

City of South St. Paul

CITY COUNCIL

COUNCIL CHAMBERS

125 3RD AVE NORTH

SOUTH ST. PAUL, MN 55075

Monday, April 15, 2024

7:00 p.m.

(If you use the hearing assistance PA system, please remove your hearing aid so it does not cause a feedback problem.)

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGE OF ALLEGIANCE:

5. PRESENTATIONS:

- A. **Presentation:** South St. Paul Arts Council
- B. **Presentation:** Boy Scout Troop 9095 Annual Bike Sale
- C. **Presentation:** South St. Paul Environmental EXPO

6. CITIZEN'S COMMENTS *(Comments are limited to 3 minutes in length.)*

7. AGENDA:

- A. *Approval of Agenda*
- Action – Motion to Approve*
- Action – Motion to Approve as Amended*

8. CONSENT AGENDA:

All items listed on the Consent Agenda are items, which are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the consent agenda and considered at the end of the Consent Agenda.

- A. City Council Meeting Minutes of April 1, 2024
- B. Accounts Payable
- C. Business Licenses
- D. 2023 Planning Commission Annual Report
- E. Fiber Optic Infeasible Right to Use Agreement with Dakota County

9. PUBLIC HEARINGS:

- A. 111 Concord Exchange S, St. Paul Hospitality Systems, LLC, DBA Mexatlan Supermercado – Consumption & Display Permit
- B. 1519 5th Ave S, DBA Honduras Kitchen, LLC – On-Sale & Sunday Liquor License

10. GENERAL BUSINESS:

- A.

11. MAYOR AND COUNCIL COMMUNICATIONS:

12. ADJOURNMENT:

**SOUTH ST. PAUL CITY COUNCIL
MINUTES OF APRIL 1, 2024**

8-A

1. Mayor Jimmy Francis called the regular meeting of the City Council to order at 7:00 PM on April 1, 2024.

2. **ROLL CALL:**
Present: Council Members, Bakken, Hansen, Kaliszewski, Podgorski, Seaberg, Thompson, Mayor Francis

Absent: None

Staff Present: City Administrator, Ryan Garcia
City Attorney, Greta Bjerkness
City Clerk, Deanna Werner
City Engineer, Nick Guilliams
City Planner, Michael Healy
Director of Finance, Clara Hilger

3. Deanna Werner gave the invocation.

4. Pledge of Allegiance

5. Presentations:
 - A. 2024 ISI Synchronized Championships
 - B. Earth Month Proclamation
 - C. 2025 Valuation Notice

6. Citizen Comments: None

7. **Agenda**
Moved by: Seaberg/Bakken
Moved: To approve the agenda.
Vote: 7 ayes / 0 nays, motion carried

8. **Consent Agenda**

Resolved, the City Council of South St. Paul does hereby approve the following:
 - A. City Council Meeting Minutes of March 18, 2024
 - B. Accounts Payable
 - C. Business Licenses
 - D. Conditional Employment Offer – Entry Level Police Officer
 - E. Declare Certain City Property Surplus and Approve Donation
 - F. Approve Change Order #8 (City Hall Remodel)
 - G. Accept Letter of Resignation from M. Kurth – HRA Caretaker
 - H. Purchase of three (3) police vehicles
 - I. Approve proposal with Kimley-Horn for Preliminary Design Services for the Extension of Verderosa Avenue

- J. 2024 State Bonding - Resolution of Support for Aquatic Facility Pre-Design & Design
- K. Approve Joint Powers Agreement with Dakota County – Distribution of Opioid Settlement Funds

Moved by:

Vote: 7 ayes / 0 nays, motion carried

9. Public Hearing:

- A. Call for Public Hearing – Honduras Kitchen, LLC, On-Sale Liquor License at 1519 5th Ave. South.

Moved by: Seaberg/Podgorski

Moved: Call for a Public Hearing to be held on Monday, April 15th to consider issuance of an On-Sale Liquor License for Honduras Kitchen, LLC at 1519 5th Ave. South, South St. Paul.

Vote: 7 ayes / 0 nays, motion carried

- B. Call for Public Hearing – Mexatlan Supermercado, Consumption & Display Permit, 111 Concord Exchange.

Moved by: Francis/Hansen

Moved: Call for a Public Hearing to be held on Monday, April 15th to consider issuance of a Consumption and Display Permit to be issues for Mexatlan Supermercado, 111 Concord Exchange. South, South St. Paul.

Vote: 7 ayes / 0 nays, motion carried

10. General Business:

- A. 2nd Reading- Ordinance 1423 – Ordinance Updating Rental Licensing Regulations.

Moved by: Bakken/Seaberg

Moved: Approval of Ordinance 1423, Updating Rental Licensing Regulations.

Vote: 7 ayes / 0 nays, motion carried.

- B. Resolution 2024- Supporting Retention of City Zoning Authority.

Moved by: Bakken/Kaliszewski

Moved: Approval of Resolution 2024-052 Supporting Retention of City Zoning Authority.

Vote: 7 ayes / 0 nays, motion carried.

11. Council Communications

Moved by: Podgorski/Seaberg

Moved: To recess the regular meeting to convene the EDA meeting.

Vote: 7 ayes / 0 nays, motion carried.

The meeting was recessed at 8:24 PM.

Mayor Francis called the meeting back to order at 8:44 PM

12. Closed Meeting

Moved by Podgorski/Kaliszewski

Moved: Closed session pursuant to Minnesota Statutes § 13D.05, Subd. 3(b) for a confidential attorney-client discussion regarding active litigation in the matter *Sanimax USA, LLC v. City of South St. Paul*

Vote: 7 ayes / 0 nays, motion carried

13. Reopen Meeting

Moved by: Hansen/Thompson

Moved: Reopen meeting

Vote: 7 ayes / 0 nays, motion carried

The meeting was reopened at 9:07 PM.

14. Adjournment

Moved by: Podgorski/Thompson

Moved: Adjourn the meeting.

Vote: 7 ayes / 0 nays, motion carried

The meeting was adjourned at 9:08 PM.

Approved: April 15, 2024

City Clerk



City Council Agenda
Date: April 15, 2024
Department: Finance
Prepared by: Jeff Hines
Administrator: RG

8-B

Agenda Item: Accounts Payable

Action to be considered:

Motion to Adopt Resolution 2024-055 approving accounts payable.

Overview:

The City Council approves all payments of claims. Approval of audited claims is required before issuance of payment.

Source of Funds:

N/A

City of South St. Paul
Dakota County, Minnesota

RESOLUTION NO. 2024-055

RESOLUTION APPROVING ACCOUNTS PAYABLE

WHEREAS, the City Council is required to approve payment of claims;

NOW, THEREFORE, BE IT RESOLVED that the audited claims listed in the check register attachment are hereby approved for payment:

Check and wires:	
150138-150235	\$ 573,616.02
2024090-2024108	231,844.82
801024-801029	<u>4,878.52</u>
Total	\$ 810,339.36

Adopted this 15th day of April, 2024.

Deanna Werner, City Clerk

CITY OF SOUTH ST PAUL
 Council Check Register by GL
 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
150138	4/5/2024		13118 LAW ENFORCEMENT LABOR SERVICES							
		1,974.00			112350	0403247595917	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>1,974.00</u>								
150139	4/5/2024		1842 LOCAL 120							
		2,792.00			112353	040324759594	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>2,792.00</u>								
150140	4/8/2024		5747 ALLDATA							
		1,500.00	SOFTWARE PROGRAMMING		112314	101378163-2024	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		<u>1,500.00</u>								
150141	4/8/2024		9021 ATLAS STAFFING, INC.							
		588.00	NM TEMP-ZUNIGA 3/22/34		112309	1306263	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		588.00	JC TEMP-ZUNIGA 3/22/24		112309	1306263	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		717.60	NM TEMP-MOUA 3/22/34		112310	1306264	50677.6302		PROFESSIONAL SERVICES	NAN MCKAY APT BLDG
		717.60	JC TEMP-MOUA 3/22/24		112310	1306264	50678.6302		PROFESSIONAL SERVICES	JOHN CARROLL APT BLDG
		<u>2,611.20</u>								
150142	4/8/2024		1090 BAYCOM, INC.							
		4,910.00	2024 LPR MAINT AGR		112271	M0-17406-H256	20212.6375	227634	OTHER CONTRACTED SERVICES	GRANTS/DONATIONS POLICE
		<u>4,910.00</u>								
150143	4/8/2024		3885 CARM DISTRIBUTING, INC.							
		129.95	CAR WASH SOAP		112272	97913	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		<u>129.95</u>								
150144	4/8/2024		1192 CITY OF ST. PAUL							
		900.00	40 37 34 41 46 WOMEN LEADER		112273	IN57617	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		<u>900.00</u>								
150145	4/8/2024		13543 CIVICPLUS, LLC							
		8,636.00	AGENDA MANAG SOFTWARE		112274	296080	10120.6572		COMPUTER SOFTWARE	CITY ADMINISTRATION
		<u>8,636.00</u>								
150146	4/8/2024		14400 DAVEY, BRYANNA M.							
		100.00	ALCOHOL TOBACCO COMPLI CHECK		112293	04/01/2024	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		<u>100.00</u>								
150147	4/8/2024		14260 DERAU CONSTRUCTION, LLC							
		212,322.63	PERIMETER FENCE RPL PAY APP#3		112275	3/26/24	40404.6520		BUILDINGS AND STRUCTURE	AIRPORT CAPITAL FUND

CITY OF SOUTH ST PAUL
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 Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
150147	4/8/2024		14260 DERAU CONSTRUCTION, LLC						Continued...	
		212,322.63								
150148	4/8/2024		1303 DOODY CLEANING SERVICES							
		370.00	MARCH CLEANING		112338	814	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		370.00								
150149	4/8/2024		11834 GUARDIAN SUPPLY LLC							
		747.86	47-SHIRT/PANT/GLOVES/BOOTS		112276	17849	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		14.99	45-MOLLE LOCK		112277	17848	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		1,765.74	22-UNIFORM START UP		112278	17847	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		329.94	BLUE REPLICAS GUNS		112279	17818	20212.6245	227540	CLOTHING ALLOWANCE	GRANTS/DONATIONS POLICE
		109.98	30-DUTY BELT & BUCKLE		112280	17722	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		2,968.51								
150150	4/8/2024		6660 HAMERNICK DECORATING CENTER							
		2,605.82	JC #203 RMV/INSTL BR&LR VINYL		112281	CG420177	50678.6560	229057	BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		2,605.82								
150151	4/8/2024		7581 HARTFORD, THE							
		2,264.73	LTD		112307	110687137050	10101.2177		LONG-TERM DISABILITY	GENERAL FUND
		1,393.50	LIFE-BASIC & VOLUNTARY		112307	110687137050	10101.2178		LIFE INSURANCE	GENERAL FUND
		125.99	CRITICAL ILLNESS		112307	110687137050	10101.2183		HARTFORD CRITICAL ILLNESS	GENERAL FUND
		249.76	ACCIDENT COVERAGE		112307	110687137050	10101.2184		HARTFORD ACCIDENT POLICY	GENERAL FUND
		1,113.23	SHORT TERM DISABILITY		112307	110687137050	10101.2185		SHORT TERM DISABILITY	GENERAL FUND
		5,147.21								
150152	4/8/2024		6678 HD SUPPLY FACILITIES MAINTENANCE , LTD							
		113.97	NM MAINT SUP/MAINT REQ FORMS		112284	9224257553	50677.6211		CLEANING SUPPLIES	NAN MCKAY APT BLDG
		44.79	NM PPR TWL DISPENSER		112285	9224347764	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		158.76								
150153	4/8/2024		14086 JOHNSON, DONNETTA							
		100.00	NM AFTER HR LOCKOUT MAR24		112286	MARCH2024	50677.6375.1		OTHER CONTR SVCS-KEYPERSON	NAN MCKAY APT BLDG
		100.00								
150154	4/8/2024		14172 KRUEGER REAL ESTATE ADVISORS							
		6,000.00	MARCH2024 SVC EDA		112340	MARCH 2024	20280.6375		OTHER CONTRACTED SERVICES	ECON DEV GENERAL
		6,000.00								
150155	4/8/2024		10905 LODGE PROPERTIES LLC							

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
150155	4/8/2024		10905 LODGE PROPERTIES LLC						Continued...	
		180.00	ESCROW RFD/TATTOO ORD		112287	3/29/24	10101.2205	100250	DEPOSITS	GENERAL FUND
		508.00	ESCROW RFD/TATTOO CUP		112288	3/29/24 A	10101.2205	100257	DEPOSITS	GENERAL FUND
		<u>688.00</u>								
150156	4/8/2024		1878 MARK'S AERIAL SERVICE							
		300.00	NM PLOW SVC 3/25/24		112289	005079	50677.6371.030		MTNCE-SNOW REMOVAL	NAN MCKAY APT BLDG
		300.00	JC PLOW SRV 3/25/24		112290	005080	50678.6371.030		MTNCE-SNOW REMOVAL	JOHN CARROLL APT BLDG
		<u>600.00</u>								
150157	4/8/2024		14399 MENDEZ, DANTE							
		100.00	ALCOHOL TABACCO COMPLI CHECK		112292	04/01/2024	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		<u>100.00</u>								
150158	4/8/2024		1976 MINNESOTA CHIEFS OF POLICE ASSOCIATION							
		1,965.00	01,02,07 2024 ETI CONFERENCE		112294	15639	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		<u>1,965.00</u>								
150159	4/8/2024		5506 MMKR							
		1,906.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	10150.6302		PROFESSIONAL SERVICES	FINANCE
		419.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	20243.6302		PROFESSIONAL SERVICES	DOUG WOOG ARENA
		1,145.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	20245.6302		PROFESSIONAL SERVICES	AIRPORT
		191.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	20260.6302		PROFESSIONAL SERVICES	HOUSING GENERAL
		191.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	20280.6302		PROFESSIONAL SERVICES	ECON DEV GENERAL
		1,145.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	40402.6302		PROFESSIONAL SERVICES	CAPITAL PROGRAMS FUND
		1,908.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	50600.6302		PROFESSIONAL SERVICES	UTILITY ADMINISTRATION
		1,000.00	2023 SINGLE AUDIT & HRA FS		112291	55683	50677.6375.4		OTHER CONTR SVCS-AUDIT FEES	NAN MCKAY APT BLDG
		1,000.00	2023 SINGLE AUDIT & HRA FS		112291	55683	50678.6375.4		OTHER CONTR SVCS-AUDIT FEES	JOHN CARROLL APT BLDG
		1,145.00	2023 FINANCIAL AUDIT-PYMT 1		112291	55683	60703.6302		PROFESSIONAL SERVICES	CENTRAL GARAGE FUND
		<u>10,050.00</u>								
150160	4/8/2024		2149 OFFICE OF MNIT SERVICES							
		349.07	STATE PHONE CONNECTIONS		112312	W24020568	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		157.54	STATE PHONE AIRPORT		112312	W24020568	20245.6390		POSTAGE AND TELEPHONE	AIRPORT
		428.62	STATE INTERNET CONNECTION		112313	DV24020417	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		<u>935.23</u>								
150161	4/8/2024		2240 PLUNKETT'S PEST CONTROL, INC.							
		115.09	PEST CONTROL-CITY HALL		112295	8462194	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		87.98	PEST CONTROL-PUBLIC WORKS		112296	8464273	10320.6371		REPAIRS & MAINT CONTRACTUAL	PUBLIC WORKS
		84.26	PEST CONTROL-KAPOSIA LANDING		112297	8463267	10340.6371		REPAIRS & MAINT CONTRACTUAL	PARKS FACILITIES AND MTNCE

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
150161	4/8/2024		2240 PLUNKETT'S PEST CONTROL, INC.						Continued...	
		287.33								
150162	4/8/2024		1636 RICOH USA, INC.							
		77.86	COPIER USAGE MAR 2024		112315	5069210688	10160.6378		COPIER MAINTENANCE AGREEMENT	INFORMATION TECHNOLOGY
		145.91	COPIER USAGE MAR 2024		112315	5069210688	10160.6378		COPIER MAINTENANCE AGREEMENT	INFORMATION TECHNOLOGY
		263.21	COPIER USAGE MAR 2024		112315	5069210688	10160.6378		COPIER MAINTENANCE AGREEMENT	INFORMATION TECHNOLOGY
		30.54	COPIER USAGE MAR 2024		112315	5069210688	10320.6378		COPIER MAINTENANCE AGREEMENT	PUBLIC WORKS
		124.73	COPIER USAGE MAR 2024		112315	5069210688	10210.6378		COPIER MAINTENANCE AGREEMENT	POLICE PROTECTION
		77.04	COPIER USAGE MAR 2024		112315	5069210688	20243.6378		COPIER MAINTENANCE AGREEMENT	DOUG WOOG ARENA
		16.79	COPIER USAGE MAR 2024		112315	5069210688	20245.6378		COPIER MAINTENANCE AGREEMENT	AIRPORT
		736.08								
150163	4/8/2024		5537 SAFE-FAST INC							
		729.85	CHAINSAW CHAPS/GLOVES		112298	INV288185	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		729.85								
150164	4/8/2024		11845 SATIN TOUCH, INC.							
		341.25	JC#203PAINT/PREP/FRAME/CRNR		112299	1055355	50678.6371.060		MTNCE-UNIT TURNAROUND	JOHN CARROLL APT BLDG
		337.50	JC#1308 PAINT/PREP MOVEIN		112300	1055380	50678.6371.060		MTNCE-UNIT TURNAROUND	JOHN CARROLL APT BLDG
		210.00	JC#814 PAINT/PREP MOVEIN		112301	1055418	50678.6371.060		MTNCE-UNIT TURNAROUND	JOHN CARROLL APT BLDG
		900.00	NM #801 PAINT/PREP MOVEIN		112359	1055368	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		740.00	NM#313 PAINT/PREP MOVEIN		112360	1055367	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		610.00	NM#106 PAINT/PREP MOVEIN		112361	1055369	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG
		3,138.75								
150165	4/8/2024		6703 SENTRY SYSTEMS, INC							
		30.00	NM MONITOR APR24		112305	792523	50677.6375.3		OTHER CONTR SVCS-SECURITY	NAN MCKAY APT BLDG
		30.00	JC MONITOR APR24		112305	792523	50678.6375.3		OTHER CONTR SVCS-SECURITY	JOHN CARROLL APT BLDG
		60.00								
150166	4/8/2024		2464 SHORT ELLIOTT HENDRICKSON INC							
		3,000.00	PERIM FENCE CONSTRCT ADMIN		112306	462498	40404.6302		PROFESSIONAL SERVICES	AIRPORT CAPITAL FUND
		3,000.00								
150167	4/8/2024		2751 VERIZON WIRELESS							
		90.03	PW IPAD		112316	9959832067	10320.6390		POSTAGE AND TELEPHONE	PUBLIC WORKS
		60.01	PW PARKS IPAD		112316	9959832067	10340.6390		POSTAGE AND TELEPHONE	PARKS FACILITIES AND MTNCE
		243.02	ENG		112316	9959832067	10315.6390		POSTAGE AND TELEPHONE	ENGINEERING
		96.32	INSP & HOTSPOT		112316	9959832067	10410.6390		POSTAGE AND TELEPHONE	DEVELOPMENT SERVICES
		40.01	CODE ENF		112316	9959832067	10420.6390		POSTAGE AND TELEPHONE	CODE ENFORCEMENT

Council Check Register by GL
Council Check Register and Summary

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
150167	4/8/2024		2751 VERIZON WIRELESS						Continued...	
		40.01	P&R SPLASH POOL		112316	9959832067	10527.6210		OPERATING SUPPLIES	SPLASH POOL
		40.01	P&R NV POOL		112316	9959832067	10528.6210		OPERATING SUPPLIES	NORTHVIEW POOL
		40.01	POLICE 4G MOBILE		112316	9959832067	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		124.47	HOUSING		112316	9959832067	20260.6201		OFFICE SUPPLIES	HOUSING GENERAL
		240.06	PW-H20		112316	9959832067	50605.6390		POSTAGE AND TELEPHONE	WATER UTILITY
		40.01	PW-SAN SEW NE LIFT		112316	9959832067	50606.6390		POSTAGE AND TELEPHONE	SEWER UTILITY
		120.03	PW STORM LIFTS		112316	9959832067	50610.6302		PROFESSIONAL SERVICES	STORM WATER UTILITY
		<u>1,173.99</u>								
150168	4/8/2024		13833 WEST, GREGORY							
		200.00	JCAFTER HR LOCKOUT MAR24		112308	MARCH 2024	50678.6375.1		OTHER CONTR SVCS-KEYPERSON	JOHN CARROLL APT BLDG
		<u>200.00</u>								
150169	4/8/2024		2849 XCEL ENERGY							
		139.01	UNIT OUTLET-159 3RD AVE		112318	871041789	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		137.84	UNITL LGT@497 CONCORD		112319	871040912	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		155.92	ST LGT-535 5TH A S		112321	871056759	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		33.27	UNIT LGT@140 8TH A N		112322	871075495	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		30.79	GAS CHGS-681 VERDEROSA		112324	871155849	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		239.95	UNIT LGT@1115 SOUTHVIEW		112325	871180894	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		168.31	UNIT LGT@437 CONCORD		112326	871180386	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		58.53	LGT@1129 19TH A N		112327	871159851	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		1,729.64	AIRPORT		112328	871148851	20245.6385		UTILITY SERVICE	AIRPORT
		1.86	ELEC CHGS-701 HARDMAN		112329	871159418	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		28.64	LGT 494/7TH-940 7TH A S		112330	871161020	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		347.69	PED WALKWAY LIGHTS		112331	871132812	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		51.31	LGT 494/7TH-1120 7TH A		112332	871183241	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		88.21	LGT 400 WENTWORTH BY RDBT		112333	871154225	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		63.52	UNIT LGT-1301 CONCORD		112334	871183513	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		74.44	LGT BRYANT/922 CONCORD		112335	871194147	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		58.33	LIGHTS @ LORRAINE		112336	870415459	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		2,504.25	PUBLIC WORKS		112337	871136121	10320.6385		UTILITY SERVICE	PUBLIC WORKS
		205.87	SEWER		112337	871136121	50606.6385		UTILITY SERVICE	SEWER UTILITY
		378.74	STORM WTR UTILITY FUND		112337	871136121	50610.6385		UTILITY SERVICE	STORM WATER UTILITY
		255.23	ST LGT UTILITY FUND		112337	871136121	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		1,151.53	LIBRARY LIGHTS		112339	870961357	10330.6385		UTILITY SERVICE	BUILDINGS
		<u>7,902.88</u>								
150170	4/8/2024		14351 XIONG, ZAI							
		200.00	NM AFTER HR LOCKOUT MAR24		112317	MARCH2024	50677.6375.1		OTHER CONTR SVCS-KEYPERSON	NAN MCKAY APT BLDG

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150195	4/15/2024		6678 HD SUPPLY FACILITIES MAINTENANCE , LTD						Continued...	
		5.64	JC MAINT SUP/WOOD PUTTY		112554	9224540326	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		798.23	JC KITCH FAUCETS		112655	9224487002	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		<u>803.87</u>								
150196	4/15/2024		1560 HEALTHPARTNERS							
		1,105.83	DENTAL PREMIUM MAY24		112552	767358087057	60709.6302		PROFESSIONAL SERVICES	SELF-INSURED DENTAL
		22.34	RETRO ADJ APR24		112552	767358087057	60709.6302		PROFESSIONAL SERVICES	SELF-INSURED DENTAL
		<u>1,083.49</u>								
150197	4/15/2024		1615 HUEBSCH OF MINNESOTA							
		74.45	NM-BRUSHMATS-MARCH24		112555	20300152	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		74.45	NM-BRUSHMATS-MARCH24		112556	20301880	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		74.45	NM-BRUSHMATS-MARCH24		112557	20303580	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		74.45	NM-BRUSHMATS-MARCH24		112558	20305366	50677.6371.150		MTNCE-CLEANING CONTRACTS	NAN MCKAY APT BLDG
		77.69	JC-BRUSHMATS-MARCH24		112559	20300153	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		77.69	JC-BRUSHMATS-MARCH24		112560	20301881	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		77.69	JC-BRUSHMATS-MARCH24		112561	20303581	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		77.69	JC-BRUSHMATS-MARCH24		112562	20305367	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		<u>608.56</u>								
150198	4/15/2024		1667 INVER GROVE FORD							
		1,185.22	F150 REPAIRS		112563	6412713	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		<u>1,185.22</u>								
150199	4/15/2024		6642 JOHNSON CONTROLS, INC							
		5,888.00	JC TURING BOILERS 1,2,3 SVC		112564	1-132460258429	50678.6560		BUILDING FIXTURES AND IMPRS	JOHN CARROLL APT BLDG
		<u>5,888.00</u>								
150200	4/15/2024		11377 KATH FUEL OIL SERVICE CO.							
		932.49	DYED DIESEL		112565	794980	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		<u>932.49</u>								
150201	4/15/2024		1740 KIMLEY-HORN AND ASSOCIATES, INC.							
		661.17	CONCORD SVC THRU2/29/24		112566	27426838	40432.6530	201611	IMPR OTHER THAN BUILDING	2016 LOCAL IMPROVEMENTS
		<u>661.17</u>								
150202	4/15/2024		7503 KWIK TRIP, INC.							
		613.54	FUEL-AIRPORT		112567	04022024	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		7,009.60	FUEL-PUBLIC WORKS		112567	04022024	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		7,749.88	FUEL-POLICE		112567	04022024	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND

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150202	4/15/2024		7503 KWIK TRIP, INC.						Continued...	
		210.55	FUEL-ENG/CODE/P&R		112567	04022024	60703.6210		OPERATING SUPPLIES	CENTRAL GARAGE FUND
		15,583.57								
150203	4/15/2024		6680 LANDRUM DOBBINS LLC							
		884.00	DRAFT EVICT & FILE		112568	6284	20260.6302		PROFESSIONAL SERVICES	HOUSING GENERAL
		884.00								
150204	4/15/2024		6281 LIGHTNING DISPOSAL, INC.							
		804.74	TRASH SVC-PUBLIC WORKS		112569	0000584882	10320.6379		CONT SERV/REFUSE & SANITATION	PUBLIC WORKS
		804.74								
150205	4/15/2024		6681 MANN'S SOFTENER SALT DELIVERY							
		276.10	NM SOLAR SALT (27)		112594	INV251	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		331.90	JC SOLAR SALT (33)		112595	INV252	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		608.00								
150206	4/15/2024		1900 MCMULLEN INSPECTING, INC.							
		3,292.00	ELEC INSPECTS MAR24		112598	4/2/24	10410.6302		PROFESSIONAL SERVICES	DEVELOPMENT SERVICES
		3,292.00								
150207	4/15/2024		1911 MENARDS, INC-WEST ST PAUL							
		12.99	CEDAR LUMBER		112570	91055	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		28.92	STAIN/POLYURETHANE		112573	91101	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		93.94	RETD POLYURETHANE		112574	91100	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		27.63	CEDAR LUMBER		112575	91004	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		175.20	STAIN/POLYURETHN/RAILHRDWR		112576	91052	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		41.92	PAINT		112577	90691	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		97.38	LUMBER		112578	90657	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		55.72	MILL FILES/LEVEL/BRSH/TOOL		112579	90612	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		51.11	ADHISIVE/DRILL BITS/PIN&WSHR		112580	90624	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		199.63	KNOB/SCRWS/ANCHR/SHIMS/DOOR		112581	90993	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		38.72	CEDAR LUMBER		112582	87960	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		38.84	FROGTAPE/PAINT SUPPLY		112583	90787	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS
		18.13	LIMEAWAY/STEEL WOOL		112584	90741	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS
		48.74	BULBS/PLUG/COUPLERS		112585	91251	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		6.78	RETD COUPLERS		112586	91259	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		6.78	COUPLERS		112587	91260	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		8.99	AUGER BIT		112588	91204	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		13.16	BITS/SCREWS		112589	91203	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		11.97	POTHOLE PATCH		112590	91352	10320.6220		REPAIR & MAINTENANCE SUPPLIES	PUBLIC WORKS

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150215	4/15/2024		7411 NUSS TRUCK & EQUIPMENT						Continued...	
		75.25	WIPER BLADE #331		112608	PSO091709-1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		<u>75.25</u>								
150216	4/15/2024		2245 POMP'S TIRE SERVICE, INC.							
		79.00	REPAIR TIRE #323		112610	980116390	60703.6371		REPAIRS & MAINT CONTRACTUAL	CENTRAL GARAGE FUND
		<u>79.00</u>								
150217	4/15/2024		2277 PUSH PEDAL PULL							
		322.60	PARTS-TREADMILL RPR		112611	380360	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		248.00	LABOR-TREADMILL RPR		112611	380360	10330.6371		REPAIRS & MAINT CONTRACTUAL	BUILDINGS
		<u>570.60</u>								
150218	4/15/2024		6702 REFERRAL CARPET AND FLOOR SERVICES, INC.							
		80.95	JC #1308 CLN BR CARPET		112612	42991	50678.6371.150		MTNCE-CLEANING CONTRACTS	JOHN CARROLL APT BLDG
		<u>80.95</u>								
150219	4/15/2024		1636 RICOH USA, INC.							
		399.78	NM COPIER 1/1-3/31/24		112616	5069210803	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		907.18	JC COPIER 1/1-3/31/24		112616	5069210803	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		<u>1,306.96</u>								
150220	4/15/2024		2365 ROTO-ROOTER SERVICES COMPANY							
		741.00	RPR FLUSHOMETER-TUB RM		112663	48-25850747	50677.6371.080		MTNCE-PLUMBING	NAN MCKAY APT BLDG
		<u>741.00</u>								
150221	4/15/2024		2389 SAINT PAUL PUBLISHING COMPANY							
		57.11	NM SR PH NEWSPPR APR24		112624	32922	50677.6341		ADVERTISING	NAN MCKAY APT BLDG
		57.10	JC SR PH NEWSPPR APR24		112624	32922	50678.6341		ADVERTISING	JOHN CARROLL APT BLDG
		<u>114.21</u>								
150222	4/15/2024		9291 SAND CREEK							
		2,695.00	EAP SERVICES/APR24-MAR2025		112658	SDC-IN-100295	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		<u>2,695.00</u>								
150223	4/15/2024		2408 SCHINDLER ELEVATOR CORPORATION							
		1,172.60	JC LG ELEVATOR SVC 3/30/24		112618	7153911324	50678.6371.040		MTNCE-ELEVATOR MTNCE	JOHN CARROLL APT BLDG
		<u>1,172.60</u>								
150224	4/15/2024		2633 SHERWIN-WILLIAMS CO., THE							
		842.96	NM-PAINT&PREP-MOVE INS		112619	2408-2	50677.6371.060		MTNCE-UNIT TURNAROUND	NAN MCKAY APT BLDG

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150233	4/15/2024		8606 WOLF, BRIAN						Continued...	
150234	4/15/2024		2844 WSB & ASSOC INC							
		20,534.75	CONCORD-IMP PRJ THRU 2/29/24		112633	R-023128-000-9	40440.6302	202401	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		829.25	GEN ENGINEER THRU 2/29/24		112634	R-022347-000-10	40440.6302	202407	PROFESSIONAL SERVICES	2024 LOCAL IMPROVEMENTS
		2,028.60	SEIDLS TR/SHORE/HABIT 2/29/24		112635	R-022116-000-14	50610.6530	202115	IMPR OTHER THAN BUILDING	STORM WATER UTILITY
		850.50	LEVANDER POND THRU 2/29/24		112636	R-020871-000-14	50610.6302	202209	PROFESSIONAL SERVICES	STORM WATER UTILITY
		<u>24,243.10</u>								
150235	4/15/2024		2849 XCEL ENERGY							
		2,332.85	CITY HALL		112645	872092719	10330.6385		UTILITY SERVICE	BUILDINGS
		120.70	ST LGT UTILITY FUND		112645	872092719	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		48.42	POLICE		112646	872097024	10210.6385		UTILITY SERVICE	POLICE PROTECTION
		20,997.95	ARENA 2/28/24-3/28/24		112647	871522445	20243.6385		UTILITY SERVICE	DOUG WOOG ARENA
		14,234.36	STREETLIGHTS		112648	871735486	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		17,822.70	WATER - MARCH 2024		112649	871506605	50605.6385		UTILITY SERVICE	WATER UTILITY
		521.41	LIBRARY - ELEC 2/27-3/28/24		112650	871262591	10330.6385		UTILITY SERVICE	BUILDINGS
		344.34	SPLASH POOL		112651	871283567	10527.6385		UTILITY SERVICE	SPLASH POOL
		121.07	NORTHVIEW POOL		112651	871283567	10528.6385		UTILITY SERVICE	NORTHVIEW POOL
		1,270.56	PARKS		112651	871283567	10340.6385		UTILITY SERVICE	PARKS FACILITIES AND MTNCE
		502.30	ST LGT UTILITY FUND		112651	871283567	50615.6385		UTILITY SERVICE	STREET LIGHT UTILITY
		<u>58,316.66</u>								
801024	4/5/2024		1818 LELS LOCAL 95							
		98.00			112352	040324759593	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>98.00</u>								
801025	4/5/2024		1969 MINNESOTA AFSCME, COUNCIL NO. 5							
		921.48			112354	040324759595	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>921.48</u>								
801026	4/5/2024		2243 POLICE FLOWER FUND							
		42.00			112347	0403247595914	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>42.00</u>								
801027	4/8/2024		7388 GARCIA, RYAN							
		316.24	CITY ADMIN-Q1 2024 MILEAGE		112311	4/1/2024	10120.6331		CONFERENCES, TRAINING, TRAVEL	CITY ADMINISTRATION
		<u>316.24</u>								
801028	4/15/2024		3632 BOLTON & MENK, INC.							
		1,405.00	7TH AVE/I-494 WATERMAIN IMPRV		112524	0332573	40439.6302	202312	PROFESSIONAL SERVICES	2023 LOCAL IMPROVEMENTS

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2024096	4/1/2024		6037 HEALTHPARTNERS-DENTAL						Continued...	
2024097	4/5/2024		1978 MINNESOTA CHILD SUPPORT PAYMENT CENTER							
		30.91			112355	040324759596	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		717.12			112356	040324759597	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		46.14			112357	040324759598	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		207.66			112358	040324759599	10101.2170		ACCRUED PAY DED PAYABLE	GENERAL FUND
		<u>1,001.83</u>								
2024098	4/5/2024		2200 PERA							
		72,156.83			112346	0403247595913	10101.2174		PERA	GENERAL FUND
		<u>72,156.83</u>								
2024099	4/5/2024		1338 EFTPS							
		37,900.20			112342	040324759591	10101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		41,896.52			112351	040324759592	10101.2173		FICA TAX WITHHOLDING	GENERAL FUND
		<u>79,796.72</u>								
2024100	4/5/2024		2013 MINNESOTA REVENUE (C)							
		17,978.28			112343	0403247595910	10101.2172		STATE WITHHOLDING	GENERAL FUND
		<u>17,978.28</u>								
2024101	4/5/2024		2018 MINNESOTA STATE RETIREMENT SYSTEM (EFT)							
		3,602.50			112344	0403247595911	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>3,602.50</u>								
2024102	4/5/2024		2096 NATIONWIDE RETIREMENT SOLUTIONS							
		13,218.78			112345	0403247595912	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>13,218.78</u>								
2024103	4/5/2024		2748 MISSION SQUARE TRANSFER (EFT)							
		1,960.00			112348	0403247595915	10101.2175		OTHER RETIREMENT	GENERAL FUND
		<u>1,960.00</u>								
2024104	4/5/2024		10755 OPTUM							
		2,437.03			112349	0403247595916	10101.2176		HOSPITALIZATION/MED INSURANCE	GENERAL FUND
		<u>2,437.03</u>								
2024105	3/8/2024		6860 WELLS FARGO PURCHASING CARDS							
		94.98	HOME DEPOT LIGHT BULBS		112362	105365055029.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		59.72	DOOR SWEEPS FOR FIRE STATION		112363	010188068542.1	10330.6220		REPAIR & MAINTENANCE SUPPLIES	BUILDINGS

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2024105	3/8/2024		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		30.80	AMAZON_FILE LABELS		112364	107411745153.1	10120.6201		OFFICE SUPPLIES	CITY ADMINISTRATION
		57.07	AMAZON_FILE FOLDERS		112365	108425985313.1	10120.6201		OFFICE SUPPLIES	CITY ADMINISTRATION
		37.14	AMAZON_FILE FOLDERS		112366	083354594009.1	10120.6201		OFFICE SUPPLIES	CITY ADMINISTRATION
		68.38	AMAZON-PUSH PINS/BULLETIN BOAR		112367	083745626054.1	10320.6201		OFFICE SUPPLIES	PUBLIC WORKS
		680.00	UMN-PESTICIDE CLASS		112368	026950898796.1	10340.6331		CONFERENCES, TRAINING, TRAVEL	PARKS FACILITIES AND MTNCE
		24.52	AMAZON-9V BATTERIES		112369	105309451684.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		1,266.89	AMAZON-MUTT MITTS		112370	105609121888.1	10340.6220		REPAIR & MAINTENANCE SUPPLIES	PARKS FACILITIES AND MTNCE
		113.50	QUILL NM OFFICE SUPPLIES ENVEL		112371	105637952618.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		127.44	QUILL JC OFFICE SUP EVELOPES,		112372	105637927925.1	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		96.54	8X8 PHONE SYSTEM JC NM		112373	108722129382.1	50677.6390		POSTAGE AND TELEPHONE	NAN MCKAY APT BLDG
		96.54	8X8 PHONE SYSTEM JC NM		112374	108722129382.2	50678.6390		POSTAGE AND TELEPHONE	JOHN CARROLL APT BLDG
		32.46	PREMIUM WATER JC NM		112375	892017579651.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		32.45	PREMIUM WATER JC NM		112376	892017579651.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		447.78	COMCAST NM PHONE SERVICE AND I		112377	101993528028.1	50677.6390		POSTAGE AND TELEPHONE	NAN MCKAY APT BLDG
		137.98	QUILL OFFICE SUPPLY COPY PAPER		112378	105279605431.1	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		291.86	COMCAST JC PHONE SERVICE		112379	108179711830.1	50678.6390		POSTAGE AND TELEPHONE	JOHN CARROLL APT BLDG
		23.74	AMAZON REFILL INK PAD DATE STA		112380	100827530578.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		76.50	QUILL LARGE ENVELOPES		112381	105441441201.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		76.49	QUILL LARGE ENVELOPES		112382	105441441201.2	50678.6201		OFFICE SUPPLIES	JOHN CARROLL APT BLDG
		89.69	QUILL OFFICE SUPPLIES FOR NM		112383	105441429890.1	50677.6201		OFFICE SUPPLIES	NAN MCKAY APT BLDG
		101.70	HOME DEPOT MAINTENANCE SUPPLIE		112384	010188067213.1	50678.6220		REPAIR & MAINTENANCE SUPPLIES	JOHN CARROLL APT BLDG
		75.00	BCA-DMT 08		112385	120423882338.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		56.74	AMZN-PINCH COLLAR - RILEY		112386	107630239029.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		63.93	FLUEGELS-K9 RILEY FOOD		112387	109502598737.1	20212.6210	227589	OPERATING SUPPLIES	GRANTS/DONATIONS POLICE
		75.00	BCA-DMT 36		112388	120393212693.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		51.82	Color Run supplies. Race Date		112389	102322293292.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		190.04	Lifeguard Training Materials 2		112390	100889029358.1	10527.6331		CONFERENCES, TRAINING, TRAVEL	SPLASH POOL
		114.00	Color Run Banner		112391	000048784158.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		487.60	Color Run 2024 Color Powder Su		112392	104716221894.1	20215.6210	227685	OPERATING SUPPLIES	GRANTS/DONATIONS PARK AND REC
		105.97	Safety glass for Color Run 202		112393	083722475784.1	20215.6210	227685	OPERATING SUPPLIES	GRANTS/DONATIONS PARK AND REC
		399.46	MCMA CONFERENCE LODGING		112394	730554538608.1	10120.6331		CONFERENCES, TRAINING, TRAVEL	CITY ADMINISTRATION
		399.00	MCMA SPRING CONFERENCE		112395	690539573642.1	10120.6331		CONFERENCES, TRAINING, TRAVEL	CITY ADMINISTRATION
		701.27	ACRESOFFUN-K9DOUG-BOARDING		112396	000035880150.1	20212.6302	227589	PROFESSIONAL SERVICES	GRANTS/DONATIONS POLICE
		85.41	FLTFRM-K9DOUG-FOOD		112397	838002657115.1	20212.6210	227589	OPERATING SUPPLIES	GRANTS/DONATIONS POLICE
		788.61	AMAZON BACKPACK MIDYEAR REFILL		112398	106550253160.1	20216.6210	227559	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		208.97	OFFICE DEPOT TONER COMMAND S		112399	100451031150.1	10530.6201		OFFICE SUPPLIES	COMMUNITY AFFAIRS
		121.18	MENARDS SHELVING		112400	100425555802.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		36.25	DOLLAR TREE GRAMS		112401	000892040446.1	20216.6210	227573	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		24.96	JC NM ACTIVITIES		112402	720202974538.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2024105	3/8/2024		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		24.96	JC NM ACTIVITIES		112403	720202974538.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		61.27	TARGET GRAMS		112404	091244746005.1	20216.6210	227573	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		30.50	HOBBY LOBBY JC NM ACTIVITES		112405	200220610952.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		30.49	HOBBY LOBBY JC NM ACTIVITES		112406	200220610952.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		24.33	DOLLAR TREE GRAMS		112407	001005137793.1	20216.6210	227573	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		15.60	KNOWLANS NM JC ACTIVITIES		112408	720203298376.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		15.60	KNOWLANS NM JC ACTIVITIES		112409	720203298376.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		30.36	VISTA PRINTS SKATING ACTIVITY		112410	745988505456.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		15.68	DOLLAR TREE FILL BACKPACK		112411	000869508059.1	20216.6210	227559	OPERATING SUPPLIES	GRANTS/DONATIONS COMM AFFAIRS
		24.99	AMAZON CHILI COOKOFF		112412	100064690649.1	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		21.77	AMAZON CHILI COOK OFF		112413	100490109197.1	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		294.00	GLOBE MLK EVENT		112414	726239592177.1	10530.6210		OPERATING SUPPLIES	COMMUNITY AFFAIRS
		13.00	WALGREENS CANINE CONTEST		112415	000954311106.1	50677.6210		OPERATING SUPPLIES	NAN MCKAY APT BLDG
		12.99	WALGREENS CANINE CONTEST		112416	000954311106.2	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		18.38	OFFICE DEPOT STATE OF CITY		112417	100593992783.1	10530.6201		OFFICE SUPPLIES	COMMUNITY AFFAIRS
		535.00	FRONTIER SOFTWARE MAINT.		112418	700449429598.1	10315.6371		REPAIRS & MAINT CONTRACTUAL	ENGINEERING
		399.95	FORMSITE PERMITTING SOFTWARE		112419	067325542338.1	10315.6572		COMPUTER SOFTWARE	ENGINEERING
		24.50	VERIFIED CREDNTLS BKGRND CHECK		112420	900018909852.1	10125.6302		PROFESSIONAL SERVICES	HUMAN RESOURCES
		95.06	SAMS CLUB AWAIR TRNING		112421	400210935439.1	10125.6331		CONFERENCES, TRAINING, TRAVEL	HUMAN RESOURCES
		94.74	CDWG- SDCARDS		112422	083185311506.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		2,422.00	ESRI- ARCGIS LICENSE		112423	330179195130.1	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		53.06	AMAZON-LABELS		112424	083345523741.1	10160.6210		OPERATING SUPPLIES	INFORMATION TECHNOLOGY
		138.07	COMCAST - VETS INTERNET		112425	109432662547.1	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		300.00	TRUSTID- CARD PRINTER SOFTWARE		112426	000039869349.1	10160.6375		OTHER CONTRACTED SERVICES	INFORMATION TECHNOLOGY
		902.34	AMAZON-CABLES		112427	102312754352.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		390.44	AMAZON-MONITOR ARMS		112428	101774325920.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		229.70	CDWG-POWER STRIPS		112429	886321003020.1	10160.6240		MINOR EQUIPMENT AND FURNITURE	INFORMATION TECHNOLOGY
		487.00	Michael APA Dues 2024		112430	852621426156.1	10410.6471		DUES & SUBSCRIPTIONS	DEVELOPMENT SERVICES
		53.19	SHRED IT JAN 2024		112431	026851339809.1	10150.6375		OTHER CONTRACTED SERVICES	FINANCE
		53.18	SHRED IT JAN 2024		112432	026851339809.2	20260.6210		OPERATING SUPPLIES	HOUSING GENERAL
		53.18	SHRED IT JAN 2024		112433	026851339809.3	10140.6210		OPERATING SUPPLIES	CITY CLERK
		89.56	SHRED IT JAN 2024		112434	026851339809.4	50678.6210		OPERATING SUPPLIES	JOHN CARROLL APT BLDG
		515.00	GFOA NATL CONF HILGER		112435	300799784306.1	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		486.20	DELTA GFOA NATL CONF HILGER		112436	870464402489.1	10150.6331		CONFERENCES, TRAINING, TRAVEL	FINANCE
		70.00	MNGFOA 2024 DUES HILGER		112437	300000159422.1	10150.6471		DUES & SUBSCRIPTIONS	FINANCE
		70.00	MNGFOA 2024 DUES HINES		112438	300000178231.1	10150.6471		DUES & SUBSCRIPTIONS	FINANCE
		365.00	MNCPA 2024 DUES HINES		112439	690531444644.1	10150.6471		DUES & SUBSCRIPTIONS	FINANCE
		240.00	GERTENS-CONTRACTOR EXPO		112440	400120000039.1	10340.6331		CONFERENCES, TRAINING, TRAVEL	PARKS FACILITIES AND MTNCE
		147.50	HOME DEPOT MAINTENANCE SUPPLIE		112441	010191547546.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2024105	3/8/2024		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		19.43	ACE HARDWARE MAINTENANCE SUP		112442	091833000238.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		6.68	HOME DEPOT NM MAINTENANCE SUPP		112443	010188775156.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		156.85	HOME DEPOT MAINTENANCE SUPPLIE		112444	010183675774.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		281.49	HOME DEPOT MAINTENANCE SUPPLIE		112445	101726064171.1	50677.6220		REPAIR & MAINTENANCE SUPPLIES	NAN MCKAY APT BLDG
		14.73	UPS-AXON BWC REPAIR SHIPPING		112446	054000890278.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		12.42	WALGREENS-WATER GLASS BKNG RM		112447	000928423766.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		32.35	WALMART-HANDWARMERS		112448	400192310552.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		667.69	MATCO TOOLS-AIR IMPACT & ACCES		112449	100901905101.1	10320.6240		MINOR EQUIPMENT AND FURNITURE	PUBLIC WORKS
		305.73	WILDERTACT-45 BELT GEAR DTF		112450	900013482189.1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		35.01	Verizon		112451	106236606708.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		140.50	VSTAPRNT-BUSINESS CARDS		112452	743964027383.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		23.98	AMZN-BATTERY		112453	101059474775.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		24.89	AMZN-DL STRP READER		112454	104162021798.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		13.94	UPS - 23003002		112455	102503262625.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		26.98	AMZN-STICKY NOTES		112456	104279153471.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		36.99	AMZN-KEYBOARD		112457	104196431737.1	10210.6201		OFFICE SUPPLIES	POLICE PROTECTION
		33.20	VCN-INV SQUAD TABS		112458	000892039398.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		60.00	EXPLORER TRAINING REGISTRATION		112459	017011622142.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		1,767.67	GRTMATS-UOF TRNG MATS		112460	900015608066.1	10210.6580		OTHER EQUIPMENT	POLICE PROTECTION
		499.00-	STRMTRNG-REMIBURSE 29		112461	000031323455.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		670.10	DAKOTA LUMBER-BOARDS & TRIM		112462	872193311835.1	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		599.80	DAKOTA LUMBER-ERROR BILLING		112463	872549312690.1	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		1,199.60-	DAKOTA LUMBER-RETD/ERROR BILL		112464	872032558179.1	20215.6520	227673	BUILDINGS AND STRUCTURE	GRANTS/DONATIONS PARK AND REC
		18.02	Uniform cleaning for Dahl and		112465	000034978719.1	10210.6245		CLOTHING ALLOWANCE	POLICE PROTECTION
		120.00	23MOBILE MINI WARMING HOUSE		112466	700875620263.1	10529.6381		OTHER RENTALS	RECREATIONAL PROGRAMS
		696.00	23MOBILE MINI WARMING HOUSE		112467	700875605538.1	10529.6381		OTHER RENTALS	RECREATIONAL PROGRAMS
		696.00	23MOBILE MINI WARMING HOUSE		112468	700875605124.1	10529.6381		OTHER RENTALS	RECREATIONAL PROGRAMS
		98.19	SKYZONE ROOM FIELD TRIP		112469	001801029039.1	10529.6452		TRIPS AND TOURS	RECREATIONAL PROGRAMS
		10.54	WALMART HOTDISH SCOOPS		112470	400221566043.1	10529.6210		OPERATING SUPPLIES	RECREATIONAL PROGRAMS
		27.18	AMZN WALL FILE		112471	000009619058.1	20245.6201		OFFICE SUPPLIES	AIRPORT
		127.50	MNRDS TOOLS AND BATTRS		112472	100527308674.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		16.94	AMAZON INK PADS		112473	107952493972.1	20245.6201		OFFICE SUPPLIES	AIRPORT
		451.78	GREENHECK FANS		112474	083754927626.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		14.18	AMAZON USB HUB		112475	083715852394.1	20245.6201		OFFICE SUPPLIES	AIRPORT
		62.92	MNRDS TOOLS AND SPPLS		112476	100482491621.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		90.03	VAN PAPER SUPPLIES		112477	900010223816.1	20245.6210		OPERATING SUPPLIES	AIRPORT
		207.00	BINDER HEATING SERVICE		112478	005033638992.1	20245.6371		REPAIRS & MAINT CONTRACTUAL	AIRPORT
		272.41	CANTEEN SODA		112479	206677600040.1	20245.6250		MERCHANDISE FOR RESALE	AIRPORT
		32.98	AMAZON RECEIPT PPR		112480	107309120742.1	20245.6201		OFFICE SUPPLIES	AIRPORT

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2024105	3/8/2024		6860 WELLS FARGO PURCHASING CARDS						Continued...	
		49.95	GAN SUBSCRIPTION		112481	000035658206.1	20245.6471		DUES & SUBSCRIPTIONS	AIRPORT
		144.85	COMCAST FEB INTERNET		112482	106646233730.1	20245.6390		POSTAGE AND TELEPHONE	AIRPORT
		118.00	MNFLYER FEB AD		112483	139101953948.1	20245.6341		ADVERTISING	AIRPORT
		466.05	BTR SALT SPRDR CABLE		112484	300702129878.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		186.74	MWM TRACTOR FILTERS		112485	150607221018.1	20245.6220		REPAIR & MAINTENANCE SUPPLIES	AIRPORT
		64.50	MN STATE PATROL-DECALS		112486	000922060449.1	60703.6220		REPAIR & MAINTENANCE SUPPLIES	CENTRAL GARAGE FUND
		538.54	Shred Election 2020		112487	026857360049.1	10140.6210		OPERATING SUPPLIES	CITY CLERK
		538.53	Shred Election 2020		112488	026857360049.2	10150.6210		OPERATING SUPPLIES	FINANCE
		604.25	Employee Wellness		112489	640470976025.1	20211.6430	227670	MISCELLANEOUS	GRANTS/DONATIONS GEN GVMT
		133.61	Election Judge Training		112490	105782686884.1	10140.6210		OPERATING SUPPLIES	CITY CLERK
		180.95	Election Cable Tape		112491	000013971235.1	10140.6201		OFFICE SUPPLIES	CITY CLERK
		90.00	MSA-ERPO TRNG 01,02,03		112492	690460060741.1	10210.6331		CONFERENCES, TRAINING, TRAVEL	POLICE PROTECTION
		2,312.76	AT&T-JAN CELL AND DATA		112493	812427813606.1	10210.6390		POSTAGE AND TELEPHONE	POLICE PROTECTION
		27.94	SAMS-PROTEIN BARS FOR FUNERAL		112494	400002492013.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		294.00	HYVEE-BOX LUNCHES FOR FUNERAL		112495	001485970737.1	10210.6210		OPERATING SUPPLIES	POLICE PROTECTION
		6.36	KWIK TRIP - CONCESSION RESALE		112496	691006585232.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		209.62	SAMS CLUB-CONCESSION RESALE		112497	400195199474.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		360.00	ADVANCED SPORTSWEAR-HATS RESAL		112498	192753624928.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		93.61	HOWIES HOCKEY-TAPE FOR RESALE		112499	017014032255.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		52.07	HOME DEPOT-SCREWS,STUDS		112500	010191547067.1	20243.6220		REPAIR & MAINTENANCE SUPPLIES	DOUG WOOG ARENA
		22.68	SAMS CLUB-CONCESSION RESALE		112501	360109039117.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		1,046.55	CULLIGAN-SALT		112502	000000840302.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		14.96	SAVERS-RACKS CONCESS		112503	109598964521.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		52.00	GETSLING-MO SCHEDULING SRVC		112504	000050999332.1	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		207.02	AMAZON-ICE SPIKES		112505	101833986486.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		136.76	COMCAST-MO CABLE		112506	105021253877.1	20243.6375		OTHER CONTRACTED SERVICES	DOUG WOOG ARENA
		24.93	AMAZON-WALL CALENDARS		112507	104769553110.1	20243.6201		OFFICE SUPPLIES	DOUG WOOG ARENA
		377.86	SAMS CLUB - CONCESSION RESALE		112508	400209166454.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		73.17	COSTCO-CONCESSION RESALE		112509	898000039282.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		130.16	SAMS CLUB - CONC RESALE		112510	400211716043.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		214.56	AMAZON-CORD HIDERS,RET BLTS		112511	109073717187.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		93.90	MENARDS-BINS CONCESSIONS		112512	100384475869.1	20243.6210		OPERATING SUPPLIES	DOUG WOOG ARENA
		15.12	SAMS CLUB-CONCESSION RESALE		112513	400233419654.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		206.89	SAMS CLUB-CONCESSION RESALE		112514	400213678635.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		43.60	TARGET-CONCESSION RESALE		112515	091238023717.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		78.57	COSTCO-CONCESSION RESALE		112516	898000021446.1	20243.6250		MERCHANDISE FOR RESALE	DOUG WOOG ARENA
		180.00	NRPA MEMBERSHIP		112517	207930700143.1	10520.6471		DUES & SUBSCRIPTIONS	PARKS ADMINISTRATION
		<u>32,462.53</u>								

CITY OF SOUTH ST PAUL
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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2024106	4/8/2024		10755 OPTUM						Continued...	
		7.79	FSA RIEMB-HEALTH-2024		112660	517825904	10101.2179		FLEXIBLE BENEFIT PLAN	GENERAL FUND
		<u>7.79</u>								
2024107	4/8/2024		6037 HEALTHPARTNERS-DENTAL							
		1,106.11	DENTAL CLAIMS PAID		112661	03/28/24-04/03/ 24	60709.6132		DENTAL CLAIMS PAID	SELF-INSURED DENTAL
		<u>1,106.11</u>								
2024108	3/5/2024		1278 DELUXE							
		487.99	DBA MAX ENTRY DEPOSIT BOOKS		112664	9004071866	90951.6414		BREMER SERVICE CHARGES	INVESTMENT FUND
		31.19	SHIPPING & PROCESSING		112664	9004071866	90951.6414		BREMER SERVICE CHARGES	INVESTMENT FUND
		<u>519.18</u>								
		<u><u>810,339.36</u></u>	Grand Total							

Payment Instrument Totals

Checks	573,616.02
EFT Payments	231,844.82
A/P ACH Payment	<u>4,878.52</u>
Total Payments	810,339.36



CITY COUNCIL AGENDA REPORT
DATE: APRIL 15, 2024
DEPARTMENT: CITY CLERK
Prepared by: Deanna Werner
ADMINISTRATOR: RG

8-C

AGENDA ITEM: Business Licenses

ACTION TO BE CONSIDERED:

Motion to adopt attached list, approving Business Licenses.

OVERVIEW:

Municipal Code requires that all licenses are approved by the City Council and subject to submittal of insurance certificates, forms and background investigation, when required, prior to issuance.

The attached listing contains new and/or renewal applications which have been applied for since the last City Council Meeting. These licenses will expire as indicated on the attached report.

SOURCE OF FUNDS:

N/A

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
9899	United States Bench Corporation	00014275	Benches	P	04/09/2024	05/31/2025	3300 Snelling Ave		04/15/2024
14810	Kwik Trip, Inc.	00014277	Car Wash	P	04/04/2024	05/31/2025	455 Concord St S		04/15/2024
15374	Linn Retail Centers, Inc	00014278	Car Wash	P	04/05/2024	05/31/2025	1214 Southview Blvd	Holiday-South Saint Paul	04/15/2024
11253	Sam's Tobacco Warehouse, Inc.	00014281	Cigarette and Tobacco Sales	P	04/05/2024	05/31/2025	211 13th Ave S		04/15/2024
14890	Holiday Stationstores, LLC #464	00014284	Cigarette and Tobacco Sales	P	04/10/2024	05/31/2025	1040 Concord St S		04/15/2024
14810	Kwik Trip, Inc.	00014283	Cigarette and Tobacco Sales	P	04/04/2024	05/31/2025	455 Concord St S		04/15/2024
15374	Linn Retail Centers, Inc	00014287	Cigarette and Tobacco Sales	P	04/05/2024	05/31/2025	1214 Southview Blvd	Holiday-South Saint Paul	04/15/2024
15502	Sam's Convenience and Tobacco, LLC	00014290	Cigarette and Tobacco Sales	P	04/05/2024	05/31/2025	400 Southview Blvd	Sam's Convenience and Tabacco, LLC	04/15/2024
14924	Homtech, Inc.	00014309	Housing Evaluator-TOS	P	04/03/2024	05/31/2025		Time of Sale	04/15/2024
15372	Inspecta-Homes of America, Inc.	00014312	Housing Evaluator-TOS	P	04/05/2024	05/31/2025		2469 University Ave W, St. Paul	04/15/2024
15525	Inspecta-Homes of America, Inc.	00014318	Housing Evaluator-TOS	P	04/05/2024	05/31/2025		2469 University Ave W, St. Paul	04/15/2024
14546	Brent Williams	00014303	Housing Evaluator-TOS/Rental	P	04/03/2024	05/31/2025		Time of Sale & Rental Housing	04/15/2024
9971	Buggs Bar	00015153	On Sale Intoxicating Liquor -2 am	P	04/02/2024	04/30/2025	925 Concord St N		04/15/2024
15275	N.E. Broadway Pump N' Munch, LLC	00014331	Petroleum Dealer	P	04/09/2024	05/31/2025	1180 Concord St N	N.E. Broadway Pump N' Munch, LLC	04/15/2024
14890	Holiday Stationstores, LLC #464	00014330	Petroleum Dealer	P	04/10/2024	05/31/2025	1040 Concord St S		04/15/2024
14810	Kwik Trip, Inc.	00014329	Petroleum Dealer	P	04/04/2024	05/31/2025	455 Concord St S		04/15/2024
9977	Danner Inc.	00014327	Petroleum Dealer	P	04/02/2024	05/31/2025	843 Hardman Ave S	Danner Inc	04/15/2024
15374	Linn Retail Centers, Inc	00014333	Petroleum Dealer	P	04/05/2024	05/31/2025	1214 Southview Blvd	Holiday-South Saint Paul	04/15/2024
10110	Southview 66 Servicenter Corp.	00014328	Petroleum Dealer	P	04/02/2024	05/31/2025	725 Southview Blvd		04/15/2024
15583	Luis Alcaraz	00015160	Rental Housing	P	04/09/2024	05/31/2025	354 10th Ave S		04/15/2024

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
12160	Michael D. Blaeser	00014814	Rental Housing	P	04/09/2024	05/31/2025	501-503 10th Ave S		04/15/2024
12160	Michael D. Blaeser	00014439	Rental Housing	P	04/09/2024	05/31/2025	308 13th Ave S		04/15/2024
15194	Nicholas Bly Pope	00014869	Rental Housing	P	04/04/2024	05/31/2025	103 16th Ave S		04/15/2024
15072	Carlos G. Pereira	00014840	Rental Housing	P	04/09/2024	05/31/2025	509 18th Ave N		04/15/2024
12874	Robert Kronick	00014478	Rental Housing	P	04/09/2024	05/31/2025	700-702 1st Ave S		04/15/2024
11916	Karen E. Johnson	00014498	Rental Housing	P	04/09/2024	05/31/2025	448 2nd Ave S		04/15/2024
14150	Grant Pylkas	00014501	Rental Housing	P	04/03/2024	05/31/2025	311 3rd Ave S		04/15/2024
14451	Jeff Brutger	00014658	Rental Housing	P	04/02/2024	05/31/2025	357 3rd Ave S		04/15/2024
14003	Debra A. Calverley	00014515	Rental Housing	P	04/09/2024	05/31/2025	1628 4th St N		04/15/2024
13119	Christine Rowe	00014528	Rental Housing	P	04/10/2024	05/31/2025	128 6th Ave N		04/15/2024
15274	Frazier Recovery Home LLC	00015137	Rental Housing	P	04/05/2024	05/31/2025	121 6th Ave S	Housing with Services - Maximum 3	04/15/2024
15185	Nicholas Charles Ritter	00014863	Rental Housing	P	04/08/2024	05/31/2025	136 7th Ave S		04/15/2024
14824	Jack Fish	00014804	Rental Housing	P	04/05/2024	05/31/2025	1224 8th Ave S		04/15/2024
14824	Jack Fish	00014714	Rental Housing	P	04/05/2024	05/31/2025	1226 8th Ave S		04/15/2024
15274	Frazier Recovery Home LLC	00015051	Rental Housing	P	04/05/2024	05/31/2025	1457 8th Ave S	Housing with Services - Grandfathered to 6	04/15/2024
14612	Teresa Shenouda	00014676	Rental Housing	P	04/02/2024	05/31/2025	205 9th St S		04/15/2024
14731	Leo Pipe Properties LLC	00014693	Rental Housing	P	04/09/2024	05/31/2025	212-214 Ash St W		04/15/2024
14352	William & Samantha Martin	00014573	Rental Housing	X	04/05/2024	05/31/2025	1544 Concord St S		04/15/2024
15213	Matthew Gary Main	00014884	Rental Housing	P	04/09/2024	05/31/2025	1815 Marie Ave		04/15/2024
15274	Frazier Recovery Home LLC	00014913	Rental Housing	P	04/05/2024	05/31/2025	211 Poplar St E	Housing with Services - Grandfathered to 6	04/15/2024
15333	Anthony George Sobania	00014952	Rental Housing	P	04/09/2024	05/31/2025	156 Spruce St E		04/15/2024
15540	LifeWay Care	00015125	Rental Housing Multi Family Dwelling (4+)	P	04/10/2024	05/31/2025	225 10th Ave S		04/15/2024
14424	Snelling Real Estate Holdings, LLC	00014516	Rental Housing Multi Family Dwelling (4+)	P	04/10/2024	05/31/2025	2008 4th St S		04/15/2024
11937	No. 1 Murr, Inc.	00014619	Rental Housing Multi Family Dwelling (4+)	P	04/05/2024	05/31/2025	925 Southview Blvd		04/15/2024
15016	Tonye E. Bobmanuel	00015151	Rental Housing Multi Family Dwelling (4+)	P	03/29/2024	05/31/2025	838 Wentworth Ave		04/15/2024

City of South St Paul City Council Report

<u>ID</u>	<u>Company</u>	<u>License #</u>	<u>License Type</u>	<u>Status</u>	<u>Issued</u>	<u>Expires</u>	<u>Address</u>	<u>Complex</u>	<u>Council</u>
15578	Pasteur Water System LLC	00015154	Solicitor (Company)	P	04/05/2024	05/31/2025			04/15/2024
15579	Pasteur Water System LLC	00015155	Solicitor (Individual)	P	04/05/2024	05/31/2025			04/15/2024
15580	Pasteur Water System LLC	00015156	Solicitor (Individual)	P	04/05/2024	05/31/2025			04/15/2024
15581	Pasteur Water System LLC	00015157	Solicitor (Individual)	P	04/05/2024	05/31/2025			04/15/2024
15582	Pasteur Water System LLC	00015158	Solicitor (Individual)	P	04/05/2024	05/31/2024			04/15/2024
10104	Allied Waste Services of North America, LLC	00014364	Trash Hauler	P	04/05/2024	05/31/2025		Residential AND Commercial Routes	04/15/2024
11560	Dick's Sanitation Service, Inc.	00014368	Trash Hauler	P	04/09/2024	05/31/2025		Residential AND Commercial Routes	04/15/2024
15315	Gorilla Dumpster Bag, LLC	00014369	Trash Hauler	P	04/04/2024	05/31/2025		Dumpster Bags	04/15/2024
10096	Tennis Sanitation, LLC	00014360	Trash Hauler	P	04/04/2024	05/31/2025	720 4th St	Residential AND Commercial Routes	04/15/2024



CITY COUNCIL AGENDA REPORT

DATE: APRIL 15, 2024

DEPARTMENT: Planning

Prepared By: Monika Miller, Associate Planner

ADMINISTRATOR: RG

8-D

AGENDA ITEM: 2023 Annual Planning Commission Report

ACTIONS TO BE CONSIDERED:

Motion to accept the 2023 Annual Planning Commission Report.

OVERVIEW:

City Code Section 101-22 requires that the Planning Commission provide an annual summary of its activities to the City Council. This report summarizes the activity of the Planning Commission in 2023 and includes highlights of the substantial projects that were reviewed, maps showing the distribution of the reviewed cases, and building permit information. In summary:

- 25 individual zoning applications were reviewed by the Planning Commission throughout the year.
- The Planning Commission said goodbye to two commissioners: Matthew Thompson (who moved on to serve as a member of the City Council) and Angela DesMarais.
- The Planning Commission welcomed two new commissioners: Brianne Miller and Chad Schlemmer.
- Long-time Planning Commissioner Tim Felton was elected as the chair of the Planning Commission. Geoff Fournier was elected as the vice chair of the Planning Commission.
- The most common zoning approval requested was a conditional use permit. The Planning Commission reviewed 12 conditional use permit requests. The second most common type of zoning approval requested was an ordinance amendment. The Planning Commission reviewed 6 zoning ordinance amendments.
- The Planning Commission reviewed 3 rezoning requests.
- No new residential dwelling units were constructed in 2023.

RECOMMENDATION:

Motion to accept the 2023 Planning Commission Annual Report.



AGENDA ITEM 5.C

South St. Paul Planning Commission

Prepared By: <i>Monika Miller, Associate Planner</i>	Meeting Date: 3/6/2024
Item Description: Review of 2023 Annual Planning Commission Report	Reviewed By: <i>Michael Healy, Planning Manager</i>

BACKGROUND

The City Code requires that the Planning Commission submit to the City Council a report of its work from the previous year. This report summarizes the activity of the Planning Commission in 2023 and includes highlights of the substantial projects that were reviewed, maps showing the distribution of the reviewed cases, and building permit information.

In summary:

- 25 individual zoning applications were reviewed by the Planning Commission throughout the year.
- The Planning Commission said goodbye to two commissioners: Matthew Thompson (who moved on to serve as a member of the City Council) and Angela DesMarais.
- The Planning Commission welcomed two new commissioners: Brianne Miller and Chad Schlemmer.
- Long-time Planning Commissioner Tim Felton was elected as the chair of the Planning Commission. Geoff Fournier was elected as the vice chair of the Planning Commission.
- The most common zoning approval requested was a conditional use permit. The Planning Commission reviewed 12 conditional use permit requests. The second most common type of zoning approval requested was an ordinance amendment. The Planning Commission reviewed 6 zoning ordinance amendments.
- The Planning Commission reviewed 3 rezoning requests.
- No new residential dwelling units were constructed in 2023.

ACTION REQUESTED

A motion to approve and forward the 2023 Planning Commission Annual Report to the City Council.



City of South St. Paul 2023 Annual Planning Commission Report

2023 Planning Commission Members

Angela DesMarais
Tim Felton
Geoff Fournier
Jason Frankot
James Hart
Ruth Kruger
Brienne Miller
Chad Schlemmer

Approved: March 4, 2024
Planning and Zoning Department

INTRODUCTION

The South St. Paul Planning Commission is a seven-member body, appointed by the City Council, that is responsible for the review of land use and zoning matters for the City of South St. Paul. The Planning Commission makes recommendations on various matters to the City Council who is ultimately responsible for making a final decision on planning and zoning related matters. This report provides relevant information about the Commission's activities and fulfills the requirements of City Code 101-22 which specifies that the South St. Paul Planning Commission is to submit to the City Council an annual report of its work during the preceding year.

2023 PLANNING COMMISSION MEMBERS

Angela DesMarais (Term ended in March)

Geoff Fournier, Vice Chair

Tim Felton, Chair

Jason Frankot

James Hart

Ruth Krueger

Brianne Miller (Appointed in March, replaced Angela DesMarais)

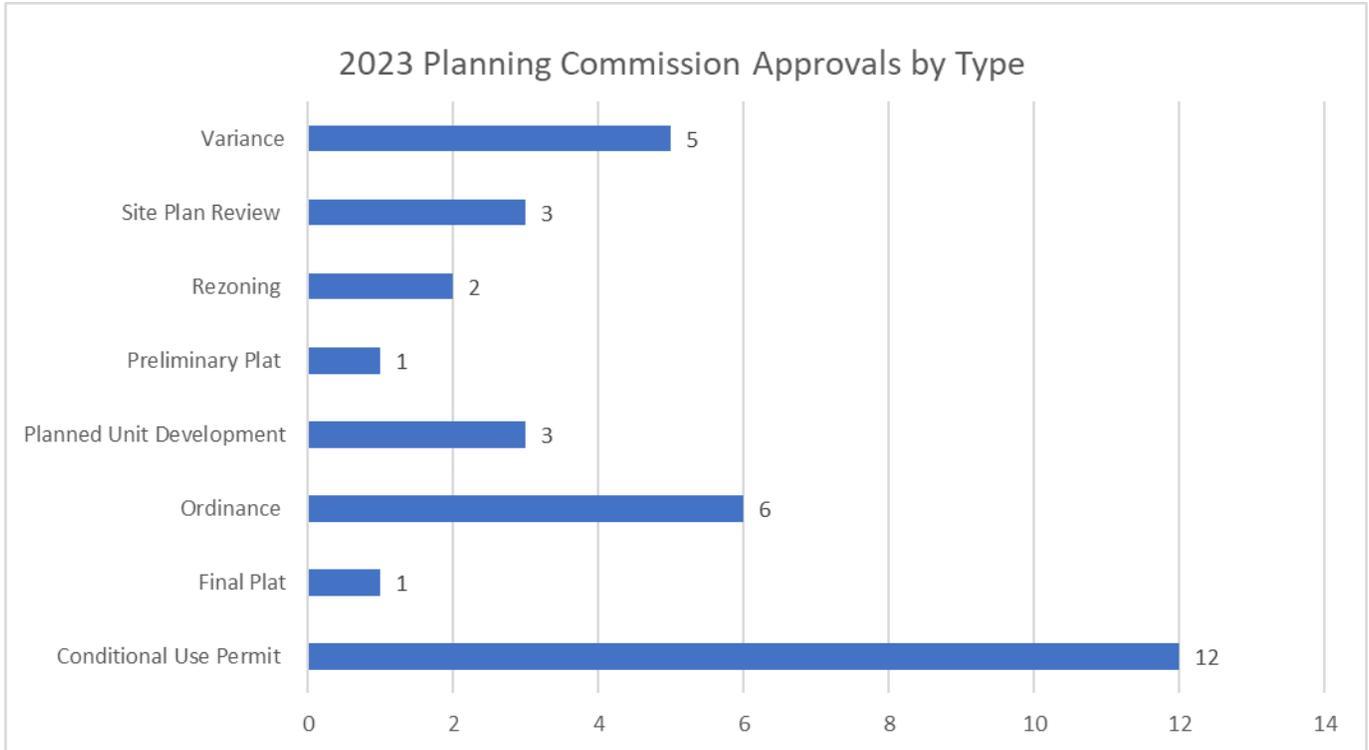
Chad Schlemmer, (Appointed in March, replaced Matthew Thompson)

The Planning Commission met 11 times in 2023. Below is a table illustrating each member's attendance for the year.

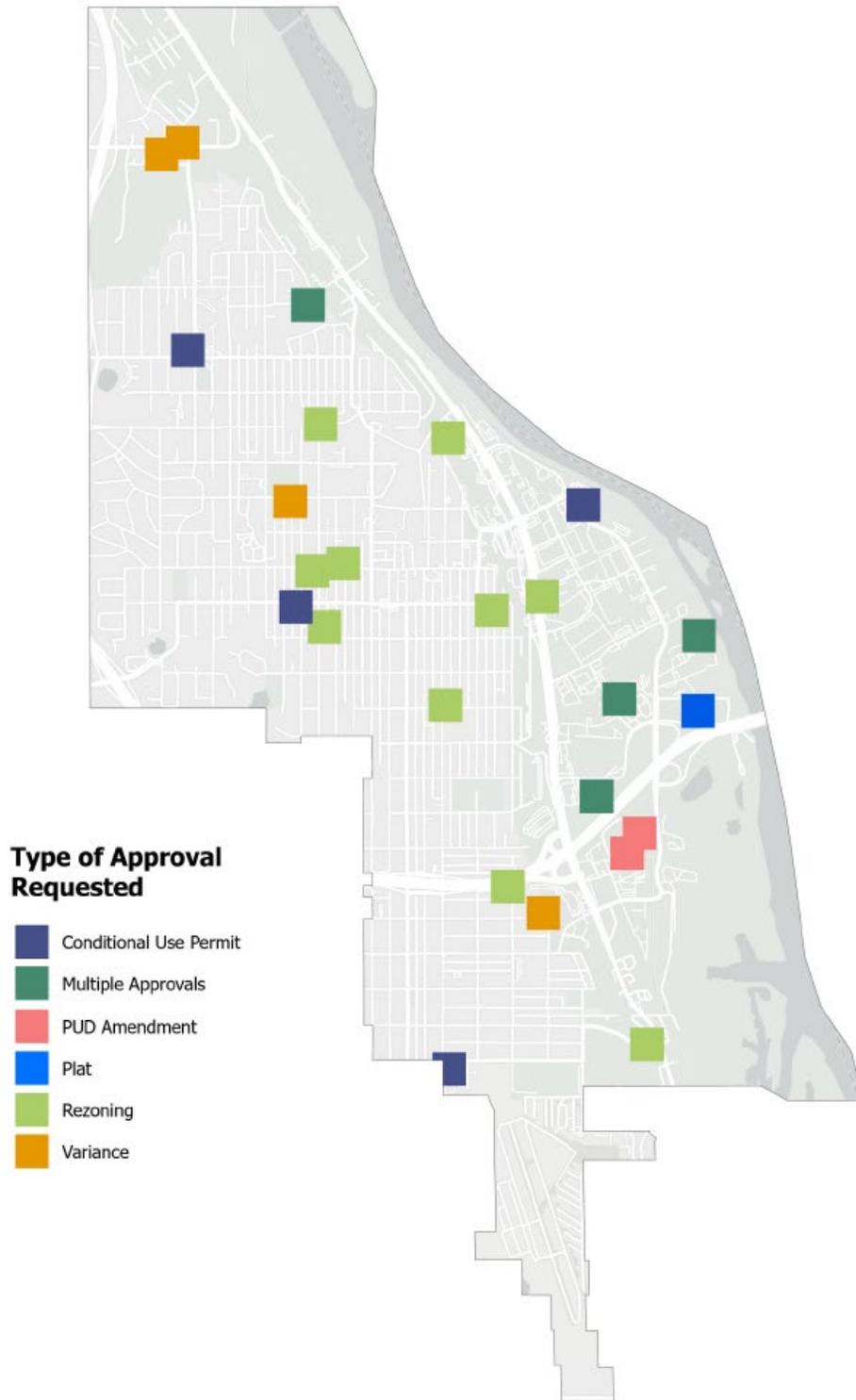
Member Name	Meetings in Attendance	Meetings Absent
Angela DesMarais (1 meeting, term ended in March)	1	0
Tim Felton	11	0
Geoff Fournier	11	0
Jason Frankot	9	2
James Hart	8	3
Ruth Krueger	10	1
Brianna Miller (Term started in March)	10	0
Chad Schlemmer (term started in March)	7	3

ZONING APPROVAL TOTALS BY TYPE

The Planning Commission reviewed 25 unique cases during 2023 (not including discussion items or items related to the rules of order). The figure below shows the types of zoning approvals that were reviewed as part of these 25 unique cases. For projects that required multiple zoning approvals, such as Luther Auto which needed a site plan review and a conditional use permit, each approval is considered to be one zoning approval. Conditional use permits were the most common zoning approval requested in 2023, followed by ordinance amendments.

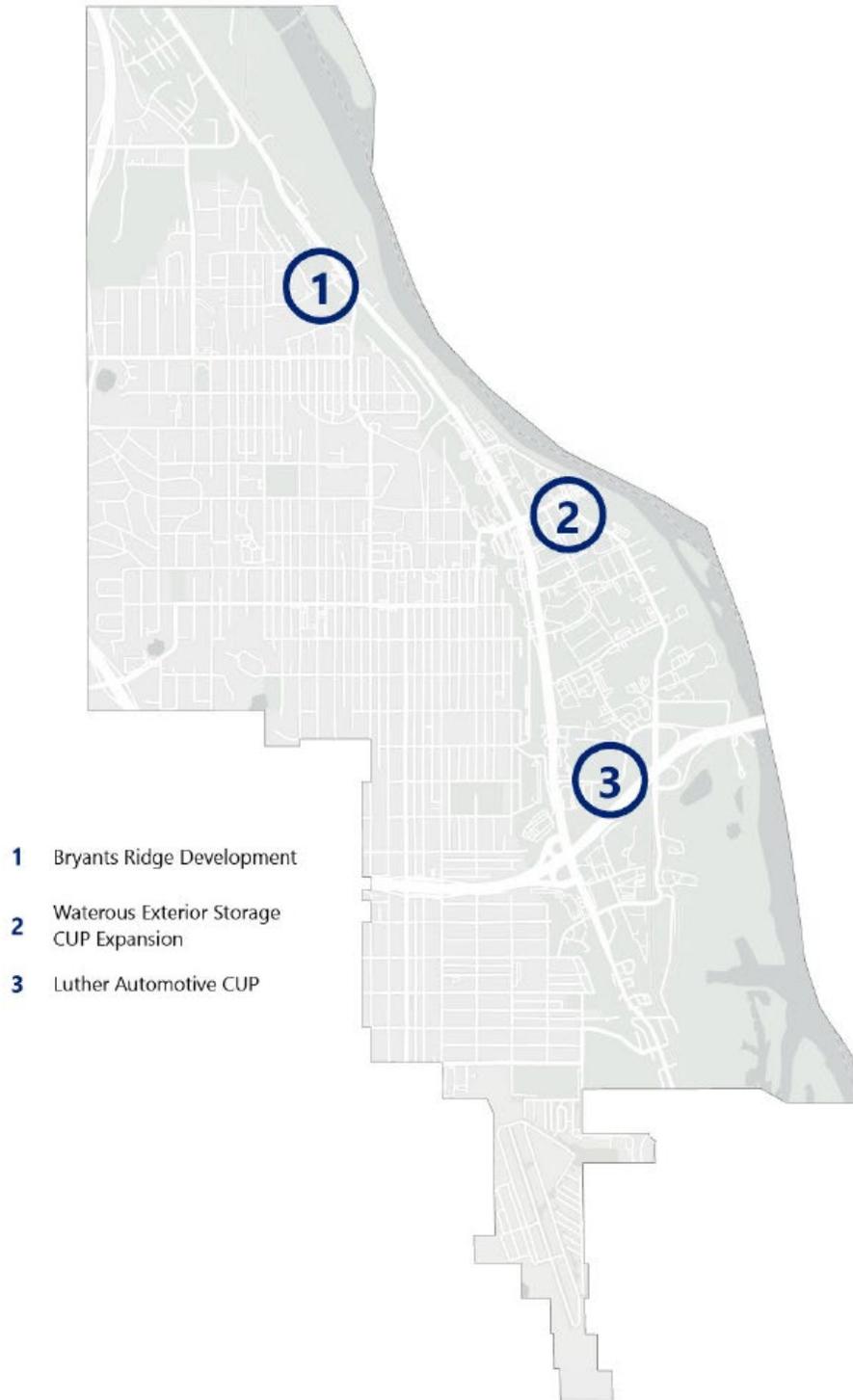


Zoning Case Distribution by Type, South St Paul, 2023



MAJOR PROJECTS

Highlighted Zoning Cases, South St Paul, 2023



1. Bryant's Ridge Development

South St. Paul is a fully built out community with very little space for additional residential development. The few places in South St. Paul that have enough land to support new residential development are often unattractive to developers due to the extensive amount of work that needs to be done to the site to make it buildable. In 2023, one development team decided that they were willing to work through the various challenges of the vacant 8-acre property along Bryant Avenue which was previously used as a sand/gravel mining pit and demolition landfill.

TJ Hammerstrom, on behalf of Bryant's Ridge LLC, applied for a preliminary plat, a conditional use permit for a planned unit development, a conditional use permit for a building that is taller than 38 feet in height, a conditional use permit for a multifamily development with more than 20 units, a conditional use permit for a ground-mounted solar energy system larger than 200 square feet, and a site plan review for two apartments and two townhome buildings. The proposed village, which would include 2 apartment buildings, 2 townhome buildings, 2 twin homes, and 2 single-family homes, would be called "Bryant's Ridge." The two market-rate apartment buildings will feature premium amenities such as a rooftop deck, an exercise room, and a community room. The proposed housing development will include some common area elements such as a stormwater pond, a walking trail, and a tot lot which will be owned and managed by a private association.

The application was reviewed twice by the Planning Commission: Once in February of 2023 and again in June of 2023. The Planning Commission did not make a conclusive recommendation on the application in February due to a lack of approved motion. The City Council initially denied the project, but Mr. Hammerstrom reapplied for the same approvals. In June, the Planning Commission reviewed the application again and this time voted to recommend approval of the application unanimously with a 5-0 vote (Commissioner Schlemmer abstained).



2. Luther Automotive CUP

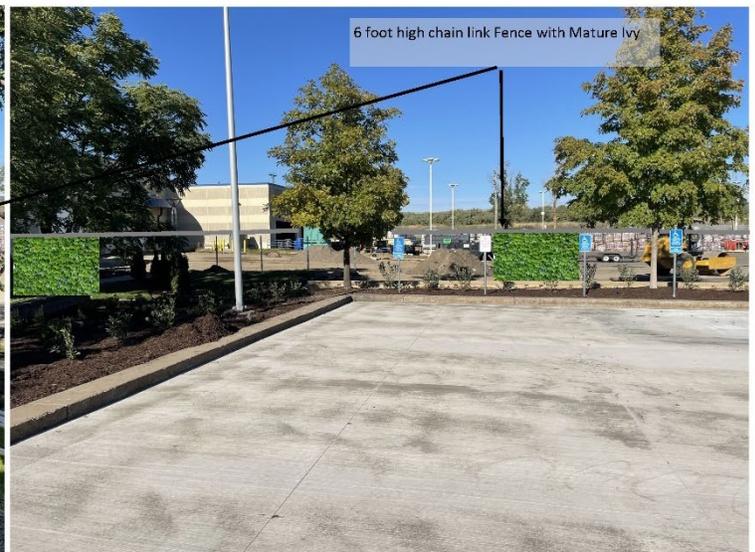
For years, 490 Villaume Avenue was known for being a manufacturing facility for animal tags for the Fearing Manufacturing Company (later known as Destron Fearing). After finding that they needed additional space, the business left South St. Paul, leaving their facility up for grabs. The facility was used by a landscaping company and an HVAC contractor until early 2023. In late spring, the building was purchased by the Luther Company, the parent company of Luther Automotive. In July, the Planning Commission reviewed an application from the Luther Auto Company for a conditional use permit to operate a vehicle collision center and a site plan approval to expand and reconfigure the existing parking lot. At the Planning Commission meeting Linda McGinty, Director of Real Estate and Development, shared that Luther would be investing \$4 million into the site, not including the new equipment purchased for the site. Additionally, the facility would bring in a number of new long-term, high-paying jobs to South St. Paul. The Planning Commission recommended approval of the conditional use permit and site plan review request with a unanimous 7-0 vote.



3. Waterous Exterior Storage CUP

Waterous Company, one of South St. Paul's oldest businesses, is best known as being one of the largest manufacturers of firefighting equipment. Their large 201,558 sq. ft. facility at 125 Hardman Avenue South includes both indoor manufacturing space as well as an exterior storage yard where manufactured equipment is stored while it awaits sale. In November, the business applied for a Conditional Use Permit to expand their exterior storage yard. The business last received city approval to expand their exterior yard in 1999 in conjunction with a building addition project. Since then, Waterous has expanded their exterior storage yard twice without realizing that additional City approvals were required. Upon finding out that they needed city approval for the project, the business immediately applied for a Conditional Use Permit. The business cited changes in the supply chain in the wake of COVID-19 and the need to create a more secure storage yard after having several issues with theft as the reasoning for their request.

The expansion proposed to add an additional 34,880 sq. ft. of exterior storage to the site. To screen the additional storage area, Waterous Company proposed additional landscaping to hide the exterior storage yard from Hardman Avenue. The proposed screening included arborvitae trees and chain link fencing covered with ivy vines. As part of the project review, city staff analyzed the existing city utilities that ran through the site and determined that there were not sufficient easements covering these utilities. Waterous Company agreed to hire a company to prepare an ALTA survey for the site and grant the city the appropriate easements over these utilities. The Planning Commission reviewed Waterous's request at their November 1st meeting and unanimously approved the conditional use permit request with a 6-0 vote.



ZONING CODE AMENDMENTS

- Ordinance Updating Setback and Height Requirements and Establishing Design Criteria

Each year, staff identify a handful of sections of the city code that would benefit from updates to better align the code with the City's existing or desired development pattern. One area that was identified as needing updates was the setback requirements for driveways, parking pads and fences as well as the height and setback standards for buildings in the C-1, retail business district.

The code previously had a strict 2-foot setback requirement for parking pads or off-street parking areas from a residential property and a strict 1-foot setback for fences from any street side property line. These strict setback requirements were a common point of contention when a homeowner would come in for a driveway or fence permit. At the direction of the City Council, the ordinance reduced the 2-foot required setback for a driveway or off-street parking area that was adjacent to a residential property. The 1-foot fence setback rule was also eliminated after staff determined this requirement did not benefit the City as the regulation was intended to.

A more fundamental issue that the ordinance addressed was the needed improvements to the C-1, retail business district regulations. Many of the properties in the C-1 retail business district, which governs the commercial areas "up the hill" such as Southview Boulevard, Marie Avenue, Thompson Avenue, and 5th Avenue, include main-street style buildings that were built up to the sidewalk or with minimal side or rear yard setbacks. The City's code encouraged more suburban-style commercial development, effectively prohibiting the development style these buildings were constructed with. If one of these buildings burned down or if a developer wanted to construct a new building in this style, they would not be able to do so without a variance. The ordinance amended the code to allow more buildings in the C-1 district to be built using the main-street-style development. Additionally, the C-1 district regulations lacked written architectural standards or guidelines for new buildings. All new buildings were required to be submitted to the Planning Commission and the City Council for case-by-case review but staff were unable to provide applicants with codified guidelines of the desired architectural style for this district. The ordinance incorporated some basic exterior building material and architectural requirements. The Planning Commission recommended approval of the ordinance at their May 3rd meeting with a 6-0 vote.

- Mississippi River Critical Corridor Area Ordinance Update

The Mississippi River Critical Corridor Area (MRCCA) is an area near the Mississippi River that is protected by statewide environmental regulations which govern land use planning and development. The State adopted its first set of MRCCA regulations in the late 1970's and required all communities with land in the protected area to adopt a local ordinance to implement the Statute. The Department of Natural Resources (DNR) is responsible for working with each community to develop and maintain a local ordinance. Each community's local MRCCA ordinance is slightly different and reflects local development conditions, political realities, and the character of the river as it passes through the community.

In 2017, the State adopted updated MRCCA rules. These rules replaced Executive Order 79-19

as the state regulation governing local land use and zoning regulations in the MRCCA. These rules made significant changes to the way development is regulated in the protected area. The State directed the DNR to work with all communities with land in the MRCCA to update their comprehensive plans and zoning ordinances to comply with the new rules. The DNR notified City Staff that South St. Paul would be required to update their MRCCA ordinance to comply with the new state rules by August of 2023.

The DNR provided cities with a model ordinance to use as a template when drafting their new ordinance. Provisions of this new ordinance included:

- ❖ The MRCCA area will be broken up into subdistricts which will each have slightly different rules.
- ❖ The City must start requiring permits for certain types of vegetation removal and land alteration.
- ❖ There are new protections in place for “primary conservation areas” which are natural features that the State wants to preserve. This includes the area at the toe of the bluff, significant existing vegetative stands, natural areas, the area along the river’s shore, and wetlands.
- ❖ There are new rules for environmental conservation for large developments that are 10 or more acres that are directly adjacent to the river or 20 or more acres that are separate from the river.
- ❖ The City is now officially required to involve the DNR and the National Park Service in some types of development review. *The City was already voluntarily involving the DNR in development review.*

Cities could essentially get automatic DNR approval if they were willing to adopt the model ordinance verbatim. If a City needed flexibility from the model ordinance because of unique local development conditions, they needed to go through a formal process to request flexibility and get approval from the DNR. The City Council instructed City Staff to seek flexibility from the model ordinance for bluff setback requirements and bluff impact zone regulations in the redevelopment area along Concord Exchange and Concord Street. Without flexibility, many of the parcels along Concord Exchange and Concord Street would have become unbuildable under the new MRCCA regulations. The DNR granted conditional approval to the City for their areas of requested flexibility on January 31, 2023. City Staff then prepared a full MRCCA ordinance which the DNR conditionally approved on April 20, 2023. Staff brought the ordinance to the Planning Commission for a public hearing at their July 5th meeting. The Planning Commission recommended approval of the ordinance with a 6-0 vote (Commissioner Frankot abstained).

- Body Art Establishment Regulations

Since 2011, South St. Paul has had very strict regulations in the city code for body art establishments (businesses that offer tattooing and other body modification services) to discourage this type of business from operating in South St. Paul. In the early summer, Tony Lodge, the owner of the 5th Avenue Shopping Center, approached city staff about changing the local regulations to allow one of his tenants to start offering cosmetic tattooing and micropigmentation (permanent make up services) as a part of their salon business. This was not possible at the time because body art establishments were not allowed “up the hill.” The request sparked an overhaul of the City’s body art establishment regulations.

Following a City Council work session to discuss the request, an ordinance was drafted to reflect the City Council’s feedback. The ordinance proposed the following changes: eliminating the local body art license requirement; treating cosmetic tattooing and micropigmentation the same as a beauty parlor and making the use permitted in any commercial zoning district that already allowed salons; removing the conditional use permit requirement for any body art establishment in the GB, General Business district; allowing body art establishments that offer services beyond cosmetic tattooing “up the hill” with a conditional use permit, and moving the “common sense” regulations for body art establishments from the licensing code to the zoning code.

The ordinance was reviewed by the Planning Commission at their August 2nd meeting. At the meeting, the commissioners discussed the perceptions around tattoos and other types of body art in today’s society and where in town the use was appropriate based on the community’s values. At the end of the discussion, the Planning Commission voted to recommend approval of the ordinance with a 4-2 vote (Chair Felton and Commissioner Frankot abstained).

- Truck and Trailer Parking Ordinance

Many of South St. Paul’s neighboring communities adopted bans on large trucks from parking on any public street unless they are actively being loaded or unloaded. As a result, City staff received complaints about tractor-trailers and other large commercial vehicles being parked on public streets in South St. Paul. Additionally, staff received complaints about large commercial vehicles being parked long-term on private properties in commercial-retail and residential areas. To address these issues, the City Council directed staff to prepare an ordinance that would address these issues by limiting where, when, and how large of a truck can be parked on a public street as well as enacting new restrictions on parking large trucks and commercial vehicles outdoors in the parking lots of some private properties.

The existing city code had base regulations that the ordinance was built on. The city code already prohibited trucks from being parked on a public street if it is adjacent to a residential property unless the truck is being loaded or unloaded. Additionally, vehicles of any type were prohibited from parking on a city street for more than 20 hours without being moved. The new ordinance expanded the existing truck parking ban to cover all public streets west of Concord Street and north of Grand Avenue, which covered all of the parking areas “up the hill.” Any public street that is not subject to the total ban on truck parking would be subject to an overnight parking ban. Size restrictions were added for trucks and trailers that are parked on a public street next to a residential property and are no longer allowed to provide exterior storage if they are not being actively loaded or unloaded or delivering a service. New size restrictions were placed on large

trucks and commercial vehicles that are parked outdoors on private property to prevent properties from using their parking lots as a permanent storage solution for particularly large trucks, such as a bucket truck, a furniture truck, or a truck tractor.

The Planning Commission reviewed the ordinance at their December 6th meeting. After a lengthy discussion over the intended and unintended consequences of the ordinance, the Planning Commission voted to recommend approval of the ordinance with a 5-0 vote.

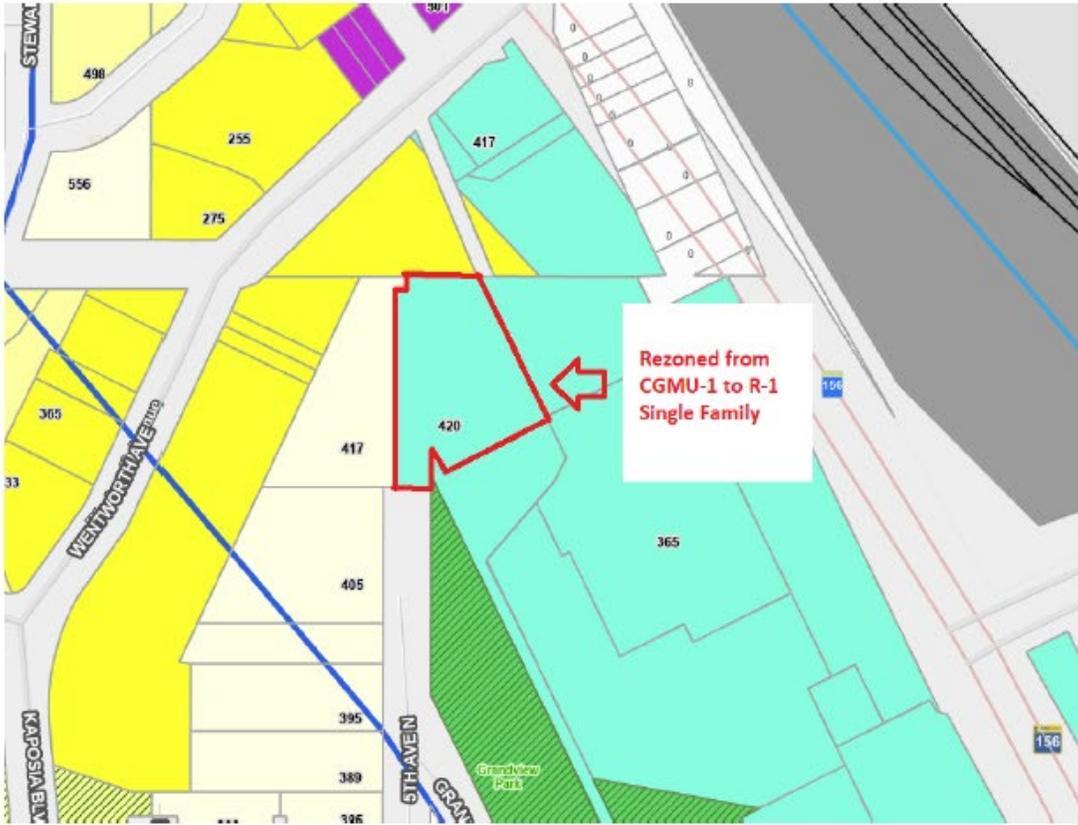
REZONINGS

- Rezoning to Implement the Comprehensive Plan

All cities within the seven-county metro are required to adopt a 20-year Comprehensive Plan and update it every 10 years. The City adopted its 2040 Comprehensive Plan in 2020, which includes a future land use map that shows what the City wants its land use to look like in 20 years. The future land use map was given a major update in early 2023 when the City Council approved a comprehensive plan amendment for the community's mixed-use areas.

Future land use map guidance is significant because the City is legally obligated to adhere to its future land use map when making rezoning decisions. If the future land use map guides properties in a way that is inconsistent with the City's current zoning map, the City should be actively working to rezone those properties so that the two maps align. As part of the City's work to align the City's zoning map with the future land use map, the City undertook a large rezoning project to address parcels that were not aligned on the two maps. The rezoning covered 17 parcels located in 8 different areas throughout the City. The Planning Commission reviewed the rezonings and voted to recommend approval at their July 5, 2023 meeting with a 6-0 vote (Commissioner Hart abstained). Properties that were rezoned included:

Single Family Home at 420 5th Ave N



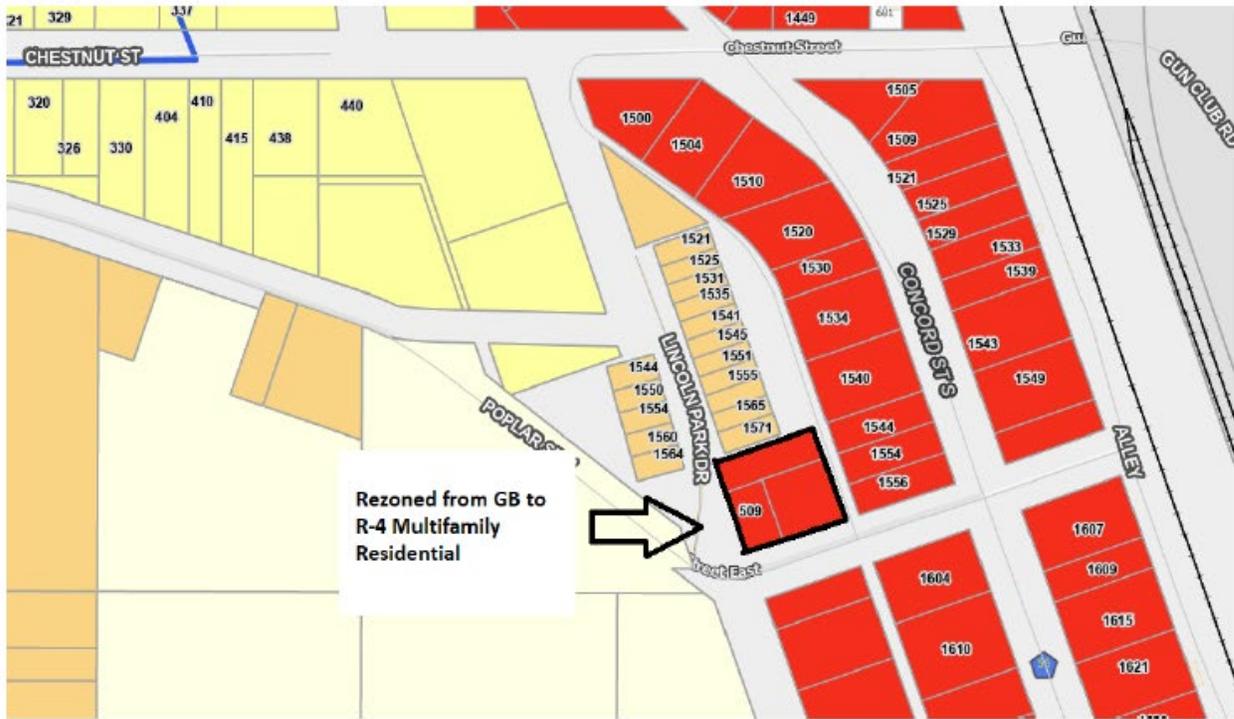
REZONING ACTION #1:
Single Family Home at 420 5th Avenue North Should be Rezoned to R-1 Single Family

Apartment At the Intersection of Marie Avenue and 12th Ave North



REZONING ACTION #3:
1201 Marie Avenue Should be Rezoned to C-1 Retail Business

A Single-Family Home with a Vacant, Buildable Lot



REZONING ACTION #6:

Three Parcels Next to the Lincoln Park Townhomes on Poplar Street East Would be Rezoned to R-4 Multifamily Residential

- 1020 Marie Avenue

South St. Paul was largely developed in the 1900s when neighborhoods were designed to be walkable with small neighborhood businesses to serve the area. 1020 Marie Avenue was constructed in 1955 as a small neighborhood business building. The building was historically used as a doctor's office/dental facility and more recently as a chiropractic facility until the building went vacant in the late 2010s /early 2020s. The building was vacant long enough to lose its "grandfathered" right to be a medical/dental clinic, leaving the building with few options for future uses given its R-2, single-and-two family residence zoning. At the time the building was constructed, the property was zoned for commercial use. This changed in 1969 when the city overhauled its zoning code and implemented policies that were intended to stamp out the community's small neighborhood businesses in favor of creating large suburban-style shopping areas. As part of this overhaul, the building was rezoned from commercial to "RD, residential duplex district." The RD district later became the R-2 district. With R-2 zoning, the building could be converted to a single-family home or a duplex. Or could be used as a church, a day care for fewer than 12 children or adults, or a residential care facility for up to 6 residents. With a conditional use permit, the building could have been used as a school, a large day care, or for a charitable or philanthropic use.

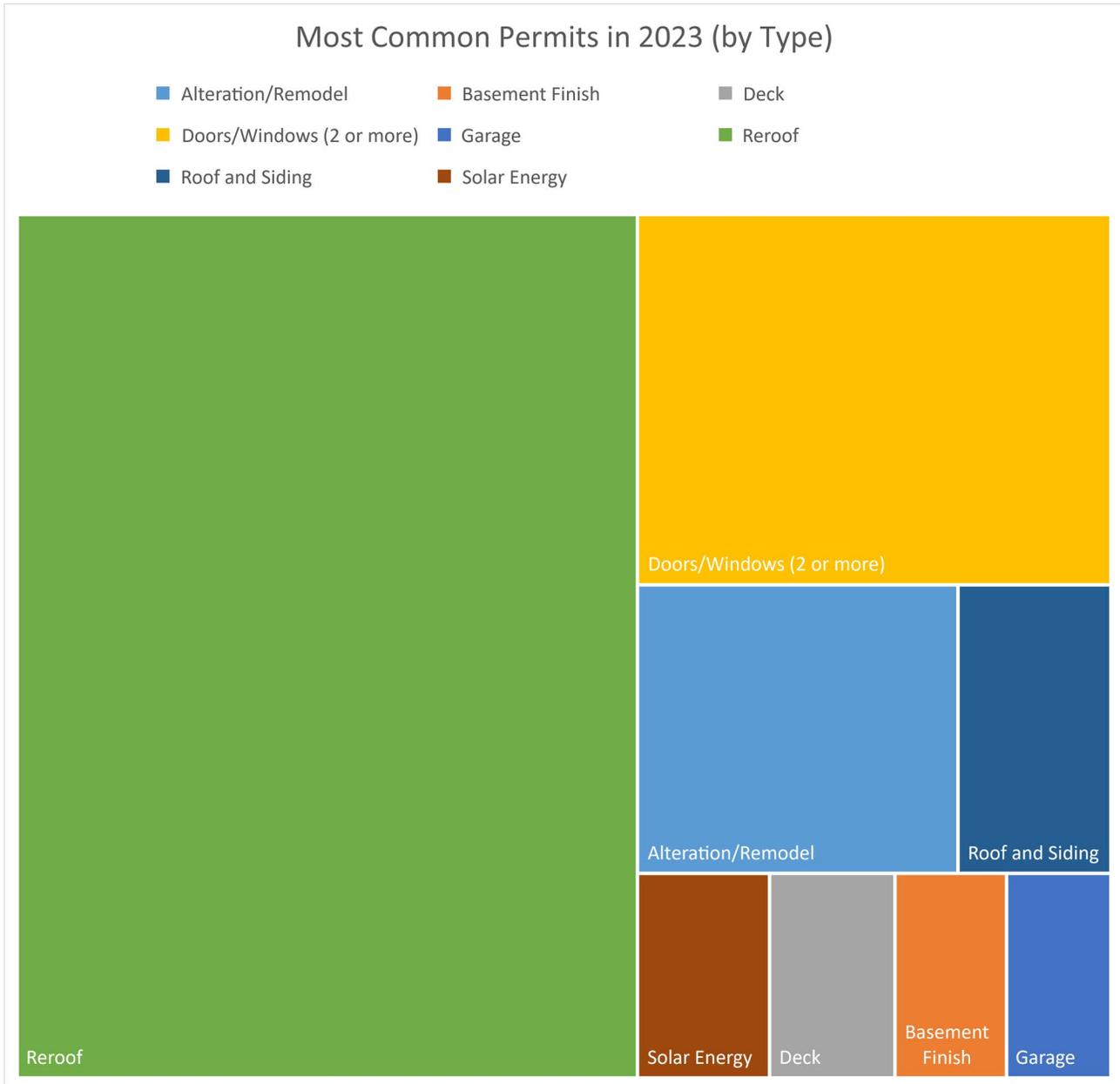
In February, the owners of a small contractor's operation reached out to staff about using the building as an office for their business. Staff informed them that they would need to apply for a rezoning in order to be eligible to use the building as an office space as this was not an allowed use in the R-2 zoning district. The business owners submitted a rezoning petition to rezone the property from R-2 to C-1, retail business district which the Planning Commission reviewed at their March 1st meeting. At the conclusion of the public hearing, the Planning Commission voted to recommend approval of the rezoning request with a 6-0 vote.

- 444 12th Avenue North

444 12th Avenue North is another small neighborhood commercial building with a similar story to 1020 Marie Avenue. The building was constructed in 1958 as an insurance office and had commercial zoning at the time. In 1969, the property was rezoned from commercial to R-2, single-and-two family residence. The parking lot for the building was acquired in 1992 by the owner at the time and was zoned R-3, general residence district. The residential zoning of the property severely limited the potential uses for the site which led the owner to come in to petition for a rezoning of the parcels from residential to commercial. The Planning Commission reviewed the rezoning petition at their August 8th meeting. At the conclusion of the meeting, the Planning Commission voted to recommend approval of the rezonings with a 6-0 vote.

DEVELOPMENT AND BUILDING PERMITS

884 building permits were issued in calendar year 2023 with the largest number of permits coming from reroofing, doors/windows, and alterations/remodels. The most common type of remodel project was a bathroom remodel. Two building permits were issued for new commercial buildings: one to Danner Inc. for their new facility at 587 Verderosa Avenue and the other for the new Pet Fresh Dog Wash facility at 1301 Southview Boulevard. One permit was issued for a new institutional/ public building, the new water treatment facility on Kaposia Boulevard.



No new residential units were constructed in 2023. This is likely the result of several factors, including record high interest/ mortgage rates and the lack of available land that can support new housing. Interestingly, while no new housing was constructed, development entitlements were secured for 178 new housing units as part of the Bryant’s Ridge development.

New Residential Unit Count (2013-2023)					
Year	Building Permits for New Residential Units	Single Family	Duplex/ Townhome	Multi-Family Buildings	New Residential Units
2023	0	0	0	0	0
2022	2	1	0	1	112
2021	4	2	1	1	156
2020	3	2	1	0	3
2019	8	8	0	0	8
2018	5	5	0	0	5
2017	5	5	0	0	5
2016	4	4	0	0	4
2015	3	3	0	0	3
2014	6	6	0	0	6
2013	5	5	0	0	5



CITY COUNCIL AGENDA REPORT
DATE: April 15, 2024
DEPARTMENT: INFORMATION TECHNOLOGY
PREPARED BY: Ryan Garcia
ADMINISTRATOR:

8-E

AGENDA ITEM: Indefeasible Right to Use Agreement with Dakota County

ACTION TO BE CONSIDERED:

Through Consent, Motion to approve a Fiber Optic Indefeasible Right to Use Agreement with Dakota County, and to authorize the Mayor and City Clerk to execute said agreement.

OVERVIEW:

The City of South St. Paul managed the Concord Avenue Road project and as part of that project partnered with Dakota County to provide fiber-optic materials for the connectivity of future traffic signals within the corridor. The city agreed to lead the project and provided 288 strands of fiber to satisfy anticipated future fiber-optic needs of both the City and County. By collaborating with Dakota County, the City and County benefited by saving construction costs and reducing duplication of resources.

The enclosed Indefeasible Right to Use Agreement (“IRU”) establishes a license for Dakota County for the use of 144 strands of fiber in Concord Street from Annapolis Street to I-494. The IRU provides that maintenance, repair, and relocation of this segment will be borne by Dakota County. Staff recommends approval of the IRU.

SOURCE OF FUNDS:

N/A

Contract #

FIBER OPTIC INDEFEASIBLE RIGHT TO USE

AGREEMENT BY AND BETWEEN

SOUTH ST PAUL AS GRANTOR

AND

DAKOTA COUNTY AS GRANTEE

DRAFT

FIBER OPTIC INDEFEASIBLE RIGHT TO USE AGREEMENT

This Agreement for the indefeasible right to use (or “IRU”) together with attachments A, B and C (collectively the “Agreement” or the “IRU Agreement”) is made by and between, the City of South St Paul, acting by and through its City Council (“IRU Grantor” or “SSP”) and the County of Dakota, a Minnesota County governmental unit acting through its, Board of Commissioners (“IRU Grantee” or “Dakota”). The IRU Grantee and IRU Grantor may be referred to herein individually as a party” or collectively as the “parties.”

BACKGROUND

The City of South St. Paul managed the Concord Avenue Road project and was a “dig once” opportunity where the city had a road project that the county partnered with the City of South St Paul by providing fiber materials for future traffic signals connectivity needs. The city agreed to lead the project and provide 288 strands of fiber be added to the project for future fiber needs.

- A. Dakota desires to own 144 fibers of the 288 strands from SSP to connect as described in this Agreement; and
- B. The SSP agrees to grant to Dakota the right to own 144 fibers and 2 conduits with vaults within certain Fiber Optical Cable segments on the terms and conditions set forth below:

DEFINITIONS

The following terms are used in this Agreement:

- A. “Right-of-Way” means the real property, including all fee simple, easements, access rights, rights of use and other interests, owned by or operated by a government entity, devoted to road or highway purposes.
- B. “Effective Date” is the date upon which all Parties have executed this Agreement.
- C. “Fiber” means a glass strand or strands which is/are used to transmit a communication signal along the glass strand in the form of pulses of light.
- D. “Fiber Facilities” means a handhole, conduit, splice enclosures, and related equipment, but excluding any electronic or optronic equipment at termination points located in county facilities.
- E. “Fiber Optic Cable” or “Cable” means a collection of fibers with a protective outer covering.

- F. “IRU Assets” means SSP’s IRU conduit, IRU Cable, IRU Fibers and Fiber Facilities subject to this Agreement as more specifically described in Attachment A.
- G. “IRU Cable” means a Cable containing one or more Fibers, constructed, and owned by SSP in which Dakota has an IRU pursuant to the terms of this Agreement.
- H. “IRU Fibers” means the specific SSP owned Fiber described in Attachment A, for which an IRU is granted to Dakota in the IRU Cable pursuant to the terms of this Agreement.
- I. “Indefeasible Right of Use” or “IRU” means an indefeasible right to use, maintain and manage the IRU Fibers and Fiber Facilities, provided, however, that granting of such IRU does not convey legal title to the IRU Fibers or Fiber Facilities.
- J. “Optical Splice Point” means a point where SSP’s Cable is connected to another entity’s Cable within a splice enclosure.
- K. “Relocation” means any physical movement of fiber optic cable or conduit required due to reconstruction, modification, change in grade, expansion or relocation of a County road or highway, or a city street or other public improvement.

In consideration of their mutual promises, the parties expressly agree as follows:

ARTICLE I LICENSES

Section 1.1 Dakota desires an IRU in SSP’s IRU Assets further described in Attachment A to this Agreement. In consideration of the promises by SSP in this Agreement, SSP grants an IRU to Dakota in the IRU Assets identified in Attachment A, subject to any interests SSP has in the cost sharing formula Dakota more fully described in Attachment B which is attached hereto and incorporated herein by reference, pursuant to IRUs or other contractual arrangements.

Section 1.2 Subject to the terms and conditions of this Agreement, SSP hereby grants to Dakota a license to access and use the IRU Assets as delineated in Attachment A for SSP use in accord with and during the term of this Agreement. Dakota shall own the use of 144 strands of fiber in Attachment A.

Section 1.3 The IRU Assets are provided to the Dakota “as is.” If any new Fiber Facilities or any fiber splices are needed to interconnect IRU Fibers to the Dakota network, Dakota shall be responsible for coordinating this work with SSP and shall pay all costs and fees associated with connecting the IRU Fibers to other fibers not owned by SSP for the Dakota network purposes. Dakota and the SSP that owns the assets shall confer and agree upon which Party is responsible for the costs and fees associated with connecting the IRU Fibers to other fibers for the Dakota’s network purposes of parties outside of the SSP or shall agree upon an allocation of the costs and

fees between the parties. If the parties cannot agree upon the responsibility for costs and fees related to connections, the issue shall be submitted to binding arbitration.

Section 1.4 Notwithstanding anything to the contrary contained in this Agreement, the Parties acknowledge and agree nothing in this Agreement shall operate to limit, interfere with, or otherwise adversely affect either party's right to manage, control, construct, relocate, maintain, replace, and expand the portion of its fiber optic network equipment and infrastructure that is not subject to this Agreement, and is not included in the description of Fiber and Fiber Facilities in Attachment A.

Section 1.5 Assignment. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party, which shall not be unreasonably delayed or withheld. An Assignment Agreement shall be fully executed and approved by the same parties, or their successors in office. The parties shall sign all papers and agreements needed to effect such transfer.

ARTICLE II EFFECTIVE DATE AND TERM

The term of this agreement shall begin on the date of execution of this Agreement by all Parties and shall remain in full force and effect for the useful life of the infrastructure, unless extended or sooner terminated hereunder.

ARTICLE III REPRESENTATIONS AND WARRANTIES

Section 5.1 Dakota use of the IRU Assets shall comply with all applicable governmental codes, ordinances, laws, rules, regulations, and/or restrictions.

Section 5.2 SSP represents and warrants it has the right to grant an IRU in its IRU Assets.

ARTICLE VI LIABILITY; INDEMNIFICATION

Section 6.1 Neither Dakota nor SSP shall be liable to the other for any indirect, special, punitive, or consequential damages arising under this Agreement or from any breach or partial breach of the provisions of this Agreement or arising out of any act or omission of either Party hereto, its directors, officers, employees, servants, contractors, and/or agents.

Section 6.2 To the extent permitted by law, Dakota assumes, releases and agrees to indemnify, defend, protect and save SSP (including its officers, agents, representatives and employees) harmless from and against any claim, damage, loss, liability, injury, cost and expense (including reasonable attorney's fees and expenses) in connection with any loss or damage to any person or property arising out of or resulting in any way from the acts or omissions, negligence, or willful misconduct of Dakota, its directors, officers, employees, servants, contractors, and/or agents in connection with the exercise of its rights and obligations under the terms of this Agreement.

To the extent permitted by law, SSP assumes, releases and agrees to indemnify, defend, protect and save Dakota (including its officers, agents, representatives and employees) harmless from and

against any claim, damage, loss, liability, injury, cost and expense (including reasonable attorney's fees and expenses) in connection with any loss or damage to any person or property arising out of or resulting in any way from the acts or omissions, negligence, or willful misconduct of SSP, its directors, officers, employees, servants, contractors, and/or agents in connection with the exercise of its rights and obligations under the terms of this Agreement.

Notwithstanding the foregoing, such indemnity is limited to the amount of available insurance coverage, and nothing herein shall be considered as a waiver of the Dakota's and SSP's statutory tort limits under Minn. Stat. Chap. 466.

Section 6.3 Nothing contained herein shall operate as a limitation on the right of either party to bring an action for damages, including consequential damages, against any third party based on any acts or omissions of such third party as such acts or omissions may affect the construction, operation, or use of the Fiber, Cable, or IRU Fibers; provided, (i) neither party to this Agreement shall have any claim against the other party for indirect, incidental, special, punitive, or consequential damages (including, but not limited to, any claim from any customer for loss of services), and (ii) each party shall assign such rights or claims, execute such documents, and do whatever else may be reasonably necessary to enable the injured party to pursue any action against such third party.

ARTICLE VII FORCE MAJEURE

The obligations of the parties hereto are subject to force majeure and neither party shall be in default under this Agreement if any failure or delay in performance is caused by strike or other labor dispute; accidents; acts of God; fire; flood; earthquake; lightning; unusually severe weather; material or facility shortages or unavailability not resulting from such party's failure to timely place orders therefor; lack of transportation; condemnation or the exercise of rights of eminent domain; war or civil disorder; or any other cause beyond the reasonable control of either party. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased.

ARTICLE VIII MAINTENANCE, REPAIR, FEES RELOCATION OF CABLE

Section 8.1 Maintenance. Dakota shall maintain the Network or contract with a third party for maintenance, locates, breaks and fixes. Dakota agrees to be responsible for 100% costs in maintenance, locates, breaks and fixes in Segment 1.

Section 8.2 Fees. SSP will not impose, and Dakota shall not pay a fee, maintenance or repair cost for the use of the IRU Assets during the term of this Agreement except as outlined in Attachment B.

Section 8.3 Future Splicing. Costs for future splicing shall be the responsibility of the party requesting the splicing. Splicing shall be performed by the third party under contract with Dakota to perform maintenance or other contracted party as agreed.

Section 8.4 Relocation. Dakota will be responsible for relocation of conduit. Relocation costs for the conduit and fiber in the shared conduit shall be allocated based upon the proportion of fibers owned/licensed as outlined in Attachment B.

ARTICLE IX CONFIDENTIALITY

The parties agree and recognize this Agreement as well as information and documents the parties receive from one another during the term of this Agreement may be considered public data under the Minnesota Government Data Practices Act, Minn. Stat. Ch 13, as amended and all associated rules. The parties agree to comply with the Minnesota Government Data Practices Act as it applies to all data provided by the parties under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by either party under this Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either party. If either party receives a request to release data arising out of or related to the Fiber Facilities or the use, operation, or maintenance thereof, the party receiving the request must immediately notify the other party of the request. The parties will promptly consult and discuss the best way to respond to the request.

ARTICLE X ABANDONMENT; TERMINATION; EFFECT OF TERMINATION

Section 10.1 Should SSP decide to abandon all or part of the IRU Fibers during the term of this Agreement, it may do so by providing sixty (60) days' notice informing Dakota in writing of its intent to abandon. Such abandonment shall be at no cost to either party except as set forth in this Article. If SSP provides notice of intent to abandon, Dakota may notify SSP prior to the expiration of the notice period of its intent to take ownership of the IRU Fibers. If the Dakota provides timely notice of its intent to take ownership, the parties will execute any agreements or documents transferring legal title of the IRU Fibers to Dakota. Each party to bear their own costs associated with executing any agreements or documents to transfer legal title under this Article.

Section 10.2 Should Dakota decide it no longer requires use of the IRU Fibers during the term of this Agreement, it may terminate the agreement by providing sixty (60) days' notice informing the SSP in writing of its intent to terminate the IRU Agreement.

Section 10.3 This Agreement shall terminate upon written notice from either party to the other if a default occurs that is not cured within the time allowed hereunder.

Section 10.4 If the Agreement terminates under Article X, Section 10.3, the non-defaulting party shall not have any liability to the defaulting party, and the defaulting party shall be liable for such damages to the non-defaulting party as the non-defaulting party may establish in a court of law, except as limited by this Agreement. Upon termination of this Agreement for any reason, the parties agree to promptly execute any documents reasonably required to effect such termination.

ARTICLE XI DEFAULT

Section 11.1 Neither party shall be in default under this Agreement unless and until the other party shall have given the defaulting party written notice of such default and the defaulting party shall have failed to cure the default within thirty (30) days after receipt of such notice;

provided, that where a default cannot reasonably be cured within the thirty (30) day period, if the defaulting party shall promptly proceed to cure the default with due diligence, the time for curing the default shall be extended for a period of up to ninety (90) days from the date of receipt of the default notice or until the default is cured, whichever is shorter.

Section 11.2 Upon the failure by the defaulting party to timely cure any default after notice thereof from the non-defaulting party, the non-defaulting party may take any action it determines, in its discretion, to be necessary to correct the default, and/or pursue any legal remedies it may have under applicable law or principles of equity relating to the breach.

ARTICLE XII NOTICES

Section 12.1 Unless otherwise provided herein, all notices and communications concerning this Agreement shall be in writing and addressed as follows:

- | | |
|-----------------|--|
| If to SSP: | City of South St Paul
Attn: Ryan Garcia
City Administrator
125 3 rd Avenue North
South St Paul, MN 55075
(651) 554-3278
rgarcia@southstpaul.org |
| With a copy to: | South St Paul City Attorney
Attn: Amanda Johnson
Levander, Gillen & Miller P.A.
1305 Corporate Center Drive, Suite 300
Eagan, MN 55121
651-451-1831
ajohnson@levander.com |
| If to County: | Dakota County Board
Attn: Enterprise Finance & Information Services Director
1560 Highway 55
Hastings, MN 55033 |
| With a copy to: | Dakota County Attorney
Dakota County Judicial Center
1560 Highway 55
Hastings, MN 55033 |

Section 12.2 Unless otherwise provided herein, notices shall be sent by certified U.S. Mail, return receipt requested, or by commercial overnight delivery service which provides

acknowledgment of delivery, and shall be deemed delivered: if sent by U.S. Mail, five (5) days after deposit; if sent by commercial overnight delivery service, upon verification of receipt.

**ARTICLE XIII
LIMITATION ON PROPERTY INTEREST**

This Agreement does not grant Dakota any property interest, or estate in, or lien upon City's property, City's Optical Fiber Network, or any components thereof, or any intellectual property, except for use of the IRU Assets during the term of this Agreement. All liens, claims, and charges of SSP shall not attach to any interest of SSP or in any property owned by SSP.

This Agreement does not grant SSP any property interest, or estate, in or lien upon SSP's property, its Optical Fiber Network or any components thereof, or any intellectual property. All liens, claims, and charges of SSP shall not attach to any interest of Dakota or in any property owned by Dakota.

**ARTICLE XIV
GOVERNING LAW AND VENUE**

This Agreement shall be governed and construed in accordance with the laws of the State of Minnesota without regard to its conflict of laws provision. The parties agree any action arising out of this Agreement or with respect to the enforcement of this Agreement shall be venued in the Dakota County District Court, State of Minnesota.

**ARTICLE XV
INDEPENDENT CONTRACTOR**

The performance by the SSP and Dakota of all duties and obligations under this Agreement shall be as independent local government unit and independent commercial operator and not as agents of the other party, and no person employed or utilized by a party shall be considered the employee or agent of the other. Neither party shall have the authority to enter into any agreement purporting to bind the other without its specific written authorization. The parties agree this Agreement does not create a partnership between, or a joint venture of, SSP and Dakota.

**ARTICLE XVI
MISCELLANEOUS**

Section 16.1 The headings of the Articles in this Agreement are strictly for convenience and shall not in any way be construed as amplifying or limiting any of the terms, provisions or conditions of this IRU Agreement.

Section 16.2 When interpreting this Agreement, words used in the singular shall include the plural and the plural, the singular, and "of" is used in the inclusive sense, in all cases where such meanings would be appropriate.

Section 16.3 If any provision of this Agreement is found by any court of competent jurisdiction to be invalid or unenforceable, then the parties hereby waive such provision to the extent that it is found to be invalid or unenforceable and to the extent that to do so would not deprive one of the parties of the substantial benefit of its bargain. Such provision, to the extent

allowable by law and the preceding sentence, shall not be voided or canceled, but instead will be modified by such court so that it becomes enforceable with all of the other terms of this Agreement continuing in full force and effect.

Section 16.4 This Agreement may be amended only by a written instrument executed by all Parties.

Section 16.5 No failure to exercise and no delay in exercising, on the part of either party hereto, any right, power or privilege hereunder shall operate as a waiver hereof, except as expressly provided herein. Any waiver by either party of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement unless and until agreed to in writing by both parties.

Section 16.6 All actions, activities, consents, approvals and other undertakings of the parties in this IRU Agreement shall be performed in a reasonable and timely manner.

Section 16.7 Unless expressly defined herein, words having well known technical or trade meanings shall be so construed.

Section 16.8 This Agreement is solely for the benefit of the parties hereto and their permitted successors and assigns.

**ARTICLE XVII
ENTIRE AGREEMENT**

This Agreement and any Attachments referenced and attached, or to be attached through any amendment constitutes the entire agreement between the parties and supersede all prior negotiations, understandings and agreements, whether oral or written.

**IRU GRANTEE:
SOUTH ST PAUL**

**IRU GRANTOR:
DAKOTA COUNTY BOARD**

By: _____

By: _____

Its: _____

By: _____

Date: _____

Its: _____

Approved as to Form

Date: _____

Assistant County Attorney
File No KS. ____

Date

ATTACHMENT A - FIBER SEGMENT



**ATTACHMENT B
COST ALLOCATION AND PAYMENT LOGISTICS**

**EXHIBIT B
Description of Fiber Details, Ownership, and Use**

Segment 1

This segment consists of two empty conduits and vaults installed by Dakota and to be owned and maintained by Dakota. SSP used this infrastructure to install 288 strands of fiber in segment 1.

This Segment is located from Annapolis Street East to Interstate 494 along Concord Street, in South St. Paul, MN. Dakota will own strands 1-144 and, SSP will own strands 145-288 of the 288 strands in Segment 1.

ATTACHMENT C – MAINTENANCE AND LOCATES

- A. For maintenance Segments 1 in Attachment A, maintenance and other costs shall be allocated as follows:
 - 1. For Segments 1 the Dakota shall be responsible for all the maintenance and locate costs.



CITY COUNCIL AGENDA
REPORT DATE: 4/15/2024
DEPARTMENT: CITY CLERK
Prepared by: Deanna Werner
ADMINISTRATOR:RG

9-A

AGENDA ITEM:

Public Hearing on an Application for a Consumption & Display Liquor Permit at 111 Concord Exchange South, DBA Mexatlan Supermercado.

ACTION TO BE CONSIDERED:

Public hearing to be held to consider the application for a a Consumption & Display Permit to be issued to Mexatlan Supermercado, located at 111 Concord Exchange South.

OVERVIEW:

The City has received an application for a Consumption & Display Liquor Permit at 111 Concord Exchange, the Mexatlan.

The applicant is currently operating the Mexatlan Supermercado and is looking to expand the business to allow private events. These events are intended to be small in nature and the business would like to be able to allow the attendees to bring in alcohol to enhance to events. The Consumption and Display Permit, allows for alcohol to be brought onto the premises by guests at the permit holders location. The alcohol is solely controlled by the owner of the alcohol and cannot be given to any employee of the business for serving to the owner of the bottle. The applicant understands the limitations to the permit, as outlined in Attachment A, MN 7515.1220 - Regulations of Establishments Granted Permits.

The permit holder and/or their employees are not required to complete alcohol training nor are they required to hold any type of liquor liability insurance. The liability is solely bore by the owner of the liquor.

A background investigation has been conducted and there are no concerns. Notice of the Public Hearing was published per City Code on April 5, 2024 and not comments or concerns were submitted to the City Clerk's Office.

Staff is recommending the approval of the Consumption & Display Permit.

SOURCE OF FUNDS: N/A

Attachment A

7515.1220 REGULATION OF ESTABLISHMENTS GRANTED PERMITS.

Subpart 1. **Bottle club.** In clubs that qualify for a permit, bottles of intoxicating liquor may be left at the club-bar by members for serving only to the owner-member and bona fide guests, but the bottle or bottles must not be stored at the bar in the owner's absence. Before the owner leaves the premises the owner shall remove the bottle or bottles from the bar and place them in an individual locker, or take them from the premises.

Subp. 2. **Business establishments.** In any public place granted a permit, no bottle of intoxicating liquor shall be given to the bar attendant or any employee for serving to the owner of the bottle. All bottles in a business establishment must be kept in plain sight by the owner and shall be in the owner's possession and under the owner's control at all times.

Subp. 3. **No storage of liquor.** No intoxicating liquor may be stored on the premises of any business establishment holding a permit under this section. The purchase of intoxicating liquor by a licensee, manager, or employee of a bottle club or business establishment acting as agent for the member or patron is prohibited.

Subp. 4. **No minors.** No minors shall be permitted to loiter or remain on any premises licensed under Minnesota Statutes, section 340.14, subdivision 3, unless accompanied by parent or guardian.

Subp. 5. **No transfer of permits.** The transfer of permits issued according to Minnesota Statutes, section 340A.414, is prohibited unless the transfer is approved by the commissioner. Any change in the location, ownership, or corporation will constitute a transfer for purposes of parts 7515.1200 to 7515.1230.

Statutory Authority: *MS s 14.06; 299A.02; 340.507*

History: *17 SR 1279; 27 SR 1580*

Published Electronically: *October 14, 2013*



CITY COUNCIL AGENDA
REPORT DATE: 4/15/2024
DEPARTMENT: CITY CLERK
Prepared by: Deanna Werner
ADMINISTRATOR:RG

9-B

AGENDA ITEM:

Public Hearing on an Application for an On-Sale Intoxicating Liquor License/Sunday Liquor License at 1519 5th Ave S, DBA Honduras Kitchen, LLC.

ACTION TO BE CONSIDERED:

Public hearing to be held to consider the application for an On-Sale Intoxicating Liquor License/Sunday Liquor License by Honduras Kitchens, LLC located at 1519 5th Ave. S.

OVERVIEW:

Staff has received an application for an On-Sale and Sunday Intoxicating Liquor License requested by Honduras Kitchens, LLC, located at 1519 5th Ave S. The applicants, Lilan Raolo and Diego Castro are joint owners of the business. The primary business is as a Honduran Restaurant serving patrons from 9:00 AM - 9:00 PM, Tuesday through Saturday and from 10:00 AM - 3:00 PM on Sundays. The business is also available for special events ranging from family parties/weddings, and live music gatherings, which take place outside of their regular restaurant hours. All of the employees have successfully completed the Minnesota Alcohol Seller Course and have provided documentation of completion. The business is currently located in the space owned by Escalon, Inc. Escalon currently holds an On-Sale Intoxicating & Sunday Liquor License but will be terminating the license they currently possess upon the granting of a license to Honduras Kitchens. Escalon, Inc. will only continue as the landlord of the property.

The restaurant space currently holds a conditional use permit for on-sale liquor which was obtained by the former occupant, Escalon Inc. The conditional use permit has transferred to Honduras Kitchen now that it is their restaurant space. The CUP requires all large private events with alcohol that have over 100 guests to end by midnight. The CUP also requires all large private events with alcohol that have over 100 guests to provide an on-site security officer during the event. Honduras Kitchen has submitted a request to the Planning Department seeking a CUP amendment so that they can have large private events that go until 1 AM. This request is tentatively scheduled for review by the Planning Commission at their May 1st meeting and is tentatively scheduled to be brought to the City Council for review at their May 20th meeting. An invitation to the Planning Commission's public hearing will be mailed out to all property owners within 350 feet of the 5th Avenue Plaza shopping center.

The applicants have provided all the required documents. A background investigation has been conducted and there are no concerns. Notice of the Public Hearing was published per City Code on April 5, 2024 and no comments or concerns were submitted to the City Clerk's Office.

Staff is recommending the approval of the On Sale and Sunday Liquor License.

SOURCE OF FUNDS: N/A