by applicable law starting from the due date until payment to Seller of such amount in full. In addition to the interest, Seller may, at its sole discretion, charge the Customer a flat fee of \$40 for each reminder notice issued to Customer due to late payments. If Customer fails to comply with these Terms or a Confirmed Order, or if Customer becomes insolvent, all balances then due and owing to Seller shall become due immediately, notwithstanding any payment terms agreed by the parties. All costs and expenses incurred by Seller with respect to the collection of overdue payments (including, without limitation, reasonable attorney's fees, expert fees, and other expenses of litigation) shall be borne by Customer. Every payment by Customer shall first be

applied to pay for Seller's cost of collection, then interest owed by Customer, and then to the oldest outstanding claim.

4.4. Notwithstanding anything in the foregoing Section 4.3 or Section 5, if the parties agreed on installment payments in a Confirmed Order and Customer fails to make any installment payment when due, the remaining balance including accrued interest, and any expenses incurred by Seller shall be due and payable to Seller promptly upon Customer's receipt of written notice of delinquency from Seller.

5. SECURITY INTEREST

5.1. If Seller extends credit to Customer for the purchase price for any Products (including but not limited to pursuant to Section 4.1.), or any other amounts due to Seller, Customer hereby grants to Seller as security for the timely payment and performance of all Customer's payment obligations to Seller, a first priority security interest (the "Security Interest") in all Products heretofore or in the future delivered to Customer and in the proceeds thereof for as long as such Products shall not have been sold by Customer in the ordinary course of business (the "Collateral"). Seller shall be entitled to file any and all financing, continuation, or similar statements under the Uniform Commercial Code in any jurisdiction and take any and all other action necessary or desirable, in Seller's sole and absolute discretion, to perfect its Security Interest in the Collateral and to establish, continue, preserve, and protect Seller's Security Interest in the Collateral. Customer agrees to take any and all actions and provide Customer with all information necessary to enable Seller to perfect and enforce its Security Interest in all jurisdictions and vis-à-vis any of Customer's creditors, and hereby irrevocably grants to Seller a power of attorney to execute all necessary statements or documents in Customer's name for the perfection and enforcement of such Security Interest. The Security Interest shall remain in force until payment in full of the entire purchase price for such Products, and any other amounts due to Seller by Customer. Seller may, without notice, change or withdraw extensions of credit at any time.

6. OBLIGATIONS OF CUSTOMER

6.1. Customer shall use the Products solely for their intended purpose and pursuant to Seller's instructions, and agrees to use only qualified personnel for the handling of the Products. Customer shall ensure that its customers, employees, agents, and other representatives comply with this Section 6.1. and shall be responsible for their acts and omissions.

7. DELIVERY AND ACCEPTANCE

7.1. Unless otherwise agreed in writing by Seller, all deliveries of Products shall be made FCA (agreed delivery location) (Incoterms 2020) and title to and risk of loss for the Products shall pass to Customer upon delivery pursuant to this Section 7.1.

7.2. Any delivery and performance times or dates communicated by or on behalf of Seller are estimates and shall not be binding on Seller. Seller may make partial delivery of Products to be delivered under any Confirmed Order and invoice Customer separately for such partial deliveries or performance. If Customer has not received the Products after six (6) weeks from the estimated delivery date, Customer may make a written request to Seller for delivery. Customer hereby acknowledges and agrees that the actual delivery date of the Products is conditioned upon the complete, accurate and timely delivery of materials from Seller's vendors and suppliers. No delay in delivery of any Products shall relieve Customer of its obligation to accept the delivery or performance thereof and make payments of any amounts due in accordance with these Terms, including but not limited to delays caused governmental restrictions on exports or imports and similar measures.

7.3. Customer's failure to accept the delivery of Products pursuant to a Confirmed Order shall not release or excuse Customer from its obligation to timely pay all amounts due in connection with such Confirmed Order. The Products shall be deemed delivered at the time they have been made available to Customer. If Customer rejects or revokes acceptance of Products, or fails to pay any amounts when due, Seller, in its sole and absolute discretion, may extend the period of delivery of Products by such period as Seller may deem reasonable with such period not exceeding three (3) months from the agreed delivery date, or withhold or cancel delivery of any Products, or cancel any or all Confirmed Orders without any further obligations to Customer whatsoever.

In such event, Customer shall be responsible for any and all costs and expenses incurred, or damages or losses suffered by Seller in connection with any such delay notwithstanding any action or inaction by Seller with regard to such delay. Any remaining Products that have not been accepted by Customer within the extended delivery period determined by Seller will be delivered and invoiced by Seller to Customer and Customer agrees to accept such delivery and pay for the purchase price and other amounts payable for the delivered Products.

8. EXAMINATION AND CONFORMITY TO ORDER

8.1. Promptly upon receipt of any Products, Customer shall conduct a full and complete inspection of such Products as to any defects and to confirm compliance with all requirements of the applicable Confirmed Order. Customer shall notify Seller in writing of any packaging defects, apparent defects, or non-compliance of such Products with the applicable Confirmed Order that Customer has or could reasonably have discovered during such inspection within seven (7) days from the date of receipt of such Products, and Customer shall notify Seller in writing within three (3) days of the date on which Customer shall first have become aware of any hidden defect or non-compliance which could not reasonably have been discovered during Customer's initial inspection of the Products. Such notification shall include reasonable details (including images) on the alleged defects including lot, batch, or Order numbers.

8.2. If Customer fails to timely notify Seller of any defects or other non-compliance of any Products delivered or Customer (or its customers, employees, agents, or representatives) uses, destroys, or modifies any Products that Customer knows or should have known to be defective or non-compliant without Seller's prior written consent, Customer shall be deemed to have unconditionally accepted such Products and waived all of its claims for breach of warranty or otherwise in respect of such Products.

8.3. Customer may only return the Products to Seller with Seller's prior written approval. If the return has been approved by Seller, Customer shall return the Products to Seller at Customer's sole risk and expense to the destination directed by Seller.

8.4. Complaints of Customer in connection with the shipping or transport shall be directed to the carrier promptly upon receipt of the delivery or the freight documents.

9. LIMITED PRODUCT WARRANTY

9.1. Seller warrants to Customer that the Products will be free of defects in material and workmanship and conform with the requirements set forth in the applicable Confirmed Order for a period of twelve (12) months from the date of delivery for new business Products and ninety (90) days for after sales Products. (the "Limited Product Warranty").

9.2. Unless expressly agreed to in writing by Seller, Seller makes no warranty that the Products comply with applicable law, regulations, or specifications in any jurisdiction in which the Products may be used, integrated or incorporated. Any governmental or other approvals necessary in connection with the use, integration or incorporation of the Products shall be Customer's sole responsibility.

9.3. The Limited Product Warranty shall be void if the Defect (as defined below) resulted from (a) improper or inadequate use, storage, handling, operation, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following delivery of the Product, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

9.4. In the event of an alleged breach of the Limited Product Warranty (a "Defect"), Customer shall, at Customer's sole expense, send the Product to Seller. Seller shall conduct the necessary tests on such Product within a reasonable period. If Seller confirms the Defect, Seller shall, at its sole option and discretion, repair or replace the Defective Product. If the repair or replacement of the Defective Product is commercially unreasonable to Seller, Seller may, at its sole discretion, issue a refund to Customer in the amount Seller deems adequate. Such repair, replacement, or refund shall be the sole liability of Seller and the sole remedy of Customer with respect to a Defect. In no event shall any warranty claims for a Defect be made after twelve (12) months from the date of Customer's receipt of the Products. Any Products or parts returned to Seller for removal or repair under this Section 9.4 shall be the property of Seller. Any applicable Limited Product Warranty period shall not start anew with the repair or replacement of the Defective Product (or any portion thereof).

9.5. Except for Limited Product Warranty, SELLER HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. Seller makes no other warranties with respect to the Products, and no person is authorized to make any warranties on behalf of Seller that are inconsistent with the warranties set forth under this Section 9.

10. LIMITATION OF LIABILITY

10.1. IN NO EVENT SHALL SELLER BE LIABLE TO CUSTOMER, ITS CUSTOMERS, EMPLOYEES, AGENTS, AND OTHER REPRESENTATIVES FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, REVENUE, GOODWILL, OR USE, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY, OR IMPOSED BY STATUTE, OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANY OF THE TERMS CONTAINED HEREIN, SELLER'S LIABILITY FOR ANY CLAIM WHETHER BASED UPON CONTRACT, TORT, EQUITY, NEGLIGENCE, OR ANY OTHER LEGAL CONCEPT SHALL IN NO EVENT EXCEED THE PURCHASE PRICE PAID BY THE CUSTOMER FOR THE PRODUCTS, GIVING RISE TO SUCH CLAIM. CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THE PROVISIONS OF THESE TERMS FAIRLY ALLOCATE THE RISKS BETWEEN SELLER AND CUSTOMER, THAT SELLER'S PRICING REFLECTS THIS ALLOCATION OF RISK, AND BUT FOR THIS ALLOCATION AND LIMITATION OF LIABILITY, SELLER WOULD NOT HAVE ENTERED INTO AN AGREEMENT WITH CUSTOMER FOR THE SALE OF THE PRODUCTS.

10.2. Seller shall not be liable for, and Customer assumes responsibility and shall indemnify, defend, and hold Seller harmless for any and all claims, including without limitation claims for personal injury or property damages, resulting from (a) the improper or inadequate use, storage, handling, operation, assembly, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, or repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following the delivery of the Products, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, or (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

10.3. In jurisdictions that limit or preclude limitations or exclusion of remedies, damages, or liability, such as liability for gross negligence or willful misconduct or do not allow implied warranties to be excluded, the limitation or exclusion of warranties, remedies, damages, or liability set forth in these Terms are intended to apply to the maximum extent permitted by applicable law, and these Terms shall be deemed amended to comply with such limitations or exclusions. Customer may also have other rights that vary by state, country or other jurisdiction.

11. CONFIDENTIALITY

11.1. "Confidential Information" means: (i) any know-how, trade secrets, and other business or technical information of Seller that is confidential or proprietary or due to its nature or under the circumstances of its disclosure the Customer knows or has reason to know should be treated as confidential or proprietary, including but not limited to quotations, drawings, project documentation, samples and models.

11.2. Confidential Information does not include information that: (i) is or becomes generally known to the public through no fault or breach of these Terms by the Customer; (ii) is rightfully received by the Customer at the time of disclosure without an obligation of confidentiality; (iii) is independently developed by the Customer without use of Seller's Confidential Information; (iv) is rightfully received by the Customer from a third party without restriction on use or disclosure; or (v) is disclosed with Seller's prior written approval.

11.3. Customer shall not use Seller's Confidential Information except as necessary to use the Products and will not disclose such Confidential Information to any third party except to those of its employees, agents, subcontractors, or representatives who have a bona fide need to know such Confidential Information to enable Customer to use the Products; provided that each such employee, agent, subcontractor, and/or representative is/are bound by a written agreement that contains use and nondisclosure restrictions not less stringent than the terms set forth in this Section 11.3. The Customer will employ all reasonable steps to protect Seller's Confidential Information from unauthorized use or disclosure, including, but not limited to, all steps that it takes to protect its own information of like importance. The foregoing obligations will not restrict the Customer from disclosing Seller's Confidential Information: (i) pursuant to the order or requirement of a court, administrative agency, or other governmental body, provided that the Customer gives reasonable notice to Seller to contest such order or requirement; (ii) to its legal or financial advisors; and (iii) as required under applicable securities regulations.

11.4. In the event of a violation or threatened violation of Customer's obligations under this Section 11, Seller shall be entitled to seek equitable relief, including in the form of a restraining order, orders for preliminary or permanent injunction, specific performance and any other relief that may be available from any court, without the requirement to secure or post any bond, or show actual monetary damages in connection with such relief. These remedies shall not be deemed to be exclusive but in addition to all other remedies available under these Terms, at law, or in equity.

12. INTELLECTUAL PROPERTY

12.1 Seller reserves the sole and exclusive ownership of the intellectual property rights in the Products (including but not limited to the technology used to manufacture the Products) and any improvements thereof regardless of inventorship or authorship. Customer shall not (and shall cause its employees, agents, representatives and customers to not) reverse engineer, decompile, disassemble, or decode any of Seller's intellectual property embedded or used in any of the Product.

13. FORCE MAJEURE

13.1. Seller shall not be responsible for any failure or delay in its performance under these Terms due to causes beyond its reasonable control, including, but not limited to, disruptions of the public power supply, communications, and transportation infrastructure, governmental measures, malware or hacker attacks, fire, extraordinary weather events, epidemics, pandemics (or any government restrictions implemented as a result thereof), nuclear and chemical accidents, earthquakes, war, terrorist attacks, labor disputes, strikes, lockouts, shortages of or inability to obtain labor, energy, raw materials or supplies, or other acts of God.

14. MISCELLANEOUS

14.1. If any provision contained in these Terms or any Confirmed Order is held by final judgment of a court of competent jurisdiction to be invalid, illegal, or unenforceable, such invalid, illegal, or unenforceable

provision shall be severed from the remainder of these Terms or such Confirmed Order, and the remainder of these Terms or such Confirmed Order shall be enforced. In addition, the invalid, illegal, or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in these Terms, such modification being made to the minimum extent necessary to render such provision valid, legal, and enforceable.

14.2. Seller may assign its rights and/or delegate its liabilities under any Confirmed Order at any time. Customer may not assign its rights or delegate its responsibilities under a Confirmed Order without Seller's prior written consent.

14.3. Seller's waiver of any breach or violation of these Terms or the provisions of any Confirmed Order by Customer shall not be construed as a waiver of any other present or future breach or breaches by Customer.

14.4. The parties hereto are independent contractors and nothing in these Terms will be construed as creating a joint venture, partnership, employment, or agency relationship between the parties.

14.5. Notices by a party regarding the exercise of rights and obligations under these Terms must be signed by authorized representatives of such party, and delivered via courier, mail, or e-mail to the other party's address indicated in the applicable Confirmed Order, provided that a notice by e-mail shall only be validly given if receipt thereof is acknowledged in writing by the recipient.

15. ENTIRE AGREEMENT; CONFLICTS.

15.1. These Terms, including the applicable Confirmed Order, constitute the entire and exclusive agreement of the parties regarding the subject matter hereof and supersede any and all prior or contemporaneous agreements, communications, and understandings (both written and oral) regarding such subject matter. In the event of a conflict between the provisions of these Terms and the provisions of a Confirmed

Order, the provisions of the Confirmed Order will govern and control. Seller may amend or modify these Terms from time to time. Seller may, at its sole discretion, provide Customer with written notice of any such changes, revisions, amendments, or modifications, provided, however that any such changes, revisions, amendments, or modifications shall become effective without any further action by any party and that they shall not apply to any Confirmed Order prior to the effective date of such changes, revisions, amendments, or modifications.

16. APPLICABLE LAW AND JURISDICTION

16.1. These Terms and the Confirmed Orders shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would defer to or cause the application of the substantive laws of any jurisdiction other than Wisconsin. The parties hereby expressly exclude the application of the 1980 United Nations Convention on Contracts for the International Sale of Goods.

16.2. Any dispute, controversy, or claim arising out of or relating to these Terms and any Confirmed Order, including but not limited to the execution, performance, or termination thereof or to any issue of liability arising out of the performance of these Terms or any Confirmed Order, which the parties have not been able to settle amicably shall be submitted to the exclusive jurisdiction of the state or federal courts with jurisdiction in the County of Calumet, Wisconsin, provided that notwithstanding the foregoing, Seller shall be entitled to seek specific performance and injunctive relief in any court of competent jurisdiction. Each party hereby waives any and all claims, pleas, or defenses (including without limitation a plea for forum non conveniens) that would permit such party to seek the jurisdiction of any courts or arbitration tribunals other than those set forth in the preceding sentence.

16.3. EACH PARTY HEREBY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THESE TERMS.



1130 73rd Avenue NE
 Fridley, MN 55432
 (763) 571-1902
 1-800-795-1902
 Fax # (763) 571-5091

Highway 60 East
 Lake Crystal, MN 56055
 (507) 726-6041
 1-800-722-0588
 Fax # (507) 726-2984

www.crysteeltruck.com

AN EQUAL OPPORTUNITY EMPLOYER

Date: 1/24/2024
 Company: City of South St. Paul
 Contact: Howie Steenberg
 Phone#: 651-554-3253
 Email: hstenberg@southstpaul.org

Reference: Boss 9'2" V-XT Plows
 Address: 125 3rd Avenue N.
 City: South St. Paul
 State: MN

Dealer		Chassis Estimated Delivery	
Truck Make	Ford	CA or CT	
Model Year	2024	Transmission	
Truck Model	F250-F350	Cab Color	

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 216663

RELEASE NO: T-763(5)

CONTRACT PERIOD: FEB 1, 2023, THROUGH JANUARY 31, 2024

EXTENSION OPTION: Up to 39 months

1-UNIT

STATE COOPERATIVE PRICING

<u>QTY</u>			<u>Price Each</u>	<u>Extended</u>
3.0 Front Snow Plow				
1	3.36	9'2" V-XT Steel Vee Plow	\$8,265.00	\$8,265.00
1	3.36	Install of 9'2" V-XT Steel Vee Plow	\$900.00	\$900.00
1	3.72	Light Adapter	\$179.00	\$179.00
1	3.94	Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$261.00	\$261.00
1	3.94	Install of Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$75.00	\$75.00
OR				
1	3.40.	9'2" V-XT Stainless Steel Vee Plow	\$8,685.00	\$8,685.00
1	3.40.	Install of 9'2" V-XT Stainless Steel Vee Plow	\$900.00	\$900.00
1	3.72	Light Adapter	\$179.00	\$179.00
1	3.94	Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$261.00	\$261.00
1	3.94	Install of Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$75.00	\$75.00

PRICES SHOWN DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES

Cost Per Loaded Mile for Delivery: \$4.00

Starting Point: Lake Crystal, MN

*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT OFF THE STATE OF MINNESOTA COOPERATIVE PURCHASE CONTRACT

**NO EXHAUST WORK INCLUDED FOR TRUCKS WITH NEW EMISSION CONTROL EXHAUST SYSTEMS. EXHAUST SYSTEMS CANNOT BE MODIFIED.

***ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC.

EXTRA CHARGES MAY APPLY

Vendor Name:	Crysteel Truck Equipment-Fridley
Contact Person:	Josh Taylor
Street Address:	1130 73rd Ave NE
City, State, Zip:	Fridley, MN 55432
Phone #:	(763) 235-5487
Toll Free #:	(800) 795-1280
Fax #:	(763) 571-5091
Email Address:	jtaylor@crysteeltruck.com



1130 73rd Avenue NE
 Fridley, MN 55432
 (763) 571-1902
 1-800-795-1902
 Fax # (763) 571-5091

Highway 60 East
 Lake Crystal, MN 56055
 (507) 726-6041
 1-800-722-0588
 Fax # (507) 726-2984

www.crysteeltruck.com

AN EQUAL OPPORTUNITY EMPLOYER

Date: 4/24/2024
 Company: City of South St. Paul
 Contact: Howie Steenberg
 Phone#: 651-554-3253
 Email: hsteeberg@southstpaul.org

Reference: Boss Plow Parts Installed
 Address: 125 3rd Avenue N.
 City: South St. Paul
 State: MN

Dealer	Chassis Estimated Delivery
Truck Make	CA or CT
Model Year	Transmission
Truck Model	Cab Color

<u>QTY</u>		<u>Price Each</u>	<u>Extended</u>
	3.0 Front Snow Plow		
1	NCI Boss Mount	\$820.00	\$820.00
1	NCI Boss Wiring Harness	\$410.00	\$410.00
1	NCI Boss Light Adapter *IF TRUCK HAS LED HEADLIGHTS*	\$180.00	\$180.00
1	NCI Price to Install	\$700.00	\$700.00

Total Package Price \$2,110.00

PRICES SHOWN DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES

Cost Per Loaded Mile for Delivery: \$4.00

Starting Point: Lake Crystal, MN

*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT OFF THE STATE OF MINNESOTA COOPERATIVE PURCHASE CONTRACT
 **NO EXHAUST WORK INCLUDED FOR TRUCKS WITH NEW EMISSION CONTROL EXHAUST SYSTEMS. EXHAUST SYSTEMS CANNOT BE MODIFIED.
 ***ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYSTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC. EXTRA CHARGES MAY APPLY

Vendor Name:	Crysteel Truck Equipment-Fridley
Contact Person:	Josh Taylor
Street Address:	1130 73rd Ave NE
City, State, Zip:	Fridley, MN 55432
Phone #:	(763) 235-5487
Toll Free #:	(800) 795-1280
Fax #:	(763) 571-5091
Email Address:	jtaylor@crysteeltruck.com

QUOTATION	NORTH COUNTRY GM	
CONTRACT # 199799	1502 E HOWARD ST HIBBING, MN 55746 218-263-7578	BOB O'HARA 218-349-8955 rwohara01@aol.com
EST DELIVERY TIME 120 - 180 ARO	218-263-7576	

		GTR14		
BASE MODEL	2024 GMC SIERRA 2500	TK20903		\$ 42,144.20
	4X4 REG CAB w/8 FT BOX			
	GVW 10,500			
3,662.00	SLE TRIM UPGRADE	SLE		-
ADDED OPTIONS	6.6L V8 GASOLINE	L8T	X	STD
	10 SPEED AUTO	MYD	X	STD
	3.73:1 AXLE RATIO	GT4	X	STD
8,703.20	Engine, Duramax 6.6L Turbo-Diesel V8 B20-Diesel compatible, (445 hp [332 kW] @ 2800 rpm, 910 lb-ft of torque [1220 Nm] @ 1600 rpm) (Requires (JL1) trailer brake controller. Regular Cab model requires (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)	LSP		-
INCL w/Diesel	Transmission, Allison 10-speed automatic (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine	MGM		-
	AIR CONDITIONING FRT			STD
STD	CHROME BUMPERS		X	STD
(1,016.20)	Pickup bed, delete includes capped fuel fill, (SFW) Back-up alarm calibration, (9J4) rear bumper delete, (9L3) spare tire delete and spare tire carrier delete. (Requires long bed model and 17" or 18" wheels.) *CREDIT*	ZW9		-
334.40	Spare Tire & Wheel to match when ordering box delete only	ZXT		-
64.24	Rear Camera Kit Kit includes camera, fixed position bracket & 19 ft cable with attachment clips. Rear camera radio calibration provided from the factory. Camera Std w/ PU Box	5N5		-

1,232.00	Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (K34) cruise control, (QT5) EZ Lift power lock and release tailgate and (DBG) outside power-adjustable vertical trairling with heated upper glass; also includes (AXG) power windows, express up/down driver, (AED) power windows, express down passenger and (AU3) power door locks (Not available with (PCI) Convenience Package. Note: (DBG) outside power-adjustable vertical trairling with heated upper glass can be upgraded to (DWI) trailer mirrors.)	ZLQ	X	\$1,232.00
176.00	LT265/70R-17E ALL TERRAIN	QXT	X	\$176.00
182.00	LT275/70R-18E TRACTION TIRES	QF6		-
273.00	18" STEEL WHEELS (req w/QF6)	PYT		-
308.00	Wheels, 17" (43.2 cm) machined aluminum	PYQ		-
88.00	BLOCK HEATER	K05		-
242.00	BRAKE CONTROLLER	JL1	X	\$242.00
264.00	PLOW PREP PKG	VYU	X	\$264.00
158.40	MOLDED MUD FLAPS	VQK	x	\$158.40
699.00	BLACK ASSIST STEPS	VXJ	x	\$699.00
479.00	SPRAY BEDLINER	CGN		-
176.00	DASH SWITCH AUTO TRAC 4X4	NQH		-
118.80	AUX BATTERY	K4B	X	\$118.80
198.00	120 VOLT OUTLET IN CAB AND BOX	KC9		-
132.00	UPFITTER SWITCHED (kit shipped loose, req additional upfitter wiring)	9L7	x	\$132.00
165.00	Activate Upfitter Switches	DLR2	x	\$165.00
48.40	ROOF MARKER LIGHTS	U01	x	\$48.40
633.60	CAMPER MIRRORS AUTO DIMMIN	DW1		-
198.00	REAR WINDOW DEFROSTER	C49	x	\$198.00
121.40	BACKUP ALARM	8S3		-
477.00	REMOTE START	DLR1		-
				-
				-
275.00	ADDITIONAL KEY/FOB COMB EA	1	x	\$ 275.00
435.60	BLACK	GBA		-
435.60	STERLING GRAY	GXD		-
435.60	CARDINAL RED	G7C		-

N/C	STD WHITE	GAZ	X	N/C
INT TRIM COLOR	BLACK CLOTH TRIM	H1T		STD
	TOTAL			\$ 45,852.80
				-
3,152.38	6.875% SALES TAX		X	\$ 3,152.38
249.50	LICENCE TITLE & REG		X	\$ 249.50
20.00	TRANSIT TAX		X	\$ 20.00
	TOTAL per UNIT			\$ 49,274.68
	QTY	1		\$ 49,274.68

purchase order number	
contact	Howie Steenberg
customer	City of South St. Paul
phone	651-554-3253
email	hstenberg@sspmn.org
billing address	125rd Ave N.
	South St. Paul, MN 55075
delivery address	Public Works
	400 E. Richmond St.
	South St. Paul, MN 55075
date ordered	
order #	

QUOTATION	NORTH COUNTRY GM	
CONTRACT # 188747	1502 E HOWARD ST HIBBING, MN 55746 218-263-7578	BOB O'HARA 218-349-8955 rwohara01@aol.com
EST DELIVERY TIME 90 - 120 ARO	218-263-7576	

	1GB3YSE77 RF403107	RCC4		
BASE MODEL	2024 CHEV SILVERADO 3500 4x4	CK31003		\$ 43,895.00
	REG CAB CHASSIS CAB 60" CA			
	GVW 14,000 LBS.			
3,248.60	LT TRIM UPGRADE	3LT		-
ADDED OPTIONS	6.6L V8	L8T	x	STD
	10 SPEED AUTO	MYD	x	STD
	3.73:1 AXLE RATIO	GT4	x	STD
	AIR CONDITIONING FRT		x	STD
8,703.20	Engine, Duramax 6.6L Turbo-Diesel V8 B20-Diesel compatible, (445 hp [332 kW] @ 2800 rpm, 910 lb-ft of torque [1220 Nm] @ 1600 rpm)	LP5		-
N/C	Transmission, Allison 10-speed automatic	MGM		-
N/C	Transmission, Allison 10-speed automatic with integrated Power Take-Off (PTO) (Requires (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Included and only available with (PTO) Power Take-Off.)	MGU		-
875.60	Power Take-Off (Requires (L5P) Duramax 6.6L Turbo-Diesel V8 engine and (K34) Cruise Control.	PTO		-
774.00	WT Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (K34) Cruise Control and (DBG) power trailer mirrors with heated upper glass and manual extending/folding.	ZLQ	x	\$774.00
176.00	LT235/80R-17E ALL TERRAIN	QZT	x	\$176.00
242.00	BRAKE CONTROLLER	JL1	x	\$242.00

264.00	Snow Plow Prep Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. (Requires 4WD model. Upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Not available with (F60) Heavy Duty Front Spring Package.)	VYU	X	\$264.00
220.00	DPF, diesel particulate filter, manual regeneration customer regeneration will not be allowed until the DPF load percentage has reached 100% full	FPF		-
689.00	BLACK ASSIST STEPS	RVQ	X	\$689.00
118.80	AUX BATTERY (std w/diesel)	K4Z	X	\$118.80
176.00	DASH SWITCH AUTO TRAC 4X4	NQH		-
88.00	Chrome Front Bumper	V46		-
N/C	VINYL FLOORING	BG9	X	N/C
132.00	120 VOLT OUTLET IN CAB AND BOX	KJ4		-
132.00	UPFITTER SWITCHED (kit shipped loose, req additional upfitter wiring)	9L7	X	\$132.00
165.00	Upfitter Switch install Completed	DLR2	X	\$165.00
				-
275.00	ADDITIONAL KEY/FOB COMB EA	1		\$ 275.00
EXT COLOR	WHITE	GAZ	X	STD
INT TRIM COLOR	VINYL SEAT TRIM	H2G		STD
	CLOTH SEAT TRIM	H1T	X	N/C
	TOTAL			\$ 46,730.80
3,037.50	6.5% SALES TAX		X	\$ 3,037.50
249.25	LICENCE TITLE & REG		X	\$ 249.25
20.00	TRANSIT TAX		X	\$ 20.00
	TOTAL per UNIT			\$ 50,037.55
	QTY	1		\$ 50,037.55

purchase order number	
contact	Howie Steenberg
customer	City Of South St. Paul

phone **651-554-3253**

email hsteenberg@sspmn.org

billing address

delivery address Public Works

400 E Richmond St.

South St. Paul, Mn 55075

date ordered

order #



Agenda Item: Purchase of 2024 Elgin Pelican Sweeper

Action to be considered:

Motion to approve the purchase of a 2024 Elgin Sweeper from MacQueen Equipment Inc. in the amount of \$299,964.

Overview:

The 2024 Central Garage fund has budgeted \$300,000 for the replacement of 2014 Elgin Sweeper that has many miles and hours of service. This sweeper has many major mechanical problems such as the hydraulic lines needing to be replaced, gutter broom arms that need to be rebuilt, conveyor belt and assembly that also need to be replaced.

Our sweeper does spring and fall street sweeping, cleans streets for special events, and helps with cleanup after storms.

The retiring sweeper will be sold at a public auction sometime after the city takes delivery of the new sweeper.

Staff recommend consideration of the purchase of a 2024 Elgin pelican Sweeper from the Minnesota state contract in the amount of \$299,964 from MacQueen Equipment Inc.

Source of Funds:

2024 Capital Improvement Program (CIP) Central Garage Fund



CITY COUNCIL AGENDA REPORT
DATE: May 6, 2024
DEPARTMENT: FACILITIES
Prepared by: Ian Hardie
ADMINISTRATOR: RG

8-G

AGENDA ITEM: Upgrade Remaining Lighting at City Hall to LED

ACTION TO BE CONSIDERED:

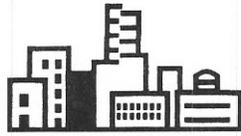
Approve proposal with Merit Electric for upgrading the remaining lighting at City Hall to LEDs to match the renovation, and authorize staff to execute agreements with Merit and Xcel Energy.

OVERVIEW:

During the renovation of City Hall the lighting in the areas being renovated was replaced with new, energy efficient LED panels. These panels use less energy and require far less maintenance than the current florescent lighting. This project will replace the remaining florescent and incandescent lighting throughout the building. The projected energy savings results in a payback period of less than 10 years.

Staff solicited multiple bids and recommends moving forward with Merit Electric at a net project cost, after rebates of \$82,916.88.

SOURCE OF FUNDS: Capital Improvement Fund



Merit Electric Company

ELECTRICAL CONTRACTORS ♦ COMMUNICATION SYSTEMS

Feb 21, 2024

City of South St. Paul
125 3rd Ave N.
South St. Paul, MN 55075

Re: LED Lighting Revised

Attention: Ian

Merit Electric Company proposes the following

1. Provide and install (223) Cooper LED 2x4 replacement lights
2. Provide and install (24) Cooper LED 2x4 5K replacement lights
3. Provide and install (4) Cooper LED 2x4 35K replacement lights
4. Relocate (6) existing Cooper LED 4K 2x4s
5. Retrofit (163) 4ft 2lamp fixtures with LED lamps
6. Retrofit (16) 8ft 4lamp fixtures with LED lamps
7. Retrofit (18) 4ft 3lamp fixtures with LED lamps
8. Retrofit (29) 4ft 2lamp T5 fixtures with LED lamps
9. Provide and install (21) LED 8inch replacement can lights
10. Provide and install (4) LED 6inch replacement can lights
11. Provide and install (5) LED 2x2 flat panel replacement lights
12. Provide and install (50) dimmer switches with control wiring
13. Provide and install (1) additional ceiling motion sensor in the garage
14. Provide and install (3) ceiling motion sensors in the basement hallway
15. Provide and install (1) light switch in police copier room
16. Provide and install 18ft of under cabinet lighting, 2 locations
17. Provide and install (12) 6inch can lights
18. Provide and install (2) additional switches in the fire department
19. Provide and install (7) ceiling fans with wall controllers
20. Replace (9) 2x4 lights in storage room with 4ft LED strip lights
21. Replace (18) flood lamps with LED in the shooting range
22. Replace (7) standard 60watt A lamps with LED lamps
23. Provide and install (6) additional 8ft vapor tight fixtures

1272 Point Douglas Road South, St. Paul, MN 55119 (651) 774-9671

24. Provide and install (1) 3way switch in the fitness room

All the above work can be done for the sum of \$108,400.00

If you have any questions, contact me at 651-774-9671 or rich@meritelectriccompany.com
Price good for 60 days

Thank you,

Rich Chermak

LED Lighting Recommendations and Savings Report



LED Lighting Project Cost and Rebates

Project Cost	\$108,400
Estimated Rebate	\$25,483
Net Cost After Rebates	\$82,917

Business Impacts*

First Year Energy Savings	\$9,038
Monthly Cost of Delay	\$753
Return on Investment (ROI)	11 %
Net Present Value (NPV)	\$13,180
Internal Rate of Return (IRR)	10.21 %
Savings to Investment (SIR)	2.2
Simple Payback (Years)	9.2

Estimated Maintenance Savings** _____

*Estimates based on electric utility rates of \$0.078/kWh and \$15.245/kW. Actual savings may be higher or lower depending on operation and other electric equipment in building.

**Additional maintenance savings may apply. Estimated savings can be calculated by maintenance staff with assistance from their One-Stop lighting consultant.

The above calculations are based on an 8% discount rate, 16 year weighted equipment lifetime, and 3% annual increase in kW and kWh energy rates.

***Impacts are based on calculations from the EPA to convert greenhouse gas emission data into different types of equivalent units. See <https://www.epa.gov/energy/greenhouse-gases-equivalencies-calculator-calculations-and-references>

The One-Stop Efficiency Shop® is administered by Center for Energy and Environment and sponsored by Xcel Energy.

Report Date:

April 25, 2024

Prepared For:

Ian Hardie

So St Paul City of/City Hall-vMerit

Property Address:

125 3rd Ave N

South Saint Paul, MN 55075

CEE ID:

00005742

Prepared By:

Bradley Obermueller, Lighting Auditor

Center for Energy and Environment

bobermueller@mncee.org

Environmental Impacts***



157,261 lbs.
CO₂ saved annually



75,972 lbs.
Avoided Coal Burned



One-Stop Efficiency Shop®
Building Energy Efficiency Program

Lighting System Analysis
Cost Saving Recommendations

Customer Report

April 25, 2024

Property Address:

So St Paul City of/City Hall-vMerit
125 3rd Ave N
South Saint Paul, MN 55075

Prepared for:

Ian Hardie
So St Paul City of/City Hall
125 3rd Ave N
South Saint Paul, MN 55075
Ph: 651-554-3237
Cell:



Prepared by Lighting Specialist:

Bradley Obermueller
Center for Energy and Environment
212 3rd Avenue North, Suite 560
Minneapolis, MN 55401

Mobile: (612) 816-7517
Phone:
Fax: (612) 335-5888
Email: bobermueller@mncee.org



One-Stop Efficiency Shop®
Summary of Recommended Lighting Upgrades

One-Stop Auditor: Bradley Obermueller, Cell Ph. (612) 816-7517

Lighting Upgrades		Estimated Costs	Estimated Annual Savings	Payback
Total Installed Cost	<i>Before rebate</i>	\$108,400.00		
Utility Rebate*		\$25,483.12		
Your Final Cost	<i>After rebate</i>	\$82,916.88	\$9,038.44 (a)	9.2 years

⇒ Rebate equals 24% of installed cost

**Job must be completed and invoices submitted within 90 days or by 11/15/2024, whichever comes first. One-Stop reserves the right to withdraw this rebate offer after expiration. You may request an extension, which includes re-verification of eligibility, kW/kWh savings, installation costs, estimated rebate, and program rules by One-Stop.*

CEE Financing Option

Estimated monthly savings	\$753.20(a)	
Monthly loan payments at 3.9% for 60 month term	\$1,534.53(b)	10.2 years

(b) Estimate based on a loan amount of \$82,916.88. Closing costs apply and may be added to the loan amount. The loan term has a maximum of 5 years, with monthly payments not less than the estimated monthly savings. Estimate assumes borrower agrees to repayment through direct deposit. For rates associated with alternate payment options or longer terms, please contact the One-Stop lighting consultant assigned to your project. Final terms and conditions set by lender upon loan approval.

Utility Cost Analysis	Demand (KW)	Energy (KWh)	Annual Cost	CO2 (lbs)*
Existing Lights	40.515	105,623	\$15,618.68	164,771
New Lights	17.069	44,499	\$6,580.24	69,419
Estimated Savings	23.446	61,123	\$9,038.44(a)◀	95,352*

* How do CO2 emissions affect me and my business? ¶ Rising concentrations of greenhouse gasses (GHG) produce an increase in the average surface temperature of the Earth over time. Rising temperatures produce changes in precipitation patterns, storm severity, and sea level commonly referred to as "climate change." ¶ Carbon dioxide (CO2), methane, nitrous oxide and four groups of fluorinated gases (sulfur hexafluoride, HFCs, PFCs and CFCs) are the major GHG. In the U.S., GHG emissions come primarily from the combustion of fossil fuels in energy use. CO2 emissions from coal-fired electricity generation comprise nearly 80 percent of the total CO2 emissions produced by the generation of electricity in the U.S. ¶ Installing energy-efficient lighting and implementing other conservation measures that reduce electric energy use significantly reduces GHG emissions and mitigates global climate change. Read more at: www.eia.doe.gov or www.epa.gov

(a) Savings estimates are based on standard engineering calculations and are NOT guaranteed. Your actual savings may be higher or lower depending on various factors, including how you operate your lights and other electric equipment in your building. Electric Utility Rates = \$0.0777/KWh and \$15.25/KW, where Demand cost savings occurs primarily during the summer months peak rate hours of 9am to 9pm.

So St Paul City of/City Hall-vMerit	
Program ID#	125 3rd Ave N
00005742	South Saint Paul, MN 55075



One-Stop Efficiency Shop®

Recommended Lighting Projects

Recommended Lighting System Upgrades	Schedule Name & Hours/year of Operation	Installed Cost (Without Rebate)	Estimated Annual Savings	Select
Area A: Interior				
Project #1	5x10 2,607 hrs/yr	\$82,593.05	\$4,854.65	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 257 85 T8 4' 32 E3-3L-Exist*	Qty Watts NEW Luminaire 257 36 LED Troffer 2x4 Fixture 36W DLC Premium			
Project #2	5x10 2,607 hrs/yr	\$1,237.44	\$327.87	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 21 51 CFL 26W 2L PL	Qty Watts NEW Luminaire 21 10.5 LED Can Screw-in Downlight Retrofit 8" 10.5W			
Project #3	5x10 2,607 hrs/yr	\$7,616.16	\$1,696.60	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 163 58 T8 4' 32 E2-2L-Exist	Qty Watts NEW Luminaire 163 31 LED LinearT8 4' 15.5W 2L-Ballast Compatible			
Project #4	5x10 2,607 hrs/yr	\$1,234.18	\$39.52	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 5 58 T8 4' 32 E2-2L-Exist-Utube*	Qty Watts NEW Luminaire 5 37.5 LED Troffer 2x2 Fixture 37.5W-DLC			
Project #5	5x10 2,607 hrs/yr	\$843.64	\$86.35	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 4 65 INC R 065W 1L (EISA= INC R 014W 1L)	Qty Watts NEW Luminaire 4 9 LED Can New Fixture 6" 9W			
Project #6	5x10 2,607 hrs/yr	\$8,122.78	\$564.38	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 16 110 T8 4' 32 E4-4L-Exist*	Qty Watts NEW Luminaire 16 18.5 LED Vaportight Strip 18.5w DLC Premium			
Project #7	5x10 2,607 hrs/yr	\$3,466.19	\$782.57	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 29 120 T5 HO 4' 54 E2-2L-Exist*	Qty Watts NEW Luminaire 29 50 LED LinearT5 4' 25w 2L-Bypass			
Project #8	5x10 2,607 hrs/yr	\$2,776.24	\$170.70	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 9 85 T8 4' 32 E3-3L-Exist*	Qty Watts NEW Luminaire 9 35.8 LED Strip 4' Fixture 35.8w DLC Premium			
Project #9	5x10 2,607 hrs/yr	\$373.68	\$378.18	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 18 65 INC R 065W 1L (EISA= INC R 014W 1L)	Qty Watts NEW Luminaire 18 10.5 LED 10.5W-1L BR			
Project #10	5x10 2,607 hrs/yr	\$136.64	\$137.62	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 7 60 INC A 060W 1L (EISA= INC A 018W 1L)	Qty Watts NEW Luminaire 7 9 LED 9W-1L A-Lamp			
Totals		\$108,400.00	\$9,038.44	

So St Paul City of/City Hall-vMerit	
Program ID#	125 3rd Ave N
00005742	South Saint Paul, MN 55075



**One-Stop Efficiency Shop®
Customer Participation Agreement**

I, the undersigned, agree that to the best of my knowledge the lighting schedule below accurately describes how the lights are operated at the facility listed in this document. I understand that the energy or cost savings reflected in this analysis are estimates, and that Center for Energy and Environment (CEE) and Xcel Energy do not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program. I also give CEE permission to submit, on my behalf, all Xcel Energy rebate and financing forms required for the One-Stop Efficiency Shop® program.

I understand that all electrical code violations that are found during the lighting system inspection or during installation must be brought up to code at the customer's expense. Costs for correcting code violations are NOT included in the installation costs quoted in this document.

I understand that my lighting contractor must contact the auditor in order to participate in the One-Stop Program, and that I WILL NOT BE ELIGIBLE FOR THE REBATE UNLESS MY CONTRACTOR CONTACTS THE AUDITOR. (One-Stop Auditor: Bradley Obermueller, Cell Ph. (612) 816-7517)

By signing below I certify that I have read, understand and will comply with the attached One-Stop Efficiency Shop® RULES and REQUIREMENTS, and that I can not apply for other rebates offered by Xcel Energy or any other energy-efficiency program towards lamps or lighting work covered by this agreement.

Select One
<input type="checkbox"/> Financed
<input type="checkbox"/> Cash

Signature Ian Hardie _____ Date
Customer Cost: \$82,916.88

Lighting Schedules

Your lighting savings are based on the following average hours of operation							
Lighting Schedule Name	Mon	Tues	Wed	Thur	Fri	Sat	Sun
5x10 2607 hrs/yr	10.0 hrs						

So St Paul City of/City Hall-vMerit	
Program ID#	125 3rd Ave N
00005742	South Saint Paul, MN 55075

ONE-STOP EFFICIENCY SHOP® PROGRAM RULES AND REQUIREMENTS

The One-Stop Efficiency Shop® lighting efficiency program (One-Stop Efficiency Shop®), administered by Center for Energy and Environment ("CEE") and funded through Xcel Energy, offers cash rebates to eligible small business customers ("Participant") who purchase and install qualifying energy-efficient lighting products in existing buildings.

The intent of the One-Stop Efficiency Shop® operating as a Minnesota Conservation Improvement Program (CIP), is to incentivize Xcel Energy's customers to install energy efficient equipment earlier than they would have otherwise by defraying a portion of the cost of the retrofit. To ensure that the program operates as intended, the Participant must have a financial stake in the transaction and the Participant's Project Cost must be greater than zero to receive a One-Stop Efficiency Shop® rebate.

Participant Qualifications

One-Stop Efficiency Shop® rebates apply only to qualified Xcel Energy customers with a valid commercial electric account in Xcel Energy's Minnesota service territory that meet One-Stop Efficiency Shop® eligibility requirements. The Vendor or Participant must verify with a CEE consultant that an Xcel Energy account is eligible for One-Stop Efficiency Shop® rebates before committing to, purchasing equipment for or implementing a project. To determine if a business qualifies for the One-Stop Efficiency Shop® please contact CEE at (612) 244-2427.

Eligibility Requirements

1. Rebate items must be installed at the Xcel Energy electric account listed on the application.
2. All equipment must be new. Used or rebuilt equipment is not eligible for a rebate.
3. All removed lighting equipment (lamps, ballasts and fixtures) must be properly recycled, and cannot be sold or reused at another location. Documentation may be required to ensure compliance with proper disposal of equipment.
4. Energy-efficient equipment must result in an electric load reduction.
5. Xcel Energy and CEE recommend Illuminating Engineering Society (IES) light levels. Participant is responsible for approval of final light levels.
6. Rebates are offered for interior lighting, exterior canopy lighting, soffit fixtures, wall pack fixtures, parking garage and parking lot lighting. Rebates will not be issued for street lighting. Most screw-in compact fluorescent lamps (CFLs) are not eligible for rebates.
7. Lamps or other equipment that have already been rebated through any other Xcel Energy rebate programs are ineligible for a rebate under the One-Stop Efficiency Shop®. This includes upstream programs that provide incentives to manufacturers, distributors and retailers to sell products at a discounted price.
8. CEE reserves the right to disallow a rebate if it determines, in its sole judgment, that the lighting technology is inappropriately applied or light levels are inadequate. Contact your CEE consultant to determine qualification of custom or specialty lighting projects.
9. Equipment must be purchased, properly installed and fully operating prior to submitting an application for a rebate.

Vendor Responsibilities

10. The "Vendor" is any person or company that is consulting on the project, selling the project to the participant, completing the work and/or supplying the materials. Vendor is an independent contractor and not an agent or representative of Xcel Energy or CEE, has no authority to bind Xcel Energy or CEE, and is solely responsible for sub-contractors the Vendor hires to do some or all of the work and/or supply materials.
11. The Vendor must clearly communicate to the Participant the purpose and requirements of the One-Stop Efficiency Shop®, including eligibility requirements for lighting rebates. The Vendor must involve the CEE consultant in communications with the Participant, and must keep the CEE consultant fully informed regarding all details of the transaction.

12. Vendors are responsible for reviewing, signing and returning the Contractor Report to CEE before materials are ordered. By signing the Contractor Report, the Vendor represents and warrants that the transaction complies with these Rules and Requirements and that the project specifications in the Contractor Report are accurate, acceptable and will be installed as specified.

13. Any inaccuracies concerning project specifications must be reported immediately to a CEE consultant so they can be addressed, the rebate recalculated if necessary and a revised report issued to the Vendor and the Participant.

14. Vendor must contact a CEE consultant whenever there are changes to the project so that equipment eligibility can be confirmed and the rebate value can be re-calculated if necessary.

15. CEE will not be responsible for changes in the rebate value if the Vendor does not sign and return the Contractor Report, and report: inaccuracies in the Contractor Report; changes in the equipment to be installed; or changes in the project during construction.

Rebate Calculations

16. Rebate values are based on CEE's calculation of electric demand (KW) and energy (kWh) savings. Hours used for calculation of the kWh savings must be an accurate representation of the Participant's operating schedule.

17. Electric demand and energy savings are calculated using lighting efficiency baselines established by the Energy Independence and Security Act (EISA). EISA standards apply to most T12 and incandescent lighting technologies today, and will apply to other technologies as efficiency requirements continue to be phased in.

18. If an Xcel Energy lighting rebate was previously assigned to this account and the rebated lighting was subsequently converted to a less efficient lighting system, a One-Stop consultant must review the situation to determine the correct baseline energy use for calculating the rebate.

19. Rebates are based on the energy use of the equipment actually installed at the site and the Participant's Project Cost. Rebates will be recalculated if the final equipment and Participant's Project Cost is different than originally approved by CEE.

20. Rebates cannot exceed 60 percent of the Participant's Project Cost, unless otherwise specified by the One-Stop Efficiency Shop®. The minimum rebate paid is \$5.00.

21. "Participant's Project Cost" means the Participant's financial obligation for the lighting retrofit based on the total project cost less any and all Deductions, regardless of when these Deductions are received.

ONE-STOP EFFICIENCY SHOP® PROGRAM RULES AND REQUIREMENTS

22. "Deductions" means anything of value received by the Participant that reduces the Participant's actual out-of-pocket cost for the lighting retrofit including, but not limited to: labor or material donations; monetary donations; labor or material cost deductions; grants; awards, rebates; or any other assistance of monetary value provided, directly or indirectly, by the Vendor, its agents or representatives to reduce the Participant's actual financial obligation for the lighting project.

23. The following types of financial transactions are not allowed as methods of payment by the Participant for the lighting project: barter, in-kind donations and performance contracting.

24. All Deductions must be separately itemized on the final invoice submitted to CEE. The Participant's Project Cost must be greater than zero to receive a One-Stop Efficiency Shop® rebate.

Invoice

25. The Vendor must submit an accurate, complete and transparent final invoice for the completed lighting retrofit. All parties involved in the project, including the Participant and CEE, must have a clear understanding of the scope of work and associated project costs, including any Deductions that have been applied.

26. Invoice(s) submitted must include: (1) itemized quantity, manufacturer's make and model numbers for each material item, (2) a lump sum amount for both material and labor, and (3) grand total project cost. In some cases, original equipment manufacturer (OEM) specification sheets may be requested for verification or clarification.

27. The Vendor must provide the Participant an invoice that reflects the same financial information that is submitted to CEE, including any Deductions that have been applied.

Verification

28. CEE reserves the right to inspect Participant's facility(ies) for installation of materials listed on this rebate application and will need access to survey the installed project. Participant must keep a sample of any and all types of equipment removed for a period of three (3) months after receiving a rebate from Xcel Energy. If the inspection determines that Participant did not comply with these Rules and Requirements, any rebate received by Participant must be promptly returned to Xcel Energy.

29. Vendor agrees to promptly provide CEE with such additional documentation and information as may be necessary to verify compliance with these Rules and Requirements, such as copies of cancelled checks or other relevant receipts/records as proof that the Participant paid the amount reflected on the invoice. Rebates for that project will not be paid until all requested documentation and information is provided and verified.

Rebate Application and Payment

30. One-Stop Efficiency Shop® rules and rebate eligibility requirements are subject to change. It is the Participant's and Vendor's responsibility to verify with CEE that estimated rebates are still valid before committing to, purchasing equipment for or implementing a project. CEE will not pay a rebate for projects where the invoice is submitted more than 12 months after the start of the project.

31. Xcel Energy and CEE are not responsible for any lost, late, stolen, ineligible, illegible, misdirected or postage-due mail. All completed rebate applications and other submissions in connection with the One-Stop Efficiency Shop® become the property of Xcel Energy and CEE and will not be returned.

32. In cases of deferred payment, CEE reserves the right to process the rebate only when full payment is received by the Vendor from the Participant. All financed and alternate payment plans must be documented with detailed, legally obligating and signed contracts. CEE reserves the right to disallow any payment plan that its staff determines is not in compliance with the program design intent and rules.

33. Rebates will not be disbursed until the project is fully installed and verified.

34. The rebate check will be sent to the Participant (i.e., Xcel Energy account holder) listed on the rebate application, unless otherwise authorized by CEE.

Xcel Energy will issue rebates in the form of checks, not utility bill credits.

35. Once completed paperwork is submitted and approved, rebate payments are usually made in 6 to 8 weeks.

Special Notices

36. Xcel Energy and CEE reserve the right to refuse payment or participation in the One-Stop Efficiency Shop® if the Participant or Vendor violates program design intent, rules and procedures. Xcel Energy and CEE are not liable for rebates promised to Participants as a result of a Vendor misrepresenting the program.

37. The One-Stop Efficiency Shop® is subject to 60 days notice of cancellation. The Participant and Vendor are responsible for checking with a CEE consultant to determine whether the program is still in effect and to verify program requirements.

38. CEE RESERVES THE RIGHT TO DISQUALIFY NON-COMPLIANT VENDORS FROM PARTICIPATION IN THE ONE-STOP EFFICIENCY SHOP®.

Disclaimers

Xcel Energy and CEE:

39. Do not endorse any particular vendor, manufacturer, product or system design by offering these rebates;

40. Will not be responsible for any tax liability imposed on the Participant as a result of the payment of rebates;

41. EXPRESSLY DISCLAIM ALL WARRANTIES, EXPRESSED OR IMPLIED, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE WITH RESPECT TO ANY PRODUCTS, EQUIPMENT, MATERIAL OR WORKMANSHIP PROVIDED, SUPPLIED OR INSTALLED IN CONNECTION WITH THE ONE-STOP EFFICIENCY SHOP®. Warranties, if any, are between Participant and equipment manufacturer(s) and/or Vendors.

42. Are not responsible for the disposal of removed lighting equipment (lamps, ballasts and/or fixtures) replaced as a result of this program, when required for optimum lighting performance;

43. In no event shall be liable for any indirect, special, incidental, consequential or punitive damages arising out of or relating to administering the One-Stop Efficiency Shop®

44. Do not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program.

For more information, contact CEE at
Phone: (612) 244-2427 Fax: (612) 335-5888.
Mail To: Center for Energy and Environment
212 3rd Avenue North, Suite 560
Minneapolis, MN 55401



CEE FACET, Programs Rules # 130326



City Council Agenda

Date: May 6, 2024

Department: City Clerk

Prepared by: Deanna Werner

Administrator: RG

8-H

Agenda Item:

Resolution 2024-058, to Waive Fees for the South St. Paul Lions, associated with license/permits fees for the 2024 Community Festivals, "Kaposia Days" scheduled for June 28, 29 & 30, 2024 and "On the Road Again" community event scheduled for October 2024, specific dates to be determined.

Action to be considered:

Approval of Resolution 2024-058 waiving fees associated with Temporary 1-4 Day Intoxicating Liquor License for the 2024 "Kaposia Days" and "On the Road Again" community events scheduled in 2024.

Overview:

The South St. Paul Lions Club has requested all fees be waived for the events related to the 2024 "Kaposia Days" and 2024 "On the Road Again" community events. The only fees needed are for the 1-4 Day Temporary On-Sale Liquor Licenses which are \$50.00 for each event. Staff has spoken with our legal council to determine if waiving this fee is possible and it was confirmed the council has the authority to waive the fee by majority vote of a Resolution. Staff has no concerns and recommends approval.

Source of Funds: N/A

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-058

WAIVING OF FEES FOR COMMUNITY WIDE EVENTS

WHEREAS, the City of South St. Paul wants to encourage community engagement by supporting the groups and participants of community wide events like "Kaposia Days" and "On the Road Again"; and

WHEREAS, These specific community events exists to promote civic pride and community spirit in South St. Paul; and

WHEREAS, the South St. Paul Lions have long been a partner in these community events, providing food and drinks at events which foster a sense of community for the residents of the City of South St. Paul; and

WHEREAS, the South St. Paul Lions undertake countless hours of volunteer time preparing, serving and cleaning up after community events; and

WHEREAS, the South St. Paul Lions organization undertakes the financial obligation and responsibility to secure the special insurance coverage necessary to serve in this capacity for community events.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SOUTH ST. PAUL, MINNESOTA, AS FOLLOWS:

1. The City Council supports waiving the fee(s) which are associated temporary liquor licenses for the community events "Kaposia Days" and "On the Road Again" scheduled in 2024 for the South St. Paul Lions organization.

Adopted this 6th day of May 2024

City Clerk



City Council Agenda

Date: May 6, 2024

Department: Airport

Prepared by: Andrew Wall

Administrator: RG

8-I

Agenda Item: Approve Right of First Refusal with Fillmore Aviation, LLC

Action to be considered:

Adopt Resolution No. 2024-59, Approve Right of First Refusal at Fleming Field with Fillmore Aviation, LLC

Overview:

Tim Zemanovic, the owner of Fillmore Aviation, LLC is considering leasing a hangar lot in the West Hangar Area at the airport. Mr. Zemanovic is working on the construction details and finalizing the details and costs to build the hangar as soon as possible.

Source of Funds:

N/A

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-59

**RESOLUTION RELATING TO AIRPORT:
APPROVE RIGHT OF FIRST REFUSAL
AT FLEMING FIELD WITH FILLMORE AVIATION, LLC**

WHEREAS, The City Council has reviewed and considered a Right of First Refusal for Lot 9, Block 2, Airport Rearrangement 4th Addition (the “Lease”);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. That the forms, terms and provisions of the Leases and the transactions contemplated thereby are in all respects, hereby approved and adopted.
2. That the Mayor and the City Clerk are hereby authorized and directed to sign the Leases in the name and on behalf of the City in the form hereby approved.

Adopted this 6th day of May, 2024.

City Clerk

**RIGHT OF FIRST REFUSAL AGREEMENT
TO LEASE WEST SIDE HANGAR LOT**

THIS RIGHT OF FIRST REFUSAL AGREEMENT (Agreement) is made, entered into and effective this 6th day of May, 2024, by and between City of South St. Paul, a Minnesota municipal corporation, (City) and Fillmore Aviation, LLC (Prospective Tenant). For and in mutual consideration and subject to the terms and conditions of this Agreement, and in reliance upon the representations, recitals, warranties and covenants of the parties herein contained, the parties hereby agree as follows:

ARTICLE 1
RECITALS

Recital No. 1. Prospective Tenant desires to lease certain real property from City for the purposes of constructing and utilizing an aircraft hangar.

Recital No. 2. Prospective Tenant intends to incur certain expenses, including, but not limited to, design and architectural services related to its proposed utilization of the Hangar Property.

Recital No. 3. Prospective Tenant desires to purchase a leasehold Right of First Refusal to lease the Hangar Property so as to prevent Prospective Tenant from incurring unnecessary expenses, in the event the City leases the Hangar Property to someone else prior to the City entering into a lease with Prospective Tenant.

ARTICLE 2
DEFINITIONS

2.1 Terms. The following terms, unless elsewhere defined specifically in this Agreement, shall have the following meanings as set forth below.

2.2 City. “City” means the City of South St. Paul, Minnesota, a Minnesota municipal corporation.

2.3 Prospective Tenant. Prospective Tenant means Fillmore Aviation, LLC

2.4 Hangar Property. “Hangar Property” means, individually and collectively, that certain real property located in the County of Dakota, State of Minnesota, described and identified on the attached Exhibit A. Hangar Property shall also include all of the right, title and interest of the City in and to any easements, access, permits, rights-of-way, privileges, appurtenances and right to the same belonging to or inuring to the Hangar Property.

ARTICLE 3
RIGHT TO LEASE

3.1 Right To Lease For Hangar Construction. From the date of this Agreement until November 6, 2024, City shall not lease the Hangar Property without first providing Prospective Tenant a right to lease the Hangar Property. If City desires to lease the Hangar Property to another identified third party tenant, then City shall provide Prospective Tenant with a written offer that comprises the following:

- a) written notice to Prospective Tenant of intent to lease;
- b) an outline of all the other terms and conditions of the proposed lease;
- c) the total proposed lease amount.

Prospective Tenant shall have ten (10) days from such offer to elect in writing to lease the Hangar Property for the price and in the manner described in the offer. If Prospective Tenant within the ten (10) day period elects to lease, then Prospective Tenant shall provide written notice to the City and the lease shall be executed within twenty (20) days after Prospective Tenant has given such written notice.

If as a result of the process set forth above, Prospective Tenant has not elected to lease, then the City shall have the right to lease the Hangar Property to the third party tenant.

3.2 Payment/Lease Credit. As consideration for the Right of First Refusal granted to Prospective Tenant in Section 3.1 above, Prospective Tenant has paid City \$100.00 the receipt of which City acknowledges. In the event that the parties enter into a lease for the Hangar Property, the \$100.00 payment shall be credited, by City, to rent payable thereunder.

3.3 Termination. The rights granted to Prospective Tenant hereunder, including, specifically the Right of First Refusal created by Section 3.1, shall terminate on the earlier of the following:

- a.) November 6, 2024.
- b.) Such time as the Prospective Tenant and City enter into a lease for the Hangar Property.

ARTICLE 4
MISCELLANEOUS

4.1 Headings. The headings in this Agreement are for convenience only and are not part of this Agreement and do not in any way limit or amplify the terms and provisions hereof. It is understood and agreed that this Agreement has been made following negotiation by the parties and it is, therefore, not to be construed against any party because of draftsmanship.

4.2 Modifications. All modification to this Agreement must be in writing and signed by the parties hereto.

4.3 Entire Understanding. This Agreement constitutes the entire understanding between the parties hereto with respect to the subject matter of this Agreement and supersedes all prior arrangements and understandings between the parties hereto.

4.4 Counterparts. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

4.5 Governing Law. This Agreement shall be governed by the laws of the State of Minnesota.

4.6 Binding Upon the Hangar Property. This Agreement runs with the Hangar Property and shall be binding upon the Hangar Property.

4.7 Binding Upon Parties and Assigns. This Agreement shall be binding upon the parties hereto and their heirs, successors and assigns.

4.8 Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

ARTICLE 5
NOTICE TO PUBLIC

5.1 Notice to Public. Upon recording, this Agreement shall serve as notice to the public of Custom Services Group Inc. right of first refusal to lease the Hangar Property.

ARTICLE 6
NOTICES

Any notices hereunder shall be deemed sufficiently given by one party to the other if in writing and if and when delivered or tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage and postal charges prepaid, addressed as follows:

If to City: South St. Paul Airport
Attention: Airport Manager
1725 Henry Ave.
South St. Paul, MN 55075

If to Prospective Tenant: Fillmore Aviation
15362 Founders Lane
Apple Valley, MN 55124

tim@fillmoreaviation.com
612-508-5046

or to such other address as the party addressed shall have previously designated by notice given in accordance with this Section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the day of mailing if mailed as provided above, provided, that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year hereinabove first set forth.

City of South St. Paul

By: _____
James P. Francis
Its: Mayor

By: _____
Deana Werner
Its: City Clerk

By: _____
Tim Zemanovic
Fillmore Aviation, LLC

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of _____, 2024, by Jimmy P. Francis and Deana Werner, the Mayor and City Clerk respectively of the City of South St. Paul, a Minnesota municipal corporation on behalf of the municipal corporation.

Notary Public

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of _____, 2024, by Tim Zemanovic.

Notary Public

EXHIBIT A

LEGAL DESCRIPTION OF HANGAR PROPERTY

Lot 9, Block 2, Airport Rearrangement 4th Addition.

According to the plat thereof on file and of record in the office of the Dakota County Recorder.



City Council Agenda
Date: May 6, 2023
Department: Airport
Prepared by: Andrew Wall
Administrator: RG

8-J

Agenda Item: Approve Right of First Refusal at Fleming Field with Scott Newgaard

Action to be considered:

Adopt Resolution No. 2024-60 approving Right of First Refusal with Scott Newgaard for Lot 2, Block 2, Airport Rearrangement 4th Addition.

Overview:

Scott Newgaard is considering leasing a hanger lot in the West Hanger Area at the Airport. He is finalizing the plans for the construction of his hanger.

Source of Funds:

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-60
RESOLUTION RELATING TO AIRPORT:
APPROVE RIGHT OF FIRST REFUSAL AT
FLEMING FIELD WITH SCOTT NEWGAARD

WHEREAS, The City Council has reviewed and considered an Amendment to the Right of First Refusal for Lot 2, Block 2, Airport Rearrangement 4th Addition (the “Agreement”);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. That the forms, terms and provisions of the Agreement and the transactions contemplated thereby are in all respects, hereby approved and adopted.
2. That the Mayor and the City Clerk are hereby authorized and directed to sign the Agreement in the name and on behalf of the City in the form hereby approved.

Adopted this 6th day of May 2024.

City Clerk

**RIGHT OF FIRST REFUSAL AGREEMENT
TO LEASE WEST SIDE HANGAR LOT**

THIS RIGHT OF FIRST REFUSAL AGREEMENT (Agreement) is made, entered into and effective this 6th day of May , 2024, by and between City of South St. Paul, a Minnesota municipal corporation, (City) and Scott Newgaard (Prospective Tenant). For and in mutual consideration and subject to the terms and conditions of this Agreement, and in reliance upon the representations, recitals, warranties and covenants of the parties herein contained, the parties hereby agree as follows:

ARTICLE 1
RECITALS

Recital No. 1. Prospective Tenant desires to lease certain real property from City for the purposes of constructing and utilizing an aircraft hangar.

Recital No. 2. Prospective Tenant intends to incur certain expenses, including, but not limited to, design and architectural services related to its proposed utilization of the Hangar Property.

Recital No. 3. Prospective Tenant desires to purchase a leasehold Right of First Refusal to lease the Hangar Property so as to prevent Prospective Tenant from incurring unnecessary expenses, in the event the City leases the Hangar Property to someone else prior to the City entering into a lease with Prospective Tenant.

ARTICLE 2
DEFINITIONS

2.1 Terms. The following terms, unless elsewhere defined specifically in this Agreement, shall have the following meanings as set forth below.

2.2 City. “City” means the City of South St. Paul, Minnesota, a Minnesota municipal corporation.

2.3 Prospective Tenant. Prospective Tenant means Scott Newgaard

2.4 Hangar Property. “Hangar Property” means, individually and collectively, that certain real property located in the County of Dakota, State of Minnesota, described and identified on the attached Exhibit A. Hangar Property shall also include all of the right, title and interest of the City in and to any easements, access, permits, rights-of-way, privileges, appurtenances and right to the same belonging to or inuring to the Hangar Property.

ARTICLE 3
RIGHT TO LEASE

3.1 Right To Lease For Hangar Construction. From the date of this Agreement until November 6 , 2024, City shall not lease the Hangar Property without first providing Prospective Tenant a right to lease the Hangar Property. If City desires to lease the Hangar Property to another identified third party tenant, then City shall provide Prospective Tenant with a written offer that comprises the following:

- a) written notice to Prospective Tenant of intent to lease;
- b) an outline of all the other terms and conditions of the proposed lease;
- c) the total proposed lease amount.

Prospective Tenant shall have ten (10) days from such offer to elect in writing to lease the Hangar Property for the price and in the manner described in the offer. If Prospective Tenant within the ten (10) day period elects to lease, then Prospective Tenant shall provide written notice to the City and the lease shall be executed within twenty (20) days after Prospective Tenant has given such written notice.

If as a result of the process set forth above, Prospective Tenant has not elected to lease, then the City shall have the right to lease the Hangar Property to the third party tenant.

3.2 Payment/Lease Credit. As consideration for the Right of First Refusal granted to Prospective Tenant in Section 3.1 above, Prospective Tenant has paid City \$100.00 the receipt of which City acknowledges. In the event that the parties enter into a lease for the Hangar Property, the \$100.00 payment shall be credited, by City, to rent payable thereunder.

3.3 Termination. The rights granted to Prospective Tenant hereunder, including, specifically the Right of First Refusal created by Section 3.1, shall terminate on the earlier of the following:

- a.) November 6 , 2024.
- b.) Such time as the Prospective Tenant and City enter into a lease for the Hangar Property.

ARTICLE 4
MISCELLANEOUS

4.1 Headings. The headings in this Agreement are for convenience only and are not part of this Agreement and do not in any way limit or amplify the terms and provisions hereof. It is understood and agreed that this Agreement has been made following negotiation by the parties and it is, therefore, not to be construed against any party because of draftsmanship.

4.2 Modifications. All modification to this Agreement must be in writing and signed by the parties hereto.

4.3 Entire Understanding. This Agreement constitutes the entire understanding between the parties hereto with respect to the subject matter of this Agreement and supersedes all prior arrangements and understandings between the parties hereto.

4.4 Counterparts. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

4.5 Governing Law. This Agreement shall be governed by the laws of the State of Minnesota.

4.6 Binding Upon the Hangar Property. This Agreement runs with the Hangar Property and shall be binding upon the Hangar Property.

4.7 Binding Upon Parties and Assigns. This Agreement shall be binding upon the parties hereto and their heirs, successors and assigns.

4.8 Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

ARTICLE 5
NOTICE TO PUBLIC

5.1 Notice to Public. Upon recording, this Agreement shall serve as notice to the public of Scott Newgaard's right of first refusal to lease the Hangar Property.

ARTICLE 6
NOTICES

Any notices hereunder shall be deemed sufficiently given by one party to the other if in writing and if and when delivered or tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage and postal charges prepaid, addressed as follows:

If to City: City of South St. Paul
Airport Manager
1725 Henry Ave
South St. Paul, MN 55075

If to Prospective Tenant: Scott Newgaard
640 W 92nd St
Bloomington, MN 55420

scott@bloomingtonheating.com
612-889-1552

or to such other address as the party addressed shall have previously designated by notice given in accordance with this Section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the day of mailing if mailed as provided above, provided, that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year hereinabove first set forth.

City of South St. Paul

By: _____
James P. Francis
Its: Mayor

By: _____
Deanna Werner
Its: City Clerk

By: _____
Scott Newgaard

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of _____, 2024, by Jimmy P. Francis and Deanna Werner, the Mayor and City Clerk respectively of the City of South St. Paul, a Minnesota municipal corporation on behalf of the municipal corporation.

Notary Public

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of _____, 2024, by Scott Newgaard.

Notary Public

EXHIBIT A

LEGAL DESCRIPTION OF HANGAR PROPERTY

Lot 2, Block 2, Airport Rearrangement 4th Addition.

According to the plat thereof on file and of record in the office of the Dakota County Recorder.



AGENDA ITEM: Approve Quote from Protouch Painting, Inc. for the repairs and painting of the Northview Pool shell.

ACTION TO BE CONSIDERED:

Motion to approve the quote from Protouch Painting, Inc. for the repairs and painting of the Northview Pool shell in the amount of \$ 26,200.

OVERVIEW:

On the March 25th City Council Worksession staff updated Council with the maintenance needs Northview pool would need to reopen for the summer 2024 season. The City Council directed staff for additional estimates to repair the pool shell. At the April 22nd City Council Worksession, staff provided cost estimates quotes to repair the shell which included pressure washing, sandblasting, caulking and painting the pool shell. Two bids were obtained from reputable companies.

- Protouch Painting, Inc. \$26,200 (Alt 1 & 2) included
- Mach 1 Taping & Painting Inc. \$28,520

Staff is recommending the work be awarded to the low quote, Protouch Painting, Inc., in the amount of \$26,200 for repairs and painting of Northview Pool shell.

SOURCE OF FUNDS:

Northview Pool Repairs and Maintenance Contractual



AGENDA ITEM: Approve Bid from Neo Electrical Solutions for the 2024 Airport Beacon Replacement Project

ACTION TO BE CONSIDERED:

Adopt Resolution No. 2024-61 Approving the Bid from Neo Electrical Solutions for the 2024 Airport Beacon Replacement Project.

Overview:

The Airport Beacon at Fleming Field serves as a navigational aide that helps aircraft in the air locate the airport. The current beacon sits on top of a pole that is more than 50 feet high and requires personnel that are specially trained with the proper equipment to service and repair the beacon when needed. This project will replace the existing beacon and pole with a “tip down” style pole and LED beacon. This new equipment will not only be more energy efficient, but it will also be safer and easier to service and maintain.

Total cost for the Beacon will be \$81,113.00. Construction Administration and Design by SEH will be \$40,300.00 which was approved at the City Council Meeting on January 16, 2024. Total Project cost will be \$123,913.00. Funding rates for this project will be 90% FAA, 5%, MNDOT, 5% City of South St. Paul. A breakdown of costs is shown below.

2024 Beacon Relocation and Replacement	\$81,113.00
Engineering & Construction Admin	\$40,300.00
Administration (City of South St. Paul)	\$2,500
TOTAL PROJECT COSTS (APPROX.)	\$123,913.00

FAA	\$111,521.70
MNDOT	\$6,195.65
City of South St. Paul	\$6,195.65
Total	\$123,913.00

Airport Staff Recommends Approval of this Agreement.

Source of Funds:

Airport Capital Fund

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-61
RESOLUTION RELATING TO AIRPORT:
APPROVE BID WITH NEO ELECTRICAL SOLUTIONS FOR THE AIRPORT BEACON
REPLACEMENT PROJECT

WHEREAS, The City Council has reviewed and considered a Bid from NEO Electrical Solutions for the Airport Beacon Replacement Project (the “Agreement”);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South St. Paul, Minnesota, as follows:

1. That the forms, terms and provisions of the Agreement and the transactions contemplated thereby are hereby approved, subject to minor modification by the City Attorney.
2. That the Mayor and the City Clerk are hereby authorized and directed to sign the Agreement in the name and on behalf of the City in the form approved by the City Attorney.

Adopted this 6th day of May 2024.

City Clerk



SEH MEMORANDUM

TO: Andrew Wall, Airport Manager

FROM: Lindsay Reidt, PE

DATE: April 18, 2024

RE: Construction Contract Award Recommendation
SEH No. SSTPA 176929 14.00

PROJECT SCOPE:

Competitive quotes were received for the 2024 Beacon Replacement project at the South St. Paul Municipal Airport. The project includes removal of the existing airport beacon and installation of a new beacon. The new beacon will be located within ten feet of the existing beacon.

Quote RESULTS – 2024 Beacon Replacement:

On Thursday March 21, 2024, contractors submitted quotes for the 2024 Beacon Replacement project. The Engineer’s estimate for the project was \$129,200.00. Two (2) quotes were received, with the results as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Neo Electrical Solutions	\$ 81,113.00
Parsons Electric	\$ 121,309.00

SEH RECOMMENDATION:

Based on the outcome of the quotes and the company reputations, it is our recommendation that the City of South St. Paul award the 2024 Beacon Replacement project to Neo Electrical Solutions, contingent on reception of the FAA and MnDOT Aeronautics grant.

In reliance on our experience with the contractors and information provided in the quote packages, we have determined that they have a sufficient understanding of the project and equipment to perform the construction for which it bid. SEH makes no representation or warranty as to the actual financial viability of the contractor or its ability to complete its work.

PROJECT COST SUMMARY:

The following table summarizes the costs of the components for this year’s federal and state grant:

2021 Beacon Relocation & Replacement (Vinc)	\$ 81,113.00
Engineering & Construction Administration (SEH)	\$ 40,300.00
Administration (City of South St. Paul) (estimated)	\$ 2,500.00
TOTAL PROJECT COSTS (APPROX):	\$ 123,913.00

The project is anticipated to be funded by a 90 percent FAA grant. MnDOT is anticipated to participate in 5% state funding and the local share for the project is anticipated to be 5 percent. Therefore, \$111,521.70 is anticipated to be covered by the FAA grant and \$6,195.65 is anticipated to be covered by each the state and local share.



CITY COUNCIL AGENDA REPORT

DATE: MAY 6, 2024

DEPARTMENT: **Planning**

Prepared By: Michael Healy, Planning Manager

ADMINISTRATOR: RG

10-A

AGENDA ITEM: First Reading- Ordinance Amendment Updating Subdivision Regulations for Lot Splits and Updating Zoning Requirements for Residential Properties

ACTION TO BE CONSIDERED:

Introduce ordinance for a first reading.

OVERVIEW:

Application

The Applicant is the City of South St. Paul.

This ordinance had a 1st reading at the February 20th City Council meeting and was brought to the March 11th Worksession for additional discussion and refinement. City Staff was planning to bring the ordinance forward for a 2nd reading in March, but this plan was disrupted by the Minnesota State Legislature's 2024 session. The Legislature was considering several statewide zoning preemption bills that would have taken away local zoning authority and would have made the proposed ordinance largely unenforceable because the State would establish statewide lot size and lot split regulations and municipalities would be stripped of all architectural controls when it comes to residential properties. City Staff delayed the second reading to monitor the 2024 legislative session.

Leaders at the State Legislature recently announced that they will not be pursuing statewide zoning preemption during the 2024 legislative session. This means that the proposed ordinance can move forward. Because it has been more than 60 days since the 1st reading was held, the City Code requires that the ordinance receive another 1st reading before it can be brought forward for a 2nd reading.

Background

Staff and the City Council have identified five issues that could be addressed with a code update:

1. The City has a process for reviewing lot splits and property line adjustments, but that process has never been added to the City Code.
2. The City Code does not allow a side-by-side twinhome to be split in half with a property line so that each side can be sold off separately as a homeownership opportunity. The City Council has identified this as a problem.

3. The City adopted new lot size and lot width rules in 1967 that are not consistent with the community's existing neighborhoods which were almost all laid out before 1967. The City has a policy for handling infill development in the pre-1967 neighborhoods which depends on a creative interpretation of the existing City Code. The creative interpretation can be confusing for City Staff and the public. It would be better if the City Code were updated to clearly reflect the City's policies and goals.
4. There are many single-family homes on small 40-foot-wide lots that have access to an improved alley. Unlike most cities with improved alleys, SSP does not currently require these small properties to build their driveway off the alley. This means that some of them build front yard driveways instead, which can be problematic on a narrow lot.
5. The City Council approved a "Master Housing Strategy" in 2020 that calls for exploring the creation of new residential design standards for single- and two-family homes. The City Council gave City Staff direction at their January 22nd and March 11th Worksessions regarding what they would want this to look like. Primarily, they would like to put restrictions on "garage forward home design" where an attached garage juts out into the front yard and is the defining architectural feature of a new home.

Issue #1: The City's Lot Split Procedure Has Never Been Added to the City Code

The City Council adopted a resolution on September 21, 1987 opting into an optional State Statute which requires property owners to get the City Council's approval before splitting their lot or adjusting a property line. Over the past 36 years, a consistent policy for reviewing these requests has evolved but it has never been added to the City Code. City Staff was pulled into a property line dispute in 2023 where one of the property owners hired an attorney who refused to follow the City's lot line adjustment process because it is not in the City Code. The attorney relented after Dakota County would not record his lot line adjustment without City Council approval, but it wasted a significant amount of staff time and further inflamed an already ugly neighbor dispute.

This issue can be easily resolved by adding the City's existing process for reviewing lot splits and lot line adjustments to the City Code's Subdivision Ordinance. This should be viewed as a "clean up" and will not result in any policy changes.

Issue #2: The City Code Does Not Allow a Twinhome to be Split with a Property Line

The City Council has previously expressed frustration that side-by-side twinhomes cannot be split in half with a property line so that each side can be sold off separately as a homeownership opportunity. The new modular twinhome at 1020 5th Avenue South was originally going to be split in this manner but the City Attorney determined that it would be unlawful to split the building because of the way the City Code is currently written. As a result, that twinhome was left as one parcel and turned into a rental.

Edina, Anoka, Minneapolis, and a number of other cities in the metro have adopted subdivision regulations that allow an existing side-by-side twinhome to be split in half with a property line so each side can be sold off separately. Such buildings are governed by private covenants and party

wall agreements. South St. Paul could adopt a similar ordinance to allow rental twinhomes to be turned into homeownership opportunities.

Issue #3: Lot Size and Lot Width Requirements Do Not Match SSP Neighborhood Design

The City Code's official rules for single-family home lot size and lot width do not match the character of SSP's existing neighborhoods. The current single-family lot dimension rules were put in place in 1967 but most of SSP's neighborhoods were fully laid out prior to 1967. All subdivision plats recorded prior to 1967 are considered "grandfathered" and are not subject to the new rules. Historically, the City has interpreted this very liberally to mean that new non-conforming buildable parcels can be created in existing neighborhoods if they are consistent with the lot sizes in the original plat and are created with "metes and bounds" descriptions based on the original platted lots.

One issue with the City's longstanding approach is that it is not intuitive and requires a creative reading of the City Code. Because the rules are somewhat unclear, different City Planners and City Councils have interpreted them slightly differently. Lot splits have not been handled consistently and some infill single-family home lots have been created that may technically not be buildable under a strict reading of the Code. A second issue with the current approach is that it discourages property owners from replatting their properties or otherwise cleaning up their title. Every property owner must keep their legal description "messy", and have it based on the old pre-1967 plat or else they lose all their lawful nonconformity rights, and their single-family home property becomes unbuildable without a lot size variance and lot width variance.

This situation could be fixed with two updates which would make it easier to build a new single-family home in SSP that matches the character of an existing neighborhood:

- 1. In the R-2 Single- and Two-Family district, most of the land was platted in the late 1800's with 40-foot wide lots which are either 120 or 125 feet deep and either 4,800 or 5,000 square feet in total size. Property owners create larger properties or different properties in the R-2 district by splitting and combining those original 40-foot lots. The City Code should be updated to have lot size and lot width requirements that match the character of these neighborhoods. This would allow property owners to potentially "clean up" their properties by replatting and would also set clear and consistent standards for when a lot is buildable and when it is not buildable.*
- 2. In the R-1 Single Family District, every neighborhood has completely different lot sizes. There are some neighborhoods with 40-foot-wide lots, some neighborhoods with 50-foot-wide lots, and many neighborhoods with 60-foot-wide lots. There are also a few neighborhoods that have large lots which meet the new 75-foot lot width requirement put in place in 1967. The City Code should be updated to officially adopt the City's longstanding practice which is to allow new lots to be created that are the same size and width as the existing properties on a block. Any entirely new R-1 neighborhood should continue to be required to follow the rules for a new neighborhood that were established in 1967 unless the neighborhood is developed as a Planned Unit Development with a unique design that gets City Council approval.*

Issue #4: Narrow Lots with Access to an Improved Alley Decide Not to Use the Alley

South St. Paul has many single-family homes on narrow 40-foot-wide lots that have access to an improved alley. Most of these houses build their garage or parking pad off the alley but some of them choose to instead run a private driveway out to the street with a private curb cut. The result is that these small lots end up having a significant part of their small front yard covered in asphalt or concrete and the curb cuts eat up the small boulevard and make it impossible to plant boulevard trees or provide convenient street parking for guests (guest cars must be parked at least 5 feet from each side of a private driveway entrance).

Other communities with improved alleys have regulations that require the alleys to be used for residential driveway access when available. In some communities, all residential lots that have access to an improved alley must use the alley and cannot have a private driveway to the street unless they are a corner lot and the driveway is off of the side street. In other communities, only small and narrow lots are required to use the alley.

The City Council discussed this issue at their January 22nd and again at their March 11th Worksessions. They are in favor of requiring narrow lots to build their driveway off the alley if there is an improved alley available and there are no topography issues or safety issues that make it unreasonable to use the alley. The City Council would like a 60-foot lot width to be the cutoff. Owners of lots that are narrower than 60 feet would be required to use the alley. Owners of larger properties that are at least 60 feet wide would continue to be able to choose whether to use the alley or build a private driveway that connects directly to the street.

Issue #5: Residential Design Standards for Single-Family and Two-Family Homes

The Master Housing Strategy approved in 2020 calls for exploring the creation of new residential design standards for single-family and two-family homes. South St. Paul already does have some existing design standards for single-family homes. The first is that the front of the home must face the main street frontage. The second is that single-family homes cannot have a flat roof for their main roofline. Finally, there is a rule that any proposed house that is completely dissimilar from the rest of the neighborhood in a way that might devalue other properties must have its building permit approved by the City Council.

Most communities have moved away from dictating architectural styles in single-family home neighborhoods since architecture is largely subjective and putting overly tight restrictions in place can lead to bland “cookie-cutter” housing styles. Instead, some communities have adopted basic urban design regulations for front facades to ensure good curb appeal. Specifically, some communities that mostly have traditional neighborhoods have chosen to prohibit or restrict “garage forward” home designs for infill housing since they do not match the existing community fabric. “Garage forward” refers to designs where the front of the house is dominated by an attached garage that juts out into the front yard. These houses often do not have traditional curb appeal although the garages can potentially be dressed up with brick, stone, and decorative doors. There are two rules that can potentially be adopted to regulate this urban design issue:

Rule #1: Do not allow the attached garage to be closer to the street than the house itself is.
Hopkins and Saint Paul are two communities with traditional neighborhoods that have a version of this rule.

Rule #2: Cap the percentage of the front façade that can be dominated by garage doors. *In Saint Paul, there is a rule that no more than 60% of the width of the front façade of a house can consist of garage doors that are facing the street.*

The City Council discussed this issue at their January 22nd and March 11th Worksessions. They are in favor of restricting “garage forward” design and want to consider adopting both rules. It was decided at the March 11th Worksession that the City would move forward with a flexible version of Rule #1 and attached garages would be allowed to be up to eight (8) feet closer to the front property line than the front of the house.

Proposed Ordinance

Staff has written a draft ordinance to address the issues outlined above. It would do the following:

- Add the City’s longstanding lot split and lot line adjustment process to the City Code.
- Make it possible to split a twinhome into two for-sale units if there is a party wall agreement and covenants in place.
- Clean up the R-1 ordinance to officially codify the City’s longstanding policy that new single-family home lots can be created if they have the same lot width and lot size as the existing houses on a block.
- Clean up the R-2 ordinance to have lot size and lot width requirement for single-family homes match the existing R-2 neighborhoods which were almost all platted in the 1800’s with 40-foot-wide lots.
- Fix two math issues in the City Code that may be errors:
 - The R-2 ordinance allows a duplex to be built on a property that is at least a lot and half from one of the subdivisions that was completed in the 1800’s with 40-foot-wide lots. This means that the property must be at least 60 feet wide and at least 120 feet deep. This means that every duplex property should be at least 7,200 square feet in size. However, the R-2 ordinance states that a duplex property must be at least 7,500 square feet in size. The number should be adjusted to 7,200 to correct the math discrepancy.
 - New R-1 lots must be at least 75 feet wide, 120 feet deep, and 9,000 square feet in size. However, the code allows a single-family home to be built on any residential lot platted prior to 1967 that is at least 4,500 square feet in size regardless of its width. The Code does not appear to waive the 120-foot depth requirement for lots platted prior to 1967. The result is that there are some platted neighborhoods which have lots that are not buildable because they are not quite 120 feet deep. If the existing houses on these lots were ever destroyed in a fire and the property lost its lawful nonconformity rights, the owners would not be able to rebuild their house without getting a lot depth variance. The Code should be updated to waive

the depth requirement for lots platted prior to 1967 that are at least 4,500 square feet in size. If a proposed house on one of these lots cannot meet all lot coverage and setback requirements, then a variance will still be required.

- Require small residential lots (those with less than 60 feet of street frontage) to use the alley for driveway access if there is an improved alley available and there are no issues with topography. *This requirement would not apply to corner lots or houses on a cul-de-sac.*
- A new attached garage cannot be more than eight (8) feet closer to the front property line than the non-garage part of the principal structure. If there is an existing “grandfathered” attached garage that does not meet this setback requirement but meets all other zoning rules, it can be expanded so that it is up to three stalls in width so long as the third stall has a small additional setback, and the garage doors have some type of architectural treatment.
- For attached garages, garage doors facing a street cannot be more than 9 feet tall and they cannot exceed 60% of the façade of the house that is facing the front property line. This would not apply to backyard garages.
- Clean up a drafting error in an ordinance that was approved earlier in 2024. The ordinance was intended to allow a 1-family, 2-family, or 3-family home with a nonconforming setback qualify for a building permit to build an addition with the same nonconforming setback if it does not increase the footprint of the building by more than 50%. The language needs to be cleaned up to make this intent clearer.

Discussion

Most South St. Paul residents are very proud of their community’s character and cherish the uniqueness of each of the neighborhoods. The City has always understood this and has allowed infill development to take place that is consistent with existing neighborhood character. Because most of these land use policies have never been officially added to the City Code, it creates a situation that can be confusing for property owners and for City Staff. It would be highly beneficial to codify the City’s longstanding policies which would have the effect of “legalizing” most of South St. Paul’s existing single-family home neighborhoods. This will make it easier for property owners to invest in their properties and potentially bring new homeownership opportunities to South St. Paul by building single-family homes on some of the community’s few remaining vacant lots.

Planning Commission Public Hearing

The Planning Commission held a public hearing for the proposed ordinance at their meeting on February 7th. No members of the public attended the hearing or submitted comments. The Planning Commission was supportive of the proposed ordinance and noted that the new restrictions on garage-forward design could always be refined further in the future if they end up not working as intended.

The Planning Commission also discussed the City Code's existing rule that single-family homes cannot have a flat roof for their main roofline. City Staff explained that flat roofed homes are expensive to build and maintain due to drainage issues so generally only high-end custom homes ever have flat roofs. The Planning Commission's consensus was that flat-roofed single-family homes are not consistent with the character of South St. Paul neighborhoods, and they want to continue to prohibit single-family homes from having a flat roof for their main roofline.

The Planning Commission recommended approval of the proposed ordinance with a 6-0 vote.

STAFF RECOMMENDATION:

Staff recommends that the City Council introduce the ordinance for a first reading.

LINKS

MARCH 11TH WORKSESSION PACKET:

[HTTPS://WWW.SOUTHSTPAUL.ORG/AGENDACENTER/VIEWFILE/AGENDA/ 03112024-1301](https://www.southstpaul.org/agendacenter/viewfile/agenda/03112024-1301)

ATTACHMENTS

- A. LOT SPLIT RESOLUTION APPROVED ON SEPTEMBER 21, 1987**
- B. EXAMPLES OF NEIGHBORHOOD LOT WIDTHS IN SOUTH ST. PAUL**
- C. EXAMPLE OF THE TYPE OF INFILL SINGLE-FAMILY HOME LOT THAT HAS HISTORICALLY BEEN APPROVED VIA LOT SPLIT**
- D. EXAMPLES OF HOMES WITH TRADITIONAL DESIGN**
- E. EXAMPLES OF HOMES WITH "GARAGE FORWARD" DESIGN**
- F. ZONING MAP**

ATTACHMENT A
LOT SPLIT RESOLUTION APPROVED ON SEPTEMBER 21, 1987

South St. Paul, Minnesota

September 21, 1987

Moved by Councilmember Peterson

Seconded by Councilmember Lagoo

MOVED: To authorize the expenditure of an additional \$1,500 to pay for inspection services for Project #1987-006, Water Tank Reservoir Painting.

Motion carried
9-21-87

7 yeas
0 nays

Moved by Councilmember Peterson

Seconded by Councilmember Gaylord

WHEREAS, Laws of Minnesota, 1982, Chapter 564, codified as Minnesota Statutes Section 272.162 provides for certain restrictions on transfers of real property lying within municipality within the 7 county metropolitan area, and

WHEREAS, said Statute provides for municipalities to elect to be governed by said Statute by resolution, and

WHEREAS, the City Council does hereby deem it to be in the best interest of the City to assure application of its subdivision regulation to lands within the City of South St. Paul be exercising its perogatives under said Statute.

NOW THEREFORE, BE IT RESOLVED that the City of South St. Paul does hereby choose to have Laws of 1982, Chapter 564, coded as Minnesota Statutes Section 272.162 applied to real property within its boundaries and does hereby notify the Dakota County Auditor of said choice, and does further hereby direct that a certified copy of this resolution be filed with the Dakota County Auditor.

7 yeas
0 nays

Approved:



Mayor

Moved by Councilmember Peterson

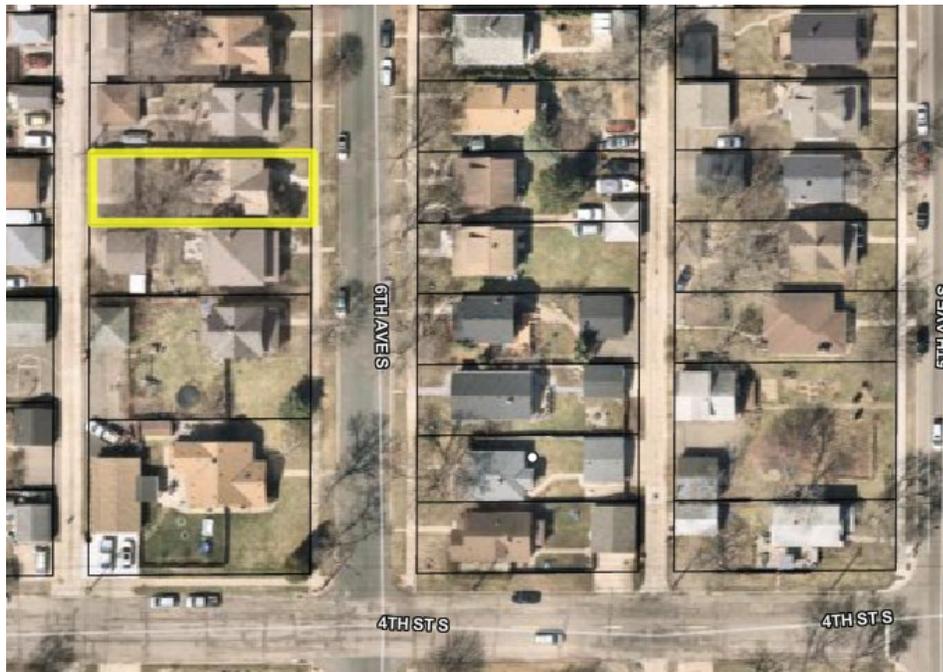
Seconded by Councilmember Johnson

WHEREAS, the problems of records duplication, data currency, and interrelationships of geographic data usage among County departments, cities and other agencies creates inefficiencies in the delivery of services to the public; and

ATTACHMENT B
EXAMPLES OF NEIGHBORHOOD LOT WIDTHS IN SOUTH ST. PAUL

40-FOOT-WIDE LOTS

- Almost all of SSP's original neighborhoods were platted in the 1800's with lots that are 40 feet wide and either 120 or 125 feet deep. Most neighborhoods with R-2 zoning and many neighborhoods with R-1 zoning were platted with 40-foot-wide lots.
- The home shown below was built on a 40-foot-wide lot with an alley. This is by far the most common type of single-family home lot in South St. Paul.



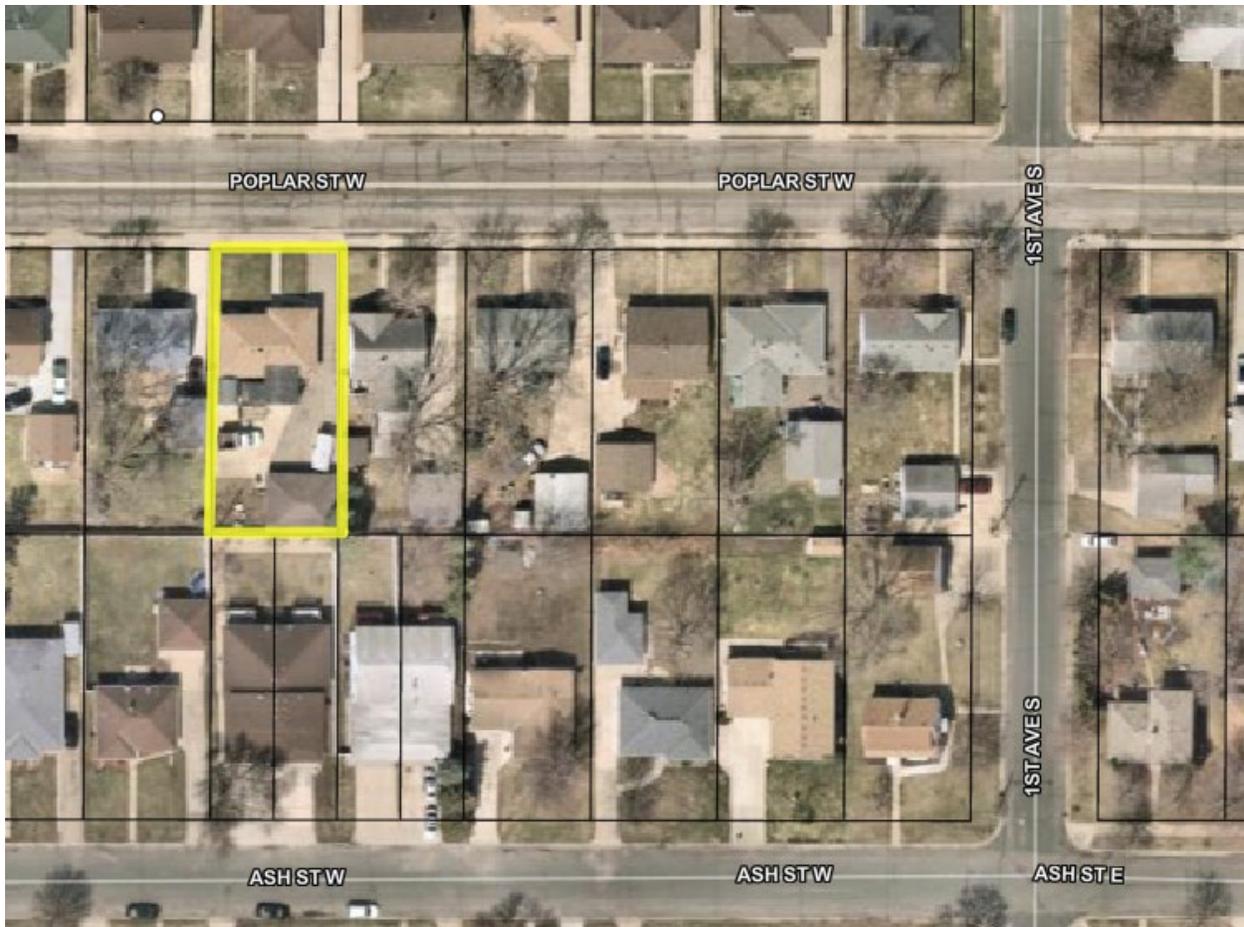
50-FOOT-WIDE LOTS

- A few older neighborhoods were platted with lots that are 50 feet wide. It is also common for people to create 50-foot lots by doing lot splits and combinations.
- The homes built on “Pill Hill” across the street from Grandview Park are an example of 50-foot-wide lots (see below).

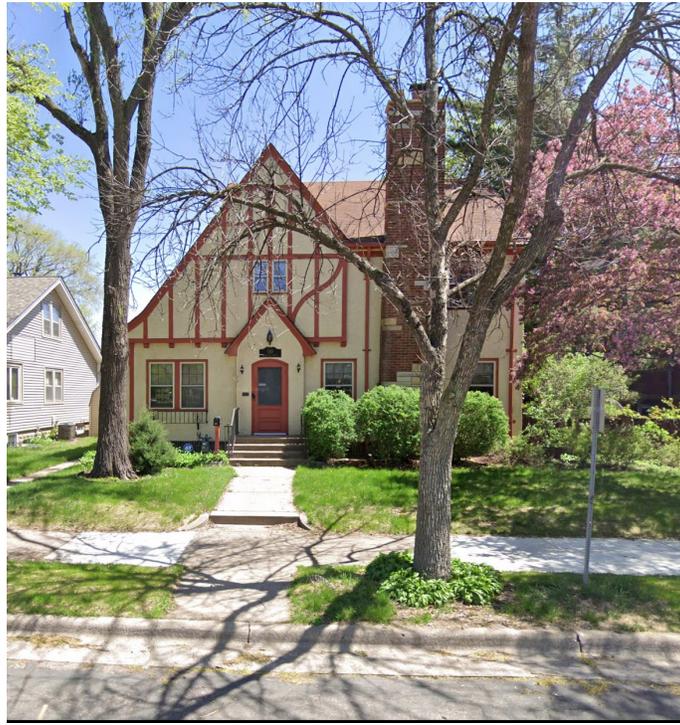


60-FOOT-WIDE LOTS

- Most of the neighborhoods created in the 1950's and 1960's were platted with 60-foot-wide lots including the neighborhoods near Fleming Field Airport.



- 60-foot-wide single-family-home parcels can also be found all over SSP because it is very common for the owners of 40-foot-wide lots to purchase a vacant 40-foot-wide lot that sits between their properties and split it in half to share. The house shown below sits on a 60-foot-wide parcel in an R-2 neighborhood that consists of mostly 40-foot wide lots.



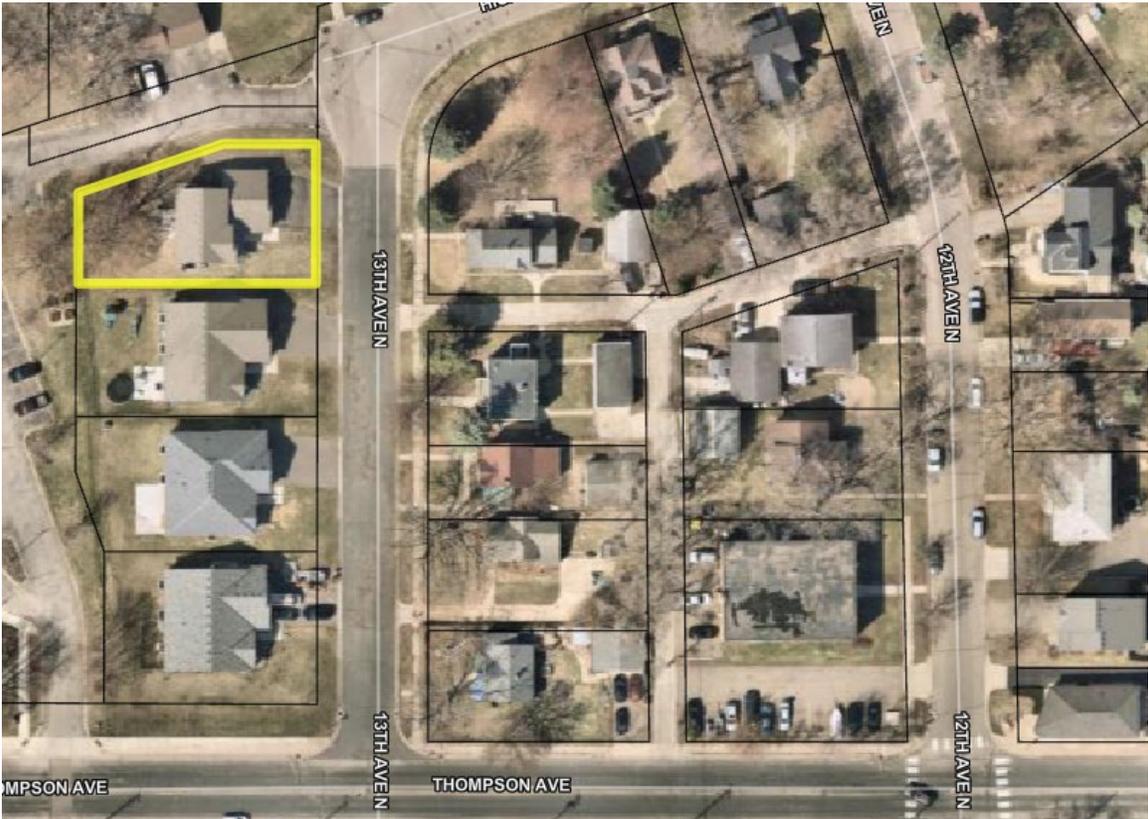
70-FOOT-WIDE LOTS

- The Oak Park neighborhood on the west side of town was platted with a variety of lot widths but most of the original platted lots are around 70 feet in width.

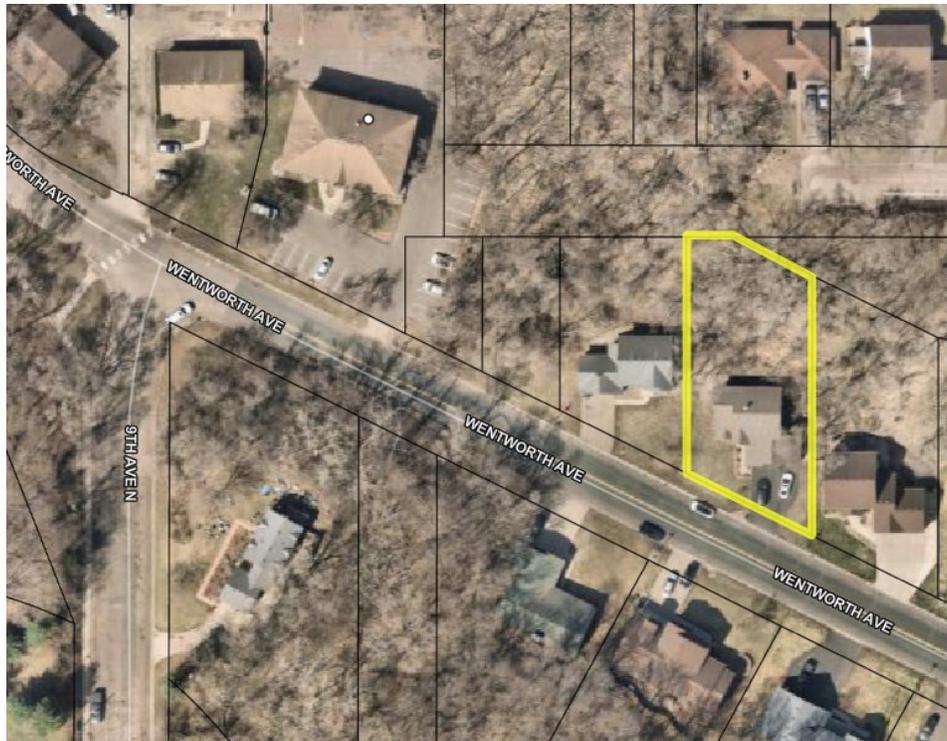


75 FOOT-WIDE LOTS AND OTHER LARGE LOTS

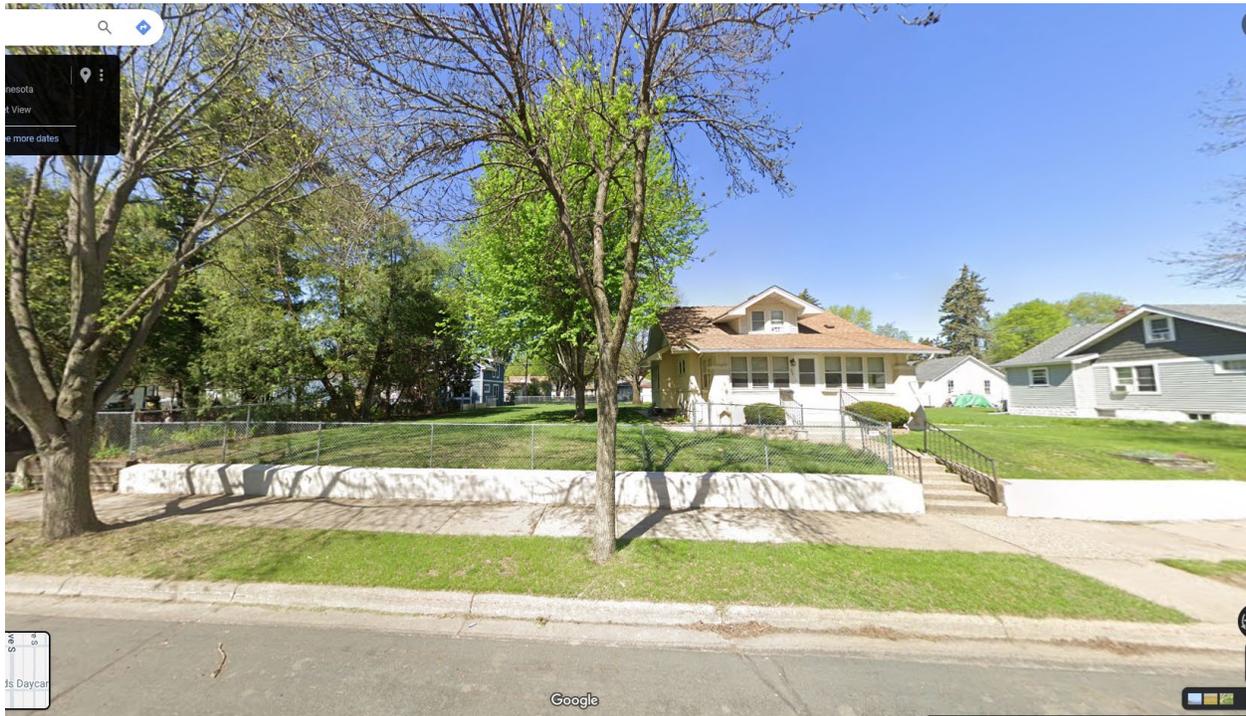
- Since 1967, it has not been legal to create a new neighborhood or new subdivision unless all lots are at least 75 feet wide, 120 feet deep, and at least 9,000 square feet in size. There are just a small number of neighborhoods in South St. Paul that meet these requirements including a few neighborhoods near Seidl's Lake that were developed in the 1980's.
- Most of the community's newest single-family home developments such as South Bluff (1999), Wentworth Hollow (2000), and Wilson Heights (2003) greatly exceed the minimum lot size requirements since they were designed to support large footprint "estate-style" homes, often with 3-car attached garages. Many lots in these newer neighborhoods are 80-100 feet wide.
- Many subdivisions throughout the community include at least some larger lots. Additionally, there are many property owners in the older neighborhoods who own a "double lot" which consists of two adjacent 40-foot-wide lots that have been combined into one tax parcel. Sometimes a large house is built over both lots but sometimes the house is built on just one lot and the other lot is left as empty yard space so that it can be split off in the future for another home site.



78-Foot-Wide Lot Platted in 2009 in the "Thompson Heights" Subdivision



89-Foot-Wide Lot Platted in 2000 in the "Wentworth Hollow" Subdivision



80-Foot-Wide “Double Lot” Created by Combining Two 40-Foot-Wide Lots From The Ravenscroft Park Subdivision which was Platted in 1887.

ATTACHMENT C
EXAMPLE OF THE TYPE OF INFILL SINGLE-FAMILY HOME LOT THAT THE
CITY HAS HISTORICALLY APPROVED THROUGH LOT SPLITS



- Vacant lot located north of 320 14th Avenue South
- Located in R-1 zoning district where new lots can only be platted with a minimum lot width of 75 feet, a minimum lot depth of 120 feet, and a minimum size of 9,000 square feet.
- The neighborhood was platted as the “Deer Park Subdivision” in 1886 which has 40-foot wide lots. There are 40-foot-wide lots on the block which have houses on them.
- The City allowed the new lot outlined in yellow to be created via a lot split in 2004. It is roughly 53 feet wide and 120 feet deep with a total square footage of 6,601 square feet. It consists of pieces of two different platted lots of record from the Deer Park Subdivision but is not itself a platted lot of record. In accordance with longstanding City policy, the City approved it because it is consistent with the existing parcel sizes on the block.
- The vacant lot was recently sold and Staff has fielded several inquiries about whether a new single-family home could be built on the property. Staff has been telling callers that the lot is buildable because the City definitely approved it to be a buildable lot in 2004. However, the Code does not clearly say that it is buildable without a variance since it is not a platted lot of record and does not meet minimum lot size and lot width requirements.

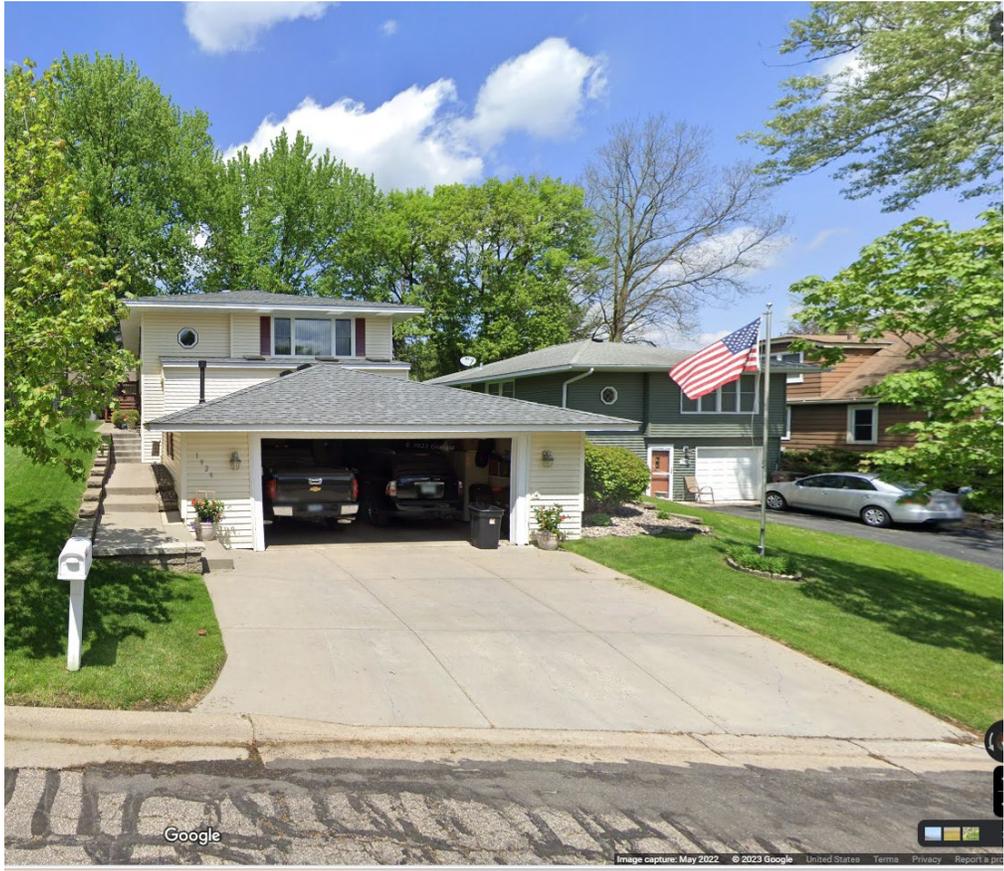
**ATTACHMENT D
EXAMPLES OF SSP HOMES WITH TRADITIONAL DESIGN**





ATTACHMENT E
EXAMPLES OF SSP HOMES WITH “GARAGE FORWARD” DESIGN





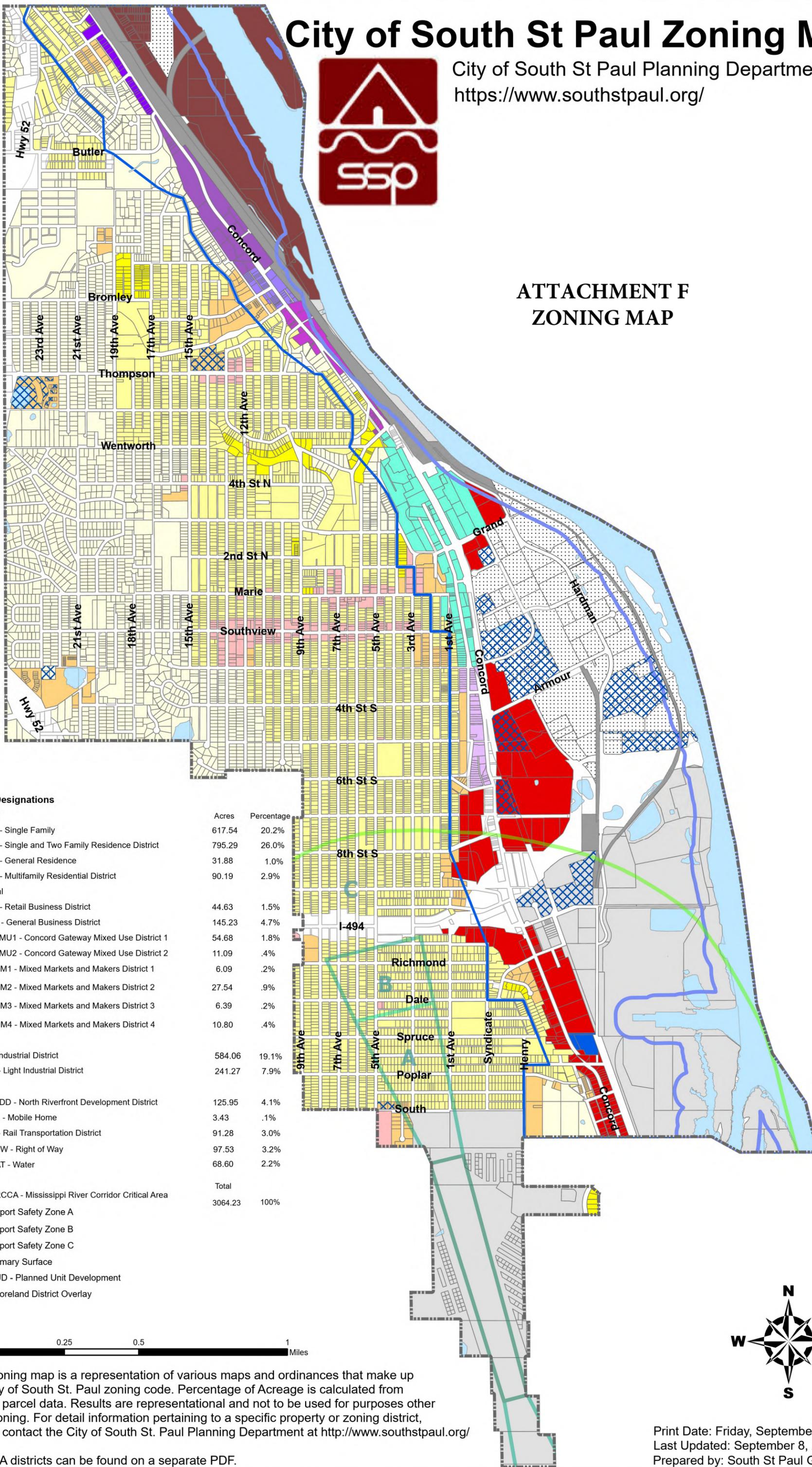


City of South St Paul Zoning Map

City of South St Paul Planning Department
<https://www.southstpaul.org/>



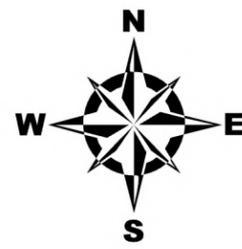
ATTACHMENT F ZONING MAP



Zoning Designations

- Residential**
- R1 - Single Family
- R2 - Single and Two Family Residence District
- R3 - General Residence
- R4 - Multifamily Residential District
- Commercial**
- C1 - Retail Business District
- GB - General Business District
- CGMU1 - Concord Gateway Mixed Use District 1
- CGMU2 - Concord Gateway Mixed Use District 2
- MMM1 - Mixed Markets and Makers District 1
- MMM2 - Mixed Markets and Makers District 2
- MMM3 - Mixed Markets and Makers District 3
- MMM4 - Mixed Markets and Makers District 4
- Industrial**
- I - Industrial District
- I-1 - Light Industrial District
- Other**
- NRDD - North Riverfront Development District
- MH - Mobile Home
- RT- Rail Transportation District
- ROW - Right of Way
- WAT - Water
- MRCCA - Mississippi River Corridor Critical Area
- Airport Safety Zone A
- Airport Safety Zone B
- Airport Safety Zone C
- Primary Surface
- PUD - Planned Unit Development
- Shoreland District Overlay

Acres	Percentage
617.54	20.2%
795.29	26.0%
31.88	1.0%
90.19	2.9%
44.63	1.5%
145.23	4.7%
54.68	1.8%
11.09	.4%
6.09	.2%
27.54	.9%
6.39	.2%
10.80	.4%
584.06	19.1%
241.27	7.9%
125.95	4.1%
3.43	.1%
91.28	3.0%
97.53	3.2%
68.60	2.2%
Total	100%



This Zoning map is a representation of various maps and ordinances that make up the City of South St. Paul zoning code. Percentage of Acreage is calculated from county parcel data. Results are representational and not to be used for purposes other than zoning. For detail information pertaining to a specific property or zoning district, please contact the City of South St. Paul Planning Department at <http://www.southstpaul.org/>

MRCCA districts can be found on a separate PDF.

Print Date: Friday, September 8, 2023
 Last Updated: September 8, 2023
 Prepared by: South St Paul GIS

**City of South St. Paul
Dakota County, Minnesota**

Ordinance No. 14XX

**AN ORDINANCE AMENDMENT UPDATING SUBDIVISION REGULATIONS FOR
LOT SPLITS AND UPDATING ZONING REQUIREMENTS FOR RESIDENTIAL
PROPERTIES**

The City Council of the City of South St. Paul does ordain:

SECTION 1. AMENDMENT. South St. Paul City Code Section 114-5 is hereby amended as follows:

Sec. 114-5. Tax parcel splits and property line adjustments and combinations.

~~Persons requesting tax parcel splits or combinations shall pay a fee to the city in the amount established by the city council.~~

- (a) ~~The City shall review tax parcel splits as well as property line adjustments to ensure that zoning nonconformities are not created because of the split or property line adjustment. Persons requesting a tax parcel split or property line adjustment shall pay a fee to the City in the amount established by the City Council.~~
 - (b) ~~A request for a tax parcel split or property line adjustment must be approved by the City prior to Dakota County processing the request and modifying the dimensions of the tax parcels.~~
 - (c) ~~A request for approval of a tax parcel split or property line adjustment shall be accompanied by the submission of a signed certificate of survey prepared by a licensed surveyor in order to demonstrate conformance with Section 118 of the City Code. Upon finding that all City requirements have been met, the Zoning Administrator shall place the tax parcel split or property line adjustment on the next City Council agenda for approval. Tax parcel splits and property line adjustments shall be approved by resolution.~~
- (1) ~~If the certificate of survey demonstrates that the lot split will cause existing improvements on the subject property to become nonconforming, the lot split approval may be conditioned upon the removal or relocation of those improvements. The Zoning Administrator shall withhold the signed resolution until it has been verified that the nonconforming improvements have been removed or relocated. As an alternative, the City Council may enter into a written agreement with the property owner and may authorize the collection of a cash escrow that is sufficient in size to cover the cost of preparing the written agreement and to ensure that the nonconforming improvements will be removed or otherwise made conforming.~~

- (d) A lot platted prior to May 1, 1967, which has been combined with other lots may be restored to its original dimensions via a lot split using the process outlined above without a variance for lot size, lot width, or lot depth provided that the following are met:
- (1) The lot is large enough to be considered buildable as a lot of record in the applicable zoning district.
 - (2) The lot has at least 30 feet of frontage directly abutting a publicly dedicated street, subject to the provisions of Section 114-67(d).
 - (3) The lot has access to City sewer and water.
 - (4) The land has not been replatted and its legal description is still based on the plat that was completed prior to May 1, 1967.
 - (5) It is permissible for a lot being restored to include additional land beyond its original dimensions but the parcel must include all of the land from the original platted lot in order to be considered buildable as a lot of record.

SECTION 2. ENACTMENT. South St. Paul City Code Section 114-6 is hereby enacted as follows:

Sec. 114-6.- Splitting an Existing Side-By-Side Two-Family Dwelling

- (a) Notwithstanding the requirements of this chapter, a lot with an existing side-by-side two-family dwelling may be subdivided along the party wall to allow separate ownership of each side of the building provided that the following occur:
- (1) Covenants are recorded that set forth the following:
 - a. The requirements for exterior maintenance of the building and grounds.
 - b. The requirements for reconstruction if one (1) or both sides of the building are damaged or destroyed.
 - c. Relationship among owners of the adjoining living unit, including arbitration of disputes.
 - d. Whether utility services will be separate or shared.
 - e. The covenants shall state that the parcels may be used separately as long as the existing building is continued and that thereafter the lots shall be combined to make a single parcel or otherwise be enlarged to conform to the requirements of these land subdivision regulations.

- f. Evidence of proper filing of the covenants shall be submitted to the zoning administrator before the lot split approval will be in effect.
- (2) If not already compliant, the common party wall fire rating must be brought up to new construction standards contained in the State Building Code. Party walls must also provide sound transmission control ratings as per the State Building Code.
- (3) Each unit must be separately and independently connected to public sanitary sewer and water mains.
- (4) A lot split creating a new lot with a separate dwelling unit is considered a subdivision and the new lot shall be subject to a park dedication fee that is consistent with Chapter 42, Article IV.
- (5) Except for setbacks along the common property line, all other setback and yard requirements shall be met.

SECTION 3. AMENDMENT. South St. Paul City Code Section 118-122 is hereby amended as follows:

Sec. 118-8. - Lots, distances, and definitions.

Lot line, zero, means that side lot line against which is placed a building, if and when approved by the city council.

Lot of record means a parcel of land created by a plat, deed, or similar instrument, which has had the same dimensions since at least May 1, 1967, with those dimensions being shown on a document or map on file with the county recorder. It shall also mean any parcel that was lawfully created by a subdivision approved by the City Council after May 1, 1967 that was deemed a buildable lot as part of the subdivision approval.

Lot, through, means any lot other than a corner lot that abuts more than one street. On a through lot, all the street lines shall be considered the front lines unless otherwise approved by the city engineer.

SECTION 4. AMENDMENT. South St. Paul City Code Section 118-9 is hereby amended as follows:

Sec. 118-9. Architectural requirements.

- (b) ~~*Residential structures.* In addition to the requirements stated in each section of the Code relating to the specific zoning districts, for districts R-1, R-2, R-3, and R-4, the following standards shall apply for single-family detached dwellings:~~
 - (1) ~~*Minimum roof pitch:* The pitch of the main roof shall be not less than two and one-half feet of rise for each 12 feet of horizontal run. This requirement may be waived for earth sheltered structures.~~

~~(2) *Placement:* Every single-family dwelling shall be placed so that the apparent entrance or front of the home faces or parallels the principal street frontage, except where the lot size exceeds one acre.~~

~~(3) *Foundations:* Every dwelling shall be placed on a permanent foundation in compliance with the Uniform Building Code as adopted by the city.~~

(b) *Residential structures.* In addition to the requirements contained in each section of the Code relating to the specific zoning districts:

(1) *For all residential buildings in all zoning districts:*

a. *Garage-Forward Design is Restricted:* No attached garage may extend more than eight feet closer to the front property line than the façade of the habitable portion of the dwelling. The expansion of an existing attached garage that is lawful nonconforming with this requirement may be allowed with the same setback from the front property line as the existing garage provided:

1. All other zoning requirements must be met.
2. The expansion must not result in a garage that is more than three stalls wide. If the garage is being made three stalls wide, the third stall must be set back at least an additional 2 feet from the front property line.
3. The garage must include windows in the vehicle entrance doors, one or more windows above the vehicle entrance doors, or a different architectural treatment that diminishes the visual impact of the garage doors.

b. *Additional Standards for Attached Garages:* Garage doors that face a public street shall be no more than nine (9) feet in height. Garage doors that face the front property line shall not exceed sixty (60) percent of the total width of the principal structure facing the front property line. These requirements shall not apply to an attached garage located in a rear yard.

(2) *For districts R-1, R-2, R-3, and R-4, the following standards shall apply for single-family detached dwellings:*

a. *Minimum roof pitch:* The pitch of the main roof shall be not less than two and one half feet of rise for each 12 feet of horizontal run. This requirement may be waived for earth sheltered structures.

b. *Placement:* Every single-family dwelling shall be placed so that the apparent entrance or front of the home faces or parallels the principal street frontage, except where the lot size exceeds one acre.

- c. Foundations: Every dwelling shall be placed on a permanent foundation in compliance with the State Building Code as adopted by the City.

SECTION 5. AMENDMENT. South St. Paul City Code Section 118-65 is hereby amended as follows:

Sec. 118-65.- Nonconforming building or structure

- (A) *Nonconformities.* Except as provided in this subsection, a nonconforming building or structure shall not be added to, enlarged, or expanded in any manner unless such additions and enlargements are made to conform with all the requirements of the zoning district in which such building or structure is located.
- a. *Additions to an existing single-family, two-family, or three-family dwelling with a nonconforming side lot line or rear lot line setback.* An addition onto a single-family, two-family, or three-family dwelling with a side or rear property line setback nonconformity may be built with the same nonconforming setback without a variance provided:
- i. The addition does not encroach further into the required setback than the existing structure and at least a three-foot setback from the property line is maintained.
 - ii. The addition must not expand the principal structure's footprint by more than 50% -s footprint must not exceed 50% of the footprint of the principal structure in order to be approved administratively. An addition that expands the principal structure's footprint by more than 50% with a footprint that exceeds 50% of the footprint of the principal structure may be approved by conditional use permit.
 - iii. The addition meets all other applicable City Code requirements.

SECTION 6. AMENDMENT. South St. Paul City Code Section 118-121 is hereby amended as follows:

Sec. 118-121. R-1, single-family district

- (c) *Building height, width, ~~and~~ area, and architectural requirements.* Within the R-1 district, residential dwellings must comply with the following:
- (1) Shall not exceed a height of three stories, or 28 feet above grade as defined in the Minnesota State Building Code;
 - (2) Shall be a minimum of 24 feet wide; and
 - (3) Shall have a minimum area footprint of 800 square feet.
 - (4) Shall comply with the architectural requirements for residential structures contained in Section 118-9.

- (d) *Lot requirements.* Within the R-1 district, the following requirements shall apply:
- (1) *Lot area, width, and depth.* Each dwelling, together with its accessory buildings, shall be located on a lot having an area not less than 9,000 square feet, width of not less than 75 feet, and depth of not less than 120 feet, except in the following circumstances: ~~that a dwelling may be erected on a lot platted prior to May 1, 1967 having less than the foregoing area and width but having no less than 4,500 square feet of lot area.~~
- a. A dwelling may be erected on a lot platted prior to May 1, 1967 or a lot of record that was lawfully established, having less than the foregoing area, width, and depth but having no less than 4,000 square feet of lot area. A lot platted prior to May 1, 1967 which has been combined with other lots may be restored to its original dimensions, subject to the provisions of Section 114-5.
- b. When an existing block contains lots platted prior to May 1, 1967 or other lots of record that do not meet standard R-1 requirements, new lots may be created on the block which also do not meet standard R-1 lot dimension requirements provided that they are consistent with existing lot dimensions on the block. No new lot being created under this provision may have a width that is less than the narrowest lot of record on the block which faces the same street. No new lot being created under this provision may have a lot area that is less than the smallest lot of record on the block which faces the same street. Additionally:
1. New lots which do not have access to an abutting improved alley must have an area of at least 6,000 square feet, a width of at least 50 feet, and a depth of at least 120 feet.
 2. New lots which do have access to an abutting improved alley must have an area of at least 4,800 square feet, a width of at least 40 feet, and a depth of at least 120 feet.

SECTION 7. AMENDMENT. South St. Paul City Code Section 118-122 is hereby amended as follows:

Sec. 118-122. R-2, single- and two-family residence district.

- (c) *Building height, width, area, and architectural requirements.* Within the R-2 district, ~~the permitted~~ building height, width, ~~and~~ area, and architecture for residential dwellings shall be as regulated in the R-1 district.
- (d) *Lot requirements; single-family dwellings.* ~~The requirements shall be the same as specified in section 118-121(d) to all single-family dwellings in the R-1 district.~~ Each dwelling, together with its accessory buildings, shall be located on a lot having an area of not less than 6,000 square feet, width of not less than 50 feet, and depth of not less than 120 feet, except in the following circumstances:
- (1) A dwelling may be erected on a lot platted prior to May 1, 1967 or a buildable lot of record that was lawfully established, having less than the foregoing area, width, and depth but having no less than 4,000 square feet of lot area. A lot platted prior to May 1, 1967 which has been combined with other lots may be restored to its original dimensions, subject to the provisions of Section 114-5.

(2) When an improved alley is provided along the rear or side property line, a new buildable lot may be created with an area of not less than 4,800 square feet, a width of not less than 40 feet, and a depth of not less than 120 feet.

(e) *Lot requirements; two-family dwellings.* The following minimum lot and building requirements shall apply to all two-family dwellings in the R-2 district whether the two-family homes are newly constructed or are newly created by remodeling an existing structure which was previously not a two-family dwelling:

(1) *Lot area, width, and depth.* No two-family dwelling shall be erected on a lot having ~~less than 9,000 square feet of area and having less than 75 feet in width except that a building may be constructed on a lot platted prior to May 1, 1967, provided there is not less than~~ less than 60 feet of frontage, and ~~7,500~~ 7,200 square feet of area.

SECTION 8. AMENDMENT. South St. Paul City Code Section 118-123 is hereby amended as follows:

Sec. 118-123. R-3, general residence district.

(d) *Lot area, yard, and building height, width, ~~and~~ area, and architectural requirements.*

- (1) One- and two-family dwellings shall comply with the requirements of the R-2 district;
- (2) Buildings containing three or more dwelling units shall be subject to the provisions of section 118-267.

SECTION 9. AMENDMENT. South St. Paul City Code Section 118-124 is hereby amended as follows:

Sec. 118-124. R-4, multifamily residential district.

(d) *Lot area, yard, ~~and~~ building height, and architectural requirements. ~~These requirements shall be as provided in section 118-267(f).~~*

- (1) One- and two-family dwellings shall comply with the requirements of the R-2 district;
- (2) Buildings containing three or more dwelling units shall be subject to the provisions of section 118-267.

SECTION 10. AMENDMENT. South St. Paul City Code Section 118-208 is hereby amended as follows:

Sec. 118-208. Accessory buildings and structures.

The requirements and regulations specified in this chapter shall be subject to the following:

(c) *Location.*

All residential zoning districts:

a. Side yard setbacks:

- i. Accessory buildings in a residential district must be located at least five feet from the side lot line in the front two-thirds of the lot and three feet in the rear one-third of the lot. The required side yard may be eliminated in a situation where adjoining property owners construct a detached garage sharing a common wall which is located in the rear one-third of both lots. Accessory buildings and projections (soffits or overhang) located less than five feet from the property line are subject to additional fire separation requirements from the Minnesota State Building Code.
- ii. An accessory buildings must be located at least nine feet from the street side property line on a corner lot.
- iii. When an alley runs parallel to a side property line, a garage with an entrance facing said alley must be set back at least eight feet from the alley right-of-way line.

SECTION 11. AMENDMENT. South St. Paul City Code Section 118-353 is hereby amended as follows:

Sec. 118-353. Design and maintenance of off-street parking areas.

- (a) *Driveway ~~restrictions width limitation~~.* Parking areas shall be designed so as to provide adequate means of access to a public street or alley. Such access driveway widths and surface type shall be in accordance with standards approved by the city engineer, but in no case shall they exceed 22 feet in width unless approved or required by the city engineer. Driveway access shall be so designed and located as to cause the least interference with traffic movement on a street or alley. ~~There shall be only one driveway access off a public street for each one family residential lot.~~ Driveway accesses onto public streets shall be subject to the following:

- (1) There shall be only one driveway access off a public street for each one-family residential lot.
- (2) On a residential lot that has less than 60 feet of street frontage, access to off-street parking must be from an abutting improved alley if available. These properties may not have driveway access to the public street if an alley is available. This provision may be waived by the Zoning Administrator if it is determined in the review of a building permit or site plan review application that there are circumstances unique to the property that make this impractical, unreasonable, or harmful to the public safety including, but not limited to, topography that prevents the improved alley from being easily accessed from the dwelling unit on the subject property. On corner lots, access to off-street parking may be from the side street. On cul-de-sac lots, access to off-street parking may be from the cul-de-sac.

SECTION 12. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance amendment codifies procedures for processing lot split and property line adjustment requests, updates lot dimension and lot size requirements for residential properties, establishes a process for splitting a twinhome into two separate lots, and establishes new design requirements for residential properties.

SECTION 13. EFFECTIVE DATE. This ordinance shall become effective upon publication.

Approved: _____

Published: _____

Deanna Werner, City Clerk



CITY COUNCIL AGENDA REPORT

DATE: MAY 6, 2024

DEPARTMENT: Planning

Prepared By: Michael Healy, Planning Manager

ADMINISTRATOR: RG

10-B

AGENDA ITEM: First Reading- Ordinance Adding Craft Production and Funeral Homes as Allowed Uses in Commercial Zoning Districts

ACTION TO BE CONSIDERED:

Introduce ordinance for a first reading.

OVERVIEW:

Application

The Applicant is the City of South St. Paul.

This ordinance amendment was initiated by the Planning Commission following a discussion at their March 6th meeting.

Background

Each commercial zoning district in South St. Paul has a list of what types of commercial uses are allowed. In each district, some uses are allowed automatically as “permitted” and other uses require a conditional use permit and review by the Planning Commission & City Council. The City has four commercial zoning districts:

1. The C-1 Retail Business district covers Southview Boulevard and Marie Avenue as well as several neighborhood business areas.
2. The Concord Gateway Mixed Use (CGMU) district covers Concord Exchange and a few adjacent areas.
3. The GB- General Business District covers Concord Street South and some of the commercial areas directly north of Interstate 494.
4. The Mixed Markets and Makers (MMM) district covers Concord Street North. It has four subdistricts which each have slightly different rules.

The C-1 and GB districts both have “allowed use” lists that were written in the 1990’s and have received minor updates since. The CGMU district’s “allowed use” list was written in 2003 and it has received minor updates since then. The MMM district was created as part of a corridor study in 2021.

In 2021, the City created an entirely new commercial “use” for the MMM district which is called craft production. Craft production refers to artisan manufacturing operations that have a public-facing component. For instance, a building may be primarily used to manufacture ice cream, but a small part of the building is turned into a retail space where customers can purchase the ice cream that is manufactured on-site. Breweries and distilleries are another example of craft production, and the public-facing component in those buildings is typically a taproom or cocktail room. Many communities are updating their zoning codes to embrace craft production because these types of businesses can become destinations that visitors seek out for a unique experience. Many traditional retailers are struggling due to competition from online shopping, but craft production businesses are often able to thrive because they offer something special that cannot be matched online. This is how the City defines craft production in its zoning code:

Craft production means a commercial use that involves the production of arts, crafts, foods, beverages or other product with on-site production and assembly of goods primarily involving the use of hand tools and/or small-scale equipment. Due to the limited scale of the activities and small boutique nature of craft production establishments, they are compatible, and are often co-located with, retail sales and service uses. This use category includes but is not limited to ceramic art, glass art, candle-making, custom jewelry manufacture, bakeries, confectionaries, butchers, coffee roasting establishments, and food and/or beverage production.

The proposed ordinance that was initiated by the Planning Commission would do three things:

1. Create rules for craft production for the C-1, GB, and CGMU zoning districts. *Some types of craft production are already allowed in these zoning districts (i.e. bakeries, butcher shops, candy shops, brewpubs, etc.) but the code could be updated to be more welcoming to a diverse range of craft production uses.*
2. Add funeral homes to the City Code. *The City Code does not currently allow funeral homes in any zoning district, which is probably an oversight. There are two existing funeral homes in the C-1 Retail Business district.*
3. Clean up some issues with the existing zoning district commercial “use” lists and add clarity to these lists.

Craft Production in the MMM District

The City generally wants to steer purely manufacturing businesses that do not have a public-facing component into the Bridgepoint Business Park and the other industrial areas near the Mississippi River. The only types of manufacturing businesses that belong in traditional commercial-retail-restaurant areas are artisan businesses that will add to the overall visitor experience in those areas. These are the existing standards for “craft production” in the MMM district on Concord Street North:

- Craft production businesses must include a retail/eating/drinking/tasting component that is open to the public and occupies at least 10% of the usable space within the building.

- All production and processing activities must take place within an enclosed building.
- Businesses that are selling alcohol need a conditional use permit and review by the Planning Commission & City Council.
- Any craft production business with a gross floor area greater than 10,000 square feet or with exterior storage needs a conditional use permit and review by the Planning Commission & City Council.

Funeral Homes

Most communities allow funeral homes in their commercial areas. Many require funeral homes to obtain a conditional use permit in at least some of their commercial districts because they have some unique attributes that can require “case by case” review, especially if they are near a residential area. For instance:

- They have an intense parking demand during services, and they can create unique traffic issues due to funeral processions.
- They may involve cremation facilities and/or storage of bodies and the City may want to establish regulatory parameters around these activities.

Staff recommends that the City add funeral homes as an allowed use in all four of its commercial zoning districts.

What Would the Proposed Ordinance Do?

The proposed ordinance would do the following:

- Create a zoning definition for “funeral home.”
- Allow funeral homes in the C-1, GB, and CGMU districts with a conditional use permit.
- Allow funeral homes in the MMM district in a manner that is consistent with the goals of the district. The MMM district is an isolated corridor at the bottom of a bluff where the City is deliberately taking a “business-friendly, market-driven approach” and has a streamlined review process.
 - In the MMM-2, MMM-3, and MMM-4 subdistrict, funeral homes would be a permitted use. Very few commercial uses require a conditional use permit in these subdistricts unless there is a strong need for “case by case” review.
 - In the MMM-1 district, which includes some single-family homes and duplexes, funeral homes would require a conditional use permit.
- Slightly update the rules for craft production in the MMM district:

- Make it clear that the retail/eating/drinking/tasting part of the business needs to be visible from the street or have a well-marked entrance that is visible from the street.
- Increase the “gross floor area” trigger for when a conditional use permit is required from 10,000 square feet to 15,000 square feet. This is more in line with the goals of the district which, as stated above, call for a business-friendly, market-driven approach. The City Code already uses that 15,000 square foot size as its trigger for applying additional scrutiny to parking plans, so this makes the review process more consistent.
- Allow craft production businesses in the C-1, GB, and CGMU districts:
 - In the CGMU district on Concord Exchange, the rules would be roughly the same as in the MMM district. All uses in the CGMU district automatically require a conditional use permit if they are larger than 10,000 square feet.
 - In the C-1 district on Southview Boulevard and Marie Avenue, all craft production would require a conditional use permit except for those types of craft production that are “permitted uses” like bakeries and butcher shops. Exterior storage would not be allowed. *The conditional use permit requirement would allow for “case by case” review, and the City could potentially deny a conditional use permit or attach strict conditions of approval if a proposed craft production business might cause a nuisance for nearby residential properties.*
 - In the GB district, which is a quasi-industrial district, the rules would be the same as in the MMM district except that a conditional use permit is not required until the craft production use exceeds 20,000 square feet of gross floor space.
- Clean up the commercial district use lists by doing the following:
 - Deleting two irrelevant commercial uses from the C-1 district that date back to when this district covered properties along Concord Street. The uses being deleted were only allowed on properties that were within 350 feet of Concord Street.
 - Add health clubs and martial arts studios to the list of permitted uses in the C-1 district. *Currently, only ‘dance studios’ are listed.*
 - Clarify that contractors’ operations in the GB-General Business district only need a conditional use permit if they want to have exterior storage. Contractors with no exterior storage should be a permitted use.
 - Clean up some of the use descriptions for consistency with other parts of the City Code.

Planning Commission Public Hearing

The Planning Commission held a public hearing for the proposed ordinance at their April 3, 2024 meeting. No members of the public attended the hearing or submitted comments. The Planning Commission recommended approval of the proposed ordinance with a 7-0 vote.

STAFF RECOMMENDATION:

Staff recommends that the City Council introduce the ordinance for a first reading.

ATTACHMENTS

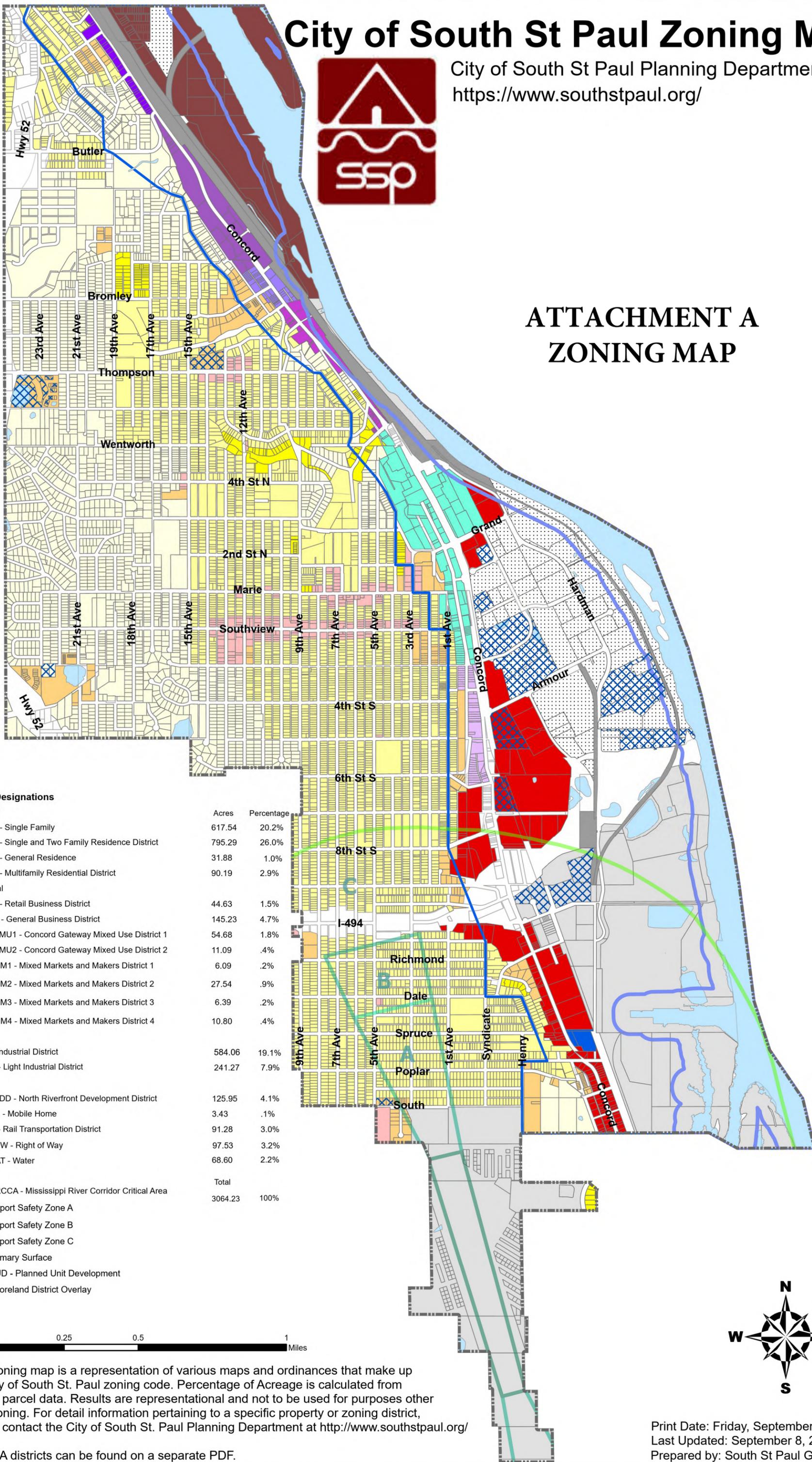
A. ZONING MAP

City of South St Paul Zoning Map

City of South St Paul Planning Department
<https://www.southstpaul.org/>



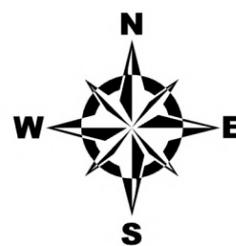
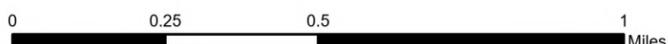
ATTACHMENT A ZONING MAP



Zoning Designations

	Acres	Percentage
Residential		
R1 - Single Family	617.54	20.2%
R2 - Single and Two Family Residence District	795.29	26.0%
R3 - General Residence	31.88	1.0%
R4 - Multifamily Residential District	90.19	2.9%
Commercial		
C1 - Retail Business District	44.63	1.5%
GB - General Business District	145.23	4.7%
CGMU1 - Concord Gateway Mixed Use District 1	54.68	1.8%
CGMU2 - Concord Gateway Mixed Use District 2	11.09	.4%
MMM1 - Mixed Markets and Makers District 1	6.09	.2%
MMM2 - Mixed Markets and Makers District 2	27.54	.9%
MMM3 - Mixed Markets and Makers District 3	6.39	.2%
MMM4 - Mixed Markets and Makers District 4	10.80	.4%
Industrial		
I - Industrial District	584.06	19.1%
I-1 - Light Industrial District	241.27	7.9%
Other		
NRDD - North Riverfront Development District	125.95	4.1%
MH - Mobile Home	3.43	.1%
RT- Rail Transportation District	91.28	3.0%
ROW - Right of Way	97.53	3.2%
WAT - Water	68.60	2.2%
Total	3064.23	100%

- MRCCA - Mississippi River Corridor Critical Area
- Airport Safety Zone A
- Airport Safety Zone B
- Airport Safety Zone C
- Primary Surface
- PUD - Planned Unit Development
- Shoreland District Overlay



This Zoning map is a representation of various maps and ordinances that make up the City of South St. Paul zoning code. Percentage of Acreage is calculated from county parcel data. Results are representational and not to be used for purposes other than zoning. For detail information pertaining to a specific property or zoning district, please contact the City of South St. Paul Planning Department at <http://www.southstpaul.org/>

MRCCA districts can be found on a separate PDF.

Print Date: Friday, September 8, 2023
 Last Updated: September 8, 2023
 Prepared by: South St Paul GIS

**City of South St. Paul
Dakota County, Minnesota**

Ordinance No. 14XX

**AN ORDINANCE AMENDMENT UPDATING THE LIST OF ALLOWED USES IN THE
CITY'S COMMERCIAL ZONING DISTRICTS TO INCORPORATE CRAFT
PRODUCTION AND FUNERAL HOMES**

The City Council of the City of South St. Paul does ordain:

SECTION 1. AMENDMENT. South St. Paul City Code Section 118-8 is hereby amended as follows:

Sec. 118-8. - Lots, distances, and definitions.

Funeral home means a building or part thereof used for human funeral services. Such building may contain space and facilities for (a) embalming and the performance of other services used in the preparation of the dead for burial; (b) the performance of autopsies and other surgical procedures; (c) the storage of caskets, funeral urns, and other related funeral supplies; and (d) the storage of funeral vehicles. This definition excludes cemeteries. A funeral home may have a maximum of 1 crematory retort under the following conditions:

- (1) The retort is located within the same structure as the funeral home.
- (2) The crematory retort complies with all state and federal statutes, regulations, and requirements.
- (3) The crematory retort is used only for bodies which the funeral home has prepared for cremation.

SECTION 2. AMENDMENT. South St. Paul City Code Section 118-125 is hereby amended as follows:

Sec. 118-125. CGMU, Concord Gateway mixed-use district.

(b) *Permitted uses.* Within either the CGMU-1 or CGMU-2 subdistricts, no structure or land may be used except for one or more of the following uses, provided such use is less than 10,000 square feet in gross floor area:

- (15) Copy service or printing service.
- (16) Craft production, including the production of alcoholic beverages.
 - a. Must include a retail/eating/drinking/tasting component that is open to the public and occupies a minimum of ten percent of usable space. This space must front the street at

the ground floor level or have a well-marked and visible entrance at the ground floor level.

b. All production, processing, and distribution activities except for the loading of finished products onto trucks are to be conducted within an enclosed building.

c. Craft production of alcoholic beverages shall require a conditional use permit for off-sale or on-sale liquor.

SECTION 3. AMENDMENT. South St. Paul City Code Section 118-126 is hereby amended as follows:

Sec. 118-126. C-1, retail business district.

(a) *Permitted uses.* No land or buildings within the C-1 district shall be used except for one or more of the following uses:

(6) Bakery ~~employing not over five employees.~~

(21) Dance studio, health club, martial arts studio, and similar uses.

(b) *Uses by conditional use permit.* The following uses shall require a conditional use permit:

(3) Gasoline service station ~~and~~, auto repair, ~~sales, and storage.~~

~~(8) Bakery employing more than five employees when the site is located within 350 feet of State Highway 56 (as measured from the property boundary nearest the highway).~~

~~(9) Food warehousing in conjunction with a permitted or conditional use when the site is located within 350 feet of State Highway 56 (as measured from the property boundary nearest the highway).~~

(8) Craft production

a. Must include a retail/eating/drinking/tasting component that is open to the public and occupies a minimum of ten percent of usable space. This space must front the street at the ground floor level or have a well-marked and visible entrance at the ground floor level.

b. All production, processing, and distribution activities except for the loading of finished products onto trucks are to be conducted within an enclosed building.

c. Craft production of alcoholic beverages shall require a conditional use permit for off-sale or on-sale liquor.

d. Craft production uses that are listed as permitted uses, such as bakeries and butcher shops, shall not require a conditional use permit. However, these uses still must include a retail/eating/drinking/tasting component.

(9) Funeral home and mortuary.

(d) *Accessory uses.* The following accessory uses shall be permitted:

- (1) Off-street parking and loading, signs, fences, and decorative landscape features, as regulated herein.
- (2) Temporary construction buildings and storage as may be approved by the Zoning Administrator ~~code enforcement officer~~.
- (3) Customary uses incidental to the principal use as may be approved by the Zoning Administrator ~~city engineer~~.
- (4) Residential garage as allowed in the R-1 and R-2 districts.

SECTION 4. AMENDMENT. South St. Paul City Code Section 118-127 is hereby amended as follows:

Sec. 118-127. MMM, mixed markets and makers district.

(c) *Table 1. Permitted, Conditional and Accessory Uses.*

Table 1 Principal Use	MMM1	MMM2	MMM3	MMM4	Notes
Single family detached dwelling	P	X	X	X	
Two family dwelling	P	X	X	X	
Three-family dwelling	P	X	X	X	
Multi-family dwelling (four or more units)	C	P	P	P	
Mixed residential and commercial building	C	P	P	P	
Live-work unit	P	P	P	P	(f)
Adult day care facility	C	P	P	P	
Auto repair	C	C	X	C	
Auto sales, leasing, and rental (may include service)	X	X	X	C	(f)
Body art establishment that offers body art procedures other than micropigmentation and cosmetic tattooing (defined and regulated by Section 118-276)	C	P	P	P	
Child day care facility	P	P	P	P	(f)
Catering	C	P	P	P	
Churches, chapels & other worship buildings	P	P	P	P	
Contractor operations with no exterior storage or overnight parking of fleet vehicles & trailers	P	P	P	P	
Craft production	C	P/C	P/C	P/C	(f)
Essential services	P	P	P	P	
<u>Funeral Homes and Mortuaries</u>	<u>C</u>	<u>P</u>	<u>P</u>	<u>P</u>	
Gasoline service station	X	C	X	C	

General retail business (within a building)	P	P	P	P	
General service business (within a building)	P	P	P	P	
Health club, dance studio or similar uses	P	P	P	P	
Hotel or motel	X	P	P	P	
Indoor commercial recreation	X	C	C	C	
Medical or dental clinic	C	P	P	P	
Municipal buildings & uses	P	P	P	P	
Museum, library, theater & similar uses	C	P	P	P	
Office	P	P	P	P	
On-sale, off-sale liquor, beer or wine establishments	C	C	C	C	
Parking ramps, garages & surface lots	X	C	C	C	
Pet boarding, kenneling, training & grooming	C	C	C	C	(f)
Public & private parks & playgrounds	P	P	P	P	
Reception or meeting hall	X	C	C	C	
Recording studio	C	P	P	P	
Restaurant, cafe, coffee shop, cafeteria or deli	C	P	P	P	
School, public or private	C	P	P	P	
Small wireless facility (see Sec. 54-402)	P	P	P	P	
Veterinary Clinic	C	P	P	P	
Accessory Uses					
Car washes (accessory to gas station)	X	C	X	C	
Drive thru facilities	X	C	X	C	(f)
Exterior storage for contractor operations and craft production	X	C	X	C	(f)
Fences, signs, & decorative landscape features	P	P	P	P	
Garages & accessory structures (see Sec. 118-208)	P	P	P	P	
Home occupation (see Sec. 118-249)	P	P	P	P	
Commercial indoor storage	X	C	X	C	(f)
Off-site storage for contractor operations	X	C	X	C	(f)
Off-street parking and loading	P	P	P	P	
Outdoor display/sales (no vehicles, boats or trailers)	X	C	C	C	(f)
Vehicle Rental	X	C	X	C	(f)
P = Permitted Use					
C = Conditional Use					
X = Prohibited Use					
Note: Uses marked with an (f) have special performance standards that are unique to the MMM district which are listed in subdivision (f) of this section.					

(f) *Performance standards for specific uses.* In addition to performance standards found elsewhere in the City Code, the following performance standards are in effect for a number of specific uses in the MMM district:

(5) *Craft production.*

- a. Must include a retail/eating/drinking/tasting component that is open to the public and occupies a minimum of ten percent of usable space. This space must front the street at the ground floor level or have a well-marked and visible entrance at the ground floor level.
- b. All production and processing activities are to be conducted within an enclosed building. Distribution activities except for the loading of finished products onto trucks must be conducted within an enclosed building unless otherwise allowed by conditional use permit.
- c. May include accessory exterior storage by conditional use permit, subject to the provisions outlined in this section.
- d. Craft production of alcoholic beverages shall require a conditional use permit for off-sale or on-sale liquor.
- e. Any craft production use with a gross floor area that is greater than 15,000 10,000 square feet shall require a conditional use permit. This requirement shall not apply to craft production uses that are considered general retail uses such as bakeries and butcher shops.

SECTION 5 AMENDMENT. South St. Paul City Code Section 118-128 is hereby amended as follows:

Sec. 118-128. GB, general business district.

(a) *Permitted uses.* ~~Uses permitted in the general business (GB) district shall include and be limited to the following: All uses permitted in the C-1 retail business district.~~

(1) All uses listed as permitted in the C-1 Retail Business district unless that use is listed as requiring a conditional use permit in the GB General Business district.

(2) Body art establishment (defined and regulated by section 118-276)

(3) Contractor operation when there is no exterior storage.

(3) Craft production.

a. Must include a retail/eating/drinking/tasting component that is open to the public and occupies a minimum of ten percent of usable space. This space must front the street at the ground floor level or have a well-marked and visible entrance at the ground floor level.

b. All production, processing, and distribution activities except for the loading of finished products onto trucks are to be conducted within an enclosed building.

c. May include accessory exterior storage by conditional use permit.

d. Craft production of alcoholic beverages shall require a conditional use permit for on-sale or off-sale liquor.

e. Any craft production use with a gross floor area that is greater than 20,000 square feet shall require a conditional use permit. This requirement shall not apply to craft production uses that are listed as permitted uses in the C-1 Retail Business district, such as bakeries and butcher shops.

(b) *Uses by conditional use permit.* Within the GB district, the following uses may be allowed only by conditional use permit:

- (1) Adult day care facility.
- (2) Armories, skating rinks, convention halls, and similar uses.
- (3) Auditorium or recreational building.
- (4) Automobile and truck service uses.
- (5) Automobile car wash.
- (6) Boat, marine, trailer, farm equipment, automobile, truck, and similar sales.
- (7) Bottling works.
- (8) Bowling alley.
- (9) Carpet or rug cleaning.
- (10) Child day care facility.
- (11) Church.
- (12) Commercial recreation and equipment storage.
- (13) Contractor operation, if open exterior storage is utilized.
- (14) ~~Dance and other commercial schools.~~ Vocational schools.
- (15) Drive-in business of all types.
- (16) Dry cleaning.
- (17) Dwelling units in any building.
- (18) Equipment and vehicle rental.
- (19) Essential services.
- (20) ~~Exterior storage, or Open~~ sales lots, provided the same business occupies space in a building on the same lot.
- (21) Food locker plant.
- (22) Funeral home and mortuary.
- (23) Laundry.

- (~~234~~) Lumber yard.
- (~~245~~) Manufacturing as permitted in the I-1 Light Industrial district.
- (~~256~~) Medical uses (human and animal).
- (~~267~~) On-sale and off-sale liquor sales
- (~~278~~) Other uses deemed by the city council to be similar in purpose and character to those set forth in this subsection and in subsection (a) of this section.
- (~~289~~) Parking garage.
- (~~2930~~) Pet boarding, kenneling, training, and grooming provided that:
 - a. Unless expressly allowed by the conditional use permit, all activity must take place within a completely enclosed building with odor and sound control except for the walking of dogs. No outdoor kenneling shall be permitted.
 - b. There shall be no overnight kenneling of customers' pets and no animal may be present inside the business between the hours of 10:00 p.m. and 6:00 a.m. unless their owner is also present.
 - c. Any outdoor off-leash exercise/relief area that is provided shall be entirely enclosed by a fence. Pets may not be off-leash in these areas between the hours of 8:00 p.m. and 7:00 a.m.
- (~~301~~) PWS antennas.
- (~~312~~) PWS tower.
- (~~323~~) Reception or meeting hall.
- (~~334~~) Seasonal business.
- (~~345~~) Spur tracks.
- (~~356~~) Supper club.
- (~~367~~) Structures exceeding 45 feet in height.
- (~~378~~) Theater.
- (~~389~~) Wholesaling.
- (~~3940~~) Alternative financial establishment, subject to the supplemental regulations in section 118-275.

SECTION 6. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This ordinance amendment updates the use lists in the City's commercial zoning districts to allow craft production and funeral homes in all commercial districts. It also includes minor updates to some of the listed uses.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon publication.

Approved: _____

Published: _____

Deanna Werner, City Clerk